



Illinois State Board of Education

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FAQs: Consolidated District Plan (CDP)

1. What is the function of the CDP?
 - a. The CDP addresses the planning portion of the grant application process. All districts that intend to submit an application for one of the 12 Federal Grants included in the CDP must have an approved CDP with ISBE before submission of the grant application. No state grants are included in the CDP.
2. What are the 12 Federal Grants included in the CDP?
 - a. Title I, Part A – *Improving Basic Programs*
Title I, Part D – *Neglected*
Title I, Part D – *Delinquent*
Title I, Part D – *Neglected/Delinquent*
Title I, *School Improvement 1003(a)*
Title II, Part A – *Preparing, Training, and Recruiting High-Quality Teachers, Principals, and Other School Leaders*
Title III – *Language Instruction Education Program*
Title III – *Immigrant Education*
Title IV, Part A – *Student Support and Academic Enrichment*
Title V, Part B – *Rural and Low-Income Schools*
IDEA, Part B *Flow-Through*
IDEA, Part B *Preschool*
3. When is the CDP due?
 - a. There is no deadline to the CDP, but a district must have an approved CDP in order to receive a final approval on the grant application for one of the 12 Federal Funded Grants included in the CDP.
4. Are the grant applications part of the CDP?
 - a. The FY20 Grant Applications, including detailed budgets, are not included in the CDP. Grant Applications will be submitted separately, as they were in FY19.
5. Will the responses submitted on the CDP appear on the separate grant applications?
 - a. The CDP is a planning stage for the grant application process. The information of the CDP will not appear on the FY20 Grant Applications.

6. If a Grant Application is submitted before July 1, before the CDP has been approved, is it considered substantially approvable as of July 1?
 - a. Grant Applications submitted before July 1 are noted on IWAS with a July 1 start date. This is the date that grantees may obligate funds in a substantially approvable manner. The CDP must be approved before an application is reviewed or can receive a final approval status. *Please note that Title III and other grants do not have a start date of July 1.*
7. Will the plan components be clearly identified or separated out by the different grants in the CDP?
 - a. Except for questions that are specifically labeled as applying to a single grant, the CDP questions should be answered holistically in a way that all grants are addressed.
8. Will the Non-public Meaningful Consultation Form be submitted on the CDP?
 - a. The Non-public Meaningful Consultation Form for Grants Title I, II, IV, and 1003(a) is submitted in the CDP. For IDEA grants, at a minimum, the Public Notice of the Timely and Meaningful Consultation (TMC) meeting must be uploaded on the application. It is highly recommended that all TMC forms are included in the upload. *Please note that the Title III Non-public Meaningful Consultation Form is submitted in the Title III Intend to Apply.*
9. Does the CDP include prekindergarten?
 - a. Grants specific to preschool-only programs are not included in this process, except for the IDEA Part B Preschool Grant. *Please note that EL-prekindergarten students are to be included in the Title III Grants planning process. Preschool students with IEPs are to be included in the IDEA Part B-Preschool Grant planning process.*
10. Who in the district needs to complete the CDP?
 - a. All district administrators that oversee the programs included in the 12 Federal Grants of the CDP should work together to prepare and submit the CDP. Multiple people in a single school district may request access to complete the CDP. Districts should use this opportunity to coordinate across offices and increase the communication on the prioritizing of goals and how those are funded.
11. Does the CDP contain the Grant's GATA requirements?
 - a. The GATA requirements are not included in the CDP.
12. Does a district need to update the CDP every year?
 - a. A district will be required to submit a CDP every year. However, districts may have a multi-year CDP that sees little to no changes on an annual basis. If a district sees substantial changes in their priorities that will have a meaningful impact on the use of funds, districts will be required to submit a new CDP for that year. Prepopulation for all questions will be available starting on the second year of implementation. *Please note, in the FY20 CDP, districts will see prepopulated answers from the FY19 Title I Plan. These answers need to be amended to address any of the other 11 grants included in the CDP for which a district will be applying in FY20.*

