



Illinois State Board of Education

Deep Dive Webinar: Teacher Assignability

Live Training Webinar

August 21, 2019

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OBJECTIVE & CONTENT

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- **Explanations of basic teacher assignability requirements**
- **Content**
 1. Short-Term Approval for Teachers at All Grade Levels (STA) vs. Short-Term Emergency Approval (STE)
 2. Substitute Teacher Requirements
 3. Self-Contained General Education
 - Early Childhood Education
 - Elementary Education
 4. Departmentalized Subjects
 - Grades K-5
 - Grades 6-8
 - Grades 9-12
 5. Specific Subject Areas
 - Bilingual Education
 - English as a Second Language
 - Library Information Specialist
 - Reading Teacher and Reading Specialist
 - Special Education
 - For Kindergarten through Age 21
 - Cross-Categorical for students through Age 5
 - Grades 9-12 Career and Technical Education



License Codes

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- **ELS PARA** – *Educator License with Stipulations- Paraprofessional*
- **ELS CTE** – *Educator License with Stipulations- Career & Tech Education*
- **ELS TBE** – *Educator License with Stipulations -Transitional Bilingual Educator*
- **ELS VIT** – *Educator License with Stipulations- Visiting International Teacher*
- **ELS CTEP** – *Educator License with Stipulations- Career & Tech Education Provisional*
- **ELS PCTE** – *Educator License with Stipulations- Career & Tech Education Part-Time Provisional*
- **PEL SECE** – *Professional Educator License -Secondary Education*
- **PEL LBSI** – *Professional Educator License -Learning Behavior Specialist I*
- **SCGE** – *Self-Contained General Education*
- **PEL** – *Professional Educator License*
- **SCG3** – *Early Childhood Education*
- **ECS3** – *Early Childhood Education- Special Education*



Definitions

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- **Course/coursework:** Non-remedial (100-level +) coursework completed with a “C-” or higher & credit hours earned from a regionally accredited institution of higher education
- **Major teaching assignment:** the course that is taught for the majority of the day (50% or more) in a departmentalized middle grade setting
- **Minor teaching assignment:** a course (or courses) not taught for the majority of the day (less than 50%) in a departmentalized middle grade setting

Short-Term Approval for Teachers at All Grade Levels (STA)

VS.

Short-Term Emergency Approval (STE)

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STA

- Must hold valid PEL for teaching
- Can apply outside grade range of teaching license
- Can apply for any teaching endorsement except safety & driver's education or special education
- Requires 9 semester hours of coursework in content area or applicable Illinois content test
- Valid for 3 fiscal years (end date will be June 30)

STE

- Must hold valid PEL for teaching or ELS-TBE
- Serve Special Education K-12 only
- Requires 73-86 form by school district, Survey of the Exceptional Child course & one other LBSI required area, letter of assurance from the school district
- Valid for 3 years, beginning with the next academic term
 - Example: If issued after January 1, expires three years later on September 1. If issued after September 1, expires three years later on January 1.



Substitute Teacher Requirements

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- School Code: (105 ILCS 5/21B-20[3])
- Hold a substitute teaching license
- Hold any other state-issued educator license + bachelor's degree (Ex: ELS-PARA, ELS-CTE, etc)
- Hold a Short-Term Substitute Teaching License (STS)- (Valid for teaching 5 consecutive days only)
- ELS-CTEP, ELS-PCTE may substitute teach in career and technical education classrooms without a bachelor's degree



Self-Contained General Education Early Childhood Education

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- School Rules: (23 IAC 235.20)
- Must hold a PEL and one of the following to be assigned to teach in this setting:
 - Self-Contained General Education (SCG3 or ECS3) endorsement Birth- Grade 3 or Birth – Grade 2
 - Short-Term Approval (STA) for SCG3 B-2 or B-3

Self-Contained General Education Elementary Education

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- School Rules: (23 IAC 1.710)
- Must hold a PEL in one of the following to be assigned to teach in this setting:
 - PEL-Self-Contained General Education (SCGE) K-9 or 1-6
 - Short-Term Approval (STA) for SCGE K-9 or 1-6
 - Meet predecessor requirements at a time when applicable



Poll Question #1

9

Q: A Short-Term Approval (STA) can be issued outside of a teacher's currently endorsed grade range.

- a. True
- b. False



Answer

10

The answer to Poll Question #1 is:

a. True.

