



Illinois State Board of Education

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FAQs: Consolidated District Plan (CDP)

General

1. What is the function of the CDP?

The CDP addresses the planning portion of the grant application process. All districts that intend to submit an application for one of the 12 federal grants included in the CDP must have an approved CDP with ISBE before submitting the grant application. No state grants are included in the CDP.

2. Are the grant applications included in the CDP?

The fiscal year 2020 grant applications, including detailed budgets, are not included in the CDP. Grant applications will be submitted separately as they were in FY 2019.

3. If a grant application is submitted before July 1 (before the CDP has been approved), is it still substantially approvable as of July 1?

Grant applications submitted before July 1 are substantially approvable even if ISBE has not approved a district's CDP. However, a CDP must be approved before an application is reviewed.

4. When is the CDP due?

There is not a deadline for the CDP, however a district must have an approved CDP before the 12 federally funded grant applications included in the CDP can be approved.

5. Will the plan components be clearly identified or separated out by the different grants in the CDP?

The CDP questions should be answered holistically in a way that all 12 grants are addressed unless the questions specifically apply to a single grant.

6. Will Nonpublic Consultation Forms be submitted on the CDP?

The Nonpublic Consultation Form for Grants Title I, II, and IV is submitted in the CDP. The Title III Nonpublic Consultation Form is submitted in the Title III Intent to Apply. The Public Notice of the Timely and Meaningful Consultation (TMC) meeting must be uploaded, at a minimum, for IDEA grants. It is highly recommended that all TMC forms are included in the upload.

7. Does the CDP include prekindergarten?

Grants specific to preschool-only programs are not included in this process, except for the IDEA Part B Preschool Grant. However, English Learner prekindergarten students are to be included in the Title III grants-planning process and preschool students with IEPs are to be included in the IDEA Part B Preschool Grant-planning processes.

8. Who in the district needs to complete the CDP?

All district administrators who oversee the programs included in the 12 federal grants of the CDP should work together to prepare and submit the CDP. Multiple people in a single school district may request access to complete the CDP. Districts should use this opportunity to coordinate across offices and increase communication regarding prioritization of goals and how those are funded.

9. Does the CDP contain the grant's Grant Accountability and Transparency Act (GATA) requirements?

The GATA requirements are not included in the CDP.

10. Does a district need to update the CDP every year?

A district will be required to submit a CDP every year. However, districts may have a multi-year CDP that has few or no changes on an annual basis and use the prepopulated format of the CDP to resubmit their plan. Prepopulation for all questions will be available starting in the second year of implementation. Districts will see prepopulated answers from the FY 2019 Title I Plan in the FY 2020 CDP. A district will be required to submit a new CDP for a year in which it anticipates substantial changes in its priorities regarding the work that will have a meaningful impact on the use of funds.

11. Where is the listing of needs assessments?

The CDP includes a tab for needs assessments. A listing of the most common needs assessments is included. However, there is also an "other" option and a text box where districts can enter the information on the needs assessment used locally.

12. What is the role of Parent Advisory Committees in relation to the CDP?

Parent Advisory Committees may be included in the needs assessment process. Check the "Needs Assessment" tab in the CDP and use the number coding in parentheses to verify which stakeholders are required as part of that process.

13. Will the CDP allow grant funds to lose their identity and be used as "schoolwide" funds?

The CDP does not negate the approvable uses for each of the 12 federal grants included in the plan. Please check the requirements for each grant as the plan is being developed.

14. Will the responses submitted in the CDP appear in the separate grant applications?

The CDP is a planning process for the grant applications. The information of the CDP will not appear on the FY 2020 grant applications.

15. What will ISBE do with the information submitted in the CDP?

ISBE will analyze the responses in the CDP as a planning step in the grant application process. The uses of funds in grant applications need to align to the responses in the CDP. ISBE will also use the CDP to learn about districts' needs and increase the effectiveness of supports and technical assistance.

16. Will the CDP need to be approved by different divisions at ISBE?

The CDP will be approved by various divisions within ISBE, but there will be increased coordination to ensure holistic supports to districts. Principal consultants will follow a consistent protocol to review the plan to ensure that all district plans are reviewed on the same standards.

17. What documents should the district hold for auditable purposes tied to the CDP?

The needs assessments, board approval, and other materials that document the responses on the CDP should be maintained at the district level and be available upon request.

