

ISBE is partnering with Brighton Training Group to offer online CACFP trainings to refresh and build knowledge in all areas of the CACFP!

Please see this tutorial on how to create a user account to access training through Brighton Training Group: <https://ilcnptraining.com/tutorial-how-to-create-a-new-user-account/>

We encourage all returning sponsors to complete the Annual CACFP Sponsor Training (Course ISBE-110)

New key staff should take the CACFP New Sponsor Training (Course ISBE-120)

Trainings can be accessed online at:

<https://ilcnptraining.com/wp-login.php>

Access code: ilcnp122

Please only use up to three logins per organization: one each for the **Authorized Representative, Contact Person**, and one designated to **all other staff** involved in the CACFP. After one has completed the training, a certificate will be generated and will only be generated once (per username/login). So, when another person logs in to the staff-designated training after the initial individual completes training, additional certificates will not be generated.

There are many courses in the CACFP course catalog available for your organizations' needs, including:

- Menu Building Basics: Utilizing CN Labels and USDA Recipes to Build a Cycle Menu
- CACFP Basics: Orientation for New Staff
- Civil Rights Training
- Navigating Special Dietary Needs
- Nutrition Basics for Better CACFP Menu Planning
- Eligibility Determination
- CACFP Enrollment
- Meal Counting, Claiming and Documentation
- Recordkeeping (courses available for childcare centers, at risk sites, outside school hours sites, and emergency shelters)

Create a user account to view the full online course catalog.

CACFP Documentation of Training Form: https://www.isbe.net/Documents/67-25_training_form.pdf