A Short-Term Approval can be issued outside of the educator's current endorsed grade range.



Departmentalized Subjects K-5

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- School Rules: (23 IAC 1.710)
- Assignments to teach a specific departmentalized subject in any grades K-5:
 - PEL endorsed in teaching required
 - One course in departmentalized subject to be taught
 - Licensed prior to 9/1/78, only PEL-SCGE required



Poll Question #2

12

Q: Educator holds SCGE K-9 and wants to teach Physical education Grade 4 for part of the day.
Are they qualified to be assigned?

Transcript

Course Level: Undergraduate High School: North Vermillion High School 25-MAY-2013				SUBJ NO.	COURSE TITLE	CRED GRD	PTS
Degree Awarded: Bachelor of Science 13-MAY-2017 Major : Elementary Education Minor : Reading (Elementary) Inst. Honors: Honors Program Graduate Magna Cum Laude				Institution Information continued: Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 11.10 GPA: 3.70			
SUBJ NO. COURSE TITLE CRED GRD PTS R				Fall 2014 Bayh College of Education Pre-Elementary Education			
				AHS 327	School Health for Elem Tch	3.00 A	12.00
				ELED 200	Best Practices in Teaching	2.00 A-	7.40
				EPSY 341	Ed Multicult Society	3.00 A	12.00
				FREN 101	Elem French I	3.00 B	9.00
				LING 210	Intro Linguistics	3.00 B+	9.90
				MATH 102	Quantitative Literacy	3.00 B-	8.10
INSTITUTION CREDIT:				Ehrs: 17.00 GPA-Hrs: 17.00 QPts: 58.40 GPA: 3.43			
Fall 2013 Bayh College of Education Pre-Elementary Education				Spring 2015 Bayh College of Education Elementary Education			
COMM 101	Intro Sp Commun	3.00 A-	11.10	ELED 250	Hon: Tchg-Lrn & Clssrm Mgt	3.00 A	12.00
ENG 101	Freshman Writing I	3.00 B+	9.90	ELED 250L	Tchg-Lrn&Clssrm Mgt Lab	0.00	0.00
EPSY 202	Psy Child Adole	3.00 A	12.00	ELED 259	Meas & Eval Elem School	3.00 A-	11.10
G H 101	Hon:Phil in the Twilight Zone	3.00 A-	11.10	ELED 324	Hon: Emergent Literacy	3.00 A-	11.10
HIST 201	U S To 1877	3.00 A	12.00	G H 301	Top:Greek&Lat Roots Eng Lang	3.00 A	12.00
Ehrs: 15.00 GPA-Hrs: 15.00 QPts: 56.10 GPA: 3.74				MATH 305 Hon: Math Elem Tchrs II Ehrs: 15.00 GPA-Hrs: 15.00 QPts: 57.30 GPA: 3.82			
Spring 2014 Bayh College of Education Pre-Elementary Education				Fall 2015 Bayh College of Education Elementary Education			
BIO 112	Human Aspects Biology	3.00 A	12.00	ART 151	Vis Art In Civiliz	3.00 B+	9.90
BIO 112L	Explorat Biolog Phenomena	1.00 A+	4.00	ELED 335	Ear Chldhd:Tchg Lrn Kinderg	3.00 A-	11.10
ELED 101	Introduction to Teaching	1.00 A+	4.00	ENG 305	Adv Expository Writing	3.00 A	12.00
ENG 105	Freshman Writing II	3.00 B+	9.90	MATH 306	Hon: Concepts of Geometry	3.00 A	12.00
ENG 280	Children's Literature	3.00 B+	9.90	MUS 325	Music Educ Children	3.00 A-	11.10
G H 201	Hon:Intro Great Works	3.00 A-	11.10	P E 348	Tgh Pe Elem Sch	2.00 A	8.00
SPED 226	Excerpt Lrn Reg Clssrm	3.00 B+	9.90	Ehrs: 17.00 GPA-Hrs: 17.00 QPts: 64.10 GPA: 3.77			
Ehrs: 17.00 GPA-Hrs: 17.00 QPts: 60.80 GPA: 3.57				Spring 2016 Bayh College of Education Elementary Education			
Summer I 2014 Bayh College of Education Pre-Elementary Education				ELED 485			
AHS 111	Personal Hlth Sci & Wellness	3.00 A-	11.10	Hon: Lit Intervention Strat 3.00 A- 11.10			
***** CONTINUED ON NEXT COLUMN *****				***** CONTINUED ON PAGE 2 *****			



