



End of SY 2023-24 and Planning for SY 2024-25

Student Information System

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Please *do not* provide any student, personal, or vendor information.

Webinar Tips

Tips for Listening

- Computer speakers
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- Make sure you have a microphone plugged in or the computer has a microphone before raising your hand.
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Agenda

- Introductions and SIS Resources
- Report Card Timeline
- ACCESS
- Assessment Correction and Scores Process
 - Dynamic Learning Maps Alternate Assessment (DLM-AA)
 - Illinois Assessment of Readiness (IAR)
 - Illinois Science Assessment (ISA)
 - SAT with Essay, PSAT 10, and PSAT 8/9
- End of SY 2023-24 Tasks
- Student Attendance
- Early Childhood Programs and Providers
- Student Discipline Groups
- Teacher Course Assignment
- Student Course Assignment
- College Course Assignment
- Importance of Data Quality
- Gifted and Accelerated
- Seal of Biliteracy Awards
- Upcoming Key Dates
- Next Steps for Districts
- Where to Direct Questions

Introductions

Presenters:

- Adam Lowery
SIS Project Manager
- Tandi Turner
ISBE SIS Business Analyst
- Kory Schacht
ISBE SIS Business Analyst
- Preetam Priyadarshy
ISBE SIS Business Analyst
- Kara Mernaugh
ISBE SIS Training Coordinator

SIS Team:

- Lindsey Walker
ISBE SIS Business Analyst
- Brenda Umek
ISBE SIS Business Analyst
- Don Finch
ISBE SIS Business Analyst
- Samon Oum
ISBE SIS Data Analyst

- Neli Kelley
SIS Development Team
- Brian Meyer
SIS Development Team
- Durga Vejju
SIS Development Team
- Randolph Amaya
SIS Development Team
- Sarah Hrabak
SIS Support Analyst

Management Team:

- Madan Damodaran
Director, Software Solutions
- Donna Schroeder
Supervisor, Software Solutions
- Maureen Font
Director, Data Strategies and Analytics

ISBE SIS Resources

Resource documents are available on the [ISBE SIS webpage](#).

- ISBE SIS Announcements
- User Manual
- SIS Training Modules
- Data Elements and Validations Document
- File Format Layouts
- Excel Templates
 - Tips for Completing *(Data Collection Name)* Template
 - Steps for Creating and Uploading *(Data Collection Name)*
- Key Dates
- Archived Meetings and Presentations
- Frequently Asked Questions

Report Card Timeline



- Data Submission: Now through July (depends on specific collection)
- District Review: Now through July (depends on specific collection)
- Data Finalization: July and August (depends on specific collection)
- Data Review and Verification Tool via MyIRC
 - Opens by noon July 1, 2024.
 - Closes after all data collection deadlines have passed.
- Educator Preview Release: By noon on **October 1, 2024**
- Report Card Release: By 9 a.m. on **October 30, 2024**
- [ISBE Data Collections Key Dates](#)



ACCESS Correction and Scores

March 11-August 23, 2024

ACCESS Correction and Scores

ISBE opened the ACCESS Correction process on **March 11, 2024**.

- Demographic, Home School, and Grade details must reflect a student's status as of the last day of the ACCESS testing period.
- Changes made to the ACCESS Correction data only affect the ACCESS Correction data; they do **not** update the student demographics information in SIS.
 - Updates to SIS student demographic, enrollment, and program indicator data (and enrollment exits) also must continue through the end of the school year.
 - If student demographic errors are identified in the ACCESS Correction file, revisions must be made both via the ACCESS Correction file and within SIS (via the Student Demographic/Enrollment batch file or the available online areas).
- An ACCESS Correction record can only be added if the student has an EL record in your district for the SY 2023-24.

ACCESS Correction and Scores

The following fields can be added or updated during the ACCESS Correction window:

- Student Tested
- Reason for Not Testing
- SAP ID
- Legal Last Name
- Legal First Name
- Legal Middle Name
- Birth Date
- Race/ Ethnicity Code
- Gender Code
- Homeless Indicator
- Migrant Indicator
- IDEA Services (IEP)
- FRL/Low Income Indicator
- 21st Century Indicator
- Home School RCCTS
- Grade Level at Time of Testing
- Test Taken

ACCESS Correction and Scores

Reason for Not Testing Codes

- 01 - Medically Exempt
- 02 - Homebound Exempt
- 03 - In Jail/Locked Facility
- 04 - Out of State/Country
- 05 - Not Enrolled/Not EL at Time of Testing
- 06 - Not in Valid Grade
- 07 - Transferred Out During Testing
- 08 - Transferred In During Testing
- 09 - Deceased
- 10 - Absent from Testing
- 15 - Refusal but Present to Test
- 20 - Obtained Proficiency in a Prior Year or Proficient Based on Screening Tests
- 21 - Grade 12 Completion

ACCESS Correction and Scores

ACCESS Assessment Correction – Search by student

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Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Assessment ▾

Pre-ID ▾

Correction ▾

ACCESS

DLM-AA

ACCESS Correction Search Criteria Assessment Year: 2023

SID

AND AT LEAST ONE BELOW

Legal Last Name

Legal First Name

Date of Birth (mm/dd/yyyy)

Search

ACCESS Correction and Scores

Correct student demographics data to reflect data at time of ACCESS testing - Select 'Next'

The screenshot shows the 'ACCESS Correction Demographics' form. The left sidebar contains the following menu items: SIS, IBM SIS Test User, Home, Student, Assessment, Pre-ID, Correction, and ACCESS. The top right corner has links for 'Helpful Resources' and 'Contact Technical Support'. The form title is 'ACCESS Correction Demographics' with a back link to 'ACCESS Correction Search Criteria'. The form fields are as follows:

SID	123456789	Student SAP ID	12345		
Legal Last Name	Test	Legal First Name	Student	Legal Middle Name	
Date of Birth <small>(mm/dd/yyyy)</small>	03/13/2016	Test Taken	ACCESS	Valid Grade When Testing	1 - Grade 1

A red box highlights the 'Next' button in the bottom right corner of the form.

ACCESS Correction and Scores

Correct student ACCESS indicators – Select 'Next'

The screenshot shows the 'ACCESS Correction Indicators' form in the SIS system. The form is titled 'ACCESS Correction Indicators' and is located under the 'SIS' menu. The user is logged in as 'IBM SIS Test User 4'. The form displays the following information:

- SID: 123456789
- Legal Last Name: Test
- Legal First Name: Student
- Legal Middle Name:

The form contains several indicators that can be corrected:

Indicator	Yes	No	Other Field
Student Tested	<input type="radio"/>	<input checked="" type="radio"/>	Reason For Not Testing (dropdown)
Gender			Gender (dropdown)
Homeless	<input checked="" type="radio"/>	<input type="radio"/>	Race/Ethnicity (dropdown)
English Learner (EL)	<input checked="" type="radio"/>	<input type="radio"/>	Migrant (radio: Yes/No)
Free or Reduced Price Lunch (FRL) / Low Income	<input checked="" type="radio"/>	<input type="radio"/>	IDEA Services (IEP) (radio: Yes/No)
			21st Century Community Learning Centers (radio: Yes/No)

A red box highlights the 'Next' button at the bottom right of the form.

ACCESS Correction and Scores

Review all data select 'change' if needed – Select 'submit'

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Helpful Resources ▾ Contact Technical Support

ACCESS Correction Review

- If you need to correct any information, press CHANGE button in the appropriate section.
- If you are ready to submit your request, press SUBMIT button.

Student ID (SID)	123456789	Student SAP ID	12345
Legal Last Name	Test	Legal First Name	Student
Legal Middle Name		Date of Birth	03/24/2015
Test Taken	ACCESS	Valid Grade When Testing	4 - Grade 4
Change			
Student Tested	No	Reason For Not Testing	Absent
Gender	Male	Race	Hispanic or Latino
Homeless	Yes	English Learner (EL)	Yes
IDEA Services (IEP)	No	Free or Reduced Price Lunch (FRL) / Low Income	Yes
Migrant	No	21st Century Community Learning Centers	No
Change			

[Submit](#)

ACCESS Correction and Scores

ACCESS Assessment Correction – Details Report

The screenshot displays the ACCESS Assessment Correction – Details Report interface. The navigation sidebar on the left includes the following items: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, and Reports (highlighted with a red box). The main content area shows a table of assessment items with columns for the item name, Summary, and Details. The 'Bilingual' menu item is highlighted with a red box, and the 'Details' link for the 'ACCESS Assessment Correction' row is also highlighted with a red circle.

Student	Assessment	Attendance	Bilingual	Summary	Details
	EL Screener			Summary	Details
	EL			Summary	Details
	ACCESS WIDA DRC Site File and Testing Waiver				Details
	ACCESS Pre-Id			Summary	Details
	ACCESS Assessment Correction			Summary	Details
	ACCESS Score			Summary	Details
	Student EL History			Summary	Details
	Former EL Students Report				Details
	Student ACCESS Scores History				Details
	Unassigned Test Results				Details

ACCESS Correction and Scores

ACCESS Correction – Detail Report - Criteria Page

The screenshot shows the 'ACCESS Assessment Correction' criteria page in the SIS system. The page includes a navigation sidebar on the left with options like Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, and Reports. The main content area contains various filters for generating a report, such as School Year (2024), School (All Schools), Grade (All Grades), Student Tested or Did Not Test (All), Race/Ethnicity (All Races), Gender (All), Homeless Indicator (Both), Migrant Indicator (Both), IDEA Services (Both), FRL/Low Income Indicator (Both), and 21st Century Indicator (Both). A 'Sort By' dropdown is set to 'Grade'. At the bottom, a red box highlights a 'PDF' dropdown menu and a 'Create Report' button.

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Helpful Resources - Contact Technical Support

< Back To Reports

ACCESS Assessment Correction

School Year: 2024

School: All Schools

Grade: All Grades

Student Tested or Did Not Test: All

Race/Ethnicity: All Races

Gender: All Male Female Non-Binary

Homeless Indicator: Both Yes No

Migrant Indicator: Both Yes No

IDEA Services: Both Yes No

FRL/Low Income Indicator: Both Yes No

21st Century Indicator: Both Yes No

Sort By: Grade

PDF

ACCESS Correction and Scores

ACCESS Assessment Correction – Detail Report

2024 ACCESS Assessment Correction Report (Detail)

Assessment Home District: 12345678901 ISBE Test District

Selection Criteria: None Sorted By: grade at testing

Columns	A Race Codes	D Migrant Indicator	G 21st Century Indicator
	B Gender Codes	E IDEA Services	H Grade
	C Homeless Indicator	F FRL/Low Income Indicator	I Reason for not testing

Reasons For Not Testing:		
01 - Medically Exempt	06 - Not In Valid Grade	15 - Refusal but Present to Test
02 - Homebound Exempt	07 - Transferred Out During Testing	19 - Reserved for Internal Use
03 - In Jail/Locked Facility	08 - Transferred In During Testing	20 - Obtained Proficiency in a Prior Year or Proficient Based on Screening Tests
04 - Out of State/Country	09 - Deceased	21 - Grade 12 Completion
05 - Not Enrolled/Not LEP at Time of Testing	10 - Absent	

* Race Codes definitions can be found on the Student Information System web site:

Student ID	Student Name	Birth Date	Test Name	A	B	C	D	E	F	G	H	I	SIS Home School
123456789	Test, Student	01/01/2010	ACCESS	11	F	Y	N	N	Y	N	8		123456789012345

ACCESS Correction and Scores

- **May 15, 2024:** ACCESS Preliminary Scores posted in SIS.
- Verify students are not missing ACCESS Scores.
 - Run an ACCESS Scores Summary Report located under Reports in the Bilingual section.
 - Make report criteria selections.
 - Review Result Codes.
- **May 24, 2024:** Last Day of ACCESS Preliminary Data Review
- **July 15, 2024:** Online results post in WIDA AMS
- **August 1, 2024:** Paper reports shipped to districts
- **August 23, 2024:** ACCESS Last Day of Corrections for the Purpose of Accountability and School Report Card for SY 2023-24

ACCESS Correction and Scores

ACCESS Score – Summary Report

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains a navigation menu with the following items: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports (highlighted with a red box), and Batch File Processing. The main content area shows a dropdown menu for 'Student' with options: Assessment, Attendance, Bilingual (highlighted with a red box), EL Screener, EL, ACCESS WIDA DRC Site File and Testing Waiver, ACCESS Pre-Id, ACCESS Assessment Correction, ACCESS Score (highlighted with a red box), Student EL History, Former EL Students Report, Student ACCESS Scores History, and Unassigned Test Results. The 'ACCESS Score' row has a 'Summary' link circled in red and a 'Details' link. The top right corner includes links for 'Helpful Resources' and 'Contact Technical Support'.

Student	Assessment	Attendance	Bilingual	EL Screener	EL	ACCESS WIDA DRC Site File and Testing Waiver	ACCESS Pre-Id	ACCESS Assessment Correction	ACCESS Score	Student EL History	Former EL Students Report	Student ACCESS Scores History	Unassigned Test Results
									Summary	Details			
									Summary	Details			
													Details
									Summary	Details			
									Summary	Details			
										Summary	Details		
													Details
													Details

ACCESS Correction and Scores

ACCESS Score – Summary Report - Criteria Page

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Helpful Resources - Contact Technical Support

< Back To Reports

ACCESS Score

School Year: 2024

School: All Schools

Home Serving Service Provider Home But Not Serving Serving But Not Home

Grade: All Grades

Race/Ethnicity: All Races

Gender: All Male Female Non-Binary

Title III Indicator: Both Yes No

Migrant Indicator: Both Yes No

IEP SpecEd Indicator: Both Yes No

IEP Immigrant Indicator: Both Yes No

504 Accommodation Indicator: Both Yes No

PDF

ACCESS Correction and Scores

ACCESS Score – Summary Report

2024 ACCESS Scores Summary	
SIS Home District: 12345678901 ISBE Test District	
Grade: All	Total
Total Students:	6315
SIS Grade Level: Kindergarten	1014
SIS Grade Level: 1 - Grade 1	1139
SIS Grade Level: 2 - Grade 2	1067
SIS Grade Level: 3 - Grade 3	988
SIS Grade Level: 4 - Grade 4	595
SIS Grade Level: 5 - Grade 5	421
SIS Grade Level: 6 - Grade 6	360
SIS Grade Level: 7 - Grade 7	351
SIS Grade Level: 8 - Grade 8	380
Result Codes: 1	30
Result Codes: 3	1
Result Codes: 4	1
Result Codes: 5	82
Result Codes: 5 I	1
Result Codes: None	6203

Possible Result Codes

- 1 = Missing Scores
- 2 = Missing EL Data
- 3 = No action required by school district
This error will be corrected by vendor..
- 4 = Grade levels in Columns A and B are not the same. This item should be reviewed to ensure that the student was tested in the correct grade.
- 5 = Alternate ACCESS Test Score

ACCESS Correction and Scores

Identify EL students with missing ACCESS Scores:

- Run an ACCESS Score Detail Report located under Reports in the Bilingual section.
 - Make report criteria selections.
 - Sort by 'Error.'

ACCESS Correction and Scores

ACCESS Score – Details Report

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Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing

Student

Assessment

Attendance

Bilingual

EL Screener	Summary	Details
EL	Summary	Details
ACCESS WIDA DRC Site File and Testing Waiver		Details
ACCESS Pre-Id	Summary	Details
ACCESS Assessment Correction	Summary	Details
ACCESS Score	Summary	Details
Student EL History	Summary	Details
Former EL Students Report		Details
Student ACCESS Scores History		Details
Unassigned Test Results		Details

ACCESS Correction and Scores

ACCESS Score - Detail Report – Criteria Page

*Select to 'Sort by Error'

The screenshot displays the 'ACCESS Score' criteria page. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, and Seal of Biliteracy Application. The main content area includes a 'Back To Reports' link and a title 'ACCESS Score'. Below the title are several filter sections: School Year (2024), School (All Schools), Home (selected), Serving, Service Provider, Home But Not Serving, Serving But Not Home, Grade (All Grades), Race/Ethnicity (All Races), Gender (All selected), Title III Indicator (Both selected), Migrant Indicator (Both selected), IEP SpecEd Indicator (Both selected), IEP Immigrant Indicator (Both selected), and 504 Accommodation Indicator (Both selected). A 'Sort By' dropdown menu is highlighted with a red box and set to 'Error'. At the bottom, a 'PDF' dropdown and a 'Create Report' button are also highlighted with a red box.

ACCESS Correction and Scores

ACCESS Scores – Detail Report – Sorted by Errors

2024 ACCESS Scores Report (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Sorted By: error

Columns			
A	SIS Grade Level	H	Mode of Administration Listening
B	Tested Grade Level	I	Speaking Scale Score
C	Listening Tier	J	Mode of Administration Speaking
D	Speaking Tier	K	Reading Scale Score
E	Writing Tier	L	Mode of Administration Reading
F	Reading Tier	M	Writing Scale Score
G	Listening Scale Score	N	Mode of Administration Writing
		O	Mode of Response Writing
		P	Comprehension Score
		Q	Oral Scale Score
		R	Literacy Scale Score
		S	Composite (Overall) Scale Score
		T	Listening Proficiency Level
		U	Speaking Proficiency Level
		V	Reading Proficiency Level
		W	Writing Proficiency Level
		X	Comprehension Proficiency Level
		Y	Oral Proficiency Level
		Z	Literacy Proficiency Level
		AA	Composite (Overall) Proficiency Level

Result Codes
1 = Missing Scores
2 = Missing EL Data
3 = Multiple test records exist for one student. Verify that the test records all belong to the identified student, or reassign the test records to the correct student(s). Duplicate test records will be merged by the vendor in the final report(s).
4 = Grade levels in Columns A and B are not the same. This item should be reviewed to ensure the student tested in the correct grade.
5 = Alternate ACCESS administration. If the student was not eligible for the Alternate ACCESS, contact ISBE.

Mode of Administration: O = Online P = Paper		Mode of Response - Writing: KB = Keyboard HW = Handwriting	
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Student ID	Student Name	Birth Date	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB	Codes

Total Students: 1

ACCESS Correction and Scores

Resolving Unassigned Test Results

Run an Unassigned Test Results Detail Report in the Bilingual section of Reports.

- The test results for the students listed on this report could not be automatically matched to a student in the ACCESS Correction file.

Steps for Assigning Student Test Results:

- *Step 1:* Add or update the unassigned student records found on this report to the ACCESS Correction data; this can be done via an online ACCESS Correction or through the corresponding batch file process. (Student must have an EL record in SIS for the current school year.)
- *Step 2:* The unassigned test results will be linked overnight to the students' ACCESS Correction data.
- *Step 3:* Verify the update using the ACCESS Scores Report and the Unassigned Test Results Report the next morning.

ACCESS Correction and Scores

Unassigned ACCESS Test Results – Details Report

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports (highlighted), and Batch File Processing. The main content area shows a dropdown menu for 'Bilingual' with a list of reports. The 'Unassigned Test Results' report is highlighted, and its 'Details' link is circled.

