Deep Dive Webinar: Teacher Assignability

Live Training Webinar
August 21, 2019
Kim Kuhl- Educator Effectiveness Division
Morgan Lovelace- Educator Effectiveness Division
Cyndee Berger- Educator Effectiveness Division
Lauren Anders- Educator Effectiveness Division
Objective & Content

- Explanations of basic teacher assignability requirements
- Content
  1. Short-Term Approval for Teachers at All Grade Levels (STA) vs. Short-Term Emergency Approval (STE)
  2. Substitute Teacher Requirements
  3. Self-Contained General Education
     - Early Childhood Education
     - Elementary Education
  4. Departmentalized Subjects
     - Grades K-5
     - Grades 6-8
     - Grades 9-12
  5. Specific Subject Areas
     - Bilingual Education
     - English as a Second Language
     - Library Information Specialist
     - Reading Teacher and Reading Specialist
     - Special Education
       - For Kindergarten through Age 21
       - Cross-Categorical for students through Age 5
     - Grades 9-12 Career and Technical Education
### License Codes

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
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<tbody>
<tr>
<td>ELS PARA</td>
<td>Educator License with Stipulations - Paraprofessional</td>
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<tr>
<td>ELS CTE</td>
<td>Educator License with Stipulations - Career &amp; Tech Education</td>
</tr>
<tr>
<td>ELS TBE</td>
<td>Educator License with Stipulations - Transitional Bilingual Educator</td>
</tr>
<tr>
<td>ELS VIT</td>
<td>Educator License with Stipulations - Visiting International Teacher</td>
</tr>
<tr>
<td>ELS CTEP</td>
<td>Educator License with Stipulations - Career &amp; Tech Education Provisional</td>
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<tr>
<td>ELS PCTE</td>
<td>Educator License with Stipulations - Career &amp; Tech Education Part-Time Provisional</td>
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<td>PEL SECE</td>
<td>Professional Educator License - Secondary Education</td>
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<td>PEL LBSI</td>
<td>Professional Educator License - Learning Behavior Specialist I</td>
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<td>SCGE</td>
<td>Self-Contained General Education</td>
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<tr>
<td>PEL</td>
<td>Professional Educator License</td>
</tr>
<tr>
<td>SCG3</td>
<td>Early Childhood Education</td>
</tr>
<tr>
<td>ECS3</td>
<td>Early Childhood Education - Special Education</td>
</tr>
</tbody>
</table>
Definitions

- **Course/coursework**: Non-remedial (100-level +) coursework completed with a “C-” or higher & credit hours earned from a regionally accredited institution of higher education

- **Major teaching assignment**: the course that is taught for the majority of the day (50% or more) in a departmentalized middle grade setting

- **Minor teaching assignment**: a course (or courses) not taught for the majority of the day (less than 50%) in a departmentalized middle grade setting
Short-Term Approval for Teachers at All Grade Levels (STA) vs. Short-Term Emergency Approval (STE)

<table>
<thead>
<tr>
<th>STA</th>
<th>STE</th>
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<tbody>
<tr>
<td>Must hold valid PEL for teaching</td>
<td>Must hold valid PEL for teaching or ELS-TBE</td>
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<tr>
<td>Can apply outside grade range of teaching license</td>
<td>Serve Special Education K-12 only</td>
</tr>
<tr>
<td>Can apply for any teaching endorsement except safety &amp; driver's education or special education</td>
<td>Requires 73-86 form by school district, Survey of the Exceptional Child course &amp; one other LBSI required area, letter of assurance from the school district</td>
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<tr>
<td>Requires 9 semester hours of coursework in content area or applicable Illinois content test</td>
<td>Valid for 3 years, beginning with the next academic term</td>
</tr>
<tr>
<td>Valid for 3 fiscal years (end date will be June 30)</td>
<td>Example: If issued after January 1, expires three years later on September 1. If issued after September 1, expires three years later on January 1.</td>
</tr>
</tbody>
</table>
Substitute Teacher Requirements

- School Code: (105 ILCS 5/21B-20[3])
- Hold a substitute teaching license
- Hold any other state-issued educator license + bachelor’s degree (Ex: ELS-PARA, ELS-CTE, etc)
- Hold a Short-Term Substitute Teaching License (STS) - (Valid for teaching 5 consecutive days only)
- ELS-CTEP, ELS-PCTE may substitute teach in career and technical education classrooms without a bachelor’s degree
Self-Contained General Education
Early Childhood Education