13. Where is the listing of needs assessments?
 - a. The CDP includes a tab for needs assessments. A listing of the most common needs assessments is included. There is also an “other” option and a text box where districts may enter the information on the needs assessment used locally, if not already included on the list.
14. What is the role of Parent Advisory Committees in relation to the CDP?
 - a. Parent Advisory Committees may be included in the needs assessment process. Check the “Needs Assessment” tab in the CDP and use the number coded in parenthesis to verify which stakeholders are required as part of that process for each grant.
15. What will ISBE do with the information submitted on the CDP?
 - a. ISBE will review the responses on the CDP as the Plan step in the Grant Application Process. The uses of funds in the Grant Applications need to align to the responses of the CDP. ISBE will also use the CDP to learn about districts priorities and increase the effectiveness of supports and technical assistance.
16. Will the CDP plan need to be approved by different Divisions at ISBE?
 - a. The CDP will be approved by various Divisions within ISBE, but there will be increased coordination to ensure holistic supports to districts. Principal Consultants will follow a review protocol to ensure that all district plans are reviewed on the same standards.
17. What documents should the district maintain for auditable purposes of the CDP?
 - a. The needs assessments, Board Approval, and other materials that document the responses on the CDP should be maintained at the district office and be available upon request.

Title I Specific Questions of the CDP

18. If a district plans to only apply for Title I and have a Title I Plan approved by the School District Board, does the district need to complete the CDP for FY20?
 - a. Yes. All districts applying for Title I funding must complete the FY20 CDP. In FY20, the CDP replaces the Title I District Plan. Since this represents a significant change in the planning process, *local School Board approval is required*.
19. Does the district CDP need to be approved by the local School District Board?
 - a. Yes, since the CDP creates significant changes in the planning process, local School Board approval is required.
20. Do districts need to complete a Title I Plan that is separate from the CDP?
 - a. No. In FY20, the CDP replaces the Title I District Plan.
21. Will the Title I questions that appear on the CDP be pre-populated from the FY19 Title I Plan?
 - a. Yes. Title I questions that appear on the CDP will pre-populate from the FY19 Title I District Plan.
22. Does the CDP also take the place of the Title I Grant Application?
 - a. No. The CDP does not take the place of the Title I Grant Application.

23. How should the CDP be completed if the district has some schools that are not Title I?
- The CDP is a district level plan and includes components to support all students across the district. Responses will reflect the district as a whole; this may include Title I schools and non-Title I schools. Remember, the plan reflects twelve federal funded programs.
24. For small districts where the school and district plans are essentially the same, do districts need to write two different Plans (one for the school and one for the district)?
- If the district is utilizing funding for a specific school and the grant requires a school level plan, a separate plan focusing on that particular school may be required. The information in the CDP (district level) and individual school level plans may contain similar information. The CDP is a district level plan and submitted through IWAS. School plans are maintained at the district level unless specifically requested by ISBE.
25. Will there be a targeting step 5 (previously step 4) in the CDP?
- Targeting steps are not included in the CDP. Targeting steps are in the Title I Grant Application on the Program Specific tab and will remain in the application (not the plan).

SchoolWide Plans

26. Will the CDP allow grant funds to lose their identity and be used as “schoolwide” funds?
- The CDP does not negate the approvable uses for each of the 12 Federal Grants included in the Plan. Please check the requirements for each grant as the CDP is completed. Separate grant applications for each of the grants will be submitted for FY20.
27. Will there be a separate annual process to apply for schoolwide Title one status?
- Yes. There is a separate annual process for applying for schoolwide Title I status. The schoolwide information can be located on the [schoolwide plans webpage](#). This process is not included in the CDP.
28. Will targeted-assistance districts that do not qualify for schoolwide status have flexibility for allocating funds?
- Targeted-assistance schools will continue to follow the guidelines set in the ESEA of 1965, as amended, legislation. Targeted-assistance schools serve students identified through multiple objective criteria and funds are allocated to those students.
29. Will the schoolwide Plans required by Title I for schoolwide eligibility be incorporated into the CDP? Or, will these remain separate?
- The schoolwide plans required by Title I for schoolwide eligibility are not incorporated into the CDP. The Schoolwide Plan information can be located on the [schoolwide planning webpage](#). If you have schools that are approved to be schoolwide, and those schools maintain a poverty percentage above 40%, you must annually review your schoolwide plan and update it as needed.
30. Districts can request a waiver to be a schoolwide when below the 40% poverty threshold. Will this practice remain the same?
- Yes. The schoolwide waiver practice will remain the same. Schools falling below the 40% threshold may apply to operate a schoolwide program by [submitting a waiver](#) to ISBE for approval.