IDEA Grant

18. Will there be changes in the FY 2020 IDEA grant application due to the CDP?

The FY 2020 IDEA grant application will not include the sections of the grant application that are now included in the CDP. Districts that are directly receiving FY 2020 IDEA grants will combine the IDEA Part B Flow-Through and IDEA Part B Preschool Grants in one consolidated application. IDEA grants for special education cooperatives that ask for the one-year extension of the procedural change will remain as separate grants for FY 2020 only.

COOPERATIVES

19. How does the CDP affect special education cooperatives?

The CDP is completed by all districts. It is expected that special education cooperatives will provide consultation on the completion of the CDP, as needed.

20. Will the CDP process align with the IDEA funding shift to districts versus special education cooperatives?

All districts will complete the FY 2020 CDP whether or not FY 2020 funds are going to the district or the special education cooperative.

21. Is it correct that only districts -- not special education cooperatives -- complete the CDP?
Correct. Districts must complete the CDP, not the special education cooperatives. They will provide consultation, as needed.

22. Is a cooperative required to submit an IDEA grant application?

A special education cooperative will only submit the FY 2020 IDEA grant application if it submitted its request for a one-year extension to the procedural change prior to March 28, 2019, in IWAS.

23. Will the cooperative be able to see the district's CDP?

The special education cooperative will not have access to its district's CDP through its cooperative IWAS account. Special education cooperatives will need to consult with their districts if they want to view their CDP.

24. How will a special education cooperative's request for an extension impact the CDP?

The request for an extension does not impact the CDP. All districts must complete the CDP even if their special education cooperative has requested an extension.

25. Are the special education cooperatives supposed to complete the IDEA portion of the CDP or are the districts supposed to fill this out with collaboration with their cooperatives?

The CDP is a district requirement; however, it is expected that special education cooperatives will assist districts with the special education components, as needed.

26. If a special education cooperative is in the process of applying for a one-year extension of the IDEA procedural change, how will that impact the CDP?

The CDP is separate from the IDEA procedural change. The CDP must be completed by all districts that receive IDEA Part B Flow-Through or Part B Preschool Funds regardless if such funds are flowing through the special education cooperative.

27. Do I submit a separate IDEA grant, as well as this CDP? Or do I only need to submit the CDP?

The CDP includes the planning portions previously in the IDEA grant applications. The remainder of the IDEA grant applications will be completed separately from the completion of the CDP.

28. What does the upload look like for the nonpublic school for the IDEA portion?

Districts are required, at a minimum, to upload their public Notice for the Timely and Meaningful Consultation. It is recommended that all required documents are uploaded.

29. Is FY 2020 the first year Local Education Agencies (LEAs) are going to be required to submit all IDEA plans and expenditures reports instead of having the special education cooperative complete this?

All districts will complete the IDEA portions of the FY 2020 CDP. All districts, except those whose special education cooperatives filed for an extension of the IDEA procedural change, will submit FY 2020 IDEA grant applications and expenditure reports.

30. Can the district give permission to access the form to special education cooperative staff so that they can enter information directly?

Special education cooperatives will not be given direct access in IWAS to the CDP, but they can work with their districts to obtain district access. The intent of the CDP, however, is for collaboration within a district to complete a "consolidated plan" to serve all students within their district. Completion of the special education portions of the CDP without collaboration with other district personnel overseeing other federal grants is not advised.

English Learners

31. Will the private school consultation be part of the intent to apply -- only for FY 2020 -- for Title III, or will it eventually become part of CDP?

The Nonpublic Meaning Consultation Form for the Title III is collected in the Intent to Apply for Title III application. If the application is built into the CDP in the future, school districts will be notified to submit the form there.

32. Are there changes to Title III?

There are no changes to the allowable use of funds for Title III grants. The changes in process include the CDP and the revised Consolidated Title III grants application to be released in May.

33. Will Title III also be prepoluted like Title I?

In the past, Title III did not collect a separate plan. Thus, there will be no prepopulation of answers to questions addressing the Title III grants. Prepopulation will be built in in FY 2020, based in the responses submitted in the FY 2020 CDP.

34. Will Title III directors have access or will the district fill out the plan on behalf of all parties involved?

Title III directors should request access to the CDP in order to complete the plan as well. Furthermore, the district administrator of the various grants included in the CDP should coordinate to submit the CDP answers together.

35. The Intent to Apply for Language Instruction Programs for Limited English Proficient Students funding is due shortly. Should we do the CDP before this component?

The Intent to Apply for Title III grants should be completed first. The next step is to complete the CDP. The third step will be the completion of the Consolidated Title III grant application.

Title

36. We have a schoolwide waiver. Will we need to submit a new waiver application? What is the deadline for that waiver to be approved?