- School Rules: (23 IAC 235.20)
- Must hold a PEL and one of the following to be assigned to teach in this setting:
  - Self-Contained General Education (SCG3 or ECS3) endorsement Birth-Grade 3 or Birth–Grade 2
  - Short-Term Approval (STA) for SCG3 B-2 or B-3
Self-Contained General Education
Elementary Education

- School Rules: (23 IAC 1.710)
- Must hold a PEL in one of the following to be assigned to teach in this setting:
  - PEL-Self-Contained General Education (SCGE) K-9 or 1-6
  - Short-Term Approval (STA) for SCGE K-9 or 1-6
- Meet predecessor requirements at a time when applicable
Poll Question #1

Q: A Short-Term Approval (STA) can be issued outside of a teacher's currently endorsed grade range.

a. True
b. False
Answer

The answer to Poll Question #1 is:

a. True.

A Short-Term Approval can be issued outside of the educator’s current endorsed grade range.
Departmentalized Subjects K-5

- School Rules: (23 IAC 1.710)
- Assignments to teach a specific departmentalized subject in any grades K-5:
  - PEL endorsed in teaching required
  - One course in departmentalized subject to be taught
  - Licensed prior to 9/1/78, only PEL-SCGE required
Q: Educator holds SCGE K-9 and wants to teach Physical education Grade 4 for part of the day. Are they qualified to be assigned?
# Transcript

<table>
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<tr>
<td>Ehrs: 3.00 GPA-Hrs: 3.00 Qpts: 11.10 GPA: 3.70</td>
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## Fall 2014

**Bayh College of Education**

<table>
<thead>
<tr>
<th>Pre-Elementary Education</th>
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<tbody>
<tr>
<td>COMM 101 Intro Sp Commun</td>
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<tr>
<td>ENG 101 Freshman Writing I</td>
</tr>
<tr>
<td>EEPY 202 Pay Child Abuse</td>
</tr>
<tr>
<td>C R 101 Non/Phil in the Twilight Zone</td>
</tr>
<tr>
<td>HIST 201 U S To 1877</td>
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<td>Ehrs: 15.00 GPA-Hrs: 15.00 Qpts: 56.10 GPA: 3.74</td>
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## Spring 2015

**Bayh College of Education**

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<tr>
<td>BIO 112 Human Aspects Biology</td>
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<tr>
<td>BIO 112L Explore Biolog Phenomena</td>
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<tr>
<td>ELED 101 Introduction to Teaching</td>
</tr>
<tr>
<td>ENG 105 Freshman Writing II</td>
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<tr>
<td>EPA 280 Children's Literature</td>
</tr>
<tr>
<td>G H 201 Non/Intro Great Works</td>
</tr>
<tr>
<td>SPED 226 Except Lrn Reg Clssms</td>
</tr>
<tr>
<td>Ehrs: 17.00 GPA-Hrs: 17.00 Qpts: 60.80 GPA: 3.57</td>
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## Summar Y 2014

**Bayh College of Education**

<table>
<thead>
<tr>
<th>Pre-Elementary Education</th>
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<tbody>
<tr>
<td>AHS 112 Personal Hlth Sci &amp; Wellness</td>
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</table>

*************** CONTINUED ON NEXT COLUMN ***************
The answer to Poll Question #2 is yes. The educator reflects at least one course in Physical Education, which would allow them to teach PE for part of the day.
Departmentalized Subjects 6-8

- School Rules (23 IAC 1.720)
- Assignments to teach departmentalized subjects in the middle grades must hold one of the following:
  - If licensed prior to 9/1/73, hold SCGE endorsement
  - Junior high endorsement for major teaching assignment + 5 semester hours for minor teaching assignment
  - Middle school/middle grade endorsement for major teaching assignment + 6 semester hours for any minor teaching assignment
Q: Educator holds a Middle School Math 5-8 endorsement and their major teaching assignment is Math. The educator would like to teach Language Arts for less than 50% of the day.

