

Illinois State Board of Education (ISBE)

Student Information System (SIS)

End of SY 2021 and Planning for SY 2022

(Webinar Date: 04/21/2021)

#	Question	Answer
Assessments		
1.	Do we need to do anything for ACCESS Corrections this spring if we plan to test in the fall instead?	Preliminary scores will be posted for Spring testers late July.
2.	Are we only required to test juniors for ACCESS this year?	Any students K-12 that are LEP.
4.	How am I marking students who are remote and refused to come in to test? 'Absent' or 'refusal to test'?	When the Assessment Correction becomes available in SIS, they will be marked as 10 Absent From Testing.
5.	Since the AP test is used to award the Seal of Biliteracy, can we enter seal awards to students who already graduated?	Yes
6.	If we are testing ACCESS now, they will not transition out of EL until after Jan of next year?	Correct, students are to continue to be EL until results are received.
7.	How can the test window dates be changed in IWAS/SIS?	For IAR, Login into SIS > Assessment Pre-Id > IAR > Select Testing Window
8.	What is the preferred Reason for No Valid Test Attempt (RFNVTA) for a student who was remote at the time of testing?	They will be marked as 10 Absent From Testing.
9.	When is correction available? It still says not available for 2021 when you go in.	PSAT and SAT are available now. June 1 IAR will be available and July 1 DLM-AA and ACCESS correction will be available.
10.	If we update the demographics in SIS, do we need to update them in ACCESS correction?	Yes

13.	Will there be higher cut scores for students who take IAR in the fall? Or same cut scores as spring students?	Please contact the assessment dept at (866) 317-6034
14.	Could you provide valid RFNVTA codes for all assessments with regard to Covid19 quarantine. For example, would code 02 be valid for Covid19 quarantine?	The codes are provided in the Data Elements and Validations found on the SIS landing page at: https://www.isbe.net/Pages/SIS-Data-Elements-approved-codes-and-indicators.aspx
15.	Can RFNVTA's be reported with a bulk/batch upload?	Yes.
16.	I heard we do NOT have to put in a RFNVTA?	False.
Summer School		
17.	Do we have to enter course assignments this year for summer school classes?	If a student is receiving credit for a course that is offered during summer school, the course must be entered.
18.	Do summer school course assignments count for reporting and analysis on the fall report card? Like Freshmen on Track? If a freshman fails Algebra I and passes during a formal summer school term, does the summer school course assignment trump the traditional year results for report card analysis?	No
19.	If we have IEP students who are doing a summer extended program where it's a continuation of some services, but not their actual coursework. Should we keep IEP students enrolled until the end of that summer program, or exit them on the last day of their 20-21 courses/last official day of school?	Yes
20.	During summer school do we need to add course assignments to teachers?	If you can yes.

21.	Summer school has not been offered here for several years; however, will be offered this year. Is summer school included in the 2020-2021 school year and all grades and course assignments are entered into SIS? Is it the same if we offer APEX courses versus classes taught by a specific teacher?	Yes, it is included in the 2021 School year. Yes it's the same if you offer Apeex courses.
22.	If we offer summer school programs through Edmentum (an online based program) with a teacher on site to answer questions, not specifically to teach the class, and the student will receive a grade; does the course need to be added to the student and teacher course assignment so grades are entered? And does this go into the 20-21 school year?	Yes and Yes
23.	What is the purpose of maintaining summer school kids in SIS if attendance is not required?	Student and Teacher Courses.
24.	Is there a difference between summer school and esy? What if our students do not take courses for esy or summer school, but rather get help with their areas of struggle?	Both should be treated the same way, student should remain enrolled until complete. If no courses are taken to report do not report them.
25.	If our school year ends and summer school doesn't start for three weeks, do we exit the students on the last official day of school and then re-enroll them on the start date of summer school?	Yes, students should be exited when not enrolled.
26.	Do we enter attendance for summer school?	No attendance for summer school. Thanks!
27.	If enrollment is continuous from the regular school year into summer school, how will the attendance requirement be excluded from the summer school portion of the enrollment?	By schools not submitting Attendance for summer months.
28.	Do we submit attendance, course info, and grades to SIS for summer school?	Courses and grades are entered in for summer school if credit will be given to the student. Attendance is not reported for summer school.

