

Instruction for Program Information Page

- I. Grade Level
- II. Attendance Center Name
- III. Program Type
- IV. Types of Instructional Design
- V. Total Number of Bilingual/ESL Endorsed Teachers Serving ELs
- VI. FTE Position with ELs at this School
- VII. Number of Paraprofessional with Approval/Endorsement to Service ELs

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Grade Level – Indicate the grade span in the attendance center (e.g., preK-4, 5-8, 9-12, etc.)

Attendance Center Name – Indicate the complete name of the attendance center

Program Type – Check one or more of the program types the school is offering.

- **Transitional Bilingual Education (TBE)** – *When an attendance center has an enrollment of 20 or more English learners of the same language classification the school district must establish a transitional bilingual education (TBE) program for each language classification represented by those students. (Section 14C-3 of the School Code) (See Section 228.30(c) of this Part.)*
- **Transitional Program of Instruction (TPI)** - *When an attendance center has an enrollment of 19 or fewer English learners of any single language classification other than English, the school district shall conduct an individual student language assessment to determine each student's need for home language instruction and may provide a transitional bilingual program in the languages other than English common to these students. If the district elects not to provide a transitional bilingual program, the district shall provide a locally determined transitional program of instruction (TPI) for those students. (Section 14C-3 of the School Code) (See Section 228.30(d) of this Part.)*

Types of Instructional Design – Check one or more program design number(s) the attendance center is offering for EL students.

1. **Dual Language – Two-way (self-contained)** - serves both English proficient students and English learners from the same language background in a self-contained classroom with the goal of bilingualism and biliteracy.
2. **Dual Language – One Way (self-contained)** - serves only English learners from the same language background in a self-contained classroom with goal of bilingualism and biliteracy.
3. **Transitional Bilingual Program (self-contained)** - serves only English learners from the same language background in a self-contained classroom with the goal of English proficiency.
4. **Transitional Bilingual Program (collaboration)** - serves English learners from the same language background placed in mainstream classrooms. Core academic subjects are initially taught in the home language of the English learner and in English through a co-teaching or pullout model, with a gradual shift to instruction in English only.

Intentional and meaningful collaboration between teachers serving English learners is required.

5. **Transitional Program in English (self-contained)** serves English learners from the same or various language backgrounds in a self-contained classroom.
6. **Transitional Program in English (collaboration)** serves English learners from the same or various language backgrounds placed in mainstream classrooms.

Total Number of Bilingual and/or ESL Endorsed Teachers to Service ELs - Regardless of the funding source, indicate the number of bilingual and/or ESL endorsed teachers or teachers with educator license with stipulation (ELS) Transitional Bilingual Educator (TBE) or Visitor International Teacher (VIT) who are providing instructional services to English learners at the attendance center.

FTE Position with ELs at this School – Indicate the total FTE (full time equivalent) for **all** Bilingual and ESL teachers providing services to EL students at the attendance center.

a. Use these percentages for FTE:

- a. A full-time EL teacher works 30 hrs/week = 1 FTE
- b. A half-time EL teacher works 15 hrs/week = .5 FTE
- c. A part-time EL teacher works 7.5 hrs/week = .25 FTE

b. Calculating the FTE:

- a. Add the FTE of each teacher servicing ELs in the school building
- b. Examples on calculating the total FTE for a school:
 - i. 4.5 FTE Total = 1 teacher who works 0.5 FTE with ELs + 4 teachers who work 1.0 FTE each with ELs
 - ii. 4.5 FTE Total = 2 teachers who work 0.25 FTE each with ELs + 2 teacher who work 0.5 FTE each with ELs + 3 teacher who work 1.0 FTE each with ELs

c. Entering FTE response:

- a. Enter **B** followed by the FTE total of bilingual-endorsed teachers serving ELs in a **bilingual setting**
 - i. Example, B4.5 means that a total of 4.5 FTEs are working with ELs that receive bilingual services
- b. Enter **E** followed by the FTE total of ESL-endorsed teachers serving ELs in an **ESL setting**
 - i. Example, E4.5 means that a total of 4.5 FTEs are working with ELs that receive ESL services
- c. Schools with **both bilingual and ESL programs** will enter the FTEs for each of the two groups of students
 - i. Example, B4.5, E4.5

Total Number of Paraprofessionals – Regardless of the funding source, indicate the number of paraprofessionals serving ELs at the attendance center.