Are they qualified to be assigned?
<table>
<thead>
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<th>SUBJ NO.</th>
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<td>12.00</td>
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<tr>
<td>ENG 280</td>
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<td>3.00 B+</td>
<td>9.90</td>
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<tr>
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<td>Non:Intro Great Works</td>
<td>3.00 A</td>
<td>11.10</td>
</tr>
<tr>
<td>SPED 226</td>
<td>Except Lrn Engl Clssrn</td>
<td>3.00 B+</td>
<td>9.90</td>
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<tr>
<td>MATH 102</td>
<td>Quantitative Literacy</td>
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<td>8.10</td>
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**Course Level:** Undergraduate

**High School:** North Vernon High School 25-MAY-2013

**Degree Awarded:** Bachelor of Science 13-MAY-2017

**Major:** Elementary Education

**Minor:** Reading (Elementary)

**Inst. Honors:** Honors Program Graduate

**Magna Cum Laude**

**Institution Information continued:**

<table>
<thead>
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<th>Qpts.</th>
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<td>12.00</td>
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<td>FREN 101</td>
<td>Elem Franz I</td>
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<tr>
<td>LING 210</td>
<td>Intro Linguistics</td>
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<td>9.90</td>
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<td>MATH 102</td>
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<td>58.40 GPA.</td>
<td>3.43</td>
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**Fall 2015**

**Bayh College of Education**

**Elementary Education**

**ELED 250** | Non: Tchg-Lrn & Clssrm Mgt | 3.00 A | 12.00 |
| ELED 250L | Tchg-Lrn Clssrn Mgt Lab | 0.00 | 0.00 |
| ELED 259 | Maas & Eval Elem School | 3.00 A | 11.10 |
| ELED 324 | Non: Emergent Literacy | 3.00 A | 11.10 |
| G H 301 | Top:Greek&Lat Roots Eng Lang | 3.00 A | 12.00 |
| MATH 305 | Non: Math Elem Tchrs II | 3.00 A | 11.10 |
| Ehrs.: 15.00 GPA-Hrs.: 15.00 Qpts.: | 57.30 GPA. | 3.82 |

**Spring 2016**

**Bayh College of Education**

**Elementary Education**

**ART 151** | Vis Arts In Civs | 3.00 B+ | 9.90 |
| ELED 333 | Ear Childh Tchg Lrn Kinderg | 3.00 A | 12.00 |
| ENG 305 | Adv Expository Writing | 3.00 A | 12.00 |
| MATH 306 | Non: Concepts of Geometry | 3.00 A | 12.00 |
| MUS 325 | Music Educ Children | 3.00 A | 11.10 |
| P E 348 | Tgh Pe Elem Sch | 2.00 A | 6.00 |
| Ehrs.: 17.00 GPA-Hrs.: 17.00 Qpts.: | 64.10 GPA. | 3.77 |

************** CONTINUED ON NEXT COLUMN **************

************** CONTINUED ON PAGE 2 **************
The answer to Poll Question #3 is yes. The educator completed at least 6 hours of coursework in Language Arts.
Poll Question #4

If an educator holds a Middle School 6-8 General Science endorsement with a major teaching assignment in Science, how many hours of coursework does the educator need to teach Math as a minor assignment?

a. 18
b. 9
c. 12
d. 6
The answer to Poll Question #4 is
d. 6 hours of coursework
Departmentalized Subjects 9-12

- School Rules: (23 IAC 1.737)
- Assignments to teach a specific subject in any grades 9-12 must hold a PEL and one of the following:
  - Hold endorsement valid for grades and subject taught
  - Meets the predecessor requirements at a time when they were applicable, as confirmed by the employing district’s verification of the individual’s qualifications
  - If licensed on or after 7/1/04: completed 24 semester hours of college coursework in subject area on or after 7/1/04 and be working toward endorsement (endorsement must be obtained within 3 years of assignment)
  - Short-Term Approval (STA) valid for the grades/subject to be taught
Examples

• An educator was licensed in 2002 and is asked to teach Math 9-12. The educator must hold one of the following:
  ▪ Be previously qualified for Math 9-12
  ▪ Hold the Math 9-12 endorsement on PEL
  ▪ Hold the STA approval for Math 9-12

• Educator holds 1 Social Science endorsement for 9-12
  ▪ Educator is able to teach all social science areas for 9-12

• Educator holds 1 Science endorsement for 9-12
  ▪ Educator is able to teach all science areas for 9-12
School Rules (23 IAC 1.781[a])

To serve as a bilingual education teacher, one of the following is required:

- PEL + bilingual education teacher endorsement + qualify to teach the subject and grade range to be taught (see specific subject within this presentation)
- Hold ELS-TBE + bilingual education teacher endorsement specific to language of instruction
- ELS-VIT + passed English Language Proficiency (ELP) test
- PEL valid for grade ranges to be taught and was first assigned to teach in a bilingual education program prior to 9/1/85
School Rules: (23 IAC 1.780[b])