Report Name	Summary	Details
EL Screener	Summary	Details
EL	Summary	Details
ACCESS WIDA DRC Site File and Testing Waiver		Details
ACCESS Pre-Id	Summary	Details
ACCESS Assessment Correction	Summary	Details
ACCESS Score	Summary	Details
Student EL History	Summary	Details
Former EL Students Report		Details
Student ACCESS Scores History		Details
Unassigned Test Results		Details

ACCESS Correction and Scores

Unassigned ACCESS Test Results – Detail Report – Criteria Page

The screenshot displays the SIS interface for the Illinois State Board of Education. On the left is a dark blue sidebar with navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, and Reports. The top right corner features 'Helpful Resources' and 'Contact Technical Support'. The main content area is titled 'Unassigned Test Results Report' and includes a 'Back To Reports' link. The report text explains that it contains records not assigned to students and provides instructions on how to assign them. At the bottom, a red box highlights a 'PDF' dropdown menu and a 'Create Report' button.

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Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Assessment ▾

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

< Back To Reports

Unassigned Test Results Report

This report contains records of Test Results that have **not** been assigned to students. Follow the directions below for a Test Results record with accurate and complete data. **If a Test Results record displays inaccurate or missing data**, the system will not be able to match and assign the results to the student's assessment record, call the ISBE Helpdesk at 217-558-3600 for technical support.

Steps for Assigning ACCESS and Alternate ACCESS Test Results to an Assessment Record

1. If a student has an unassigned ACCESS or Alternate ACCESS record on this report and all the data listed on the Test Results record is accurate and complete, verify the student has a current School Year Enrollment record in ISBE SIS and the student's EL Program Indicator is set to Yes. If necessary, either add a current School Year Enrollment record, or update the EL Program Indicator to Yes via the Demographics and Enrollment batch process.
2. The system will process, match, and assign accurate and complete Test Results records to students' Assessment records overnight.

Steps for Verifying Assignment of Test Results

1. Once the assigning process is completed, rerun the Unassigned Test Results report to verify the Test Results records were matched and assigned successfully.
2. If the process was not successful, call the ISBE Helpdesk at 217-558-3600 for technical support

PDF ▾ **Create Report**

ACCESS Correction and Scores

Unassigned ACCESS Test Results Detail Report

Unassigned Test Results for School District: 12-345-6789-01

Note: The Unassigned Test Results Report contains Assessment records that have not been assigned to students.

* Test names followed by an asterisk are writing assessment test.

This report contains records of Test Results that have **not** been assigned to students. Follow the directions below for a Test Results record with accurate and complete data.

If a Test Results record displays inaccurate or missing data, the system will not be able to match and assign the results to the student's assessment record, call the ISBE Helpdesk at 217-558-3600 for technical support.

Steps for Assigning ACCESS and Alternate ACCESS Test Results to an Assessment Record

1. If a student has an unassigned ACCESS and Alternate ACCESS record with Error Code 1, verify the student has a current School Year Enrollment record in ISBE SIS and the student's EL Program Indicator is set to Yes. If necessary, either add a current School Year Enrollment record, or update the EL Program Indicator to Yes via the Demographics and Enrollment batch process. Then, either add or update the student's Assessment record via the Assessment link online or via the ACCESS Assessment Correction batch process.
2. The system will process, match, and assign accurate and complete Test Results records to students' Assessment records overnight.

Error

- 1 - Student is not identified as EL= YES in SIS and does not have an Assessment Correction record
- 2 - Student does not have an enrollment for the School Year
- 3 - Student not found - SID does not exist

Student ID	Student Name	Birth Date	Grade	Test	SIS Home School	Testing School	Error Code
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You have no unassigned test results for your school district.

Total Students:

ACCESS Correction and Scores

Steps to Find Missing ACCESS Scores

- Verify the administration in WIDA AMS:
 - Check that test sessions were completed (online administration).
 - Check that paper materials were returned to DRC.
 - One way that DRC or ISBE can search the ACCESS test results is to look for the test booklet number (if you know it).
- Check the Unassigned Records Report in SIS.
- Check for missing enrollment information in SIS.
- Check for missing EL information in SIS.
- Check whether results were assigned to another student.
 - A duplicate ACCESS test record exists for another student.
 - An EL student whom you know did not test has scores.
- Students who transferred may have results reported to another district; search with the Individual Student Reports tool in SIS.
- Ask DRC to check the scans of the test booklets that were used (booklet number required).



Assessment Correction and Scores Process

Assessment Enrollment Verification Report

The Assessment Enrollment Verification Report uses SIS enrollments to place students in appropriate test(s). Districts should review the report to ensure enrollments exist in SIS and students are in the correct test before score matching occurs.

- Verify local testing rosters against this report to ensure all students are included.
Note: Enrollments *cannot* be added after **July 31, 2024**.

If students are not appearing on the Assessment Enrollment Verification Report, check the following:

- Student is enrolled in the correct Home and Serving School.
- Student is enrolled with the correct Start and End dates.
- Student's IDEA services indicator is correct under Program Indicators.
- Student's Alternate Assessment (DLM-AA) indicator is set to "Yes" or "No" under Program Indicators (or in Demographics by Enrollment when exited).

Assessment Enrollment Verification Report

Assessment Enrollment verification – Details Report

The screenshot shows the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains a navigation menu with the following items: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, and Reports. The 'Reports' item is highlighted with a red box. The main content area is titled 'Reports' and features a search bar labeled 'Search Reports...'. Below the search bar, a dropdown menu is open for 'Student', showing 'Assessment' as the selected category. Under 'Assessment', the 'Assessment Enrollment Verification' option is highlighted with a red box. To the right of this option, a 'Details' button is circled in red. Other options listed in the 'Assessment' dropdown include Illinois Assessment of Readiness (IAR), Illinois Science Assessment (ISA), DLM-AA, SAT/PSAT, KIDS, and Unassigned Test Results. In the top right corner, there are links for 'Helpful Resources' and 'Contact Technical Support'.

Assessment Enrollment Verification Report

Assessment Enrollment Verification - Details Report – Criteria Page

The screenshot shows the 'Assessment Enrollment Verification' criteria page in the SIS system. The page is titled 'Assessment Enrollment Verification' and includes a 'Back To Reports' link. The criteria are as follows:

- School Year: 2024
- Home School: All Schools
- Grade: All Grades
- Test to be taken: All, DLM-AA, IAR, ISA, SAT, PSAT 8/9, PSAT 10
- Gender: All, Male, Female, Non-Binary
- IDEA Services: Both, Yes, No
- Alternate Assessment (DLM-AA): Both, Yes, No
- EL Indicator: Both, Yes, No
- FRL/Low Income Indicator: Both, Yes, No
- Migrant Indicator: Both, Yes, No
- Homeless Indicator: Both, Yes, No
- 21st Century Indicator: Both, Yes, No
- First Year in U.S. School: Both, Yes, No
- Sort By: Student ID

At the bottom of the page, there is a 'PDF' dropdown menu and a 'Create Report' button, both highlighted with a red border.

Assessment Enrollment Verification Report

Assessment Enrollment Verification (Detail) Report

2024 Assessment Enrollment Verification Report (Detail)

Assessment Home District: 12345678901 ISBE Test District

Selection Criteria: Sorted By: Student ID

A Gender	D EL Indicator	G SIS Entry Date
B Race/Ethnicity	E FRL/Low Income Indicator	H SIS Exit Date
C IDEA Services	F First Year In U.S. School	I SIS Exit Code

Race/Ethnicity

11 Hispanic or Latino 12 American Indian or Alaska Native 13 Asian 14 Black or African American 15 Native Hawaiian or Other Pacific Islander 16 White 17 Two or More Races
18 Middle Eastern or North African

SIS Entry Date This field indicates the student's entry date from the SIS enrollment file.

SIS Exit Date This field indicates the student's exit date from the SIS enrollment file.

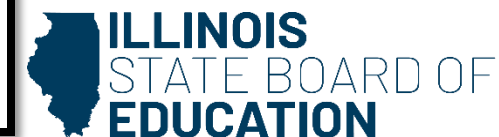
Note:
Review SIS records for accuracy (e.g. Enrollments, Demographics, Program Indicators).
On the Pre-ID reports, ensure the Testing School is accurate for students highlighted in blue (i.e. attending multiple Serving Schools concurrently during the Testing Window).

Assessment Home School: 123456789012345 ISBE Elementary School

Distinct Student Count: 76

Test Count: DLM-AA: N/A IAR: 75 ISA: 23 PSAT 8/9: N/A PSAT 10: N/A SAT: 1

Student ID	Student Name	Grade	Test	Testing School	Testing Window	A	B	C	D	E	F	G	H
123456789	Test, Student	3	IAR	123456789012345	03/04/2024 - 04/19/2024	M	14	N	N	Y	N	08/14/2023	
123456789	Test, Student	3	IAR	123456789012345	03/04/2024 - 04/19/2024	F	14	N	N	Y	N	08/21/2023	
123456789	Test, Student	4	IAR	123456789012345	03/04/2024 - 04/19/2024	F	14	N	N	N	N	08/14/2023	



Assessment Enrollment Verification Request File

An AEV Request file provides this data by Home, Serving, or Testing in Excel .CSV file. Headers are included in the downloaded file eliminating the need for a template.

Request File

District:

Request Files:

[View Request File Templates](#)

School: Home Serving Testing

Test to be Taken:

Grade:



DLM-AA Correction and Scores

May 15-August 23, 2024

DLM-AA Assessment Process

- Grades 3-11 students are required to take DLM-AA in ELA and Mathematics.
- Grades 5, 8, and 11 students are also required to take DLM-AA in Science.
- If required, Grade 12 students take DLM-AA in ELA and Mathematics.
- 2024 DLM-AA testing window: **March 13 – May 8, 2024**.
- Students are included in the Assessment Enrollment Verification/Correction reports when the date of their SIS enrollment falls within the start and end dates of the DLM-AA testing window.

DLM-AA Correction and Scores

Starting **May 15, 2024**, districts should:

- Run the DLM-AA Correction and Scores report, ensure all data are accurate, and enter the Reason for No Valid Test Attempt (RNVTA) for students who did not test.
 - Update via the Assessment Correction link.

Once districts receive preliminary test scores(**July 22, 2024**), districts should:

- Run the DLM-AA Correction and Scores report to check for missing scores and errors.
 - Resolve any unassigned scores on the Unassigned Test Results Screen.
 - Sort the report by "Error" and resolve any issues.

Run the Assessment Enrollment Verification Report.

- Enrollments cannot be added after **July 31, 2024**.

DLM-AA Correction and Scores

DLM-AA Correction and Scores – Details Report

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Reports

Search Reports...

Student

Assessment

Assessment Enrollment Verification

Illinois Assessment of Readiness (IAR)

Illinois Science Assessment (ISA)

DLM-AA

DLM-AA Assessment Pre-ID	Summary	Details
DLM-AA Correction and Score (all students)	Summary	Details
DLM-AA Assessment Scores Grid	Summary	
DLM-AA Dynamic Learning Maps	Summary	

DLM-AA Correction and Scores

DLM-AA Correction – Detail Report – Criteria Page

The screenshot shows the 'DLM-AA Correction and Score (all students)' criteria page in the SIS system. The page includes a sidebar with navigation options and a main content area with various filters and a 'Create Report' button.

Navigation: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, Seal of Biliteracy Application.

Helpful Resources: Contact Technical Support

Filters:

- School Year: 2024
- School: All Schools
- Grade: All Grades
- Race/Ethnicity: All Races
- Gender: All (selected), Male, Female, Non-Binary
- Homeless Indicator: Both (selected), Yes, No
- Migrant Indicator: Both (selected), Yes, No
- EL Indicator: Both (selected), Yes, No
- IDEA Services: Both (selected), Yes, No
- FRL/Low Income Indicator: Both (selected), Yes, No
- 21st Century Indicator: Both (selected), Yes, No
- First Year in U.S. School: Both (selected), Yes, No
- Reason For No Valid Test Attempt: All
- Show Error Only: No (selected), Yes
- Sort By: Student Name

Report Options: PDF (selected), Create Report

DLM-AA Correction and Scores

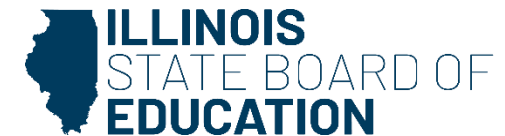
DLM-AA Correction and Score (Detail) Report

2024 DLM-AA Correction and Score (Detail)

Assessment Home District: 12345678901 ISBE Test District

Selection Criteria: None Sorted By: Student Name

Columns: * = Defined below			
A Grade	E EL Indicator	J First Year in U.S. School (EL Indicator must=Yes)	O Grade of Test Taken (From Vendor)
B Gender	F FRL/Low Income Indicator	K SIS Entry Date *	P Performance Level *
C Race/Ethnicity *	G Migrant Indicator	L SIS Exit Date *	Q Suppressed Score (Blank or Y=Yes)
D IDEA Services	H Homeless Indicator	M SIS Exit Code *	R Reason for No Valid Test Attempt *
	I 21st Century Indicator	N Test Code (MAT, ELA, SCI)	S Error Code *
SIS Exit Code			
02 Transfer to another public school within the district	07 Death	14 Aged Out	
03 Transfer to Home Schooled	08 Expulsion	15 Certificate of Completion	
04 Transfer to Private School	09 Dropped Out	16 Victim of a Violent Crime	
05 Promotion	10 Transfer to GED Program	17 Change in Serving School or Percent of Day Attended (PDA)	
06 Graduated with regular, advanced, International Baccalaureate, or other type of diploma	11 Moved, not known to be continuing	18 Moved Out of the United States	
	12 Retained in same grade or demoted to a lower grade	19 Transfer to another public school district out of Illinois	
		20 Transfer to another public school district in Illinois	
Reason for No Valid Test Attempt (RNVTA) Full definitions can be found on www.isbe.net/sis under Resources (Data Elements/Assessment)			
Please review the detailed RNVTA definitions on https://www.isbe.net/Documents/reason-no-valid-test-attempt.pdf before choosing the RNVTA.			
01 Medically Exempt	09 Deceased	21 Reserved for Internal Use-Scale Score for Content Area Exists in Another School	
02 Homebound	10 Absent from Testing	22 Reserved for Internal Use-SIS Use Only	
03 In Jail/Locked Facility	15 Refusal but Present to Test	23 Reserved for Internal Use-SIS Use Only (First Year in U.S. School)	
04 Out of State/Country	16 Part-Time Enrollment	25 Reserved for Internal Use-Assessment Use Only (Grade 11-No Participation Credit)	
07 Transferred Out Prior to Testing	18 PSS-SIS Use Only	50 Reserved for Internal Use-SIS Use Only (Grade 12 Exempt-Programming)	
08 Transferred In After Test Administration	19 Reserved for Internal Use-SIS Use Only	51 Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-SIS Evidence)	
		52 Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-District Submission)	
		53 Reserved for Internal Use-Assessment Use Only (Grade 12 No Participation Credit)	
		54 Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-Other)	
Race/Ethnicity			
11 Hispanic or Latino	12 American Indian or Alaska Native	13 Asian	14 Black or African American
15 Native Hawaiian or Other Pacific Islander	16 White	17 Two or More Races	
18 Middle Eastern or North African			
Performance Level			
Level 1 - EMERGING: The student demonstrates emerging understanding of and ability to apply content knowledge and skills represented by the Essential Elements.			
Level 2 - APPROACHING TARGET: The student's understanding of and ability to apply targeted content knowledge and skills represented by the Essential Elements is approaching the target .			
Level 3 - AT TARGET: The student's understanding of and ability to apply content knowledge and skills represented by the Essential Elements is at target .			
Level 4 - ADVANCED: The student demonstrates advanced understanding of and ability to apply targeted content knowledge and skills represented by the Essential Elements.			
Level 9 or Blank - Not Tested (Verify the Reason for No Valid Test Attempt in Column T.)			
Error Code			
1 - Student score data are expected but missing. Enter a RNVTA or check for score data in "Unassigned Test Results" report.			
2 - Student has multiple scale scores for the same content area in more than one school. Contact ISBE for assistance.			
3 - Grade of Test Taken does not match Grade.			
4 - Grade 12 student tested but was not required to test. Contact ISBE for assistance.			
Note: DLM-AA Science Tests with Grades other than 5, 8, and 11 will automatically be suppressed.			



DLM-AA Correction and Scores

Reason For No Valid Test Attempt codes

- 01 - Medically Exempt
- 02 - Homebound
- 03 - In Jail/Locked Facility
- 04 - Out of State/Country
- 07 - Transferred Out Prior to Testing
- 08 - Transferred In After Test Administration
- 09 - Deceased
- 10 - Absent from Testing
- 15 - Refusal but Present to Test
- 16 - Part-Time Enrollment (*Note: Do not use RNVTA 16 for students who receive instruction from the public school in a tested content area.*)

DLM-AA Correction and Scores

Search by student to correct DLM-AA data

The screenshot displays the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: Home, Student, Assessment, Pre-ID, Correction, and ACCESS. The 'Correction' option is highlighted with a red box. The 'DLM-AA' option under 'ACCESS' is also highlighted with a red box. The main content area is titled 'DLM-AA Correction Search Criteria' and includes the text 'Assessment Year: 2024'. The form contains the following fields:

- SID:
- AND AT LEAST ONE BELOW
- Legal Last Name:
- Legal First Name:
- Date of Birth (mm/dd/yyyy):

A 'Search' button is located at the bottom right of the form, highlighted with a red box.

DLM-AA Correction and Scores

Select 'Edit' to update student DLM-AA testing data

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Pre-ID

Correction

ACCESS

DLM-AA

IAR

ISA

SAT/PSAT

Unassigned

Adjusted Cohort

< Back To DLM-AA Correction Search

DLM-AA: Mathematics/ELA/Science Assessment Year: 2024

Adjust student data to reflect the time of testing.

SID: 123456789

Legal Last Name: Test Legal First Name: Student Legal Middle Name:

Date of Birth	05/17/2010	Gender	Female
Race/Ethnicity	Black or African American	Grade	8 - Grade 8
Home RCDTS	123456789012345	Testing RCDTS	123456789012345
First Year in U.S. School	No	21st Century Indicator	No
EL Indicator	No	FRL/Low Income Indicator	Yes
Homeless Indicator	No		

Reason for No Valid Test Attempt ELA	Performance Level ELA:	No Score
Reason for No Valid Test Attempt MATH	Performance Level MATH:	No Score
Reason for No Valid Test Attempt SCIENCE	Performance Level SCIENCE:	No Score

Edit

DLM-AA Correction and Scores

Correct student data to show status at time of testing

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources | Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Pre-ID

Correction

ACCESS

DLM-AA

IAR

ISA

SAT/PSAT

Unassigned

Adjusted Cohort

Teacher

Early Childhood Transition

Back To DLM-AA Correction Search

DLM-AA: Mathematics/ELA/Science

Assessment Year: 2024

Adjust student data to reflect the time of testing.

SID: 123456789

Legal Last Name: Test

Legal First Name: Student

Legal Middle Name:

Home RCDTS: 123456789012345

Date of Birth: 05/17/2010

Gender: Female

Race/Ethnicity: Black or African American

Grade: 8 - Grade 8

Testing RCDTS: 123456789012345

First Year In U.S. School: Yes No

EL Indicator: Yes No

Homeless Indicator: Yes No

21st Century Indicator: Yes No

FRL/Low Income Indicator: Yes No

Reason for No Valid Test Attempt ELA: [Dropdown]

Reason for No Valid Test Attempt MATH: [Dropdown]

Reason for No Valid Test Attempt SCIENCE: [Dropdown]

Performance Level ELA: No Score

Performance Level MATH: No Score

Performance Level SCIENCE: No Score

Cancel | Submit

DLM-AA Correction and Scores

Student data has been successfully updated

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

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ACCESS

DLM-AA

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ISA

SAT/PSAT

Unassigned

< Back To DLM-AA Correction Search

DLM-AA: Mathematics/ELA/Science Assessment Year: 2024

Assessment Correction updated successfully.
Adjust student data to reflect the time of testing.