P-EBT		
29.	I ran the P-EBT report and there are errors for missing required addresses, but the students have already transferred from our school. Should we enter the last address on file for the students so we can remove the errors from the report?	Please contact their current district, advise them that they have benefits coming, and ask them to add their up to date address.
30.	Would NOT entering attendance for summer school impact P-EBT funding for parents?	At this time, we do not know how long the P-EBT program will be going. Not all students attend summer school so they will not be able to pull attendance by enrollments in sis.
32.	What happens to the P-EBT cards that were sent to an incorrect address? How can we fix that?	Have the parent contact DHS to update the address.
34.	Is there a way to update/correct data for the P-EBT cards?	You can update address, attendance and free and reduced lunch in sis. The next data pull is April 25 th , and we will grab and update/correct P-EBT at that time.
35.	Is it possible to run the P-EBT report for out of district placements, such as those with our cooperative?	No. This report is by serving district. The serving school will have to run the report.
36.	We don't use e-learning, only remote learning. Will remote learning present days count for P-EBT?	Yes
37.	Who is the contact for P-EBT? Can they be emailed?	pebt@isbe.net
38.	If the April date of 25th for data pull to P-EBT is Sunday, will data be pulled on Friday or Monday instead? I am fielding a lot of parent calls and need an exact date to tell them.	Monday.
39.	What is the policy for students who have withdrawn that we did not have an address uploaded? Some of those students have moved to other school districts within IL and some have moved out of state.	It is the responsibility of the school that has the current enrollment to add in the address for the student. For out of state students, please email pebt@isbe.net for guidance. Thanks!

40.	What is the plan for students receiving P-EBT, if the student was incorrectly counted as more attendance days and then later corrected?	The adjusted data will be sent to DHS.
	Attendance	
41.	Am I understanding correctly that Remote Learning days will be used for schools using a hybrid learning model? (i.e., if students are in-person 2 days and remote 2 days, we are counting all 4 those days as remote learning present or remote learning absent)	No. If they are in person, they will be marked in person. If they are remote, they will be marked remote. If they are hybrid, they would be marked half day in person, half day remote.
43.	Are attendance and course assignments required for private school students? I have many PSS showing on the missing attendance and SCA reports.	Attendance and course assignments will be required for the percent of day they are attending the public district. Unless it is speech only, then no courses will be attached.
44.	Are the remote planning days going to be an option for SY2022?	We do not know at this time. More information will be shared as we know more.
45.	Are remote planning days counted as student attendance days?	Yes. They are counted toward the total student attendance days but student attendance will not be reported.
46.	Do private/non-public schools have the ability to enter attendance, or does the serving school have to do it?	The home school or the serving school can both add attendance into SIS.
47.	If we uploaded our March attendance and have too many attendance days due to remote learning days, can we correct and upload in our student information system? Will this fix the issue in SIS?	Yes, if you upload attendance to SIS, the old data will be overridden.
48.	How do we enter attendance for a student that is exited from the district?	You can go into SIS and bring up your enrollment for the student, and then select student attendance. You can add or edit attendance there.

49.	If a student is coming in for speech only twice a week for 30 minutes each day, do we need to enter attendance for that student?	If they show up for speech, then it is a one for that day. If there are 4 weeks in one month and the student showed up for every single speech session, then they would be present for 8 days that month.
50.	If an E-Learning program has been adopted by the district and approved by ROE, is the recommendation to use Remote Learning or E-Learning days?	E-learning if they are following the approved e-learning plan. If not, remote learning
51.	Our first day of school this year was 8/31 and was used as a Remote Planning Day for staff, and students did not receive remote or in-person instruction. Since this was the only August date on our school calendar and the students were not in attendance, the IWAS attendance reports show that our August data is missing. It does not accept 0's in the upload. Is there something I should do in IWAS or will this be resolved within ISBE?	Your student's enrollment date should show in SIS as the first day the students were served. In your case, it sounds like their enrollment date should be on 09/01/2020. Remote planning days count towards your required calendar days but are not attendance days.
52.	If a student is remote/quarantined, are they always marked 'Remote Learning' even if they don't show up online? Normally if they didn't attend online, they would be considered absent unexcused.	If they are still engaging and completing work, they can be marked as present. If not, absent.
53.	If a student is .50 FTE and you enter .50 for an absence day, would that calculate to .25 absence (a 1/2 of a 1/2 day)?	You are correct. If a student has PDA .50 and they come in, then that day they are present for 1.00. thanks!
54.	Should we expect a continuation of attendance reporting by In-person, Remote Learning and E-Learning for the 2021-22 school year?	Yes
55.	Our students are both remote and in-person. Our attendance program is reported by calendar. If I have the calendar marked RLD (remote learning day), it will upload as remote. When I upload attendance, am I to make sure per each student's attendance, if they were in person or remote?	Yes, you will need to mark if each student is remote or in person learning each day. If your students are hybrid, they would be half day remote, half day in person.

