



Test Coordinator Fields in EPS

- Tied to entity, so allows for District and School Test Coordinators to be identified
- When added to a district level entity, the user will have district level access.
- When added to the school level entity, the user will have organization administration access at that school level entity only.
- Do NOT add users as both the district and school level contact.
- ISBE will do one upload and include primary contact and ISA coordinator contact as ISA users. After that, districts and school are responsible for loading users.



Sample School (12-345-6789-00-0001)

Request a Change

Effective Date Cancel Save Request

No Changes

Notes

EPS Information

Website Url

Block Schedule?

Magnet School?

Grades Served

P	K	1	2	3	4	5	6	7	8	9	10	11	12	U
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

EPS **NSLP**

Entity Profile System (EPS)

Addresses

Mailing

123 Main Street
City, IL 12345

Phone Numbers

Business **Fax**

(123) 456-7890 (123) 456-7890

Contacts

Principal

John Principal
Principal
jprincipal@email.com
 Address Phone

Entity Attributes

NCES ID (LEA) 172856002992

To request a change to Entity Attributes, please email us at: help@isbe.net



Create New Contact

Salutation

First Name

Middle Name

Last Name

Contact Type

- Regional Superintendent
- District Superintendent
- Principal
- Director
- Administrator
- Sponsor Contact
- Sponsor Claim Contact
- Site Contact
- Executive Director
- Chairperson
- Seamless Contact
- Contractor Contact
- Authorized Representative
- CEO
- Secondary Site Contact
- ACCESS Coordinator
- DLM-AA Coordinator
- ISA Coordinator
- KIDS Coordinator
- NAEP Coordinator
- PARCC Coordinator

Title

Email

on

P K 1 2 3 4 5 6 7 8 9 10

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Create New Contact

Salutation

Mrs.

First Name

Mary

Middle Name

G

Last Name

Smith

Contact Type

ISA Coordinator

Title

Unit Secretary

Email

msmith@email.com

Prefill with existing information

John Principal

Mary G Smith





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<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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ISA Coordinator

Mrs. Mary G Smith
Unit Secretary
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