

Finalizing 2019-20 Public School Calendars

Illinois State Board of Education
Center for Safe & Healthy Climate

As a reminder, ISBE and IARSS will co-host a webinar for finalizing 2019-20 public school calendars from **10 a.m. - 12 p.m. on June 10**. [Registration is now available](#). Please see the following link for additional information: <https://www.isbe.net/Documents/Webinar-Notice.pdf>. We would like to share the following summary of the webinar's content so that you may familiarize yourself with the new calendar codes and procedures for 2019-20 public school calendar that will be discussed on **June 10**:

New Calendar Codes for the 2019-20 School Year

Remote Learning Day (XRLD)

- Counts toward the 176 days of pupil attendance requirement.
- This code may be utilized beginning March 31st.

Remote Learning Planning Day - Full Day (RPD) and Remote Learning Planning Day – Half Day (XRPH)

- Both count toward the 176 days of pupil attendance requirement.
- Limited to a combination of 5 full days.
- These codes may be utilized beginning March 31st.

Emergency Day COVID-Related (EDC)

- Though not counted as a pupil attendance day, an Emergency Day COVID-Related is not required to be made up for 2019-20 school year. Therefore, inclusion of these days on a school district's calendar will contribute toward deeming a school district's calendar as having met the requirement for 176 days of pupil attendance.
- These are Emergency Days where a district was closed for COVID-related reasons.
- These days are not required to be made up.

Teacher Institute COVID-Related (TIC)

- Though not counted as a pupil attendance day, a Teacher Institute Day-COVID Related is not required to be made up for 2019-20 school year. Therefore, inclusion of this day on a school district's calendar will contribute toward deeming a school district's calendar as having met the requirement for 176 days of pupil attendance.
- This code may be used on March 16th ONLY.
- This is an additional Teacher Institute Day allowed by the State Superintendent to be used on March 16th for districts to prepare for Remote learning or for finalizing closure plans/procedures.

Technical Changes to the 2019-20 School Year and Reminders

- March 17th through March 30th will automatically be populated as Act of God days as Executive Order 2020-05 established that "all public and private schools in Illinois... must close for educational purposes through March 30, 2020." Because of this, no other codes may be used on calendars during those days. Please note the following:
 - Final calendars that have been created will have "Per Executive Order 2020-05" automatically included as the description.
 - If the Final Calendar as not yet been created, districts should add "Per Executive Order 2020-05" as the description.

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- The combination of Emergency Days (ED) and Emergency Days COVID-Related (EDC) cannot exceed the number of Proposed Emergency Days on the Approved Proposed Calendar.
- For districts with approved E-learning plans, there is no limit to the number of E-learning days (ELD) used for the 2019-20 school year.
- Act of God Days (AOG) may be used prior to March 17 or after March 30 only if the district has first utilized all Proposed Emergency Days.
- Districts may submit an Amended Calendar but it is not required this year. The final calendar is the critical calendar submission that must occur as quickly after this webinar as possible.
- It is critically important to submit an accurate Final calendar as soon as possible to minimize the risk of delays for other systems utilizing calendar data.

We look forward to your participation on the **June 10** webinar. Should you have questions, please email schoolcalendars@isbe.net.