Feedback and Updates

The positives and negatives from this past year and the upcoming school year.
DLM
SET-UP PRIOR TO TESTING
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• SIS enrollments
  – Districts must remember that student data is uploaded to DLM using SIS.
  – Home districts and serving districts must be accurate.
  – If cooperative programs have a rented space in a district, the cooperatives can request a special RCDTs code for testing purposes.
Required Training

- This must be done every year.
- Returning teachers will need about an hour.
- New teachers will need about 4 hours.
- DLM uses the email address from the previous year to establish an account in Moodle for the required training.
- Email changes
- Must print certificate
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• Rosters
  – One roster for each subject area.
    • Smith ELA, Smith Math, Smith Science
  – Reasons student might be missing from roster
    • Not enrolled
    • Home district did not enter in the student for DLM
    • 3rd grader - automatically enrolled in PARCC
    • 11th grader - not assigned to DLM if ISAT was previous assessment.
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• Student usernames and password
  – Will generate once the student is added to roster by a teacher. Takes about 24 hours for a username and password to show.
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• Testing
  – Required testing for all students in grades 3 – 8 and 11 taking the DLM.
    • Math
    • ELA
  – Required for students in grades 5, 8, and 11 taking the DLM.
    • Science
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COMMON ISSUES
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• Common Issues
  – Restricted access
  – Grade change
  – Adding users to assess students
  – Student enrollment
  – Templates
DLM - Common Issues

- Restricted Access
  - Did not agree to the security agreement
  - Did not complete required training
DLM - Common Issues

• Restricted
  – Security Agreement
Common Issues

- Grade change
  - Districts must verify the student’s correct grade in SIS.
  - SIS uploads the data and what is reported in SIS is what DLM uses to assign testlets.
  - Make sure the grade changes are completed prior to testing.
Common Issues

- Adding users to assess students
  - When adding a new user, it takes 5-7 business days for that account to be created for training.
  - Required training should be completed a month prior to testing.
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• Common Issues
  – Student enrollment
    • Home district did not enroll the student correctly
    • Student was not exited out of one district to enroll in another district.
    • The year shows twice (2016, 2016).
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• Common Issues
  – Templates
    • Not completed correctly
    • Student Identifier
    • AYP Identifier, District Identifier, Attendance School Identifier
      – The cell needs to be formatted to be a number cell and not a general cell
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NEXT STEPS
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• Next Steps
  – Student uploads
  – Complete required training
  – Districts will need to double check their data
  – Data lockdown
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• Next Steps
  – Student uploads
    • Occur earlier in the school year.
    • Instructionally embedded
    • Roster earlier
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• Next Steps
  – Complete required training.
    • Each year
    • New users
    • Returning users
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- **Next Steps**
  - Districts will need to double check their data.
    - Completed training
    - Student data
    - Rosters
    - Duplicate enrollments
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• Next Steps
  – Data Lockdown
    • Will occur again
    • Districts will not have access ten days prior to testing.
    • Not sure if the state will have access again.
Questions and Comments
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