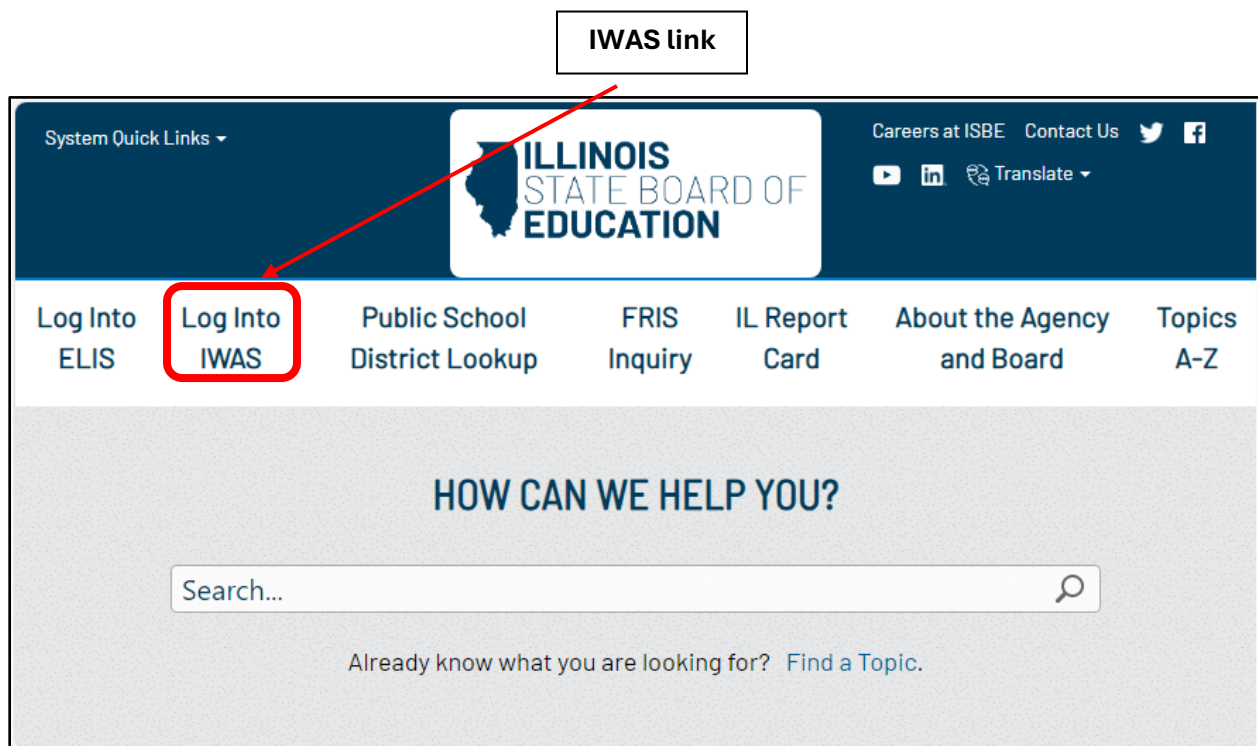


GETTING STARTED

Before using the Bilingual Education Program Delivery Report (PDR) System, you will need an ISBE Web Application Security (IWAS) account.

Step 1 Accessing IWAS

You can access the IWAS system by going to the ISBE home page at <http://isbe.net> and clicking on the IWAS link located on the upper menu bar.



You can also go directly to the IWAS security module via <https://sec1.isbe.net/iwas/asp/login>

Step 2 Logging in to IWAS

If you already have an IWAS account, sign in with your login name and password. Click on 'LOG IN' (see **black arrow** on **Screen 1** below).

If you DO NOT have an IWAS account, you may start getting one by clicking on 'Sign Up Now' (see **Screen 1** below) and follow the subsequent procedures. If you have problems getting an IWAS account, contact the ISBE Help Desk at **217-558-3600**.

