



FY 2022

Community Partnership Grant

Technical Assistance Webinar

October 13, 2021

Equity • Quality • Collaboration • Community



Agenda

1. Grant Overview
2. Eligibility and Application Information
3. Program Description
4. Funding Information
5. Reporting Requirements
6. Content and Form of Application Submission
7. Application Review

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1. Grant Overview

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Grant Overview

- The Community Partnership Grant is federally funded through the [American Rescue Plan Elementary and Secondary School Emergency Relief \(ARP ESSER\) Fund](#) under the [American Rescue Plan Act of 2021](#)
- The Community Partnership Grant will aid in the ongoing efforts to decrease the gaps in meeting students' social, emotional, behavioral, and mental health needs that were amplified by the COVID-19 pandemic.
- These needs will be addressed through the development or expansion of community relationships.

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2. Eligibility and Application Information

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Eligibility

- Eligible Applicants
 - Public and private entities, including Local Education Agencies (LEAs), such as public school districts; public university laboratory schools approved by ISBE; state-authorized charter schools; area vocational centers; Regional Offices of Education; Intermediate Service Centers; community-based organizations; community-based health providers (Medicaid-billing certified nonprofits); Indian tribes or tribal organizations (as such terms are defined in the Indian Self-Determination and Education Act); and other public entities or a consortium of two or more such agencies, organizations, or entities.
- Each application must identify a Lead Applicant on the proposal. Eligible applicants may propose to serve more than one proposal, but an entity cannot propose to be the Lead Applicant on more than one proposal.

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Eligibility

- Before applying, applicants must complete five grantee pre-award requirements through the Illinois GATA Web Portal.
 1. Authentication
 2. Grantee Registration
 3. Grantee Pre-qualification
 4. Fiscal and Administrative Risk Assessment/Internal Controls Questionnaire (ICQ)
 5. Programmatic Risk Assessment (Completed through ISBE's IWAS system)
 - The first four are completed through the Illinois GATA Web Portal.
<https://www2.illinois.gov/sites/GATA/grantee/pages/default.aspx>
- Successful applicants must also complete an Organizational Risk Assessment through the IWAS system.
<https://sec.isbe.net/iwas/asp/login.asp?js=true>

**Grant awards will not be executed until the FY 2022 ICQ, Organizational Risk Assessment, and Programmatic Risk Assessment are completed.*

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DUNS and SAM

- Dun and Bradstreet Universal Numbering System (DUNS)

<http://fedgov.dnb.com/webform>

- A valid DUNS number must be provided in an application.

- System for Award Management (SAM)

www.sam.gov

- Applicants must be registered in SAM. Registration is required prior to applying.
- Applicants must continue to maintain an active SAM registration with current information at all times.

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Grant Award and Grant Period

- Grant funding will not exceed \$100 million.
- Awarded applicants with an approvable budget are eligible to receive up to \$250,000 per year for each year of the grant cycle.
- The grant period:
 - Begins no sooner than November 12, 2021.
 - Ends on June 30, 2022.



Submissions

Proposals accepted no later than 5 p.m. on November 12, 2021.

- Electronic Submission: Scanned into PDF with all supporting documents and signatures to the ISBE Attachment Manager at <https://sec1.isbe.net/attachmgr/default.aspx>.
*Select Sosina, Adenike as the recipient.
- Mail Submissions:
 - Mail original + 3 copies to the address below, OR
 - Mail an electronic copy of the proposal on a USB flash drive to the address below.
- Hand Deliveries: 1st floor Reception Area of the ISBE Springfield Office.

Illinois State Board of Education
100 North First Street
Springfield, IL 62777

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Award Notice

- Successful applicants will receive a Notice of Award via email approximately 90 days after the application deadline.

This is not an authorization to begin performance or expenditures!

- After the merit-based appeal timeframe has ended, awardees will receive additional information from the program area that includes the next steps for finalizing the grant.
- Monies spent prior to programmatic approval are done so at the applicant's own risk.

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3. Program Description

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Program Description

The program will support local efforts to develop comprehensive school systems grounded in mental health and trauma-informed practices by achieving the following goals:

- Provide communities flexibility to determine the best approach to respond to the local mental health needs.
- Allow funds to be used for a range of responses, from prevention to early intervention to treatment.
- Support local efforts to integrate programs focused on non-cognitive development (social, emotional, and behavioral) and mental wellness for children.

