Test Coordinator Fields in EPS

• Tied to entity, so allows for District and School Test Coordinators to be identified

• When added to a district level entity, the user will have district level access.

• When added to the school level entity, the user will have organization administration access at that school level entity only.

• Do NOT add users as both the district and school level contact.

• ISBE will do one upload and include primary contact and ISA coordinator contact as ISA users. After that, districts and school are responsible for loading users.
Create New Contact

Salutation: Mrs.
First Name: Mary
Middle Name: G
Last Name: Smith

Contact Type: ISA Coordinator
Title: Unit Secretary
Email: msmith@email.com

Prefill with existing information:
John Principal  Mary G Smith

[Save]  [Close]
Sample School (12-345-6789-00-0001)

Request a Change

Effective Date: 7/6/2016
No Changes: 
Notes: 

EPS Information
Website URL: http://www.nokomis.k12.il.us
Block Schedule?: 
Magnet School?: 
Grades Served:

P K 1 2 3 4 5 6 7 8 9 10 11 12 U

Entity Attributes
NCES ID (LEA): 172856002992
To request a change to Entity Attributes, please email us at help@isbe.net

Entity Profile System (EPS)
Addresses:
Mailing:
123 Main Street
City, IL 12345

Phone Numbers:
Business:
(123) 456-7890
Fax:
(123) 456-7890

Contacts:
Principal:
John Principal
Principal:
jprincipal@email.com
ISA Coordinator:
Mrs. Mary G Smith
Unit Secretary:
msmith@email.com