DEPARTMENT LEVEL

- ISBE recommends starting with your smallest grouping of programs (e.g., for most EPPs, these programs will be administrative or school support personnel).
- Plan to submit redesigns for one of these program types by June 30, 2023. Work on the next program type through June 30, 2024.
- Plan to work on your largest program grouping (e.g., teaching programs) between now and January 31, 2025, with submission to ISBE in spring 2025 to account for timelines for SEPLB review.

BLENDED OPTION

- ISBE recommends totaling your number of programs and determining which, if any, will be incorporated into a department-level redesign.
- Tackle department-level redesigns first and aim for a June 30, 2023, submission timeline to ISBE.
- Divide your remaining programs by the number of months remaining through January 31, 2025, and back map your timelines based on institution-level approvals and internal processes that must occur at your EPP, and staff/faculty capacity. (January, rather than October, is recommended for your final submission due to the high volume of standards reviews SEPLB will likely receive in spring and summer 2025.) Plan ahead and submit your redesigned programs early to ensure no lapse in admitting students into the redesigned program.

PROGRAM LEVEL

Suggestion 1:
- Divide your programs by the number of months remaining through January 31, 2025, and back map your timelines based on institution-level approvals and internal processes that must occur at your EPP, and staff/faculty capacity.
- January 31, 2025 (rather than October 1, 2025) is the suggested deadline because programs will need to be reviewed by SEPLB. A large volume of redesigned programs submitted in spring/summer 2025 may mean programs will need to wait multiple months before being added to an SEPLB agenda.
- You may wish to redesign similar types of programs on the same schedule (e.g., start with teaching programs, then move on to administrative programs second, and finish with school support personnel programs). Plan to submit programs as you finish redesigning them so SEPLB review can be spread out over multiple years.

Suggestion 2:
- You may wish to back map all programs from January 31, 2025, and assign different staff/faculty to lead concurrent redesigns

Suggestion 3:
- Estimate a timeline for each program redesign, and then divide your program redesign cycles into groupings (e.g., if you determine that the process will take one semester, you may wish to start your first “cohort” of redesigns during spring 2022, a second “cohort” of redesigns in fall 2022, and a third “cohort” of redesigns in spring 2023, etc., with a final “cohort” redesign culminating in fall 2024).