31. For the SIG (Title I, 1003a), districts had to complete the Illinois Quality Framework. If districts use a different needs assessment for the other grants, will the Illinois Quality Framework be no longer required?
- a. No. The needs assessment for the School Improvement 1003(a) Grant will not be eliminated. The Illinois Quality Framework is a type of needs assessment that may be used at the district's discretion to plan for the use of grants in addition to the 1003(a).

Title III Specific Questions of the CDP

32. What are the steps in applying for Title III Funds?
- a. All districts that plan to apply for Title III Grants must submit the (1) Intend to Apply for Title III Application, (2) CDP, and (3) Consolidated Title III Application.
33. If a district currently does not have any EL students, should the district apply for Title III with the anticipation of having EL students in the future?
- a. No. Districts applying for Title III Grants must generate at least \$10,000 in order to receive a grant. Small districts may collaborate with other districts in consortia to generate the minimum threshold. You can find additional guidelines on [Title III Consortiums here](#).
34. Will Title III continue to have a Consolidated Grant Application?
- a. The Consolidated Title III Grant Application will continue to include the LIEP Grant and the Immigrant Education Grant (both funded under Title III).
35. Where is the Nonpublic Meaningful Consultation Form for Title III submitted?
- a. The Nonpublic Meaningful Consultation Form for Title III needs to be submitted as part of the Intend to Apply for Title III Application due on March 1, 2019. This is due early in order for ISBE to generate the funding totals for each district that applies to Title III.
36. Have the allowable uses of funding for Title III changed?
- a. No. The CDP of districts applying for Title III funds and the Title III Grant Applications must continue to address the use of funds for (a) EL instructional supports, (b) EL professional development, and (3) parental supports for EL parents.
37. Can a district fund the (a) EL instructional supports, (b) EL professional development, and (3) parental supports for EL parents out of Title I?
- a. Yes. A district may use Title I Funds to support activities for ELs. However, Title III Grants must have at least one activity for each of these areas as well. The CDP should have general goals on the needs for ELs in each of these areas that may apply to the Title I or Title III Grant Applications to be completed afterwards.
38. Is the BPAC supposed to review the CDP?
- a. The requirement of the Bilingual Parent Advisory Council (BPAC) is a state requirement under Article 14C of the School Code. There is no requirement for EL parents (or the BPAC) to review the CDP or the Consolidated Title III Grant Application.

IDEA Specific Questions of the CDP

39. Due to the CDP, will there be changes in the FY20 IDEA Grant Application?
- The FY20 IDEA Grant Application will not include the sections of the application that are now included in the CDP. For districts that are directly receiving FY20 IDEA Grants, the applications will combine the IDEA Part B Flowthrough and IDEA Part B Preschool Grants in one consolidated application. For special education cooperatives that ask for the one-year extension of the procedural change, the IDEA grants will remain as separate grants for FY20 only.
40. How does the CDP affect Special Ed Coops?
- The CDP is completed by all districts. It is expected that special education cooperatives will provide consultation on the completion of the CDP as needed.
41. Will the CDP process align with the IDEA funding shift to districts versus special education cooperatives?
- All districts will complete the FY20 CDP whether or not FY20 funds are going to the district or the special education cooperative.
42. Is it correct that only districts complete the CDP and not special education cooperatives?
- Correct. Districts must complete the CDP, but special education cooperatives will provide consultation as needed.
43. Is a cooperative required to submit an IDEA Grant Application?
- A special education cooperative will only submit the FY20 IDEA grant application if the special education cooperative has submitted its request for a one-year extension to the procedural change prior to March 28, 2019 on IWAS.
44. If a special education Cooperative has requested an extension, how will it impact the CDP?
- The request for an extension does not impact the CDP. All districts must complete the CDP even if their special education cooperative has requested an extension.
45. Will the coop be able to see the District's CDP?
- The special education cooperative will not have access to their Districts' CDP through their cooperative IWAS account. Special education cooperatives will need to consult with their districts if they want to view their CDP.