SID: 123456789

Legal Last Name: Test Legal First Name: Student Legal Middle Name:

Date of Birth	05/17/2010	Gender	Female
Race/Ethnicity	Black or African American	Grade	8 - Grade 8
Home RCDTS	123456789012345	Testing RCDTS	123456789012345
First Year in U.S. School	No	21st Century Indicator	No
EL Indicator	No	FRL/Low Income Indicator	Yes
Homeless Indicator	No		

Reason for No Valid Test Attempt ELA	Performance Level ELA:	No Score
Reason for No Valid Test Attempt MATH	Performance Level MATH:	No Score
Reason for No Valid Test Attempt SCIENCE	Performance Level SCIENCE:	No Score

[Edit](#)



IAR Correction and Scores

May 15-August 23, 2024

IAR Assessment Process

- Grades 3-8 students are required to take the Illinois Assessment of Readiness.
 - Grade-based ELA and Math tests are assigned.
- 2024 IAR testing windows were identified by school. If a school did not enter dates, the testing window was defaulted to **March 4 – April 19, 2024**.
- Students are included in the Assessment Enrollment Verification/Correction reports when the date of their SIS enrollment falls within the start and end dates of their Home School's testing window.

IAR Correction and Scores

Run the Assessment Enrollment Verification Report.

- Enrollments cannot be added after **July 31, 2024**.

Starting **May 15, 2024**, districts should:

- Run the IAR Assessment Correction report, ensure all data are accurate, and enter [RNVTA](#) codes for students who did not test.
 - Update via the Assessment Correction link.

Once districts receive the preliminary test scores(**July 22, 2024**), districts should:

- Run the IAR Assessment Score Report to check for missing scores and errors.
 - Resolve any unassigned scores on the Unassigned Test Results Screen.
 - Sort the report by "Error" and resolve any issues.

IAR Correction and Scores

IAR Assessment Correction – Detail Report

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

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IBM SIS Test User

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Assessment Enrollment Verification

Illinois Assessment of Readiness (IAR)

IAR Assessment and Test Window - STEP 1 Details

IAR Assessment Pre-ID - STEP 2 Summary Details

IAR Assessment Correction Summary Details

IAR Assessment Scores Summary Details

IAR Assessment Scores Grid Summary

Illinois Science Assessment (ISA)

IAR Correction and Scores

IAR Assessment Correction – Detail Report - Criteria Page

The screenshot shows the 'IAR Assessment Correction' criteria page in the SIS system. The left sidebar contains navigation options: Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, and Seal of Biliteracy Application. The main content area includes filters for School Year (2024), School (All Schools), Grade (All Grades), Test Code (All), Gender (All), Homeless Indicator (Both), Migrant Indicator (Both), EL Indicator (Both), IDEA Services (Both), FRL/Low Income Indicator (Both), 21st Century Indicator (Both), and First Year in U.S. School (Both). A 'Sort By' dropdown is set to 'Reason For No Valid Test Attempt'. At the bottom, a 'PDF' dropdown and a 'Create Report' button are highlighted with a red box.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

Back To Reports

IAR Assessment Correction

School Year: 2024

School: All Schools

Home Serving Tested

Grade: All Grades

Test Code: All

Gender: All Male Female Non-Binary

Homeless Indicator: Both Yes No

Migrant Indicator: Both Yes No

EL Indicator: Both Yes No

IDEA Services: Both Yes No

FRL/Low Income Indicator: Both Yes No

21st Century Indicator: Both Yes No

First Year in U.S. School: Both Yes No

Sort By: Reason For No Valid Test Attempt

PDF

IAR Correction and Scores

IAR Assessment Correction – Detail Report

2024 IAR Assessment Correction (Detail)

Assessment Home District: 12345678901 ISBE Test District

Selection Criteria: None Sorted By: Reason for No Valid test Attempt, Student Name

Columns: * = Defined below

A Test Format* (O=Online or P=Paper)	F FRL/Low Income Indicator	K SIS Entry Date*
B Gender	G Migrant Indicator	L SIS Exit Date*
C Race/Ethnicity*	H Homeless Indicator	M SIS Exit Code*
D IDEA Services	I 21st Century Indicator	N Reason for No Valid Test Attempt*
E EL Indicator	J First Year In U.S. School (EL Indicator must=Yes)	

Test Format * This field indicates the test format to be taken, as identified in the IAR Pre-ID file. The score file will indicate the actual test format taken.

SIS Entry Date* This field indicates the student's entry date from the SIS enrollment file. This information is provided to assist in identifying a Reason for No Valid Test Attempt if the student did not test.

SIS Exit Date/SIS Exit Code* These fields indicate the student's exit date and exit code from the SIS enrollment file. This information is provided to assist in identifying a Reason for No Valid Test Attempt if the student did not test. Exit codes are defined below.

Reason for No Valid Test Attempt *

Please review the detailed RNVTA definitions on <https://www.isbe.net/Documents/reason-no-valid-test-attempt.pdf> before choosing the RNVTA.

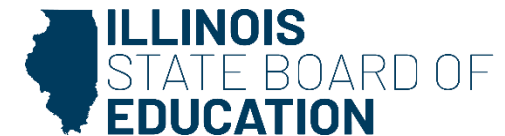
01 Medically Exempt	08 Transferred In After Test Administration	18 PSS-SIS Use Only
02 Homebound	09 Deceased	19 Reserved for Internal Use-SIS Use Only
03 In Jail/Locked Facility	10 Absent from Testing	21 Reserved for Internal Use-Scale Score for Content Area Exists in Another School
04 Out of State/Country	15 Refusal but Present to Test	22 Reserved for Internal Use-SIS Use Only
07 Transferred Out Prior to Testing	16 Part-Time Enrollment	23 Reserved for Internal Use-SIS Use Only (First Year in U.S. School)

SIS Exit Code *

02 Transfer to another public school within the district	07 Death	14 Aged Out
03 Transfer to Home Schooled	08 Expulsion	15 Certificate of Completion
04 Transfer to Private School	09 Dropped Out	16 Victim of a Violent Crime
05 Promotion	10 Transfer to GED Program	17 Change in Serving School or Percent of Day Attended (PDA)
06 Graduated with regular, advanced, International Baccalaureate, or other type of diploma	11 Moved, not known to be continuing	18 Moved Out of the United States
	12 Retained in same grade or demoted to a lower grade	19 Transfer to another public school district out of Illinois
		20 Transfer to another public school district in Illinois

Race/Ethnicity *

11 Hispanic or Latino **12** American Indian or Alaska Native **13** Asian **14** Black or African American **15** Native Hawaiian or Other Pacific Islander **16** White **17** Two or More Races
18 Middle Eastern or North African



IAR Correction and Scores

Reason For No Valid Test Attempt codes

- 01 - Medically Exempt
- 02 - Homebound
- 03 - In Jail/Locked Facility
- 04 - Out of State/Country
- 07 - Transferred Out Prior to Testing
- 08 - Transferred In After Test Administration
- 09 - Deceased
- 10 - Absent from Testing
- 15 - Refusal but Present to Test
- 16 - Part-Time Enrollment (*Note: Do not use RNVTA 16 for students who receive instruction from the public school in a tested content area.*)

IAR Correction and Scores

Search by student to correct IAR testing data

The screenshot shows the 'IAR Correction Search Criteria' form in the SIS system. The form is titled 'IAR Correction Search Criteria' and includes a dropdown for 'Assessment Year' set to '2024'. The form contains several input fields: 'SID', 'Legal Last Name', 'Legal First Name', and 'Date of Birth' (with a format hint '(mm/dd/yyyy)'). A red box highlights the 'SID' field and the 'AND AT LEAST ONE BELOW' text. Another red box highlights the 'Search' button. The left sidebar shows the navigation menu with 'Assessment' and 'Correction' highlighted in red. The top right corner has links for 'Helpful Resources' and 'Contact Technical Support'.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

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Pre-ID ▾

Correction ▾

ACCESS

DLM-AA

IAR

IAR Correction Search Criteria

Assessment Year: 2024

SID

AND AT LEAST ONE BELOW

Legal Last Name

Legal First Name

Date of Birth (mm/dd/yyyy)

Search

IAR Correction and Scores

Select the 'Edit' icon to correct IAR testing data

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

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Pre-ID

Correction

ACCESS

DLM-AA

IAR

< Back To IAR Correction Search Criteria

IAR Correction Records

SID: 123456789
Legal Last Name: Test Legal First Name: Student Middle Name: Grade: 06
Home RCDTS: 123456789012345 School Year: 2024

Test	Testing RCDTS	Reason for No Valid Test Attempt	Last Updated	Action
ELA06	123456789012345		4/5/2024 8:45:23 AM	
MAT06	123456789012345		4/5/2024 8:45:23 AM	

IAR Correction and Scores

Select 'Edit' to update IAR testing data

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

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ACCESS

DLM-AA

IAR

< Back To IAR Correction Records

IAR Correction Record IAR Assessment Administered: *GRADE 6 ELA/LITERACY*

Adjust student data to reflect the time of testing.

SID 123456789

Legal Last Name	Test	Legal First Name	Student	Legal Middle Name
Date of Birth	04/25/2012	Gender	Male	
Race	Black or African American	Grade	6 - Grade 6	
Home RCDTS	123456789012345	Testing RCDTS	123456789012345	
First Year in U.S. School	No	21st Century Indicator	No	
IDEA Services	Yes	EL Indicator	No	
FRL/Low Income Indicator	Yes	Homeless Indicator	No	

Reason for No Valid Test Attempt

Edit

IAR Correction and Scores

Correct student data to show status at time of testing and select 'Submit'

The screenshot shows the 'IAR Correction Record' form. A red box highlights the instruction 'Adjust student data to reflect the time of testing.' at the top left. The form contains the following fields and options:

- SID:** 123456789
- Legal Last Name:** Test
- Legal First Name:** Student
- Legal Middle Name:** (empty)
- Date of Birth:** 04/25/2012
- Gender:** Male
- Race:** Black or African American
- Grade:** 6 - Grade 6
- Home RCDTS:** 123456789012345
- Testing RCDTS:** 123456789012345
- First Year in U.S. School:** Yes No
- 21st Century Indicator:** Yes No
- IDEA Services:** Yes No
- EL Indicator:** Yes No
- FRL/Low Income Indicator:** Yes No
- Homeless Indicator:** Yes No
- Reason for No Valid Test Attempt:** (dropdown menu)

At the bottom right, there are 'Cancel' and 'Submit' buttons. The 'Submit' button is highlighted with a red box.

IAR Correction and Scores

Student testing data has been updated; repeat to correct data for **each** IAR test

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

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IAR

ISA

Back To IAR Correction Records

IAR Correction Record IAR Assessment Administered: GRADE 6 ELA/LITERACY

Assessment Correction updated Successfully.

Adjust student data to reflect the time of testing.

SID 123456789

Legal Last Name	Test	Legal First Name	Student	Legal Middle Name
Date of Birth	04/25/2012	Gender	Male	
Race	Black or African American	Grade	6 - Grade 6	
Home RCDTS	123456789012345	Testing RCDTS	123456789012345	
First Year in U.S. School	No	21st Century Indicator	No	
IDEA Services	Yes	EL Indicator	No	
FRL/Low Income Indicator	Yes	Homeless Indicator	No	

Reason for No Valid Test Attempt

Edit

IAR Correction and Scores

- Testing School and Test Code from the Pearson Score File will override the correction.
- If the Test Code of the Test Taken is inconsistent with the student's grade (Test to be Taken), error code 2 will appear on the IAR Score Report. Resolve this error by updating the grade to match the Test Code grade or contact ISBE to suppress the data if the student took the test for the wrong grade level.
- Districts must enter RNVTA 16 for Private School Students who did not test (PSS=Yes in SIS) to indicate that they didn't test due to not receiving instruction in ELA and/or Mathematics from the public school.

IAR Correction and Scores

IAR Assessment Scores – Detail Report - Criteria Page

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

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Illinois Assessment of Readiness (IAR)

IAR Assessment and Test Window - STEP 1 Details

IAR Assessment Pre-ID - STEP 2 Summary Details

IAR Assessment Correction Summary Details

IAR Assessment Scores Summary Details

IAR Assessment Scores Grid Summary

Illinois Science Assessment (ISA)

IAR Correction and Scores

IAR Assessment Scores – Detail Report - Criteria Page

* Select 'Sort by Error'

The screenshot shows the 'IAR Assessment Scores' criteria page in the SIS system. The page includes a sidebar with navigation options and a main content area with various filters. A red box highlights the 'Sort By' dropdown menu, which is set to 'Error'. Another red box highlights the 'PDF' dropdown and the 'Create Report' button.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

← Back To Reports

IAR Assessment Scores

School Year: 2024

School: All Schools

Home Serving Tested

Grade: All Grades

Test Code: All

Content Area: Both ELA/L Mathematics

Race/Ethnicity: All Races

Gender: All Male Female Non-Binary

Homeless Indicator: Both Yes No

Migrant Indicator: Both Yes No

EL Indicator: Both Yes No

IDEA Services: Both Yes No

FRL/Low income Indicator: Both Yes No

21st Century Indicator: Both Yes No

First Year in U.S. School: Both Yes No

Report: All Errors Only

Sort By: Error

PDF

IAR Correction and Scores

IAR Assessment Scores – Detail Report

2024 IAR Assessment Scores (Detail)

Assessment Home District: 12345678901 ISBE Test District

Selection Criteria: None Sorted By: Errors, Student Name

Columns	* = Defined below	G	Reading Scale Score (Range 10-90) OR Mathematics Subclaim: Major Content*	O	Total Number of Test Items
A	Grade	H	Reading Subclaim: Literary Text* OR Mathematics Subclaim: Expressing Mathematical Reasoning*	P	Reason for No Valid Test Attempt*
B	Content Area (E=ELA/L or M=Mathematics)	I	Reading Subclaim: Informational Text* OR Mathematics Subclaim: Modeling & Application*	Q	Report Suppression Action*
C	Test Taken/To Be Taken	J	Reading Subclaim: Vocabulary* OR Mathematics Subclaim: Additional & Supporting Content*	R	Cohort SGP*
D	Test Format Taken/To Be Taken (O=Online or P=Paper)	K	Writing Scale Score (Range 10-60)	S	Baseline SGP*
E	Overall Scale Score (Range 650 - 850)	L	Writing Subclaim: Writing Expression*	T	Error Code*
F	Performance Level *	M	Writing Subclaim: Knowledge and Use of Language Conventions*		
		N	Number of Test Items Attempted		

Performance Level: 1 - Did Not Yet Meet Expectations 2 - Partially Met Expectations 3 - Approached Expectations 4 - Met Expectations 5 - Exceeded Expectations

Student Growth Percentile:

- Measures a student's progress from one year to the next compared to their academic peers (students with the same scale score in the prior year).
- Cohort SGP compares all students to their peers in the current academic year showing how fast students grew compared to similar students right now. Best for current group to group comparisons.
- Baseline SGP compares this year's students to their matching peers from a prior baseline year (2019), showing how fast students grew compared to similar students in the past. Best for showing changes in the rate of growth of a single group over time.

Subclaim Data

- 1 - Indicates the student "Met or Exceeded Expectations," meaning that the student's subclaim performance reflects a level of proficiency consistent with Performance Level 4 or 5.
- 2 - Indicates the student "Approached Expectations," meaning that the student's subclaim performance reflects a level of proficiency consistent with Performance Level 3.
- 3 - Indicates the student "Did Not Yet Meet or Partially Met Expectations," meaning that the student's subclaim performance reflects a level of proficiency consistent with Performance Level 1 or 2.

Report Suppression Action

- 01 - Code 01 is applied based on district-provided irregularity report or to address error codes 2, 3, or 4 described below. Student will NOT receive an Individual Student Report and is excluded from all district and school reports.
- 05 - Code 05 is applied based on district-provided irregularity report. Student will receive an Individual Student Report and is excluded from all district and school reports.

Reason for No Valid Test Attempt (RNVTA)

Please review the detailed RNVTA definitions on <https://www.isbe.net/Documents/reason-no-valid-test-attempt.pdf> before choosing the RNVTA.

01 Medically Exempt	08 Transferred In After Test Administration	18 PSS-SIS Use Only
02 Homebound	09 Deceased	19 Reserved for Internal Use-SIS Use Only
03 In Jail/Locked Facility	10 Absent from Testing	21 Reserved for Internal Use-SIS Use Only
04 Out of State/Country	15 Refusal but Present to Test	22 Reserved for Internal Use-SIS Use Only
07 Transferred Out Prior to Testing	16 Part-Time Enrollment	23 Reserved for Internal Use-SIS Use Only (First Year in U.S. School)

Error Code

- 1 - Student score data are expected but missing. Enter a RNVTA or check for score data in "Unassigned Test Results" report.
- 2 - For Grades 3-8, Grade of Test Code of Test Taken does not match Grade (n/a for those who took a course-based test). Edit Grade in the Correction file or contact ISBE to suppress score data.
- 3 - For Grades 9-12, Test Code of Test Taken corresponds to a grades 3-8 test. Edit Grade in the Correction file or contact ISBE to suppress score data.
- 4 - Student has multiple attempts for the same content area. Contact ISBE for assistance.



ISA Correction and Scores

May 15-August 23, 2024

ISA Assessment Process

- All students in Grades 5, 8, and 11 are required to take the Illinois Science Assessment.
- 2024 ISA testing window for Grades 5 and 8, and Grade 11 students was **March 4 – April 30, 2024**.
- Students are included in the Assessment Enrollment Verification/Correction reports when the date of their SIS enrollment falls within the start and end dates of the ISA testing window.

ISA Correction and Scores

Run the Assessment Enrollment Verification Report.

- Enrollments cannot be added after **July 31, 2024**.

Starting **May 15, 2024**, districts should:

- Run the ISA Assessment Correction report, ensure all data are accurate, and enter [RNVTA](#) codes for students who did not test.
 - Update via the Assessment Correction link.

Once districts receive placeholder test scores (i.e. "111") on **July 22, 2024**, districts should:

- Run the ISA Assessment Score Report to check for records with missing values in the score field (all records with values will be populated with a default value of "111" in the score field) and errors.
 - Resolve any unassigned scores on the Unassigned Test Results Screen.
 - Sort the report by "Error" and resolve any issues.

Please direct questions related to ISA scores to assessment@isbe.net.

ISA Correction and Scores

ISA Assessment Correction – Detail Report

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources · Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Reports

Search Reports...

Student

Assessment

Assessment Enrollment Verification

Illinois Assessment of Readiness (IAR)

Illinois Science Assessment (ISA)

ISA Assessment Pre-ID Summary Details

ISA Assessment Correction Summary **Details**

DLM-AA

SAT/PSAT

KIDS

ISA Correction and Scores

ISA Assessment Correction – Detail Report - Criteria Page

The screenshot displays the 'ISA Assessment Correction' criteria page. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, and Seal of Biliteracy Application. The main content area includes a 'Back To Reports' link and a title 'ISA Assessment Correction'. Below the title are several filter sections:

- School Year:** 2024
- School:** All Schools
- Grade:** All Grades
- Test Code:** All
- Gender:** All (selected), Male, Female, Non-Binary
- Homeless Indicator:** Both (selected), Yes, No
- Migrant Indicator:** Both (selected), Yes, No
- EL Indicator:** Both (selected), Yes, No
- IDEA Services:** Both (selected), Yes, No
- FRL/Low Income Indicator:** Both (selected), Yes, No
- 21st Century Indicator:** Both (selected), Yes, No
- First Year in U.S. School:** Both (selected), Yes, No
- Sort By:** Reason For No Valid Test Attempt

At the bottom of the page, there is a 'PDF' button and a 'Create Report' button, both of which are highlighted with a red rectangular box.