56.	We have active students that are out-placed at private day schools. Are we required to report their attendance?	Yes. The serving school is able to do this for you but ultimately, it is the responsibility of the home school. Please work together to decide who will input the data.
57.	What is the difference between e-learning and remote learning?	E-Learning is a program that has been approved by ROE. If you don't have one then you use Remote Learning
59.	Will it be possible for our RCDT general users to enter/view attendance in future?	We will take the question back to management.
Early Childhood/Birth-3		
60.	Do we do the same as EC when we close birth to 3 years old?? I only work with this age group as a home visiting program.	Please contact the Early Childhood Dept at 217- 524-4835
61.	Does each EC service provider (OT, PT, SLP) need to have the IEIN included or just the classroom teacher?	Please contact the Early Childhood Dept at 217- 524-4835
62.	Should homeschools or serving schools (Coop) enter ECE program information?	Either can
63.	If an early childhood student has a different serving school and we do not know the teacher information for them for the service provider? Is the serving school expected to enter this information? What do we do if they do not enter it when the student leaves?	Programs and provider information must be entered into the Early Childhood record. Both the home and serving schools can enter this information in SIS, and may need to communicate to do so. The information is required for funding purposes.
64.	When a child in Early Childhood changes from an AM to PM program, what end code do we use for the provider? None of the current codes apply to this situation. Will SIS be adding a code for a change in program? The course has not ended. The student is being moved, and all of the other students are still tied to that teacher.	When an EC student changes from AM to PM, simply exit the student. The field for the end field for the provider is optional and should only be entered if the provider leaves the position or retires.
65.	Our special ed certified early childhood provider is teaching a class with both special ed and regular ed students. Do I need to adjust the provider designation as special ed provider or regular ed	Please contact the Early Childhood Dept at 217- 524-4835

	provider based on each students' needs, or as special ed provider for all students in the class?	
66.	Does SIS have plans for a bulk/batch upload for requirement behavior support transition plans for Early Childhood?	Please contact the Early Childhood Dept at 217- 524-4835
Miscellaneous		
67.	Should serving school (Coop) enter course codes or should the homeschools? Should Private Placements enter course codes or should the homeschools?	Either have the ability, ultimately it is the responsibility of the homeschool.
68.	If we don't have gifted/accelerated students, do we still need to submit a batch file saying that they are not? Or does it default to gifted/accelerated no, until we change it?	You need to mark the students as not gifted or accelerated.
69.	Is College and Career Readiness Indicator Data required only for grades 9-12, or does it apply to grade 8, too?	9-12 only
70.	Will there be flexibility with the CCRI data elements that are due? We are STILL waiting on updates from our SIS vendor.	Due August 13, 2021
71.	Is it possible for new requirements to be released any earlier than summer? It's taking longer and longer to get these elements developed and updated in our SIS.	We release requirements as soon as we have them complete.
72.	What is required for CCRI for SY 2021?	Any information for 9-12 grade students you are able to supply.
73.	What process should be used to move data from PowerSchool to the ISBE SIS program?	It will be an upload. You will have to contact your vendor for instructions.
74.	When a student travels to another district to take a course, how is that course to be listed for the student since the teacher of record is not on our EIS?	The student should have a dual enrollment showing the percent of day he is attending another serving school. The serving school can then enter the data or they can supply you with the data necessary.