



Illinois State Board of Education

100 North First Street • Springfield, Illinois 62777-0001
www.isbe.net

James T. Meeks
Chairman

Tony Smith, Ph.D.
State Superintendent of Education

November 8, 2017

Hello,

ISBE has become aware of duplicate records in the EBF Enrollment Verification Tool. Some students counted in the Home Student Enrollment Counts for Kindergarten 1/2 Day and Kindergarten, which come from the Student Information System, are also counted in the Special Education PreK count, which comes from ISTAR.

ISBE has identified the duplicates, removed the duplicate Special Education PreK records, and retained the Kindergarten student records, in order to take the most beneficial approach for districts. The EBF formula counts the Special Education PreK records as 0.5 FTE and counts Home Student Enrollment Kindergarten records as 0.5 FTE per half-day Kindergarten student and 1.0 FTE per full-day Kindergarten student. Removing the Special Education PreK duplicate retains the greater or equal value for each student record. Please note that the EBF distribution system does not consider Special Education enrollment in the cost factors that determine each district's Adequacy Target. The Special Education cost factors are based on total student enrollment and not on Special Education enrollment.

Districts that certified their enrollment counts before 4:30 p.m. on Nov. 8 will need to review and recertify, since in most cases the removal of duplicate Special Education preK records will result in different enrollment counts than those originally certified.

If you have not yet certified your enrollment counts, then this message is for awareness only.

If your records do not match the enrollment counts ISBE currently has, all districts will have an opportunity to submit corrections by uploading student IDs through the Reconciliation Tool that will open on Nov. 13 and close on Nov. 17.

We appreciate your continued diligence in ensuring the accuracy of the enrollment counts for this critical first year of Evidence-Based Funding. ISBE will continue to keep you apprised as we work together to implement the Evidence-Based Funding system.

If you have any questions, please email EBFHelp@isbe.net or call the ISBE Division of Data Strategies and Analytics at (217) 782-3950. Additional information about the EBF enrollment verification process is available on the ISBE website at <https://www.isbe.net/ebf2018>.

Thank you,
ISBE EBF Team