Answer

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Fall 2015					
Bayh College of Education					
Elementary Education					
ART	151	Vis Art In Civiliz	3.00	B+	9.90
ELED	335	Ear Chldhd:Tchg Lrn Kinderg	3.00	A-	11.10
ENG	305	Adv Expository Writing	3.00	A	12.00
MATH	306	Hon: Concepts of Geometry	3.00	A	12.00
MUS	325	Music Educ Children	3.00	A-	11.10
P E	348	Tgh Pe Elem Sch	2.00	A	8.00
Ehrs: 17.00			GPA-Hrs: 17.00	QPts: 64.10	GPA: 3.77

The answer to Poll Question #2 is yes. The educator reflects at least one course in Physical Education, which would allow them to teach PE for part of the day.



Departmentalized Subjects 6-8

15

- School Rules (23 IAC 1.720)
- Assignments to teach departmentalized subjects in the middle grades must hold one of the following:
 - If licensed prior to 9/1/73, hold SCGE endorsement
 - Junior high endorsement for major teaching assignment + 5 semester hours for minor teaching assignment
 - Middle school/middle grade endorsement for major teaching assignment + 6 semester hours for any minor teaching assignment



Poll Question #3

16

Q: Educator holds a Middle School Math 5-8 endorsement and their major teaching assignment is Math. The educator would like to teach Language Arts for *less* than 50% of the day.

Are they qualified to be assigned?



Transcript

Course Level: Undergraduate High School: North Vermillion High School 25-MAY-2013				SUBJ NO.	COURSE TITLE	CRED GRD	PTS
Degree Awarded: Bachelor of Science 13-MAY-2017				Institution Information continued:			
Major : Elementary Education				Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 11.10 GPA: 3.70			
Minor : Reading (Elementary)				Fall 2014			
Inst. Honors: Honors Program Graduate				Bayh College of Education			
Magna Cum Laude				Pre-Elementary Education			
SUBJ NO.	COURSE TITLE	CRED GRD	PTS R	AHS 327	School Health for Elem Tch	3.00 A	12.00
				ELED 200	Best Practices in Teaching	2.00 A-	7.40
				EPSY 341	Ed Multicult Society	3.00 A	12.00
				FREN 101	Elem French I	3.00 B	9.00
				LING 210	Intro Linguistics	3.00 B+	9.90
				MATH 102	Quantitative Literacy	3.00 B-	8.10
INSTITUTION CREDIT:				Ehrs: 17.00 GPA-Hrs: 17.00 QPts: 58.40 GPA: 3.43			
Fall 2013				Spring 2015			
Bayh College of Education				Bayh College of Education			
Pre-Elementary Education				Elementary Education			
COMM 101	Intro Sp Commun	3.00 A-	11.10	ELED 250	Hon: Tchg-Lrn & Clssrm Mgt	3.00 A	12.00
ENG 101	Freshman Writing I	3.00 B+	9.90	ELED 250L	Tchg-Lrn&Clssrm Mgt Lab	0.00	0.00
EPSY 202	Psy Child Adole	3.00 A	12.00	ELED 259	Meas & Eval Elem School	3.00 A-	11.10
G H 101	Hon:Phil in the Twilight Zone	3.00 A-	11.10	ELED 324	Hon: Emergent Literacy	3.00 A-	11.10
HIST 201	U S To 1877	3.00 A	12.00	G H 301	Top:GreeksLat Roots Eng Lang	3.00 A	12.00
Ehrs: 15.00 GPA-Hrs: 15.00 QPts: 56.10 GPA: 3.74				MATH 305			
				Hon: Math Elem Tchrs II			
				Ehrs: 15.00 GPA-Hrs: 15.00 QPts: 57.30 GPA: 3.82			
Spring 2014				Fall 2015			
Bayh College of Education				Bayh College of Education			
Pre-Elementary Education				Elementary Education			
BIO 112	Human Aspects Biology	3.00 A	12.00	ART 151	Vis Art In Civiliz	3.00 B+	9.90
BIO 112L	Explorat Biolog Phenomena	1.00 A+	4.00	ELED 335	Ear Chldhd:Tchg Lrn Kinderg	3.00 A-	11.10
ELED 101	Introduction to Teaching	1.00 A+	4.00	ENG 305	Adv Expository Writing	3.00 A	12.00
ENG 105	Freshman Writing II	3.00 B+	9.90	MATH 306	Hon: Concepts of Geometry	3.00 A	12.00
ENG 280	Children's Literature	3.00 B+	9.90	MUS 325	Music Educ Children	3.00 A-	11.10
G H 201	Hon:Intro Great Works	3.00 A-	11.10	P E 348	Tgh Pe Elem Sch	2.00 A	8.00
SPED 226	Except Lrn Reg Clssrm	3.00 B+	9.90	Ehrs: 17.00 GPA-Hrs: 17.00 QPts: 64.10 GPA: 3.77			
Ehrs: 17.00 GPA-Hrs: 17.00 QPts: 60.80 GPA: 3.57				Spring 2016			
Summer I 2014				Bayh College of Education			
Bayh College of Education				Pre-Elementary Education			
AHS 111	Personal Hlth Sci & Wellness	3.00 A-	11.10	Elementary Education			
***** CONTINUED ON NEXT COLUMN *****				ELED 485			
				Hon: Lit Intervention Strat			
				3.00 A- 11.10			
				***** CONTINUED ON PAGE 2 *****			