ISA Correction and Scores

ISA Assessment Correction – Detail Report

2024 ISA Assessment Correction (Detail)

Assessment Home District: 12345678901 ISBE Test District

Selection Criteria: None Sorted By: Reason for No Valid test Attempt, Student Name

Columns: * = Defined below

A Test Format* (O=Online or P=Paper)	F FRL/Low Income Indicator	K SIS Entry Date*
B Gender	G Migrant Indicator	L SIS Exit Date*
C Race/Ethnicity*	H Homeless Indicator	M SIS Exit Code*
D IDEA Services	I 21st Century Indicator	N Reason for No Valid Test Attempt*
E EL Indicator	J First Year In U.S. School (EL Indicator must=Yes)	

Test Format *	This field indicates the test format to be taken, as identified in the ISA Pre-ID file. The score file will indicate the actual test format taken.
SIS Entry Date*	This field indicates the student's entry date from the SIS enrollment file. This information is provided to assist in identifying a Reason for No Valid Test Attempt if the student did not test.
SIS Exit Date/SIS Exit Code*	These fields indicate the student's exit date and exit code from the SIS enrollment file. This information is provided to assist in identifying a Reason for No Valid Test Attempt if the student did not test. Exit codes are defined below.

Reason for No Valid Test Attempt *

Please review the detailed RNVTA definitions on <https://www.isbe.net/Documents/reason-no-valid-test-attempt.pdf> before choosing the RNVTA.

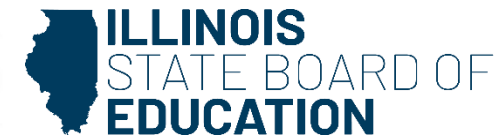
01 Medically Exempt	08 Transferred In After Test Administration	18 PSS-SIS Use Only
02 Homebound	09 Deceased	19 Reserved for Internal Use-SIS Use Only
03 In Jail/Locked Facility	10 Absent from Testing	21 Reserved for Internal Use-Scale Score for Content Area Exists in Another School
04 Out of State/Country	15 Refusal but Present to Test	22 Reserved for Internal Use-SIS Use Only
07 Transferred Out Prior to Testing	16 Part-Time Enrollment	23 Reserved for Internal Use-SIS Use Only (First Year in U.S. School)

SIS Exit Code *

02 Transfer to another public school within the district	07 Death	14 Aged Out
03 Transfer to Home Schooled	08 Expulsion	15 Certificate of Completion
04 Transfer to Private School	09 Dropped Out	16 Victim of a Violent Crime
05 Promotion	10 Transfer to GED Program	17 Change in Serving School or Percent of Day Attended (PDA)
06 Graduated with regular, advanced, International Baccalaureate, or other type of diploma	11 Moved, not known to be continuing	18 Moved Out of the United States
	12 Retained in same grade or demoted to a lower grade	19 Transfer to another public school district out of Illinois
		20 Transfer to another public school district in Illinois

Race/Ethnicity *

11 Hispanic or Latino	12 American Indian or Alaska Native	13 Asian	14 Black or African American	15 Native Hawaiian or Other Pacific Islander	16 White	17 Two or More Races
18 Middle Eastern or North African						



ISA Correction and Scores

Reason For No Valid Test Attempt codes

- 01 - Medically Exempt
- 02 - Homebound
- 03 - In Jail/Locked Facility
- 04 - Out of State/Country
- 07 - Transferred Out Prior to Testing
- 08 - Transferred In After Test Administration
- 09 - Deceased
- 10 - Absent from Testing
- 15 - Refusal but Present to Test
- 16 - Part-Time Enrollment (*Note: Do not use RNVTA 16 for students who receive instruction from the public school in a tested content area.*)

ISA Correction and Scores

Search by student to correct ISA testing data

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Pre-ID, Correction, ACCESS, DLM-AA, IAR, and ISA. The main content area is titled "ISA Correction Search Criteria" and includes the "Assessment Year: 2024". The search criteria form has the following fields:

- SID
- Legal Last Name
- Legal First Name
- Date of Birth (mm/dd/yyyy)

The form also includes a "Search" button and the instruction "AND AT LEAST ONE BELOW".

ISA Correction and Scores

Select 'Edit' to update ISA testing data

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Pre-ID

Correction

ACCESS

DLM-AA

IAR

ISA

< Back To ISA Correction Search

ISA Correction Record ISA Assessment Administered: *ISA: GRADE 11 SCI/Science*

Adjust student data to reflect the time of testing.

SID 123456789

Legal Last Name	Test	Legal First Name	Student	Legal Middle Name
Date of Birth	05/15/2006	Gender	Female	
Race	Black or African American	Grade	11 - Grade 11	
Home RCDTS	123456789012345	Testing RCDTS	123456789012345	
First Year in U.S. School	No	21st Century Indicator	No	
IDEA Services	No	EL Indicator	No	
FRL/Low Income Indicator	Yes	Homeless Indicator	No	

Reason for No Valid Test Attempt

Edit

ISA Correction and Scores

Correct student data to show status at time of testing and select 'Submit'

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

Back To ISA Correction Search

ISA Correction Record ISA Assessment Administered: ISA: GRADE 11 SCI/Science

Adjust student data to reflect the time of testing.

SID 123456789

Legal Last Name Test Legal First Name Student Legal Middle Name

Date of Birth 05/15/2006 Gender Female

Race Black or African American Grade 11 - Grade 11

Home RCDS 123456789012345 Testing RCDS 123456789012345

First Year in U.S. School Yes No 21st Century Indicator Yes No

IDEA Services Yes No EL Indicator Yes No

FRL/Low Income Indicator Yes No Homeless Indicator Yes No

Reason for No Valid Test Attempt

Cancel Submit

ISA Correction and Scores

ISA Student testing data has been updated

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Pre-ID

Correction

ACCESS

DLM-AA

IAR

ISA

Back To ISA Correction Search

ISA Correction Record ISA Assessment Administered: *ISA: GRADE 11 SCI/Science*

Assessment Correction updated Successfully.
Adjust student data to reflect the time of testing.

SID 123456789

Legal Last Name	Test	Legal First Name	Student	Legal Middle Name
Date of Birth	05/15/2006	Gender	Female	
Race	Black or African American	Grade	11 - Grade 11	
Home RCDTS	123456789012345	Testing RCDTS	123456789012345	
First Year in U.S. School	No	21st Century Indicator	No	
IDEA Services	No	EL Indicator	No	
FRL/Low Income Indicator	Yes	Homeless Indicator	No	

Reason for No Valid Test Attempt

Edit

ISA Correction and Scores

- Testing School and Test Code from the Pearson Score.
File overrides the correction.
 - If the Test Code of the Test Taken is inconsistent with the student's grade (Test to be Taken), error code 2 will appear on the ISA Score Report.
 - To resolve the error: Update the grade to match the Test Code grade or contact ISBE to suppress the data if the student took the test for the wrong grade level.
- Districts must enter [RNVTA 16](#) for private school students who did not test (PSS=Yes in SIS) to indicate they didn't test due to not receiving instruction in the content area from the public school.

ISA Correction and Scores

ISA Assessment Scores – Detail Report

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources ▾ Contact Technical Support ▾

SIS

IBM SIS Test User ▾

Home

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Assessment ▾

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Reports

Search Reports...

Student ▾

Assessment ▾

Assessment Enrollment Verification ▾

Illinois Assessment of Readiness (IAR) ▾

Illinois Science Assessment (ISA) ▾

ISA Assessment Pre-ID	Summary	Details
ISA Assessment Correction	Summary	Details
ISA Assessment Scores	Summary	Details
ISA Assessment Scores Grid	Summary	

DLM-AA ▾

ISA Correction and Scores

ISA Assessment Scores – Detail Report- Criteria Page - Select ‘Sort by Error’

The screenshot displays the 'ISA Assessment Scores' detail report criteria page. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, Seal of Biliteracy Application, and Log Out. The main content area includes a 'Back To Reports' link and a title 'ISA Assessment Scores'. Below the title are several filter sections:

- School Year:** 2024
- School:** All Schools
- Home/Serving/Tested:** Home (selected)
- Grade:** All Grades
- Test Code:** All
- Race/Ethnicity:** All Races
- Gender:** All (selected)
- Homeless Indicator:** Both (selected)
- Migrant Indicator:** Both (selected)
- EL Indicator:** Both (selected)
- IDEA Services:** Both (selected)
- FRL/Low Income Indicator:** Both (selected)
- 21st Century Indicator:** Both (selected)
- First Year in U.S. School:** Both (selected)

The 'Sort By' dropdown menu is highlighted with a red box and is set to 'Error'. Below the filters, there is a 'PDF' dropdown and a 'Create Report' button, both also highlighted with a red box.

ISA Correction and Scores

ISA Assessment Scores – Detail Report

2024 ISA Assessment Scores (Detail)

Assessment Home District: 12345678901 ISBE Test District

Selection Criteria: Content Area = Science Sorted By: Student Name

Columns	* = Defined below	G	Life Science Scale Score (Range 300-500)	O	Reason for No Valid Test Attempt*
A	Grade	H	Life Science Percentile Rank	P	Report Suppression Action*
B	Content Area (S=Science)	I	Earth / Space Science Scale Score (Range 300-500)	Q	Error Code*
C	Test Taken/To Be Taken	J	Earth / Space Science Percentile Rank		
D	Test Format Taken/To Be Taken (O=Online or P=Paper)	K	Physical Science Scale Score (Range 300-500)		
E	Overall Scale Score (Range 650 - 850)	L	Physical Science Percentile Rank		
F	Performance Level *	M	Number of Test Items Attempted		
		N	Total Number of Test Items		

Performance Level: 1 - Emerging 2 - Developing 3 - Proficient 4 - Exemplary

Report Suppression Action

- 01 - Code 01 is applied based on district-provided irregularity report or to address error codes 2, 3, or 4 described below. Student will NOT receive an Individual Student Report and is excluded from all district and school reports.
- 05 - Code 05 is applied based on district-provided irregularity report. Student will receive an Individual Student Report and is excluded from all district and school reports.

Reason for No Valid Test Attempt (RNVTA)

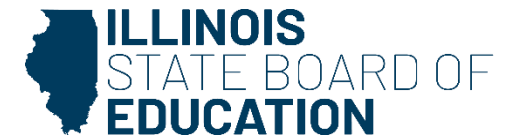
Please review the detailed RNVTA definitions on <https://www.isbe.net/Documents/reason-no-valid-test-attempt.pdf> before choosing the RNVTA.

- | | | |
|-------------------------------------|---|--|
| 01 Medically Exempt | 08 Transferred In After Test Administration | 18 PSS-SIS Use Only |
| 02 Homebound | 09 Deceased | 19 Reserved for Internal Use-SIS Use Only |
| 03 In Jail/Locked Facility | 10 Absent from Testing | 21 Reserved for Internal Use-Scale Score for Content Area Exists in Another School |
| 04 Out of State/Country | 15 Refusal but Present to Test | 22 Reserved for Internal Use-SIS Use Only |
| 07 Transferred Out Prior to Testing | 16 Part-Time Enrollment | |

Error Code

- 1 - Student score data are expected but missing. Enter an RNVTA or check for score data in "Unassigned Test Results" report.
- 2 - For ISA Assessment participants (Grades 5, 8, and 11), Test Code of Test Taken does not match Grade. Edit Grade in the Correction file or contact ISBE to suppress score data.
- 3 - Student has multiple attempts for the same content area. Contact ISBE for assistance.

Student ID	Student Name	Home School	Testing School	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
123456789	Test, Student	123456789012345	123456789012345	7	Science	SCI08	O	750	4							29	29	10	01	2
123456789	Test, Student	123456789012345	123456789012345	5	Science	SCI05										0	0			1
123456789	Test, Student	123456789012345	123456789012345	11	Science	SCI11										0	0			1





SAT/PSAT Correction and Scores

May 15-August 23, 2024

SAT/PSAT Correction and Scores

- SAT with Essay was administered to Grade 11 students and to Grade 12 students, [as required](#).
- PSAT 8/9 and PSAT 10 was administered to students in Grade 9 and Grade 10, respectively.
- Students are included in the Assessment Enrollment Verification/Correction reports when the date of their SIS enrollment falls within the start and end dates of the testing window, **March 18 - April 26, 2024**.

SAT/PSAT Correction and Scores

Run the Assessment Enrollment Verification Report.

- Enrollments cannot be added after **July 31, 2024**.

Starting **May 15, 2024**, districts should:

- Run the SAT/PSAT Assessment Correction report, ensure all data are accurate and enter [RNVTA](#) codes for students who did not test.
 - Update via the Assessment Correction link.

Once districts receive preliminary test scores(**July 22, 2024**), districts should:

- Run the SAT/PSAT Assessment Score Report to check for missing scores and errors.
 - Resolve any unassigned scores on the Unassigned Test Results Screen.
 - Sort the report by "Error" and resolve any issues.

SAT/PSAT Correction and Scores

SAT/PSAT Assessment Correction – Details Report

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources → Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Reports

Search Reports...

Student ▾

Assessment ▾

Assessment Enrollment Verification ▾

Illinois Assessment of Readiness (IAR) ▾

Illinois Science Assessment (ISA) ▾

DLM-AA ▾

SAT/PSAT ▾

SAT/PSAT Assessment Pre-ID	Summary	Details
SAT/PSAT Assessment Correction	Summary	Details
SAT/PSAT Assessment Scores	Summary	Details
SAT Assessment Scores Grid	Summary	

SAT/PSAT Correction and Scores

SAT/PSAT Assessment Correction – Detail Report - Criteria Page

The screenshot displays the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation links: Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, and Seal of Biliteracy Application. The main content area is titled 'SAT/PSAT Assessment Correction' and features a list of filter criteria:

- School Year: 2024
- School: All Schools
- Home Serving Testing
- Grade: All Grades
- Test to be taken: All SAT PSAT 8/9 PSAT 10
- Gender: All Male Female Non-Binary
- Homeless Indicator: Both Yes No
- Migrant Indicator: Both Yes No
- EL Indicator: Both Yes No
- IDEA Services: Both Yes No
- FRL/Low Income Indicator: Both Yes No
- 21st Century Indicator: Both Yes No
- First Year in U.S. School: Both Yes No
- Sort By: Reason For No Valid Test Attempt

At the bottom, a red box highlights a 'PDF' dropdown menu and a 'Create Report' button.

SAT/PSAT Correction and Scores

SAT/PSAT Assessment Correction Report (Detail)

2024 SAT/PSAT Assessment Correction (Detail)

Assessment Home District: 12345678901 ISBE Test District

Selection Criteria: None Sorted By: Reason for No Valid test Attempt, Student Name

Columns: * = Defined below

A Test Format* (O=Online or P=Paper)	F FRL/Low Income Indicator	K SIS Entry Date*
B Gender	G Migrant Indicator	L SIS Exit Date*
C Race/Ethnicity*	H Homeless Indicator	M SIS Exit Code*
D IDEA Services	I 21st Century Indicator	N Reason for No Valid Test Attempt*
E EL Indicator	J First Year In U.S. School (EL Indicator must=Yes)	

Test Format *	This field indicates the test format to be taken. The score file will indicate the actual test format taken.
SIS Entry Date*	This field indicates the student's entry date from the SIS enrollment file. This information is provided to assist in identifying a Reason for No Valid Test Attempt if the student did not test.
SIS Exit Date/SIS Exit Code*	These fields indicate the student's exit date and exit code from the SIS enrollment file. This information is provided to assist in identifying a Reason for No Valid Test Attempt if the student did not test. Exit codes are defined below.

Reason for No Valid Test Attempt (RNVTA)

Please review the detailed RNVTA definitions on <https://www.isbe.net/Documents/reason-no-valid-test-attempt.pdf> before choosing the RNVTA.

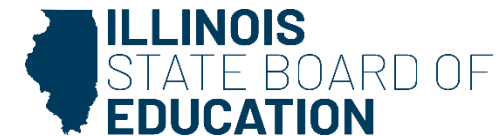
01 Medically Exempt	09 Deceased	21 Reserved for Internal Use-Scale Score for Content Area Exists in Another School
02 Homebound	10 Absent from Testing	22 Reserved for Internal Use-SIS Use Only
03 In Jail/Locked Facility	15 Refusal but Present to Test	23 Reserved for Internal Use-SIS Use Only (First Year in U.S. School)
04 Out of State/Country	16 Part-Time Enrollment	25 Reserved for Internal Use-Assessment Use Only (Grade 11-No Participation Credit)
07 Transferred Out Prior to Testing	18 PSS-SIS Use Only	50 Reserved for Internal Use-SIS Use Only (Grade 12 Exempt-Programming)
08 Transferred In After Test Administration	19 Reserved for Internal Use-SIS Use Only	51 Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-SIS Evidence)
		52 Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-District Submission)
		53 Reserved for Internal Use-Assessment Use Only (Grade 12 No Participation Credit)
		54 Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-Other)

SIS Exit Code *

02 Transfer to another public school within the district	07 Death	14 Aged Out
03 Transfer to Home Schooled	08 Expulsion	15 Certificate of Completion
04 Transfer to Private School	09 Dropped Out	16 Victim of a Violent Crime
05 Promotion	10 Transfer to GED Program	17 Change in Serving School or Percent of Day Attended (PDA)
06 Graduated with regular, advanced, International Baccalaureate, or other type of diploma	11 Moved, not known to be continuing	18 Moved Out of the United States
	12 Retained in same grade or demoted to a lower grade	19 Transfer to another public school district out of Illinois
		20 Transfer to another public school district in Illinois

Race/Ethnicity *

11 Hispanic or Latino	12 American Indian or Alaska Native	13 Asian	14 Black or African American	15 Native Hawaiian or Other Pacific Islander	16 White	17 Two or More Races
18 Middle Eastern or North African						



SAT/PSAT Correction and Scores

Reason For No Valid Test Attempt codes

- 01 - Medically Exempt
- 02 - Homebound
- 03 - In Jail/Locked Facility
- 04 - Out of State/Country
- 07 - Transferred Out Prior to Testing
- 08 - Transferred In After Test Administration
- 09 - Deceased
- 10 - Absent from Testing
- 15 - Refusal but Present to Test
- 16 - Part-Time Enrollment (*Note: Do not use RNVTA 16 for students who receive instruction from the public school in a tested content area.*)

SAT/PSAT Correction and Scores

Search by student to correct SAT/PSAT testing data

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Pre-ID, Correction, ACCESS, DLM-AA, IAR, and SAT/PSAT. The main content area is titled "SAT/PSAT Correction Search Criteria" and includes the "Assessment Year: 2024". The search criteria form contains the following fields:

- SID
- Legal Last Name
- Legal First Name
- Date of Birth (mm/dd/yyyy)

The form also includes a "Search" button and the instruction "AND AT LEAST ONE BELOW".

SAT/PSAT Correction and Scores

Select 'Edit' to update student SAT/PSAT testing data

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Pre-ID

Correction

ACCESS

DLM-AA

IAR

SAT/PSAT

< Back To SAT/PSAT Correction Search Criteria

SAT/PSAT Correction Records

Adjust student data to reflect the time of testing.