Screen 1: IWAS Login

ILLINOIS STATE BOARD OF EDUCATION

I W A S I W A S I W A S I W A S I W A S I W A S I W A S I W A S I W A S

ISBE Home
ELIS Login
Home
Sign Up Now
Get Password
Contact Us
Help

[IWAS User Guide](#)
[IWAS Training Video](#)

Need to access the Educator Licensure Information System (ELIS)? [Click here for ELIS.](#)

Already have an account? Login Here :

Login Name
Password

Remember Login Name

LOG IN

Forgot Your Password?
If you have forgotten your login name or password, click on the link below.
[Find Login/Password](#)

New Partner - Sign up Now

Some ISBE web-based systems require electronic signatures. You can create your own login id and password by clicking on the following link. After you establish your login, you will then have the ability to request authorization to use ISBE's systems.

Sign Up Now

Need Help?
If you need help with logging in, the sign up procedure or your password, please click on the link below.
[Help](#)

This web site has been optimized for Internet Explorer 6.0 or above / Firefox 2.0 or above. You can download the latest version of these browsers by clicking on the following icons.

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About SSL Certificates

Step 3 System Listing

After logging in, IWAS will take you to a “Message” screen, a picture shown on the next page. The IWAS links are shown on the left-hand side of the screen. **Click on the “System Listing” link (see black arrow).**

Screen 2: Locate System Listing

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I W A S I W A S I W A S I W A S I W A S I W A S I W A S I W A S I W A S

Login: **ISBE Administrator**

Home
System Listing
Pending Sign Ups
Pending Documents
Change Password
Messages - Inbox
Messages - Archived
Search
Help
Log Out

[IWAS Training Video](#)

Hello you last logged in 4/8/2024 12:40:13 PM.

Messages :
[343 unread Inbox message\(s\)](#)
[33 unread Archived message\(s\)](#)

Require Action :
[0 Sign-ups pending your approval](#)
[0 Documents pending your approval](#)
[0 Feedback messages pending review](#)

We have your email address listed as:
If this is NOT correct, [click here](#) to update.

News Items

SEMS in Maintenance at 1:00 p.m. 4/9/2024

The SEMS and SEMS for Contractors systems will be placed into Maintenance on Tuesday, April 9, 2024 at 1:00 pm. This message will be removed when the process is complete. Thank you.

Changes in IWAS Administrative Accounts

Many organizations that do electronic business with ISBE have new administrators that officially take effect on July 1... [More...](#)

Step 4 In the “My Systems” screen, click on “**Bilingual Education Program Delivery Report**” which is a subtitle of the “Annual” section under the “Reporting” heading. Clicking on the “**Bilingual Education Program Delivery Report**” will take you to the Bilingual Education Program Delivery Report Home Page.

Note: If you do not see the Bilingual Education Program Delivery Report option, contact the ISBE Help Desk at 217/558-3600.

Screen 3: Locate Bilingual Education PDR in My Systems

The screenshot displays the "My Systems" interface of the State Board of Education. The header includes the logo and the text "STATE BOARD OF EDUCATION" and "I W A S". Below the header, there is a "Login:" field and the title "My Systems". A navigation menu on the left lists options such as Home, System Listing, Pending Sign Ups, Pending Documents, Change Password, Messages - Inbox, Messages - Archived, Search, Help, Log Out, and a link to "IWAS Training Video".

The main content area features a table of systems. The table has two columns: "Categories - Click to Expand/Collapse Tree" and "Authorization". The systems listed are:

Categories - Click to Expand/Collapse Tree	Authorization
Grants	
Active Grants	
Organizational Risk Assessment	Authorized
Surveys	
Reduction In Force Survey (RIF)	Authorized
Reporting	
Data Quality Dashboard v2	Authorized
Employment Information System (EIS)	Authorized
Monthly	
Student Information System - Statewide	Authorized
Annual	
Bilingual Education Program Delivery Report	Authorized
ESSA Title I Comparability Documentation	Authorized
Noncertified Staff Salary Study	Authorized

The "Bilingual Education Program Delivery Report" entry is highlighted with a red rectangular box.