- To teach any grades PK-12:
  - PEL + ESL or ENL endorsement for grades to be taught
  - ELS-VIT + ELP test
- To teach any grades PK-6:
  - Meet either of the two requirements above
  - PEL + bilingual education teacher endorsement
  - PEL + ENL with language designation (ex: ENL-Spanish)
  - PEL valid for grades to be taught and was first assigned to teach in a bilingual program prior to 9/1/85
Library Information Specialist

- School Rules: (23 IAC 1.755)
- Provide library/audio-visual services to students as a Library Information Specialist, must hold a PEL valid for grade levels of students to be served and one of the following:
  - Endorsement for LIS, media, library science
  - Between 9/1/78 – 6/30/04 one of the following:
    - 18 semester hours: library administration, organization (cataloging/classification), reference, and selection of materials for elementary OR secondary levels
    - 32 semester hours: media, library administration, organization (cataloging/classification), reference, selection of materials for elementary AND secondary levels, production and communications.
  - Short-Term Approval (STA) for LIS
  - 24 semester hours of library information science on or after 7/1/06 within three years of beginning position
Reading Teacher & Reading Specialist

- School Rules: (23 IAC 1.745)
- To teach reading to students, you must hold a PEL valid for the grade level to be served and one of the following:
  - Reading Teacher (READ) or Reading Specialist (SREA) endorsement
  - Meet predecessor requirements at a time when they were applicable, as confirmed by the employing district’s verification of the individual’s qualifications
    - Between 9/1/78 – 6/30/04: completed 18 semester hours in the areas below
      - Foundation or survey of reading fundamentals including reading in the content areas
      - Testing procedures and diagnosis of reading disabilities
      - Diagnostic teaching techniques and materials
      - Clinical or laboratory practicum in reading
      - Literature appropriate for the age of students included in the program
    - Hold a Short-Term Approval (STA) for reading teacher or reading specialist
  - Completed 24 semester hours in reading on or after 7/1/06 within three years of beginning position of reading teacher
Special Education (excluding PK)

- School Rules: (IAC 226.800[b])
- To serve as a special education teacher, one of the following is required:
  - PEL- LBSI, DHH, BPS, SLP-teaching (all PK-21)
    - These are specific to the area endorsed
      - Example: Educator licensed in Teachers of Students who are Deaf or Hard of Hearing is only valid for teaching students who are deaf or hard of hearing.
  - Short-Term Emergency (STE) Approval (valid K-12)
    - Valid for cross-categorical special education
School Rules: (226.800[b]; 226.720)- where age 5 is stipulated for early childhood special education

To serve in this setting, one of the following is required:

- PEL-ECS3 Birth-Grade 3 (Early Childhood Education – Special Education)
- PEL-SCG3 Birth-Grade 3 (Early Childhood Self-Contained General Education) or LBSI PK-21 (Learning Behavior Specialist I) + ECT Approval (Early Childhood Special Education Approval)
School Rules: (IAC 1.737[c]; 23 IAC 1.Appendix A)

PEL-SECE (grades 9-12) with the appropriate career & technical education endorsement
- 2,000 of work experience is required outside of his/her current teaching position within four years of assignment. The employing school district must maintain these records

ELS-CTE (grades 7-12)
ELS-CTEP (grades 11-12)
ELS-PCTE (grades 6-12) with no more than 2 courses of study
Previous Qualifications/Predecessor Requirements

- **Previous Qualification Document**
  - One way to be qualified to teach a position
  - Can be evaluated by the district/ROE
  - Can be entered into ELIS by your ROE/ISC (or by ISBE for City of Chicago teachers)
  - Additional training for ROE's and ISC's will take place in September
## ELIS Credentials Screen

![ELIS Credentials Screen](image)

### Previous Qualifications

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<th>Edit</th>
<th>Endorsement Code</th>
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<th>Grade</th>
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<tbody>
<tr>
<td></td>
<td>BMI</td>
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Teacher Assignability Tool

- NEW to ISBE!
- Created to assist districts and school administrators, regional offices of education/intermediate service centers, and educators to determine what credentials an individual must hold for a particular assignment.
- [Teacher Assignability Tool](#)
Link to Resources

- Current Requirements Cheat Sheet
- Previous Qualifications
- Teacher Assignability Tool
Questions??
Contact Us

- Educator Effectiveness Call Center: 217-557-6763
- Email: licensure@isbe.net
  - General email for all questions including assignability questions from educators, regional offices, school districts
  - Regional offices of education may also reach out to their ISBE liaison for questions
THANK YOU!