SID: 123456789

Legal Last Name:	Test	Legal First Name:	Student	Legal Middle Name:	
Date of Birth	09/27/2007	Gender	Female		
Race	Hispanic or Latino	Grade	10 - Grade 10		
Home RCDTS	123456789012345	Testing RCDTS	123456789012345		
First Year in U.S. School	No	21st Century Indicator	No		
IDEA Services	Yes	EL Indicator	Yes		
FRL/Low Income Indicator	No	Homeless Indicator	No		

Reason for No Valid Test Attempt

Edit

SAT/PSAT Correction and Scores

Correct student data to show status at time of testing

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Pre-ID

Correction

ACCESS

DLM-AA

IAR

SAT/PSAT

Unassigned

Adjusted Cohort

Teacher

< Back To SAT/PSAT Correction Search Criteria

SAT/PSAT Correction Records

Adjust student data to reflect the time of testing.

SID 123456789

Legal Last Name Test Legal First Name Student Legal Middle Name

Date of Birth 09/27/2007 Gender Female

Race Hispanic or Latino Grade 10 - Grade 10

Home RCDTS 123456789012345 Testing RCDTS 123456789012345

First Year in U.S. School Yes No 21st Century Indicator Yes No

IDEA Services Yes No EL Indicator Yes No

FRL/Low Income Indicator Yes No Homeless Indicator Yes No

Reason for No Valid Test Attempt

Cancel Submit

SAT/PSAT Correction and Scores

Student testing data have been successfully updated

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options: Home, Student, Assessment, Pre-ID, Correction, ACCESS, DLM-AA, IAR, and SAT/PSAT. The main content area shows the 'SAT/PSAT Correction Records' page. A red box highlights the message 'Assessment Correction Updated Successfully'. Below this, a student's profile is shown with the following details:

Adjust student data to reflect the time of testing.
SID: 123456789
Legal Last Name: Test Legal First Name: Student Legal Middle Name:
Date of Birth: 09/27/2007 Gender: Female
Race: Hispanic or Latino Grade: 10 - Grade 10
Home RCDTS: 123456789012345 Testing RCDTS: 123456789012345
First Year in U.S. School: No 21st Century Indicator: No
IDEA Services: Yes EL Indicator: Yes
FRL/Low Income Indicator: No Homeless Indicator: No

Reason for No Valid Test Attempt

[Edit](#)

SAT/PSAT Correction and Scores

SAT/PSAT Assessment Scores Report (Detail)

The screenshot shows the SIS (Student Information System) interface. On the left is a dark blue sidebar with a menu. The 'Reports' menu item is highlighted with a red box. The main content area is titled 'Reports' and contains a search bar and a list of report categories. The 'Assessment' category is highlighted with a red box, and the 'SAT/PSAT' sub-category is also highlighted with a red box. Below this, a table lists various reports. The 'SAT/PSAT Assessment Scores' report is highlighted with a red box, and its 'Details' link is circled in red.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing

Reports

Search Reports...

Student

Assessment

Assessment Enrollment Verification

Illinois Assessment of Readiness (IAR)

Illinois Science Assessment (ISA)

DLM-AA

SAT/PSAT

SAT/PSAT Assessment Pre-ID	Summary	Details
SAT/PSAT Assessment Correction	Summary	Details
SAT/PSAT Assessment Scores	Summary	Details
SAT Assessment Scores Grid	Summary	

SAT/PSAT Correction and Scores

SAT/PSAT Assessment Scores Criteria (Detail)

The screenshot displays the SIS interface for generating SAT/PSAT Assessment Scores reports. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, and Seal of Biliteracy Application. The main content area is titled 'SAT/PSAT Assessment Scores' and includes a 'Back To Reports' link. The criteria section contains the following fields and options:

- School Year: 2024
- School: All Schools
- Grade: All Grades
- Test to be taken: All (selected), SAT, PSAT 8/9, PSAT 10
- Race/Ethnicity: All Races
- Gender: All (selected), Male, Female, Non-Binary
- Homeless Indicator: Both (selected), Yes, No
- Migrant Indicator: Both (selected), Yes, No
- EL Indicator: Both (selected), Yes, No
- IDEA Services: Both (selected), Yes, No
- FRL/Low Income Indicator: Both (selected), Yes, No
- 21st Century Indicator: Both (selected), Yes, No
- First Year in U.S. School: Both (selected), Yes, No
- Show Error Only: Yes, No (selected)
- Show Suppressed Only: Yes, No (selected)
- Sort By: Student Name

At the bottom, there is a 'PDF' dropdown menu and a 'Create Report' button, both highlighted with a red box.

SAT/PSAT Correction and Scores

SAT/PSAT Assessment Scores Report (Detail)

2024 SAT/PSAT Assessment Scores (Detail)

Assessment Home District: 12345678901 ISBE Test District

Selection Criteria: None Sorted By: Student Name

Columns: * = Defined below		<i>Note: ELA and Math Section Scores are reported in multiples of 10.</i>	<i>Note: PSAT 10 and PSAT 8/9 Performance Levels will be added once established.</i>
A Grade at Time of Testing	E SAT ESSAY READING SUBSCORE (0, 2-8)	M Performance Level ELA (including only EBRW Section Score)*	SAT
B SAT COMPOSITE (400-1600)	F SAT ESSAY ANALYSIS SUBSCORE (0, 2-8)	Level 4: 640-800	Level 3: 540-630
PSAT 10 COMPOSITE (320-1520)	G SAT ESSAY WRITING SUBSCORE (0, 2-8)	Level 2: 430-530	Level 1: 200-420
PSAT 8/9 COMPOSITE (240-1440)	H Student Canceled Scores* (Y=Yes, Blank=No)	N Performance Level Math (including only Math Section Score)*	SAT
C EVIDENCE-BASED READING AND WRITING (EBRW)	I Invalidated Scores* (Y=Yes, Blank=No)	Level 4: 670-800	Level 3: 540-660
SAT EBRW SECTION SCORE (200-800)	J Reason for No Valid Test Attempt*	Level 2: 450-530	Level 1: 200-440
PSAT 10 EBRW SECTION SCORE (160-760)	K Suppressed Scores*		
PSAT 8/9 EBRW SECTION SCORE (120-720)	L Error Code*		
D SAT MATH SECTION SCORE (200-800)			
PSAT 10 MATH SECTION SCORE (160-760)			
PSAT 8/9 MATH SECTION SCORE (120-720)			

Performance Level
4-Exceeds Standards: The student has exceeded the proficiency level & demonstrates a **thorough** understanding of the knowledge & skills needed relative to the Illinois Learning Standards.
3-Meets Standards: The student has met the proficiency level & demonstrates **adequate** understanding of the knowledge & skills needed relative to the Illinois Learning Standards.
2-Approaching Standards: The student is approaching the proficiency level & demonstrates an **incomplete** understanding of the knowledge & skills needed relative to the Illinois Learning Standards.
1-Partially Meets Standards: The student has only partially met standards & demonstrates a **minimal** understanding of the knowledge & skills needed relative to the Illinois Learning Standards.

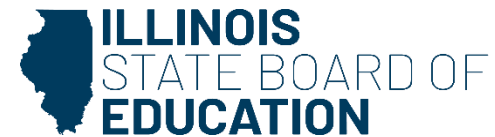
<p>Student Canceled Scores This indicator will show Y=Yes if a student completed a score cancellation form. Scores are canceled for College Board use but maintained for accountability purposes.</p> <p>Invalidated Scores This indicator will show Y=Yes if scores were invalidated by College Board. ISBE will apply the applicable RNVTA.</p>	<p>Suppressed Scores Contact ISBE for assistance. ISBE will apply the applicable RNVTA. 01 - Both ELA and Math data are suppressed. 02 - ELA data are suppressed. 03 - Math data are suppressed.</p>
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Reason for No Valid Test Attempt (RNVTA) Please review the detailed RNVTA definitions on <https://www.isbe.net/Documents/reason-no-valid-test-attmpt.pdf> before choosing the RNVTA.

01 Medically Exempt	10 Absent from Testing	23 Reserved for Internal Use-SIS Use Only (First Year in U.S. School)
02 Homebound	15 Refusal but Present to Test	25 Reserved for Internal Use-Assessment Use Only (Grade 11-No Participation Credit)
03 In Jail/Locked Facility	16 Part-Time Enrollment	50 Reserved for Internal Use-SIS Use Only (Grade 12 Exempt-Programming)
04 Out of State/Country	18 PSS-SIS Use Only	51 Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-SIS Evidence)
07 Transferred Out Prior to Testing	19 Reserved for Internal Use-SIS Use Only	52 Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-District Submission)
08 Transferred In After Test Administration	21 Reserved for Internal Use-Scale Score Exists in Another School	53 Reserved for Internal Use-Assessment Use Only (Grade 12 No Participation Credit)
09 Deceased	22 Reserved for Internal Use-SIS Use Only	54 Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-Other)

Error Code

- 1 - Student score data are expected but missing. Enter a RNVTA or check for score data in "Unassigned Test Results" report.
- 2 - Student has scores in more than one school. Contact ISBE for assistance.
- 3 - Grade at Time of Testing does not correspond to the Test Taken/To Be Taken. Edit grade in SIS Enrollment or contact ISBE to suppress score data.
- 4 - Grade 12 student tested but was not required to test. Contact ISBE for assistance.



Unassigned Scores

- Starting **May 15, 2024**, Reason for No Valid Test Attempt codes can be applied.
- ***After districts receive scores***, unassigned scores and errors can be resolved.
- Last day of corrections for the Purpose of Accountability and School Report Card is **August 23, 2024**.
- For questions on the unassigned:
 - DLM-AA, contact Pamela Hartwig
 - IAR, contact Victoria Henderson
 - ISA, contact John Hicks
 - SAT/PSAT, contact Megan Forness

Unassigned Scores

Assessment – Unassigned test score counts – Select arrow to expand unassigned scores

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. On the left is a dark blue navigation sidebar with the following items: 'SIS' (highlighted in green), 'IBM SIS Test User', 'Home', 'Student', 'Assessment' (highlighted with a red box), 'Pre-ID', 'Correction', and 'Unassigned' (highlighted with a red box). The top right of the interface contains the text 'Helpful Resources' and 'Contact Technical Support'. The main content area is titled 'Assessment Unassigned' and lists four assessment categories, each with a score and a downward-pointing arrow: 'DLM-AA: 27', 'IAR: 851' (with a red circle around the arrow), 'ISA: 558', and 'SAT/PSAT: 368'.

Unassigned Scores

Select a test record to assign; then search to find an enrollment

The screenshot displays the 'Assessment Unassigned' interface. At the top, there are links for 'Helpful Resources' and 'Contact Technical Support'. The sidebar on the left contains the following navigation items: 'SIS', 'IBM SIS Test User', 'Home', 'Student', 'Assessment', 'Pre-ID', 'Correction', 'Unassigned', 'Adjusted Cohort', and 'Teacher'. The main content area features a header 'Assessment Unassigned' and a search bar for 'IAR: 851' with a 'Search' button. Below the search bar is a dropdown menu for 'IAR Test Schools' set to '-- All Schools --'. A table titled 'Test Data From Vendor' is shown with the following data:

	Testing	SID	Last Name	First Name	Birth Date	Test	Responsible
Select	123456789012345	123456789	Test	Student	07/09/2012	MAT05	123456789012345
Select	123456789012345	123456789	Test	Student	04/20/2011	ELA06	123456789012345

Unassigned Scores

Enter Student SID – Select ‘Search’ to look for a match in SIS

The screenshot shows the SIS interface for the Illinois State Board of Education. On the left is a dark blue sidebar with a menu containing 'SIS', 'IBM SIS Test User', 'Home', 'Student', 'Assessment', 'Pre-ID', 'Correction', and 'Unassigned'. The main content area has a header with a navigation link '< Return to Unassigned' and contact information 'Contact Assessment staff for further assistance at: assessment@isbe.net'. Below this is a table titled 'Unassigned Score Record from Vendor: IAR' with columns for SID, Last Name, First Name, DOB, Test Code, Testing RCDTS, Home RCDTS, and Student Test UUID. A single record is shown with SID 123456789, Last Name Test, First Name Student, DOB 07/09/2012, Test Code MAT05, Testing RCDTS 123456789012345, Home RCDTS 123456789012345, and Student Test UUID 123-ABC-123-ABC. Below the table is a search section titled 'Enter SID to match an enrollment with the unassigned record' containing a text input field with '123456789' and a 'Search' button, both highlighted with red boxes.

SID	Last Name	First Name	DOB	Test Code	Testing RCDTS	Home RCDTS	Student Test UUID
123456789	Test	Student	07/09/2012	MAT05	123456789012345	123456789012345	123-ABC-123-ABC

Enter SID to match an enrollment with the unassigned record

SID

Unassigned Scores

Search returns the Enrollments over testing window; select Enrollment to 'Match.'
Student's Correction will now show the matched score.

The screenshot shows the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, and Seal of Biliteracy Application. The main content area is titled 'Unassigned Score Record from Vendor: IAR' and includes a table with columns: SID, Last Name, First Name, DOB, Test Code, Testing RCDTS, Home RCDTS, and Student Test UUID. Below this is a search section titled 'Enter SID to match an enrollment with the unassigned record' with an input field containing '660924843' and a 'Search' button. The search results table has columns: SID, Last Name, First Name, Middle Name, DOB, Gender, and DLM-AA Indicator. At the bottom, an 'Enrollment' table has columns: School Year, Home RCDTS, Serving RCDTS, Grade, PDA, Start Date, Exit Date, and Exit Type. A 'Match' button is highlighted in a red box next to the enrollment record for School Year 2024.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources ▾ Contact Technical Support

< Return to Unassigned Contact Assessment staff for further assistance at: assessment@isbe.net

Unassigned Score Record from Vendor: IAR

SID	Last Name	First Name	DOB	Test Code	Testing RCDTS	Home RCDTS	Student Test UUID
123456789	Test	Student	07/09/2012	MAT05	123456789012345	123456789012345	123-ABC-123-ABC

Enter SID to match an enrollment with the unassigned record

SID:

SID	Last Name	First Name	Middle Name	DOB	Gender	DLM-AA Indicator
123456789	Test	Student		07/09/2012	Male	No

Enrollment

School Year	Home RCDTS	Serving RCDTS	Grade	PDA	Start Date	Exit Date	Exit Type
2024	123456789012345	123456789012345	6 - Grade 6	1.00	09/05/2023		<input type="button" value="Match"/>

Unassigned Scores

If a match is not found in SIS:

- Create an enrollment for the student in SIS.
- Return to Unassigned Scores process to search for added enrollment and match to test record.
- A Test Correction is created upon matching.

The screenshot shows the SIS interface with a sidebar on the left containing navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, and Batch File Processing. The main content area displays the following information:

Helpful Resources ▾ Contact Technical Support

< Return to Unassigned Contact Assessment staff for further assistance at: assessment@isbe.net

Unassigned Score Record from Vendor: IAR

SID	Last Name	First Name	DOB	Test Code	Testing RCDTS	Home RCDTS	Student Test UUID
123456789	Test	Student	08/30/2012	ELA05	123456789012345	123456789012345	123-ABC-123-ABC

Enter SID to match an enrollment with the unassigned record

No enrollments found. Add student's enrollment during the test window in SIS (prior to July 31st Deadline).

SID:

SID	Last Name	First Name	Middle Name	DOB	Gender	DLM-AA Indicator
123456789	Test	Student		08/30/2012	Male	No





End of SY 2023-24 Tasks

End of SY 2023-24 Tasks

What is required *before* exiting students?

- Birth to 3 data
- Caregiver Demographic data (Birth to 3)
- Early Childhood Outcomes Entry and Progress Rating for Pre-K students with IEPs
- EL information
- EL Screener
- Homeless data
- Immigrant data
- Regional Safe School Program (RSSP) data
- Pre-K Programs and Providers
- Student Address data (Students with IDEA Services='Yes' only)
- Grades 3-12 Courses Missing Final Letter Grade

End of SY 2023-24 Tasks

Current Collection Completion Status	Required	Complete	Percent
Prenatal	3	1	33%
Birth To 3	2	2	100%
Birth To 3 Caregiver Demographics	2	1	50%
Early Childhood Outcomes (ECO) Ratings	4	1	25%
Early Childhood Student Programs	4	4	100%
Early Childhood Program Providers	6	5	83%
English Learner (EL)	124	66	53%
EL Screener	151	141	93%
Homeless	231	86	37%
Eligible for Immigrant Student Program	464	349	75%
Student Address for NEW IDEA students	731	716	97%
Regional Safe Schools Program (RSSP)	5	2	40%
Student Discipline	NA	92	NA
504 Plan	NA	47	NA
Grades 3-12 Missing Final Letter Grade	10	0	0%

The Current Enrollment Data Completion Status chart displays outstanding data that are required *before* exiting students.

End of SY 2023-24 Tasks

Exit all enrollments.

- All SY 2023-24 enrollment records must be exited **July 31, 2024**, by 4 p.m.
- We recommend all students are immediately exited after their last day of school.
 - The last day of enrollment is the last full day the student attended school.
 - However, if you have students taking summer classes, please wait to exit those students until after they finish their classes.
 - Students cannot re-enroll after they graduate (i.e., if exit code 06 was used).

Exit enrollment records online (individual records, one at a time) or via the batch file process (multiple records at once).

- Online Process
 - Use the SIS Exit Enrollment screen.
- Batch File Process
 - Upload Exit Enrollment file via batch upload in SIS.

End of SY 2023-24 Tasks

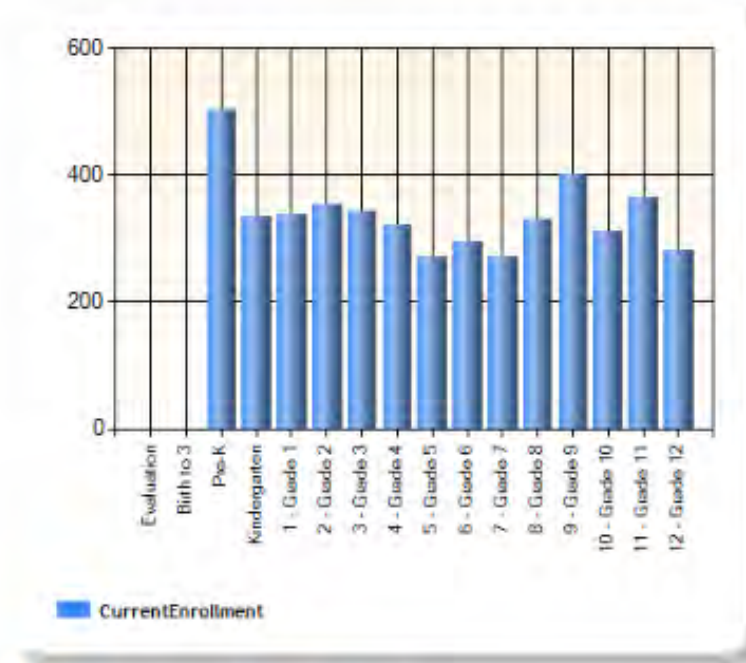
Verify all SY 2023-24 enrollments have been exited.

View the enrollment reports in SIS.

