



## Identify local needs (PLANNING YEAR)

- [Identify a school leadership team](#)
- [Build a stakeholder advisory group](#)
- Conduct a school-level needs assessment
- [Conduct a root cause analysis](#)
- Present results to the stakeholder advisory group

## Identify local needs (IMPLEMENTATION YEAR)

- Review composition of school leadership team
- Review composition of stakeholder advisory group
- Survey staff on implementation of school improvement plan and future professional development needs



## Plan for school improvement

- [Develop a school improvement plan](#) with the following elements:
  - [SMART goals](#)
  - Key activities, timelines, and funding sources that address resource inequities, along with people responsible for implementation
  - Local assessment(s) to measure academic progress
  - Monitoring plan that includes all SMART goals
- [SIP Template](#)
- [Elementary SIP Example](#)
- [Middle School SIP Example](#)
- [High School SIP Example](#)



## Select relevant evidence-based practices and interventions

- [Confirm evidence-based practices align with ESSA](#)
- [EdReport](#)
- [What Works Clearinghouse](#)
- [Evidence-based funding best practice recommendations](#)



## Implement and monitor

- Communicate the school improvement plan to all stakeholders
- Implement the school improvement plan
- Monitor implementation and progress toward SMART Goals



## Examine, reflect and adjust course

- Analyze and update the following elements within the school improvement plan:
  - SMART goals
  - Key activities, timelines, and funding sources that address resource inequities, along with people responsible for implementation
  - Local assessment(s) to measure academic progress
  - Monitoring plan that includes all SMART goals

## Resources to Support School Improvement Efforts

- [Year in the Life of School Improvement: Getting Started](#) • [Monthly Topics and Tasks: Getting Started](#)
- [Year in the Life of School Improvement Implementation](#) • [Monthly Topics and Tasks Implementation](#)