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Program Description

- Establish or expand supports addressing the well-being of parents/caregivers and teachers/school staff.
- Expand opportunities for student learning beyond the normal school day.
- Create enduring partnerships between schools, community-based organizations, and mental health providers that will last beyond the grant.

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Program Objectives

The development or expansion of relationships will allow applicants to utilize data from an evidenced-based needs assessment to **develop an action plan that addresses the following:**

- Integrated Student Wellness Supports
- Expanded Learning Time and Opportunities
- Active Parent/Guardian and Community Engagement
- Collaborative Leadership and Practices

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Program Objectives

Action plans must also include how the following will be addressed:

- Student Voice
- Substance Abuse Prevention and Treatment
- Early Childhood
- LGBTQ Populations
- Homeless and Youth in Care
- Marginalized Communities

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Performance Measures

- 100% of students are offered evidence-based social, emotional, behavioral, and mental health supports.
- 100% of students presenting with mental health needs are served.
- 100% of teachers/school staff and parents/caregivers receive supports that address well-being.

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Targets

- 25% of students are offered evidence-based social, emotional, behavioral, and mental health supports.
- 25% of students presenting with mental health needs are served.
- 25% of teachers/school staff and parents/caregivers receive supports that address well-being.

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Performance Standards

- 50% of students are offered evidence-based social, emotional, behavioral, and mental health supports.
- 50% of students presenting with mental health needs are served.
- 50% of teachers/school staff and parents/caregivers receive supports that address well-being.

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Deliverables and Milestones

Deliverables:

1. Logic model.
2. Program Evaluation Report.
3. A report outlining the services provided, including:
 - a. Evidence-based social, emotional, behavioral, and mental health supports offered to students.
 - b. Opportunities provided for student learning beyond the normal school day.
 - c. Supports addressing the well-being of teachers/school staff and parents/caregivers.
4. Memorandum of Understanding with three to five partnering entities.
5. Execution of Memorandum(s) of Understanding within six months of award.

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Deliverables and Milestones

Milestones:

1. Students receive details regarding evidence-based social, emotional, behavioral, and mental health supports quarterly.
2. Teachers/school staff and parents/caregivers receive details regarding the resources available through the grant-funded opportunities during quarterly meetings.

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4. Funding Information

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Funding Information

- Contingent upon federal funding, the Community Partnership Grant will run for two years.
- The program anticipates \$50 million each year.
- Awarded applicants with an approvable budget are eligible to receive up to \$250,000 per year for each year of the grant cycle.
- There is no matching component to this award.
- Applicants must provide a detailed summary of how current funding streams are being utilized to support existing work.

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Funding Information

- LEA Use of ARP ESSER Funds
 - An LEA must reserve at least 20% of the total amount allocated to it from the state's ARP ESSER award to address learning loss through the implementation of evidence-based interventions.
 - Those interventions must respond to students' social, emotional, and academic needs and address the disproportionate impact of COVID-19 on underrepresented student subgroups.
 - An LEA that receives ARP ESSER funds must, within 30 days of receiving the funds, make publicly available on its website a plan for the safe return to in-person instruction and continuity of services.
 - The LEA must seek public comment on the plan before making it publicly available.

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Funding Information

- Successful applicants may reapply via continuing application for up to one additional year.
- Funding in the subsequent year will be contingent upon compliance with federal and state law, state grant-making rules, passage of sufficient appropriations for the program, and satisfactory performance in the preceding grant period.
- No promise or undertaking made in this NOFO/RFP is an assurance that a grant agreement will be renewed, nor does this NOFO/RFP create any right to or expectation of renewal.

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5. Reporting Requirements

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Reporting Requirements

- **Periodic financial reporting** should be completed via the IWAS system.
- **Programmatic reporting** should be completed at a minimum of semiannually via the IWAS system.
- **Additional Requirements** - Within 30 days of award notice:
 - A grant project manager and fiscal manager are identified and submitted to ISBE.
 - Partnership Memorandum(s) of Understanding are completed and submitted to ISBE.
 - Logic model and grant implementation timeline are completed.