Answer

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Fall 2013				
Bayh College of Education				
Pre-Elementary Education				
COMM 101	Intro Sp Commun	3.00	A-	11.10
ENG 101	Freshman Writing I	3.00	B+	9.90
EPSY 202	Psy Child Adole	3.00	A	12.00
G H 101	Hon:Phil in the Twilight Zone	3.00	A-	11.10
HIST 201	U S To 1877	3.00	A	12.00
Ehrs: 15.00		GPA-Hrs: 15.00	QPts: 56.10	GPA: 3.74

The answer to Poll Question #3 is yes. The educator completed at least 6 hours of coursework in Language Arts.



Poll Question #4

19

If an educator holds a Middle School 6-8 General Science endorsement with a major teaching assignment in Science, how many hours of coursework does the educator need to teach Math as a minor assignment?

- a. 18
- b. 9
- c. 12
- d. 6

Answer

20

The answer to Poll Question #4 is
d. 6 hours of coursework

Departmentalized Subjects 9-12

21

- School Rules: (23 IAC 1.737)
- Assignments to teach a specific subject in any grades 9-12 must hold a PEL and one of the following:
 - Hold endorsement valid for grades and subject taught
 - Meets the predecessor requirements at a time when they were applicable, as confirmed by the employing district's verification of the individual's qualifications
 - If licensed on or after 7/1/04: completed 24 semester hours of college coursework in subject area on or after 7/1/04 and be working toward endorsement (endorsement must be obtained within 3 years of assignment)
 - Short-Term Approval (STA) valid for the grades/subject to be taught



Examples

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- An educator was licensed in 2002 and is asked to teach Math 9-12. The educator must hold one of the following:
 - Be previously qualified for Math 9-12
 - Hold the Math 9-12 endorsement on PEL
 - Hold the STA approval for Math 9-12
- Educator holds 1 Social Science endorsement for 9-12
 - Educator is able to teach all social science areas for 9-12
- Educator holds 1 Science endorsement for 9-12
 - Educator is able to teach all science areas for 9-12



Bilingual Education

23

- School Rules (23 IAC 1.781[a])
- To serve as a bilingual education teacher, one of the following is required:
 - PEL + bilingual education teacher endorsement + qualify to teach the subject and grade range to be taught (see specific subject within this presentation)
 - Hold ELS-TBE + bilingual education teacher endorsement specific to language of instruction
 - ELS-VIT + passed English Language Proficiency (ELP) test
 - PEL valid for grade ranges to be taught and was first assigned to teach in a bilingual education program prior to 9/1/85



English as a Second Language

24

- School Rules: (23 IAC 1.780[b])
- To teach any grades PK-12:
 - PEL + ESL or ENL endorsement for grades to be taught
 - ELS-VIT + ELP test
- To teach any grades PK-6:
 - Meet either of the two requirements above
 - PEL + bilingual education teacher endorsement
 - PEL + ENL with language designation (ex: ENL-Spanish)
 - PEL valid for grades to be taught and was first assigned to teach in a bilingual program prior to 9/1/85