Yes, a new waiver must be approved each year by Illinois State Board of Education. The waiver must be submitted 30 days prior to submitting the original grant application.

37. Does a Targeted Assistance Plan need a board-approval date?

No, schools operating as Targeted Assistance do not need to have a school board-approved plan.

38. Are the goals for Title I based on the Title I plan? If so, should the Title I plan be adjusted if the goals have changed since last year?

Yes, the goals for Title I are based on school planning, which may include information from the Title I District Plan. If the goals changed, then the plan must be adjusted. Information from the Title I District Plan should be reviewed and updated, if necessary.

39. We only show one nonpublic school on the Private School participation tab; however, we currently have about 10 nonpublic schools participating in Title I and II. Why aren't all the schools listed?

The school names and codes are prepopulated using the latest available verified data. The list includes the private schools within the district's boundaries that are registered with the Illinois State Board of Education. Any additional schools the district serves can be added by selecting "Create Additional Entries."

40. Will we still have Targeting Step 5 in Title I?

Yes, a district will still need to complete attendance center allocations in Targeting Step 5 in the Title I grant application.

41. Can the schoolwide waiver be done now? If so, what months should be used since it is not the end of the school year yet?

Yes, schoolwide waivers must be received at least 30 days prior to submitting the original Title I application. The school may use the month the waiver is submitted for enrollment and low-income data. The waiver application can be found at [schoolwide waiver](#).

42. How do you determine whether or not you check the box for Title I School Improvement? We received School Improvement Grant (SIG) funding based on our 2017-18 designations, but not based on 2018-19 designations.

The LEA may check the box for Title I School Improvement if it received SIG funding in the 2018-19 designations, even though FY 2020 designations have not been released. The LEA can amend and resubmit the CDP if designations change.

43. Is Title V different than Small Rural School Achievement (SRSA) or Rural Education Achievement Program (REAP)?

Title V Part B of the Every Students Succeeds Act (ESSA) consists of two subparts, the SRSA and Rural and Low-Income School (RLIS) programs. Together, these programs are known as REAP. The RLIS program is in the CDP. The SRSA program is not contained within the CDP. You may review Title V by accessing ESSA at <https://www2.ed.gov/documents/essa-act-of-1965.pdf>.

44. Will the information previously compiled for the District Plan for Title I still be found in this or are we starting from scratch?

Yes, the information previously compiled for the Title I District Plan will prepopulate to the CDP. This information may be reviewed and modified to reflect changes for the current year.

45. We have no private schools within our district boundaries. Are we required to have consultation as part of our plan even if we have students who live in our district and attend a private school that is not within our boundaries?

Districts are required to have consultation with private schools that are within and outside of the boundaries which serve students who would otherwise attend schools in their district and qualify for Title I services. Districts are also required to have consultation with private schools within their district boundaries for Title II and Title IV.

46. When will Title funding show up? I'm in the Consolidated District Plan now and nothing is marked in the coordinated funding where we are to indicate this.

The grant allotment will not be available in the CDP. However, the district will be required to indicate in the CDP which program(s) it anticipates receiving funding for in the upcoming fiscal year. The funding allotment will be included in the grant applications.

47. How do we know what part(s) of Title I we currently receive?

The breakdown of Title I is available in the eGMS dashboard in IWAS. Select eGMS dashboard on the systems listing menu to access this information. Then select the year and funding summary. A list of all available programs will display.

48. Will we still be required to complete Targeting Step 5 with specific amounts for each building in Title I since we are looking at each child as a whole?

Yes, districts are still required to insert allocations for each attendance center or building in Targeting Step 5, located under the Program Specific tab of the Title I ESSA grant application.

49. Does the CDP now replace our District Plan that is currently on file?

Yes, the CDP replaces the District Plan that is currently on file.

50. I see that RLIS is an option for grants. What about REAP?

REAP consists of two subparts, the SRSA and RLIS programs. The RLIS program is in the CDP. The SRSA program is not contained within the CDP.

Foster Care

51. Are you required to have a plan for foster students and complete this section if you don't have any?

All districts, regardless if they have foster students or not, are required to complete this plan annually.

52. Must we complete this section if we currently do not have foster students?

All districts, regardless if they have foster students or not, are required to complete this form annually.

53. So if foster care and orphanage do not apply to a district, we project what we will do and amend when and if necessary?

Correct. Develop a plan that can be used in the event your district should have a foster student move into the district. All districts, regardless if they have foster students or not, are required to complete this plan annually.