- Use the Reports screen.
- Expand the Demographics and Enrollment section and then select the Enrollment - Summary link.
- Ensure the following report criteria are selected:
 - Active Enrollments Only
 - Home School
- Press View Report or Create PDF Report.
- If the count in any grade listed in the report is not 0, run the Student Enrollment Detail Report and exit the identified record(s).

End of SY 2023-24 Tasks

Current Enrollments & Program Indicators



Current Enrollment EL IDEA
 Homeless FRL

Refer to dashboard for Current Enrollments & Program Indicators to ensure all students are exited.

End of SY 2023-24 Tasks

What can be provided after the student has been exited?

Student attendance data:

- All Student Attendance Data must be reported by **July 12, 2024**, at 4 p.m. Only the regular school year calendar needs to be reported, no Summer School or Extended School year.

Student Discipline Groups Data:

- All discipline groups data must be reported by **July 31, 2024**, at 4 p.m.
- The disciplinary action must have occurred during the student's time of enrollment in your district, but the student does not need to be currently actively enrolled in your district.

Teacher Course Assignment:

- All teacher course data must be reported after completion of the course or by **July 31, 2024**, at 4 p.m.

End of SY 2023-24 Tasks

What can be provided after the student has been exited?

Student Course Assignment (Including College Course Assignments)

- All student course data must be reported after completion of the course or by **July 31, 2024**, at 4 p.m.

College and Career Readiness Data

- All CCR data must be reported by **July 31, 2024**, at 4 p.m.

Gifted and Accelerated

- All Gifted and Accelerated data must be reported by **July 31, 2024**, at 4 p.m.

Seal of Biliteracy Awards

- All Seal Of Biliteracy data must be reported **September 15, 2024**, at 4 p.m.



Student Attendance

Deadline July 12, 2024

Student Attendance

- Using the student enrollment Percent of Day on Enrollment (PDA), ISBE will do the calculation for final reporting purposes
- Report student attendance for regular school year enrollments ONLY.
- Summer school and ESY attendance should not be reported.
- Attendance data *is not* accepted for an enrollment that was exited erroneously.
- Attendance data *is optional* for private school students.
- Attendance Data is due **July 12, 2024**.

Student Attendance

- In Average Daily Attendance (ADA) reports, ISBE uses the PDA to determine the percent of day for each of the attendance types
- Districts should report 1.000 absence for a full day missed and 0.500 absence for a half day missed
- If the student is enrolled with a PDA of 0.50 and the district reports 0.500 in the Total Days Present, ISBE will calculate that the student was present for a quarter of the day

Use the following examples (up to 3 decimal points) to report the Attendance Day calculation for each day:

Full day = report 1.000 Half day = report 0.500 Quarter day = report 0.250

- Please **do not** provide attendance days with 0.000 unless you are deleting an existing record.

Student Attendance

To add or update attendance data, student has a valid district enrollment in SIS by following:

- Enrollment record Home RCDTS matches attendance Home RCDTS.
- Enrollment record Serving RCDTS matches attendance Serving RCDTS.
- SIS Enrollment Date matches the Enrollment Date in the Student Attendance file.
- Enrollment School Year matches the School Year in the Student Attendance file.

To add or update attendance data via batch, data must match to enrollment record in SIS:

- SID
- First Name and Last Name of student
- Birth Date of student
- Home RCDTS and Serving RCDTS of the Attendance File must match a SIS Enrollment Home RCDTS, Serving RCDTS, and Service Provider RCDTS
- School Year
- Enrollment Date

Student Attendance

Month of Attendance: The month of student attendance reporting

- Student must be enrolled at least one day during the month of attendance reported.
- Cannot provide more days of attendance than are in the enrollment month.
 - 01 January
 - 02 February
 - 03 March
 - 04 April
 - 05 May
 - 06 June
 - 07 July
 - 08 August
 - 09 September
 - 10 October
 - 11 November
 - 12 December

Student Attendance

Attendance Type Code:

- 01 In Person Instruction
- 02 Absent Excused
- 03 Absent Unexcused
- 04 Medically Homebound
- 05 Hospitalized
- 06 E-Learning
- 07 Remote Learning
- 08 Mental Health
- 09 Detention Center

Student Attendance

- **In Person Instruction:** If the student is receiving educational services in-classroom, then that would count as In Person Instruction.
- **Absent – Excused:** The student was absent with cause (excused absence).
- **Absent – Unexcused:** The student was absent without a cause.
- **Medically Homebound:** A student who *IS receiving home/hospital instructional services*, provided by the district, in accordance with 105 ILCS 5/14-13.01. These students are considered present for purposes of attendance as it pertains to funding.
 - Please see [Home/Hospital Instruction for Students](#) for additional information on the provision of homebound services and when medically homebound status can apply.
- **Hospitalized:** An absence where a student was hospitalized because of medical emergencies or procedures or was participating in residential programs that provide psychological treatment or treatment for drug or alcohol abuse, but was **NOT receiving home/hospital instructional services**, in accordance with 105 ILCS 5/14-13.01.

Student Attendance

- **E-Learning:** Pursuant to state law, a school district may adopt an E-learning program. In order to adopt an E-learning program, a district must draft and adopt an E-Learning program within the specifications of Section 10-20.56 of the School Code.
- **Remote Learning:** If the Governor declares a disaster due to a public health emergency pursuant to Section 7 of the Illinois Emergency Management Agency Act, the state superintendent of education may declare a requirement to use remote learning days or blended remote learning days for a school district, multiple school districts, a region, or the entire state.
- **Mental Health:** The student was absent with cause (excused absence).
- "Valid cause" for absence shall be illness, observance of a religious holiday, death in the immediate family, family emergency, student mental health day, and shall include such other situations beyond the control of the student as determined by the board of education in each district, or such other circumstances which cause reasonable concern to the parent for the mental, emotional, or physical health or safety of the student.
- **Detention Center:** Student is enrolled at a detention center and district attendance data is not available.

Student Attendance

To update attendance: Search by student – Enrollments tab – Select ‘View Details’

The screenshot displays the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options, with 'Student' and 'Search' highlighted. The main content area shows the 'Enrollments' tab selected, displaying student details and a table of enrollment information. A red box highlights the 'Student Attendance' link in the 'Collections' section.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Search

Request New SID

Multiple SID Merge

Exit Enrollment

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing

District Data Verification

Demographic **Enrollments** Program Indicators Services RTO

SID: 123456789
Legal Last Name: Test Legal First Name: Student Legal Middle Name:

Enrollments 1 2 3

Enrollment is active

School Year for Serving	2024	RCDTS for Home	123456789012345
Enrollment Type for Serving	Transfer in from within District	RCDTS for Serving	123456789012345
Entry/Grade Level for Serving	8 - Grade 8	RCDTS for Service Provider	123456789012345 Edit
Enrollment Date for Serving	08/01/2023	Percent of Day Attended (PDA)	1.00
Exit Date		Tuition Received	No
Exit Status		Dual Language	Not A Participant in Dual Language Program
Exit Type		Language of Instruction	

Collections

Student Course Assignment	View Details	Student Attendance	View Details
Discipline	View Details		
Homeless			
504 Plan	View Details		

[Add Enrollment](#)

Student Attendance

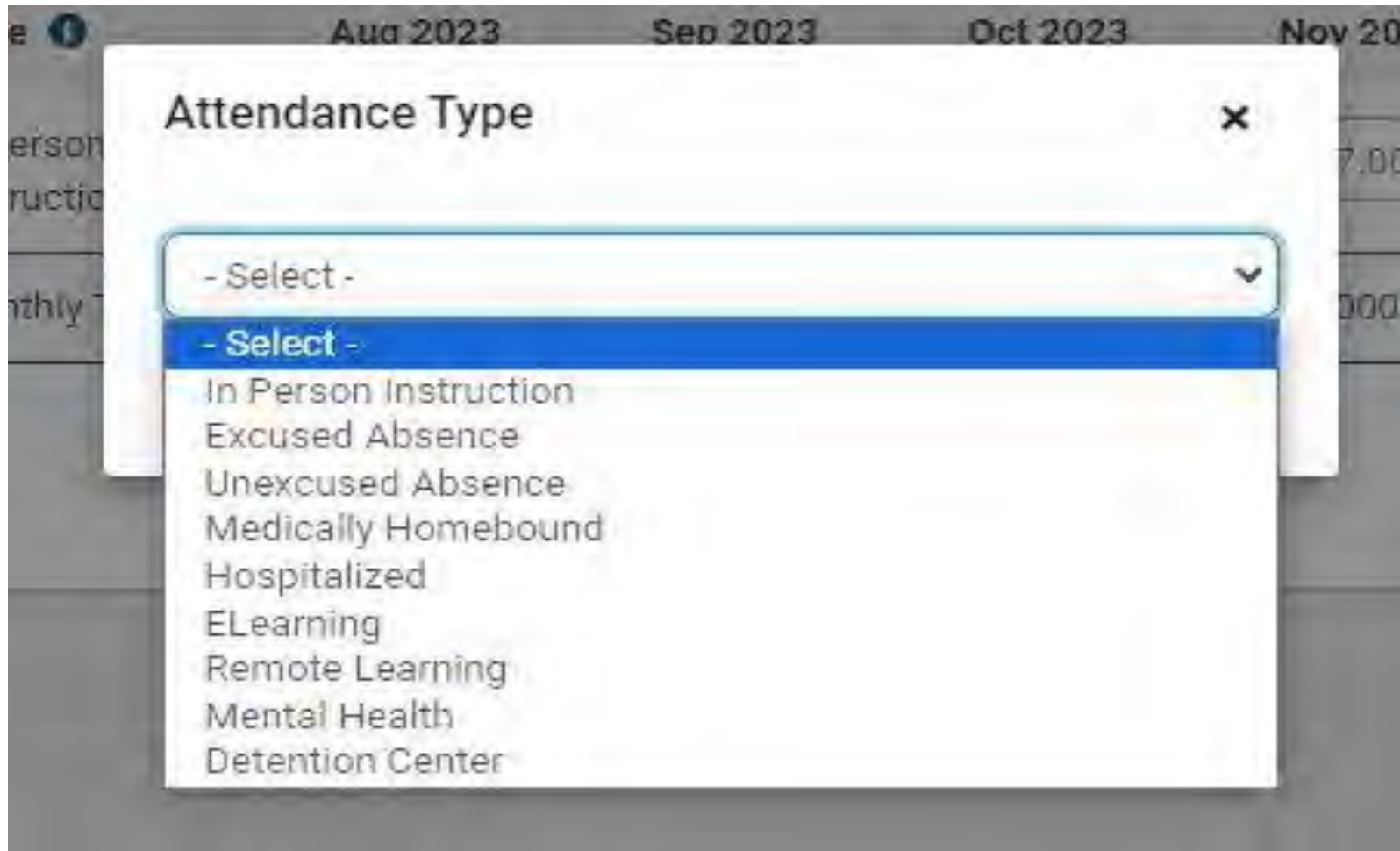
To update attendance: Select '+' to add Attendance Type

The screenshot shows the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, and Assessment. The main content area is titled 'Student Attendance' and includes a 'Back To Enrollment' link. A red box highlights a '+' button labeled 'Add Attendance Type'. Below this, student information is displayed: SID: 123456789, Legal Last Name: Test, Legal First Name: Student, Date Of Birth: 01/01/2010, Enrollment Date: 08/01/2023, Home RCDTS: 123456789012345, Serving RCDTS: 123456789012345, School Year: 2024, and Exit Date. A table shows attendance data for August, September, October, and November 2023, with a total of 81.000 days. A 'Submit' button is located at the bottom right of the table.

Type ⓘ	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Total Days
In Person Instruction	11.000	19.000	23.000	17.000	11.000	81.000
Monthly Total	11.000	19.000	23.000	17.000	11.000	81.000

Student Attendance

Select Attendance Type from the dropdown



Student Attendance

- Update attendance by month for Attendance Type.
- Full days or partial days can be shown up to 3 decimal points.
- Total days for all Attendance Types cannot exceed days enrolled in that month.
- Existing attendance can be deleted by entering a "0" or overwritten by entering a new value and clicking 'Submit.'

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

< Back To Enrollment

Student Attendance

SID: 123456789
Legal Last Name: Test Legal First Name: Student Date Of Birth: 01/01/2010 Enrollment Date: 08/01/2023
Home RCDTS: 123456789012345 Serving RCDTS: 123456789012345 School Year: 2024 Exit Date:

Type ⓘ	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Total Days
In Person Instruction	<input type="text" value="11.000"/>	<input type="text" value="19.000"/>	<input type="text" value="23.000"/>	<input type="text" value="17.000"/>	<input type="text" value="11.000"/>	81.000
Detention Center	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0.000
Monthly Total	11.000	19.000	23.000	17.000	11.000	81.000

Submit

Student Attendance

Student Attendance – Record successfully updated

The screenshot displays the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, Adjusted Cohort, Teacher, and Early Childhood Transition. The top right corner features links for 'Helpful Resources' and 'Contact Technical Support'. The main content area is titled 'Student Attendance' and includes a 'Back To Enrollment' link. Student details are shown: SID: 123456789, Legal Last Name: Test, Legal First Name: Student, Date Of Birth: 01/01/2010, Enrollment Date: 08/01/2023, Home RCDTS: 123456789012345, Serving RCDTS: 123456789012345, School Year: 2024, and Exit Date: . A green notification box with a red border states 'Student Attendance Record successfully updated.' Below this is a table of attendance data for August, September, October, and November 2023, along with a total days column. A 'Submit' button is located at the bottom right of the table area.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

< Back To Enrollment

Student Attendance

SID: 123456789
Legal Last Name: Test Legal First Name: Student Date Of Birth: 01/01/2010 Enrollment Date: 08/01/2023
Home RCDTS: 123456789012345 Serving RCDTS: 123456789012345 School Year: 2024 Exit Date:

Student Attendance Record successfully updated.

Type ⓘ	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Total Days
In Person Instruction	11.000	19.000	23.000	17.000	11.000	81.000
Detention Center					3.000	3.000
Monthly Total	11.000	19.000	23.000	17.000	14.000	84.000

Submit

Student Attendance

Total Student Attendance – Detail Report

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Reports

Search Reports...

Student

Assessment

Attendance

Total Student Attendance Summary Details

Student Attendance by Month Summary Details

Bilingual

Demographics and Enrollment

Discipline

Early Learning

Homeless

Student Attendance

Total Student Attendance – Detail Report – Criteria Page

The screenshot shows the 'Total Student Attendance' criteria page in the SIS system. The page includes a sidebar with navigation options and a main content area with various filters. A red box highlights the 'PDF' dropdown and the 'Create Report' button at the bottom.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

< Back To Reports

Total Student Attendance

School Year: 2024

School: All Schools

Home Serving Service Provider Home But Not Serving Serving But Not Home

Grade: All Grades

IDEA Services: Both Yes No

FRL/Low Income Indicator: Both Yes No

Homeless Indicator: Both Yes No

Private School Student Indicator: Both Yes No

Sort By: SID

PDF

Student Attendance

Student Attendance Detail Report

Shows Total Student Attendance for the School Year

Illinois State Board of Education Student Information System 2024 Total Student Attendance (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Sorted By: Student ID

Columns		A	B	C	D	E	F	G	H	I	J	K	L					
	Grade Level	PDA	In Person Instruction	E-Learning	Remote Instruction	Absent - Excused	Absent - Unexcused	Medically Homebound	Hospitalized	Mental Health	Detention Center	Total Attendance/Absences						
Student ID	Student Name	Birth Date	Home RCDTS	Serving RCDTS	Start Date	End Date	A	B	C	D	E	F	G	H	I	J	K	L
123456789	Test, Student	06/04/2013	123456789012345	123456789012345	8/1/23		S	1.00										0.000
123456789	Test, Student	01/31/2018	123456789012345	123456789012345	8/14/23		K	1.00										0.000
123456789	Test, Student	11/29/2017	123456789012345	123456789012345	8/14/23		K	1.00										0.000

Student Attendance

Student Attendance By Month - Detail Report

The screenshot shows the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, and Reports (highlighted with a red box). The main content area is titled 'Reports' and includes a search bar. A dropdown menu is open under 'Student', showing 'Assessment' and 'Attendance' (highlighted with a red box). Under 'Attendance', there is a table with two rows: 'Total Student Attendance' and 'Student Attendance by Month'. The 'Student Attendance by Month' row is highlighted with a red box, and its 'Details' link is circled in red. The 'Summary' and 'Details' links are visible for both rows.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Assessment ▾

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Reports

Search Reports...

Student ▾

Assessment ▾

Attendance ▾

Total Student Attendance	Summary	Details
Student Attendance by Month	Summary	Details

Bilingual ▾

Demographics and Enrollment ▾

Discipline ▾

Early Learning ▾

Homeless ▾

Student Attendance

Student Attendance By Month - Detail Report – Criteria Page

The screenshot shows the 'Student Attendance by Month' criteria page in the SIS system. The page includes a sidebar with navigation options and a main content area with various filters. A red box highlights the 'PDF' dropdown and the 'Create Report' button at the bottom.

Navigation: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, Seal of Biliteracy Application.

Helpful Resources: [Helpful Resources](#) - [Contact Technical Support](#)

Filters:

- School Year: 2024
- School: All Schools
- Home: Home Serving Service Provider Home But Not Serving Serving But Not Home
- Grade: All Grades
- IDEA Services: Both Yes No
- FRL/Low Income Indicator: Both Yes No
- Homeless Indicator: Both Yes No
- Private School Student Indicator: Both Yes No
- Missing Attendance: Both Yes No
- Month Of Attendance: All
- Year Of Attendance: All
- Sort By: SID

Output: PDF

Student Attendance

Student Attendance by Month Detail Report

Illinois State Board of Education Student Information System 2024 Student Attendance By Month (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Sorted By: Student ID

Columns	A	Grade Level	C	Month of Attendance	E	In Person Instruction	H	Absent - Excused	K	Hospitalized
	B	PDA	D	Year of Attendance	F	E-Learning	I	Absent - Unexcused	L	Mental Health
					G	Remote Instruction	J	Medically Homebound	M	Detention Center

Student ID: 123456789

Student Name: Test, Student

Birth Date: 06/04/2013

Home RCDTS	Serving RCDTS	Start Date	End Date	A	B	C	D	E	F	G	H	I	J	K	L	M	Total
123456789012345	123456789012345	8/1/23	-	5	1.00	08	2023	-	-	-	-	-	-	-	-	-	0.000
123456789012345	123456789012345	8/1/23	-	5	1.00	09	2023	-	-	-	-	-	-	-	-	-	0.000
123456789012345	123456789012345	8/1/23	-	5	1.00	10	2023	-	-	-	-	-	-	-	-	-	0.000



Early Childhood Programs and Providers

Deadline: July 31, 2024

Early Childhood Program and Providers

Search by student – Enrollment tab - View/Edit Early Childhood

The screenshot displays the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options such as Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, and Batch File Processing. The main content area shows the 'Enrollments' tab selected, with a red box highlighting the 'Enrollments' tab and the 'Entry/Grade Level for Serving' field. The student's SID is 123456789, and their legal last name is Test. The enrollment is active for the 2024 school year, with an enrollment date of 08/01/2023. The entry/grade level is Pre-K, and the enrollment type is 'Original entry into a U.S. school'. Other details include RCDTS for Home and Serving, Percent of Day Attended (PDA), Tuition Received, Dual Language status, and Language of Instruction. A red box also highlights the 'View/Edit Early Childhood' link next to the 'Entry/Grade Level for Serving' field.

