

What do I do if my employment history in ELIS is not accurate?

The employment history reflected in the Educator Licensure Information System (ELIS) is based on the information reported to ISBE by your employer (district) in the [Employment Information System \(EIS\)](#). If you have concerns about the employment history reflected in EIS, please contact your current or former employer.

If you have concerns regarding how this information will affect pension calculations:

No data collected in EIS or displayed in ELIS will affect pension calculations for any pension system. You will need to contact the pension system to verify your employment history for your pension.

Teachers' Retirement System (TRS)

- Website - <https://www.trsil.org/>
- Email - members@trsil.org
- Phone – 877-927-5877

Chicago Teachers' Pension Fund (CTPF)

- Website - <https://www.ctpf.org/>
- Email - memberservices@ctpf.org
- Phone – 312-641-7185

If you have concerns regarding proof of employment:

Employers should **not** use information reported in EIS/ELIS as proof of employment when evaluating candidates. If a future employer requires proof of employment, please contact your previous employer and request that they provide a letter certifying your years of experience with them.