

Illinois State Board of Education

Assessment Enrollment Verification Report Guidelines for Assessments

This document outlines the steps and dates for district/school staff to ensure the accuracy of spring 2026 assessment data for the **Illinois Assessment of Readiness (IAR), Illinois Science Assessment (ISA), Dynamic Learning Maps Alternate Assessment (DLM-AA), ACT with Writing, PreACT Secure, and PreACT 9 Secure.**

- Score matching issues are largely due to missing or incorrect enrollments in ISBE’s Student Information System (SIS).
- The deadline for districts to add and correct school year 2025-26 SIS enrollment and correction data is July 31, 2026.
- Review the **Assessment Enrollment Verification Report** to ensure accurate SIS enrollments exist *before scores are posted*.

Action Needed by District/School Staff

Review the Assessment Enrollment Verification Report. This report identifies students enrolled in SIS during the testing windows, the assessment type, home school, testing school, and I-Star data (fund code, environment code, primary disability, and secondary disability).

- Verify that report counts match your local assessment roster and the students who tested:
 - Appear on the report (i.e., enrolled in SIS during the test window)
 - Show the correct grade level at the time of testing
 - Show the appropriate **Test to Be Taken** (IDEA Indicator and Alternate Assessment DLM-AA Indicator must both be “Yes” for DLM-AA)
 - Show accurate **First Year in U.S. School** indicator (from the EL Information tab in SIS enrollment)

Assessment Scores and Unassigned Reports

Scores are anticipated to be posted Monday, July 13, 2026, for IAR, ISA, DLM-AA, ACT with Writing, PreACT Secure, and PreACT 9 Secure.

- Ensure scores are matched for all students who tested or partially tested, as applicable
- Review and account for all unassigned test records
- Resolve report errors (For example, student score data are expected but missing. Apply Reason for No Valid Test Attempt ([RNVTA](#)) for students without scores.)
 - If a student transferred out of your school before testing, use [RNVTA 07](#).
 - If a student transferred into your school after testing, use [RNVTA 08](#).
 - If no listed RNVTA code applies, use [RNVTA 10](#).
 - If Private School Student is exempt from testing, use [RNVTA 16](#). (Must meet [PSS definition](#))

Assessment Department Staff Contacts

- Illinois Assessment of Readiness (IAR) main contact: Victoria Henderson at vhenders@isbe.net
- Illinois Science Assessment (ISA) main contact: John Hicks at jhicks@isbe.net
- ACT with Writing, PreACT Secure, PreACT 9 Secure main contact: Megan Forness at mforness@isbe.net
- Dynamic Learning Maps Alternate Assessment (DLM-AA) main contact: Pam Hartwig at phartwig@isbe.net
- Assessment Department: 1-866-317-6034 or assessment@isbe.net
- For technical assistance in SIS, contact the SIS Help Desk at 217-558-3600, option 3.

Date	Activity
Now	Assessment Enrollment Verification Report is available in SIS for IAR, ISA, DLM-AA, ACT with Writing, PreACT Secure, and PreACT 9 Secure. District and school staff should compare this report with local records to verify all tested students are reported correctly. The report highlights students with multiple enrollments during the window. If a student is not in a report, <u>enroll the student in SIS during the testing window immediately</u> . To access this report, log in to SIS, choose Report on the left, then Student , then Assessment , then Assessment Enrollment Verification Report , and Details .
Monday, May 11, 2026	Assessment Correction Report is available in SIS for IAR, ISA, DLM-AA, ACT with Writing, PreACT Secure, and PreACT 9 Secure. District/school staff may enter RNVTA codes based on local testing rosters. To access this report, log in to SIS, choose Reports on the left, then Student , then Assessment , open the desired assessment, click the Correction report , and choose Details .
Anticipated: Monday, July 13, 2026 (DLM-AA, IAR, ISA, ACT with Writing, PreACT Secure, and PreACT 9 Secure)	Assessment Scores Report is available (score data available) in SIS for IAR, ISA, DLM-AA, ACT with Writing, PreACT Secure, and PreACT 9 Secure. District/school staff may continue to enter RNVTA codes, review/resolve unassigned test results, and clear reported error codes. To access this report, log in to SIS, choose Reports on the left, then Student , then Assessment , open the desired assessment, click the Scores report, and choose Details .
Deadline Friday, July 31, 2026	Final day of corrections to review assessment data, match unassigned test records, resolve any errors, and enter RNVTA codes for IAR, ISA, DLM-AA, ACT with Writing, PreACT Secure, and PreACT 9 Secure. Districts verify that all enrollments in SIS are accurate. Enrollments cannot be added or adjusted after 4 p.m. Friday, July 31, 2026

May 29, 2026