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Reporting Requirements

- **Additional Requirements**

- A complete program evaluation report will be submitted to ISBE's point contact person within 30 days of the grant's completion.
 - An external evaluation is encouraged, but not required.
 - LEAs may set aside up to 5% of their funds to pay for a formal evaluation.
- A report outlining the following services provided through this grant will be submitted to ISBE within 30 days of the grant's completion:
 - Evidence-based social, emotional, behavioral, and mental health supports offered to students.
 - Opportunities provided for student learning beyond the normal school day.
 - Supports addressing the well-being of teachers/school staff and parents/caregivers

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Reporting Requirements Table

Financial Reporting Period

Begin Date	End Date	Due Date
January 1	March 31	April 20
April 1	June 30	July 20
July 1	September 30	October 20
October 1	December 31	January 20

**Financial reports should be submitted, at a minimum, quarterly via IWAS system.*

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6. Content and Form of Application Submission

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Content and Form of Application Submission

- Applicants must use the ISBE-provided [application forms](#) to apply.
- Applications must be submitted in the format outlined on page 12 of NOFO/RFP to be considered complete.
- A complete application will include all required components and signatures where mentioned.
- Use the checkboxes on page 12 of the NOFO/RFP to assemble your completed application.
- Applications must not exceed the maximum pages for each form.

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Program Narrative Requirements

- Applicant should address all of the following areas:
 - Population to be Served
 - Needs Assessment
 - Proposed Program Description
 - Program Evaluation
 - Sustainability

**See rubric on pages 15-16 of the RFP for details to include.*

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Evaluation Design Requirements

Evaluation plans must be designed to document and demonstrate the successes and challenges of the program and must, at a minimum, include the following information:

1. Have a compelling rationale for the selected evaluation approach.
2. Be relevant to the measurement of the program's goals and objectives.
3. Describe the methods to be used to gather, organize, summarize, analyze, and present data.
4. Identify the quantitative and qualitative data to be collected. Describe and/or include the data collection tools, if applicable.

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Evaluation Design Requirements

5. Indicate who will be responsible for conducting the evaluation (e.g., whether it will be conducted internally or externally).
6. Provide the organizational structures that will be employed to oversee the evaluation process.
7. Indicate how the resulting recommendations will be incorporated into the program on an annual basis for continuous improvement.
8. Describe the process to disseminate the evaluation results.

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7. Application Review

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Application Review

- ISBE is required to design and execute a merit-based review and selection process for applications.
 - Please refer to the ISBE merit-based review policy at [https://www.isbe.net/Documents/Merit Based Review Policy.pdf](https://www.isbe.net/Documents/Merit%20Based%20Review%20Policy.pdf) for more information.
- The selection of the grantees will be based upon the overall quality of the application.
- Scoring is based upon:
 - Need
 - Capacity
 - Quality
 - Evaluation
 - Sustainability

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Priority Points

1. Proposals that seek to serve schools from districts identified as Tier 1 and Tier 2 based on Evidence-Based Funding (EBF). *10 Priority Points*
2. Proposals that seek to serve schools in counties most adversely impacted by the COVID-19 pandemic according to the [Illinois Department of Public Health Statistics](#). *5 Priority Points*
3. Proposals that seek to serve schools in areas identified as high moderate and high risk in the [Erikson Risk and Reach Report](#). *5 Priority Points*
4. Proposals that seek to serve rural areas. These are programs that propose to serve students who attend 40% or higher low-income [rural schools](#). *10 Priority Points*

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Criteria

Selection criteria and point values are as follows:

Not Provided	Very Limited	Somewhat Limited	Moderate	Strong	Very Strong
0	1	2	3	4	5
Proposal requirements are absent.	Proposal provides very few details to meet the project outcomes.	Proposal is unclear and lacks enough evidence to meet project outcomes.	Proposal provides moderate detail and conveys potential to meet project outcomes.	Proposal provides good detail and strong evidence to meet project outcomes.	Proposal exceeds expectations and provides a solid plan to meet project outcomes.

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Sections

1. Population to be Served (15 points)
 2. Needs Assessment (20 points)
 3. Proposed Program Description (35 points)
 4. Program Evaluation (20 points) *revised from the live webinar*
 5. Sustainability (10 points)
-

Total points possible: 100

**Address each section when writing narrative.*

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Reviewer Comments

- Following the notification of grant awards, an applicant may request copies of their reviewer comments and scores by emailing Adenike Sosina at asosina@isbe.net.



Thank You

For questions, please contact

Adenike Sosina

asosina@isbe.net

Questions will be compiled in a FAQ document and posted on [ISBE's Mental Health webpage](#) under the Community Partnership Grant tab.

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