Field	Value
SID	123456789
Legal Last Name	Test
Legal First Name	Preschool
Legal Middle Name	
Enrollments	1
Enrollment Status	Enrollment is active
School Year for Serving	2024
Enrollment Type for Serving	Original entry into a U.S. school
Entry/Grade Level for Serving	Pre-K View/Edit Early Childhood
Enrollment Date for Serving	08/01/2023
Exit Date	
Exit Status	
Exit Type	
RCDTS for Home	123456789012345
RCDTS for Serving	123456789012345
Percent of Day Attended (PDA)	1.00
Tuition Received	No
Dual Language	Not A Participant in Dual Language Program
Language of Instruction	
Student Course Assignment	
Behavior/Transition Plans	View Details
Homeless	
504 Plan	View Details
Student Attendance	View Details

[Add Enrollment](#)

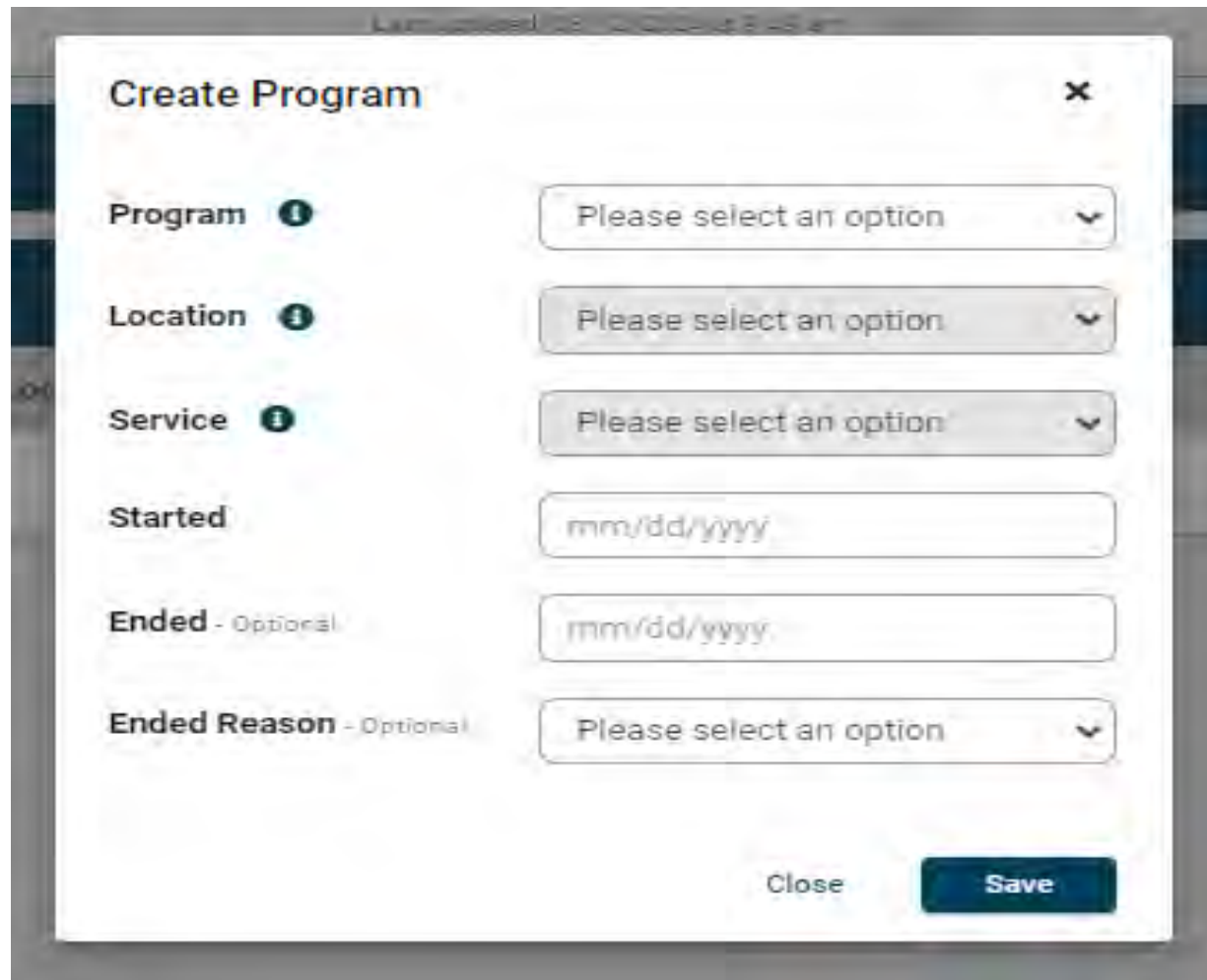
Early Childhood Program and Providers

Early Childhood – Select ‘+’ to add programs

The screenshot displays the SIS interface for the Illinois State Board of Education. On the left is a dark blue sidebar with navigation options: Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, and Adjusted Cohort. The main content area is titled 'Back To Enrollment' and features two panels: 'Preschool Test' and '2024 Enrollment'. The 'Preschool Test' panel shows SID: 123456789, the student's name, and birth date. The '2024 Enrollment' panel shows Home and Serving IDs, Grade: Pre-K, and Exited status. Below these panels are sections for 'Indicators' and 'Programs'. The 'Programs' section has a table with columns: Program, Location, Service, Started, Ended, Ended Reason, Providers, and Actions. A red box highlights an 'Add Program' button with a plus sign icon. The table currently shows 'No programs have been added'.

Early Childhood Program and Providers

Create Program – Add/edit program, location, and service



The screenshot shows a 'Create Program' dialog box with the following fields:

- Program**: A dropdown menu with the placeholder text 'Please select an option'.
- Location**: A dropdown menu with the placeholder text 'Please select an option'.
- Service**: A dropdown menu with the placeholder text 'Please select an option'.
- Started**: A date input field with the placeholder text 'mm/dd/yyyy'.
- Ended - Optional**: A date input field with the placeholder text 'mm/dd/yyyy'.
- Ended Reason - Optional**: A dropdown menu with the placeholder text 'Please select an option'.

At the bottom of the dialog, there are two buttons: 'Close' and 'Save'.

Early Childhood Program and Providers

Create Program – Verify program data and select ‘Save’

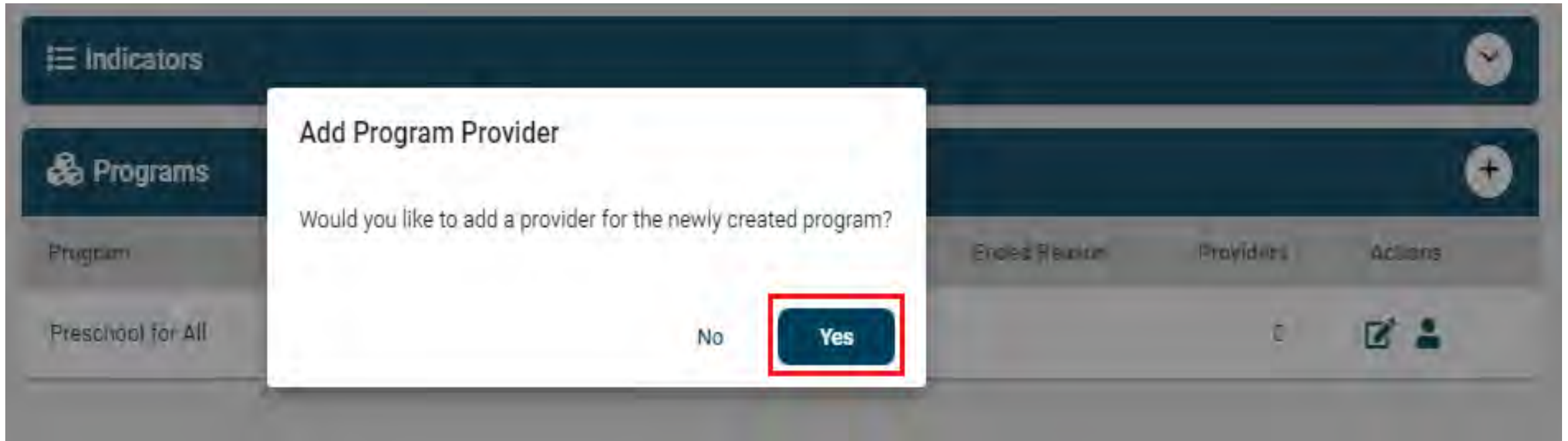
The screenshot shows a 'Create Program' form with the following fields and options:

- Program:** Preschool for All
- Location:** Public School District
- Service:** Full Day
- Started:** 08/01/2023
- Ended - Optional:** mm/dd/yyyy
- Ended Reason - Optional:** Please select an option

At the bottom of the form, there are two buttons: 'Close' and 'Save'. The 'Save' button is highlighted with a red border.

Early Childhood Program and Providers

View – Program data is showing and editable



Early Childhood Program and Providers

View/add providers/teachers/service providers to the program

Create Provider [X]

Provider Type ⓘ

IEIN ⓘ

Gateways Registry Member ID - Optional

Provider has a Gateways Credential - Optional Yes No

Started

Ended - Optional

Ended Reason - Optional

Early Childhood Program and Providers

Early Childhood – Select ‘+’ to add providers to program

The screenshot displays the SIS interface for the Illinois State Board of Education. On the left is a dark blue navigation sidebar with a hamburger menu icon at the top. The sidebar contains the following items: 'SIS', 'IBM SIS Test User', 'Home', 'Student', 'Search', 'Request New SID', 'Multiple SID Merge', 'Exit Enrollment', 'Assessment', 'Adjusted Cohort', 'Teacher', 'Early Childhood Transition', and 'Prenatal'. The main content area has a header with 'ILLINOIS STATE BOARD OF EDUCATION' on the left and 'Helpful Resources' and 'Contact Technical Support' on the right. Below the header is a 'Back To Enrollment' link. The main content is divided into two panels. The left panel shows student details: 'SID: 123456789', 'Preschool Test', '01/01/2020 - Male', and 'Last updated: 03/12/2024 at 9:49 am'. The right panel shows '2024 Enrollment' details: 'Home: 123456789012345', 'Grade: Pre-K', 'Serving: 123456789012345', 'Started: 08/01/2023', 'Exited:', and 'Exited Reason:', with 'Last updated: 03/12/2024 at 9:49 am'. Below these panels is a dark blue 'Indicators' section with a dropdown arrow. The 'Programs' section is highlighted with a red border and contains a table with columns: Program, Location, Service, Started, Ended, Ended Reason, Providers, and Actions. The table has one row: 'Preschool for All', 'Public School District', 'Full Day', '08/01/2023', and '1'. Below the table is a 'Providers' section with a dropdown arrow and a table with columns: Type, IEIN, Started, Ended, Ended Reason, and Actions. The table has one row: 'Teacher', '12345', '08/01/2023'.



Student Discipline Groups

Deadline: July 31, 2024

Student Discipline Groups

- Student Discipline Groups data can be added and updated via online or batch.
- Only the Home School can view or submit Student Discipline Groups data.
- Student Discipline Groups data is only required if disciplinary action has occurred.
- A school may or may not have discipline data to submit.
- The data is removed from SIS on **July 31** of each school year.

Student Discipline Groups

Student Discipline Groups Validation

- For a Student Discipline Groups record to be added or updated, the student must have a valid Enrollment record that synchronizes with the Student Discipline Groups record on the following elements:
 - Home RCDTS
 - Serving RCDTS
 - School Year
 - Incident Date
 - Incident Number
 - Incident Group Number
- The Incident Date must be equal to or greater than the Enrollment Date and equal to or less than the Exit Enrollment Date at the Serving School where the incident occurred.

Student Discipline Groups

Search by Student – Enrollment tab– Discipline - Select ‘View Details’

The screenshot displays the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options such as Home, Student, Search, and Assessment. The main content area shows the 'Enrollments' tab selected, with a red box highlighting it. The student's SID is 123456789, and their legal name is Test Student. The enrollment is active for the 2024 school year. Below the enrollment details, there is a section for 'Collections' with a red box highlighting the 'Discipline' group and its 'View Details' link. Other collections include Student Course Assignment, Student Attendance, Homeless, and 504 Plan. The 'Add Enrollment' button is located at the bottom right of the main content area.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Search

Request New SID

Multiple SID Merge

Exit Enrollment

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing

District Data Verification

Demographic **Enrollments** Program Indicators Services RTO

SID: 123456789
Legal Last Name: Test Legal First Name: Student Legal Middle Name:

Enrollments 1 2 3

Enrollment is active

School Year for Serving	2024	RCDTS for Home	123456789012345
Enrollment Type for Serving	Transfer in from within District	RCDTS for Serving	123456789012345
Entry/Grade Level for Serving	8 - Grade 8	RCDTS for Service Provider	123456789012345 Edit
Enrollment Date for Serving	08/01/2023	Percent of Day Attended (PDA)	1.00
Exit Date		Tuition Received	No
Exit Status		Dual Language	Not A Participant in Dual Language Program
Exit Type		Language of Instruction	

Collections

Student Course Assignment	View Details	Student Attendance	View Details
Discipline	View Details		
Homeless			
504 Plan	View Details		

[Add Enrollment](#)

Student Discipline Groups

Verify enrollment.

Select 'Add New' to enter disciplinary action data.

The screenshot shows the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Search, Request New SID, and Multiple SID Merge. The main content area is titled 'Discipline' and includes a 'Back To Enrollment' link. Student information is displayed in a table format:

SID: 123456789	Legal Last Name: Test	Legal First Name: Student	Date Of Birth: 01/01/2006	Enrollment Date: 08/01/2023
Home RCDTS: 123456789012345	Serving RCDTS: 123456789012345	School Year: 2024	Exit Date:	

Below the table, a message states: "There is no discipline data for this enrollment." An "Add New" button is located at the bottom right of the page, highlighted with a red box.

Student Discipline Groups

Edit Student Discipline Groups data for incident and actions taken; incident group number to tie other students to group incident

The screenshot shows the 'Discipline' form in the SIS system. The form is titled 'Discipline' and includes the following fields:

- SID: 123456789
- Legal Last Name: Test
- Legal First Name: Student
- Date Of Birth: 01/01/2006
- Enrollment Date: 08/01/2023
- Home RCDTS: 123456789012345
- Serving RCDTS: 123456789012345
- School Year: 2024
- Exit Date:

The incident details section includes:

- Incident Date: 01/01/2024
- Incident Type: Violence without physical ir
- Incident Number: 1
- Disciplinary Action: In-School Suspension
- Disability Type: Speech or Language Impair
- Disciplinary Duration: 1
- Was more than one student involved in the incident? Yes No
- Incident Group Number: 123

At the bottom right, there are 'Next' and 'Cancel' buttons. A red box highlights the 'Was more than one student involved in the incident?' question and the 'Incident Group Number' field.

Student Discipline Groups

Student Discipline – Review data and click ‘Submit’

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Search

Request New SID

Multiple SID Merge

Exit Enrollment

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

< Back To Enrollment

Discipline

SID: 123456789

Legal Last Name: Test Legal First Name: Student Date Of Birth: 01/01/2006 Enrollment Date: 08/01/2023

Home RCDTS: 123456789012345 Serving RCDTS: 123456789012345 School Year: 2024 Exit Date:

Review Discipline details: Press CHANGE button to correct any information or Press SUBMIT button to submit your request.

Incident Date	01/01/2024	Incident Type	Violence without physical injury
Incident Number	01	Disciplinary Action	In-School Suspension
Disability Type	Speech or Language Impairments	Disciplinary Duration	1.000
Was more than one student involved in the incident?	Yes	Incident Group Number	123

Submit Change

Student Discipline Groups

Student Discipline – Successfully added to student

The screenshot displays the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, Adjusted Cohort, Teacher, and Early Childhood Transition. The top right corner has links for 'Helpful Resources' and 'Contact Technical Support'. The main content area is titled 'Discipline' and shows a 'Back To Enrollment' link. Student information includes SID: 123456789, Legal Last Name: Test, Legal First Name: Student, Date Of Birth: 01/01/2006, Enrollment Date: 08/01/2023, Home RCDTS: 123456789012345, Serving RCDTS: 123456789012345, School Year: 2024, and Exit Date. A red-bordered box highlights the message 'Discipline record added successfully.' Below this, a table shows one record with the following details:

Records	1		
Incident Date	01/01/2024	Incident Type	Violence without physical injury
Incident Number	01	Disciplinary Action	In-School Suspension
Disability Type	Speech or Language Impairments	Disciplinary Duration	1.000
Was more than one student involved in the incident?	Yes	Incident Group Number	123

At the bottom right of the record area are 'Add New' and 'Edit' buttons.

Student Discipline Groups

Student Discipline – Detail Report – By student

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Reports

Search Reports...

Student

Assessment

Attendance

Bilingual

Demographics and Enrollment

Discipline

Student Discipline	Summary	Details
Student Discipline by Group Number	Summary	Details

Early Learning

Homeless

Individual Student

Student Discipline Groups

Student Discipline – Detail Report – Criteria Page

The screenshot shows the 'Student Discipline' criteria page in the SIS system. The page features a dark blue sidebar on the left with navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, and Seal of Biliteracy Application. The main content area is titled 'Student Discipline' and includes a 'Back To Reports' link. Below the title, there are several filter criteria: School Year (2024), School (All Schools), Gender (All, Male, Female, Non-Binary), IDEA Services (Both, Yes, No), Disability Type (All Disability Types), Incident Type (All Incident Types), and Disciplinary Action (All Disciplinary Actions). At the bottom, there is a 'Sort By' dropdown set to 'SID' and a 'Create Report' button with a 'PDF' dropdown menu. The 'Create Report' button and the 'PDF' dropdown are highlighted with a red border.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

← Back To Reports

Student Discipline

School Year: 2024

School: All Schools

Home Serving Service Provider Home But Not Serving Serving But Not Home

Grade: All Grades

Race/Ethnicity: All Races

Gender: All Male Female Non-Binary

IDEA Services: Both Yes No

Disability Type: All Disability Types

Incident Type: All Incident Types

Disciplinary Action: All Disciplinary Actions

Sort By: SID

PDF

Student Discipline Groups

Student Discipline - Detail Report – By student

2024 Student Discipline Report (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Sorted By: None Selected

Columns	A	B	C	D	E	F	G	H	I	J
	Race Codes	Gender Codes	Grade	IDEA Services	Incident Date	Incident Number	Disability Description	Incident Description	Disciplinary Action	Disciplinary Duration
Student ID	Student Name		Birth Date	A	B	SIS Home School	Serving School	C	D	
School year: 2024										
123456789	Test, Student		09/03/2005	17	F	123456789012345	123456789012345	12	N	
E: 07/12/2023	F: 01	G: Emotional Disability			H: Violence without physical injury		I: In-School Suspension		J: 1.000	
E: 07/12/2023	F: 02	G: Multiple Disabilities			H: Violence without physical injury		I: Out-of School Suspension		J: 0.500	
123456789	Test, Student		09/27/2005	17	M	123456789012345	123456789012345	12	N	
E: 07/12/2023	F: 01	G: Emotional Disability			H: Violence without physical injury		I: In-School Suspension		J: 1.000	
E: 07/12/2023	F: 02	G: Multiple Disabilities			H: Violence without physical injury		I: Out-of School Suspension		J: 0.500	
123456789	Test, Student		09/02/2005	17	M	123456789012345	123456789012345	12	N	
E: 07/12/2023	F: 01	G: Emotional Disability			H: Violence without physical injury		I: In-School Suspension		J: 1.000	
E: 07/12/2023	F: 02	G: Multiple Disabilities			H: Violence without physical injury		I: Out-of School Suspension		J: 0.500	

Student Discipline Groups

Student Discipline – Detail Report - By group number

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Reports

Search Reports...