Library Information Specialist

25

- School Rules: (23 IAC 1.755)
- Provide library/audio-visual services to students as a Library Information Specialist, must hold a PEL valid for grade levels of students to be served and one of the following:
 - Endorsement for LIS, media, library science
 - Between 9/1/78 – 6/30/04 one of the following:
 - 18 semester hours: library administration, organization (cataloging/classification), reference, and selection of materials for elementary OR secondary levels
 - 32 semester hours: media, library administration, organization (cataloging/classification), reference, selection of materials for elementary AND secondary levels, production and communications.
 - Short-Term Approval (STA) for LIS
 - 24 semester hours of library information science on or after 7/1/06 within three years of beginning position



Reading Teacher & Reading Specialist

26

- School Rules: (23 IAC 1.745)
- To teach reading to students, you must hold a PEL valid for the grade level to be served and one of the following:
 - Reading Teacher (READ) or Reading Specialist (SREA) endorsement
 - Meet predecessor requirements at a time when they were applicable, as confirmed by the employing district's verification of the individual's qualifications
 - Between 9/1/78 – 6/30/04: completed 18 semester hours in the areas below
 - Foundation or survey of reading fundamentals including reading in the content areas
 - Testing procedures and diagnosis of reading disabilities
 - Diagnostic teaching techniques and materials
 - Clinical or laboratory practicum in reading
 - Literature appropriate for the age of students included in the program
 - Hold a Short-Term Approval (STA) for reading teacher or reading specialist
 - Completed 24 semester hours in reading on or after 7/1/06 within three years of beginning position of reading teacher



Special Education (excluding PK)

27

- School Rules: (IAC 226.800[b])
- To serve as a special education teacher, one of the following is required:
 - PEL- LBSI, DHH, BPS, SLP-teaching (all PK-21)
 - These are specific to the area endorsed
 - Example: Educator licensed in Teachers of Students who are Deaf or Hard of Hearing is only valid for teaching students who are deaf or hard of hearing.
 - Short-Term Emergency (STE) Approval (valid K-12)
 - Valid for cross-categorical special education



Early Childhood Special Education

28

- School Rules: (226.800[b]; 226.720)- where age 5 is stipulated for early childhood special education
 - To serve in this setting, one of the following is required:
 - PEL-ECS3 Birth-Grade 3 (Early Childhood Education – Special Education)
 - PEL-SCG3 Birth-Grade 3 (Early Childhood Self-Contained General Education) or LBSI PK-21 (Learning Behavior Specialist I) + ECT Approval (Early Childhood Special Education Approval)



Grades 9-12 Career & Technical Education: Skill Level Instruction

29

- School Rules: (IAC 1.737[c]; 23 IAC 1.Appendix A)
- PEL-SECE (grades 9-12) with the appropriate career & technical education endorsement
 - 2,000 of work experience is required outside of his/her current teaching position within four years of assignment. The employing school district must maintain these records
- ELS-CTE (grades 7-12)
- ELS-CTEP (grades 11-12)
- ELS-PCTE (grades 6-12) with no more than 2 courses of study

Previous Qualifications/Predecessor Requirements

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- Previous Qualification Document
- One way to be qualified to teach a position
- Can be evaluated by the district/ROE
- Can be entered into ELIS by your ROE/ISC (or by ISBE for City of Chicago teachers)
- Additional training for ROE's and ISC's will take place in September



ELIS Credentials Screen

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Previous Qualifications

Edit	Endorsement Code	Endorsement	Grade	Status Code	Status	Region Code	Region	Issued	Evaluator	Delete
Edit	BMM	Business, Marketing and Management	Grade 6 through Grade 12 (6-12)	I	Issued	31	KANE ROE	12/14/1998		Delete



Teacher Assignability Tool

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- NEW to ISBE!
- Created to assist districts and school administrators, regional offices of education/intermediate service centers, and educators to determine what credentials an individual must hold for a particular assignment.
- [Teacher Assignability Tool](#)



Link to Resources

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- [Current Requirements Cheat Sheet](#)
- [Previous Qualifications](#)
- [Teacher Assignability Tool](#)



Questions??

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Contact Us

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- www.isbe.net/contactlicensure
 - Regional offices of education may reach out to their ISBE liaison for questions



THANK YOU!

