

# EANS Final Reallocation Grant Overview

May, 2024

Full grant terms and conditions are available for review in the grant application.

# General Overview

- Nonpublic schools do not receive funds directly. Instead, requests for allowable items are made in a grant application.
- If approved, the nonpublic school must then find a vendor willing to provide the items and await payment. No payments will be made until the school receives the items.
- Invoices are submitted to West40 Intermediate Service Center 2 for processing and payment after the school receives the items from the vendor. The vendor will be paid directly by West40.

# Reimbursements Not Allowed

Reimbursements are not allowed under the EANS Final RG.

**Do not purchase anything with the school's funds.** ISBE cannot reimburse the cost. We must pay the vendor on your behalf. There are no exceptions to this restriction.

# (Un)Allowable Expenses

- The grant application contains all the allowable categories of items that can be requested. If your request does not fall into one of the categories in the grant, then it is not allowable. You can also view this information in the [U.S. Department of Education's EANS FAQ – Section D.](#)
- Capital improvements are not allowed. This means no permanent installations or modifications to the structure of the school are allowed. All items purchased with EANS funding must be able to be removed from the nonpublic school without having to modify the structure of the school. That said, EANS funds can be used to install technology such as Smart Boards, projectors, and Wi-Fi switches.
- All items must be secular.
- All requested items must be tied to mitigating the spread of COVID-19 or addressing the learning loss during the pandemic. For example, new textbooks simply for the sake of replacing old, worn-out books is not allowable. However, purchasing a new textbook series to help students recover from learning loss is allowable.
- Contracted services cannot go beyond September 30, 2024. Given the small window of time to spend EANS Final RG funds, ISBE strongly recommends that schools request items as opposed to trying to contract for services for the three-month period of July, August, and September.

# Important Dates

- Schools can begin submitting grant applications on June 3, 2024.
- No orders can be placed until July 1, 2024. Invoices dated prior to July 1, 2024, cannot be paid.
- ~~The last day to submit an original grant application is June 30, 2024.~~ An extension has been granted on submitting original applications. They are now due on the same date as amendments, which is August 31, 2024
- The last day to submit an amendment is August 31, 2024.
- The last day to order items approved in the school's grant application is September 30, 2024. Any invoice showing an order/confirmation date after September 30 cannot be paid even if the items are approved in the school's grant application.
- The last day to submit an invoice for payment is January 10, 2025.

# Filling out the Grant Application

- [Login to IWAS.](#)
- Click “System Listing” on the left.
- Under “Active Grants” click on EANS Final RG.
- Follow the instructions [in this video](#) to fill out your grant application.

# Submitting Invoices for Payment

- Wait until the school receives the items from the vendor and the school has received an invoice from the vendor. A confirmation order or PO is not sufficient. The school must submit an invoice for payment or it will be rejected.
- Watch [this video](#) for step-by-step instructions on submitting the invoice. Note this video was made for the EANS RG, so please ignore any dates or deadlines. Refer to the Important Dates slide for deadlines regarding the EANS Final RG.

# Additional Questions

- If you have trouble accessing IWAS or the grant application, please contact 217/558-3600 or [fill out this form](#).
- For all other questions, please contact [EANS@West40.org](mailto:EANS@West40.org). Please include your RCDTS code with your e-mail for faster assistance.