



Illinois State Board of Education

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James T. Meeks
Chairman

Tony Smith, Ph.D.
State Superintendent of Education

April, 2018

To: Districts and Special Education Cooperatives

From: Tim Imler
Division Administrator
Division of Funding and Disbursements.

Subject: Special Education Personnel Evidence Based Funding Offsets for Special Education
Tuition Cost Sheets

Public Act 100-0465 or the Evidence-Based Funding (EBF) for Student Success Act enacted on August 31, 2017 integrated funding for five programs including Special Ed Personnel. 2015-16 Sp Ed Personnel claims were reimbursed at 100% in fiscal year 2017 and represented the final distribution computed under formula. Beginning with fiscal year 2018, Sp Ed Personnel funding is being distributed as part of each district/cooperative's guaranteed/hold harmless base funding minimum (BFM).

ISBE is in the process of amending the Part 130 Sp Ed Per Capita Tuition Cost rules. One of the primary amendments to this Part requires that all full-time licensed, paraprofessionals and non-licensed personnel who are included for computation of special education program costs will have their compensation offset using the Special Education Personnel funding each district or cooperative received as part of their base funding minimum at the traditional amounts of \$9,000 and \$3,500, respectively. This is being done to maintain consistency of special education program costs as EBF is implemented.

Districts/cooperatives are not required to align the statutory amounts by staff name or special education program from year-to-year; however, the amount of Sp Ed Personnel BFM allocated to each district/cooperative must be allocated at the formula levels for each full-time licensed teachers (i.e. \$9,000) or paraprofessionals (i.e. \$3,500) who may be included in a special education program.

Although staffing and their ratio of time to programs may vary year to year, the Sp Ed Personnel base funding amount prior to entering the staff allocation ratio will stay constant to their category (i.e. certified or non-certified). The total BFM revenue offset entered for all staff who are allocated on a district/cooperative cost sheet cannot exceed the total Sp Ed Personnel BFM.

If total staffing decreases year-to-year, the static Sp Ed Personnel BFM amount may be decreased accordingly by the district/cooperative; if staffing increases, the Sp Ed Personnel BFM amount shall be spread proportionally across all existing and additional staff.

The following provides some common examples as to how the revenue offset should be apportioned for staff whose compensation costs are entered on a program cost sheet.



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1. Locate Base Funding Amount set from 2015-2016 personnel reimbursement file for district: <https://www.isbe.net/Pages/ebfdistribution.aspx>

Column F – Sp Ed Personnel – 100% gross

Example:

SCHOOL DISTRICT	2015/2016	2016/2017
HARRISBURG C U SCHOOL DIST 3	SCHOOL DISTRICT	9,392,111.14
		-
		344,002.00

2. Determine the current year apportionment of Special Education Personnel base amount:

- a. Run Personnel Approval in I-Star

Sped ID	IEIN	Term	Name	Cross Cat?	Work Assignment		
					1	2	3
A	09000081	R	Allen, DemoPaloma	N			
C	09000028	R	Baker, DemoAngie	N			
B	09000034	R	Bell, DemoMarisa	N			

- b. Determine number of personnel under each status code:

Status Code A: Special Education Teachers \$9,000
 Status Code B: Special Education Related Service Providers \$9,000
 Status Code C: Special Education Paraprofessionals \$3,500
 Status Code D: Special Education Administrators and Supervisors \$9,000

- c. Determine EBF Offset per staff member involved in cost centers/programs:



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Beginning in FY 18:

Example with BFM = \$344,002

HARRISBURG C U SCHOOL DIST 3	SCHOOL DISTRICT	9,392,111.14	-	344,002.00
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If staffing levels remain static by category and apportionment is \$344,002:

EBF Offset for Personnel involved in student cost centers/programs:

Special Education Teachers	\$9,000
Special Education Related Service Providers	\$9,000
Special Education Paraprofessionals	\$3,500
Special Education Administrators and Supervisors	\$9,000

If staffing levels decrease:

Status Code A – 20	Status Code C – 10
Status Code B – 5	Status Code D - 2

Status Code A – 20 x \$9,000 = \$180,000
 Status Code B – 5 x \$9,000 = \$ 45,000
 Status Code C – 10 x \$3,500 = \$ 35,000
 Status Code D – 2 x \$9,000 = \$ 18,000

Total \$278,000

EBF Offset for Personnel involved in student cost centers/programs:

Special Education Teachers	\$9,000
Special Education Related Service Providers	\$9,000
Special Education Paraprofessionals	\$3,500
Special Education Administrators and Supervisors	\$9,000

If staffing levels increase:

Status Code A – 20	Status Code C – 10
Status Code B – 5	Status Code D - 2

Status Code A – 40 x \$9,000 = \$360,000
 Status Code B – 10 x \$9,000 = \$ 90,000
 Status Code C – 15 x \$3,500 = \$ 52,500
 Status Code D – 2 x \$9,000 = \$ 18,000

Total \$520,500



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EBF Offset will be pro-rated: \$344,002/\$520,500=66%

EBF Offset for Personnel involved in student cost centers/programs:

Special Education Teachers	\$5,940
Special Education Related Service Providers	\$5,940
Special Education Paraprofessionals	\$2,310
Special Education Administrators and Supervisors	\$5,940