Student

- Assessment
- Attendance
- Bilingual
- Demographics and Enrollment
- Discipline
- Early Learning
- Homeless
- Individual Student

Student Discipline	Summary	Details
Student Discipline by Group Number	Summary	Details

Student Discipline Groups

Student Discipline – Detail Report – Criteria Page

The screenshot shows the 'Student Discipline by Group Number' criteria page in the SIS system. The page includes a sidebar with navigation options and a main content area with various filters. A red box highlights the 'PDF' dropdown and the 'Create Report' button at the bottom.

Navigation: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, Seal of Biliteracy Application.

Filters:

- School Year: 2024
- School: All Schools
- Home (selected) / Serving
- Grade: All Grades
- Race/Ethnicity: All Races
- Gender: All (selected) / Male / Female / Non-Binary
- IDEA Services: Both (selected) / Yes / No
- Disability Type: All Disability Types
- Incident Group Number: [Empty]
- Incident Type Code: All Incident Types
- Disciplinary Action: All Disciplinary Actions
- Sort By: SID

Output: PDF (selected) **Create Report**

Student Discipline Groups

Student Discipline – Detail Report - By group number

2024 Student Discipline Report by Incident Group Number (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Sorted By: None Selected

Columns	A	B	C	D	E	F	G	H	I	J
	Race Codes	Gender Codes	Grade	IDEA Services	Incident Date	Incident Number	Disability Description	Incident Description	Disciplinary Action	Disciplinary Duration

Student ID	Student Name	Birth Date	A	B	SIS Home School	Serving School	C	D
------------	--------------	------------	---	---	-----------------	----------------	---	---

School year: 2024

Incident Group Number: 111

123456789	Test, Student	09/03/2005	17	F	123456789012345	123456789012345	12	N			
E:	07/12/2023	F:	01	G:	Emotional Disability	H:	Violence without physic:	I:	In-School Suspension	J:	1.000
123456789	Test, Student	09/27/2005	17	M	123456789012345	123456789012345	12	N			
E:	07/12/2023	F:	01	G:	Emotional Disability	H:	Violence without physic:	I:	In-School Suspension	J:	1.000
123456789	Test, Student	09/02/2005	17	M	123456789012345	123456789012345	12	N			
E:	07/12/2023	F:	01	G:	Emotional Disability	H:	Violence without physic:	I:	In-School Suspension	J:	1.000



Teacher Course Assignment

Deadline: July 31, 2024

Teacher Course Assignment

- The Teaching Location District or the Employer District will submit Teacher Course Assignments.
- All teachers submitted must have an Illinois Educator Identification Number (IEIN).
- Teacher Course Assignments can be added or updated via online or batch.
- Teacher Course Assignment entry must include:
 - **Teacher Course Start Date** - First day of attendance for the teacher.
 - **EIS Position Codes (formerly Role of Professional)** - Teachers Position Code in the Employment Information System (EIS).
 - **Teacher to Course Commitment** - Numeric value of the teacher's course commitment during the duration of the course (decimal format, where 1.00 represents a full-time commitment to the course).

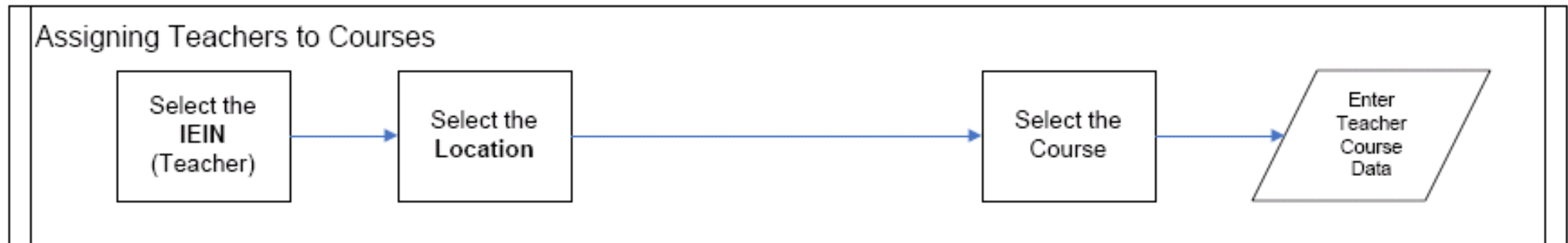
Teacher Course Assignment

School year 2023-24 - Only EIS Position Codes (200 – 251) can be submitted

Position Code	Position Code Description
200	Teacher
201	Reading Teacher
202	Bilingual Education Teacher
203	English as a Second Language Teacher
204	Visiting International Teacher
207	Speech Language Pathology Teacher
208	Career and Technical Educator (CTE)
250	Special Education Teacher
251	Bilingual Special Education Teacher

Teacher Course Assignment

Teacher Course Assignment Online Process



Teacher Course Assignment

Teacher Search – Select Teaching Location or Employer at the top of the screen

The screenshot shows the 'Teacher Course Assignment - Search Teacher' interface. On the left is a dark blue sidebar with the Illinois State Board of Education logo and navigation items: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, **Teacher** (highlighted with a red box), Early Childhood Transition, Prenatal, and Reports. The main content area has a dark blue header with the title 'Teacher Course Assignment - Search Teacher'. Below the header, there are radio buttons for 'Search By' with 'Teaching Location' selected and 'Employer' unselected. A red box highlights the search form area, which contains the following fields: 'IEIN' with an input box; 'OR' separator; 'Legal Last Name' and 'Legal First Name' with input boxes; and 'Date of Birth' with an input box and a note '(mm/dd/yyyy) - Optional'. A 'Search' button is located at the bottom right of the form area, also highlighted with a red box.

Teacher Course Assignment

Select Teacher from search results listed

Illinois State Board of Education

Helpful Resources - Contact Technical Support

Teacher Course Assignment - Search Teacher

Search By Teaching Location Employer

IEIN

OR

Legal Last Name Legal First Name

Date of Birth
(mm/dd/yyyy) - Optional

Search Teacher Results

IEIN	Last Name	First Name	Middle Initial	Date of Birth	Gender	Action
1234567	Test	Teacher		12/06/1987	NA	<input type="button" value="Select"/>

Teacher Course Assignment

Select 'Add Course' to attach a course to the Teacher and Teaching Location shown

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The top navigation bar includes the logo and name of the Illinois State Board of Education, along with links for 'Helpful Resources' and 'Contact Technical Support'. The left sidebar contains a menu with options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, and Early Childhood Transition. The main content area is titled 'Teacher Course Assignment - Assignment History' and shows a back link to 'Back To Teacher History'. The teacher's profile information is displayed, including IEIN: 1234567, Legal Last Name: Test, Legal First Name: Teacher, Date Of Birth: 01/01/1975, Teaching Location RCDTS: 123456789012345, Teaching Location Name: ISBE Elem School, School Year: 2023, Employer Location RCDTS: 123456789012345, and Employer Location Name: ISBE Elem School. A red box highlights the 'Add Course' button. Below the profile information, it states 'No courses assigned'.

Teacher Course Assignment

Add Teacher Course data into the popup form and select 'Submit.'

Add New Teacher Course Assignment

Subject Area

State Course

Academic Term

[View State Course Catalog](#)

Section Number

Start Date

Local Course Code - Optional

Local Course Title - Optional

EIS Position Code

Teacher Commitment

End Date - Optional until exit or previous school year

End Reason - Optional until exit or previous school year

Attendance Total - Optional

Attendance Actual - Optional

Teacher Course Assignment

Teaching Location and course now showing; click 'Select' to view Teacher Course Assignment details

The screenshot displays the SIS interface for the Illinois State Board of Education. The top navigation bar includes the logo and name of the Illinois State Board of Education, along with links for 'Helpful Resources' and 'Contact Technical Support'. A dark blue sidebar on the left contains navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, and Early Childhood Transition. The main content area features a 'Back To Search' link and a title 'Teacher Course Assignment - Assignment History'. Below the title, user information is displayed: IEIN: 1234567, Legal Last Name: Test, Legal First Name: Teacher, and Date Of Birth: 01/01/1975. A table with a red border highlights the following data:

School Year	Employer Name	Employer RCDTS	Teaching Location	Teaching RCDTS	Action
2023	ISBE Test District	123456789012345	ISBE Elem School	123456789012345	Select

Below the table is a dark blue button labeled 'Add New Teacher Location' with a dropdown arrow icon.

Teacher Course Assignment

Submit Teacher Course Assignments

- Teacher Course Assignments are submitted at the beginning of the school year.
- After the end of the school year, the ISBE exits the Teacher Course Assignment if all the corresponding Student Course Assignments are exited.
- When all Student Course Assignments for a **Section** have received a Final Letter Grade, SIS will populate the Teacher Course Assignment “Course End Date” and “Reason for Exit” via an overnight process.
 - Teacher Course End Date will be set to the last Student Course End Date.
 - Reason for Exit will be set to 01 - Course Ended.

Note: School districts can still update course data after course completion data has been submitted.

Teacher Course Assignment

Teacher Course Assignment – Details Report

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options, with 'Reports' highlighted. The main content area shows a list of reports under the 'Course Assignments' and 'Student and Teacher Reports' categories. The 'Teacher Course Assignment' report is selected, and its 'Details' link is circled in red.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing

District Data Verification

Seal of Biliteracy Application

Regional Safe School

Special Education

Course Assignments

Student and Teacher Reports

Teacher/Student Course Assignment - Course Information		Details
Student Course Assignment	Summary	Details
Student Information	Summary	Details
Teacher Course Assignment		Details
Teacher Course Assignment for Outplaced Students		Details
Student Outside Course Assignment		Details
College Course Assignment	Summary	Details
Competency Based Education Student Course Assignment	Summary	Details

Missing Courses

Summative Designation

State Reporting

Prenatal

Miscellaneous Reporting

Teacher Course Assignment

Teacher Course Assignment – Details Report – Criteria Page

The screenshot shows the 'Teacher Course Assignment' criteria page in the SIS system. The page features a dark blue sidebar on the left with navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, and Batch File Processing. The main content area has a header with 'Helpful Resources' and 'Contact Technical Support'. Below the header is a 'Back To Reports' link and a title bar for 'Teacher Course Assignment'. The criteria are as follows:

- School Year: 2024
- School: All Schools
- Employer: Employer, Teaching Location: Teaching Location
- Subject Area: All Subject Areas
- Academic Term: All Academic Terms
- EIS Position Code: All
- Sort By: Name

At the bottom, there is a 'PDF' dropdown menu and a 'Create Report' button, both highlighted with a red border.

Teacher Course Assignment

Teacher Course Assignment – Details Report

2023 Teacher Course Assignment Teacher Information

123456789012345 ISBE Test District
Selection Criteria: Sorted By: Name

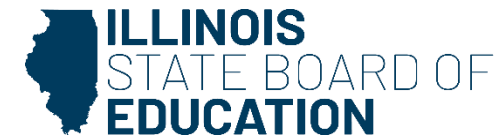
EIS Position Code:	251 Bilingual Special Education Teacher	605 Resource Teacher Reading
200 Teacher	305 Classroom/Library Aide	606 Resource Teacher Math
201 Reading Teacher	312 Technology Specialist	607 Resource Teacher Science (all sciences)
202 Bilingual Education Teacher	379 School Social Worker	608 Resource Teacher Foreign Language
203 English as a Second Language Teacher	601 Resource Teacher Arts (Visual Art, Music, Drama and Theatre)	609 Resource Teacher Economics
204 Visiting International Teacher	602 Resource Teacher History	610 Resource Teacher Elementary
207 Speech Language Pathology Teacher	603 Resource Teacher Government/Civics/Political Science	611 Resource Teacher Other
208 Career and Technical Educator (CTE)	604 Resource Teacher English/Language Arts	699 Citywide Resource Teacher (CPS use only)
250 Special Education Teacher		

Reason For Exit Codes: 01 - Course Ended 02 - Teacher Resigned 03 - Leave of Absence 04 - Death 05 - Teacher Expulsion 06 - District Reassigned 99 - Erroneous

IEIN: 1234567 Teacher Name: Test, Teacher Birth Date: 06/10/1974 Teaching Location RCDTS: 123456789012345

State Course Code-Title	Local Course Code-Title	Term	Section	Employer RCDTS	EIS Position Code	Teacher Commitment	Start Date	Attendance A / T	Exit Date	Exit Reason
02072A000-Geometry	40301/002-GEOMETRY HONORS	S1	0095409002	123456789012345	200	1.00	08/15/2022			
02072A000-Geometry	40301/001-GEOMETRY HONORS	S1	0095409001	123456789012345	200	1.00	08/15/2022			
02052A000-Algebra I	40311/003-ALGEBRA I	S1	0095413003	123456789012345	200	1.00	08/15/2022			
02052A000-Algebra I	40311/002-ALGEBRA I	S1	0095413002	123456789012345	200	1.00	08/15/2022			
02052A000-Algebra I	40311/001-ALGEBRA I	S1	0095413001	123456789012345	200	1.00	08/15/2022			

Total Course Assignments: 5





Student Course Assignment

Deadline: July 31, 2024

Student Course Assignment

Student Course Assignment Validations

- Student Course Assignment can be added or updated via the following:
 - Online
 - Batch
- The Home, Serving, and Service Provider District *can* submit Student Course Assignment data.
 - The Home District is still ultimately responsible for ensuring data is collected; the Home, Serving, and Service Provider Districts must communicate to determine who is entering the data.
- Student does NOT need to be actively enrolled at the time of submission .
- Serving School and Service Provider School can only view/edit courses for students they are serving.

Student Course Assignment

Student Course Assignment Validations

To add or to update a student record, the student must have a valid district enrollment record in SIS with the following characteristics:

- Enrollment record Home RCDTS matches Student Course Assignment record Home RCDTS.
- Enrollment record Serving RCDTS matches Student Course Assignment record Serving RCDTS.
- Enrollment School Year matches Student Course Assignment School Year.
- Course Start Date must be equal to or greater than the Student's Enrollment Date.
- Course End Date must be equal to or less than the Student's Exit Enrollment Date.
- Enrollment Exit/Withdrawal Type does not equal Code 99 (Erroneous Enrollment).

Student Course Assignment

Student Course Assignment Validations

- A school can view and edit all Student Course Assignment data for the enrollments in which it is identified as the Home School, Serving School, or Service Provider School.
- SIS ensures active enrollments can view all Student Course Assignments:
 - Once the student is enrolled, all past assignments can be viewed.
- Student Course Assignment data can only be entered on students in Grades K-12.

Update/Edit Student Course Assignments

The following elements must match to update the Student Course Assignment record:

- SID
- Home RCDTS
- Serving RCDTS
- School Year
- Term
- State Course Code
- Section Number

Student Course Assignment

July 31, 2024, by 4 p.m.

- Submit Student Course Assignments with End Date/Final Grade.
- Submit College Course Assignments.
- Submit Teacher Course Assignment Entry Records.
- Verify Teacher and Student Course Assignments.

Student Course Assignment Resources:

- [Student Course Assignment Catalog \(K-12\)](#)

Student Course Assignment

Use a Correct Course Code when providing high school credit:

- Districts should use the Course Code they utilize for high school students in the course when students below ninth grade are receiving high school credit.
- The Home, Serving, and Service Provider *can* all submit Student Course Assignment data.
- The Home District is ultimately responsible for ensuring data is collected; the Home, Serving, and Service Provider Districts must communicate to determine who is entering the data.
- Serving School and Service Provider School can only view/edit courses for students they are serving.

Student Course Assignment

Term Definitions

- Y1 = Year Long (K - 8 only)
- Y2 = Year Long Summer (K - 8 only)
- S1 = Semester 1
- S2 = Semester 2
- S3 = Semester Summer
- T1 = Trimester 1
- T2 = Trimester 2
- T3 = Trimester 3
- T4 = Trimester Summer
- Q1 = Quarter 1
- Q2 = Quarter 2
- Q3 = Quarter 3
- Q4 = Quarter 4
- Q5 = Quarter Summer

Student Course Assignment

When a student enrollment is exited, the following grades will be applied:

Code	Definition	Pre-K	Prior to Secondary Courses (K-2)	Prior to Secondary Courses (3-8)	Secondary Courses
2	Transfer to another public school within the district	31	N (26)	N (26)	W (17)
3	Transfer to Home Schooled	31	N (26)	N (26)	W (17)
4	Transfer to Private School	31	N (26)	N (26)	W (17)
5	Promotion	31	P (24)	Must be Provided	Must be Provided
6	Graduated				Must be Provided
7	Death	31	N (26)	N (26)	W (17)
8	Expulsion	31	N (26)	N (26)	W (17)
9	Dropped Out	31	N (26)	N (26)	W (17)
10	Transfer to GED program		N (26)	N (26)	W (17)
11	Moved, not known to be continuing	31	N (26)	N (26)	W (17)
12	Retained in same grade or demoted to a lower grade	31	R (25)	Must be Provided	Must be Provided
14	Aged Out				W (17)
15	Certificate of Completion				W (17)
16	Victim of a Violent Crime	31	N (26)	N (26)	W (17)
17	Change in Serving School or Percent of Day Attended	31	N (26)	N (26)	W (17)
18	Moved Out of the United States	31	N (26)	N (26)	W (17)
19	Transfer to another public school district out of Illinois	31	N (26)	N (26)	W (17)
20	Transfer to another public school district in Illinois	31	N (26)	N (26)	W (17)
99	Erroneous enrollment	99	99	99	99

Student Course Assignment

Student Enrollments tab – Select Student Course Assignment ‘View Details’ link

The screenshot displays the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options such as 'Home', 'Student', 'Request New SID', and 'Assessment'. The main content area shows the 'Enrollments' tab selected, displaying student information (SID: 123456789, Legal Last Name: Test, Legal First Name: Student) and a list of enrollment details. The 'Student Course Assignment' link is highlighted with a red box, and its 'View Details' link is also highlighted. Other enrollment details include School Year for Serving (2024), Enrollment Type for Serving (Transfer in from within District), and various RCDTS and attendance metrics.

Enrollment	1	2	3
Enrollment is active			
School Year for Serving	2024	RCDTS for Home	123456789012345
Enrollment Type for Serving	Transfer in from within District	RCDTS for Serving	123456789012345
Entry/Grade Level for Serving	8 - Grade 8	Percent of Day Attended (PDA)	1.00
Enrollment Date for Serving	08/01/2023	Tuition Received	No
Exit Date		Dual Language	Not A Participant in Dual Language Program
Exit Status		Language of Instruction	
Exit Type			
Collections			
Student Course Assignment	View Details	Student Attendance	View Details
Discipline	View Details		
Homeless			
504 Plan	View Details		

Student Course Assignment

Select 'Edit' to add/edit courses to student enrollment

The screenshot shows the SIS interface for the Illinois State Board of Education. On the left is a dark blue sidebar with a menu icon at the top, followed by the 'SIS' logo and the user 'IBM SIS Test User'. Below are navigation options: Home, Student (with a dropdown arrow), Search, Request New SID, Multiple SID Merge, Exit Enrollment, and Assessment (with a dropdown arrow). The top right of the page has links for 'Helpful Resources' and 'Contact Technical Support'. The main content area is titled 'Student Course Assignment' and shows a 'Back To Enrollment' link. Student details are listed: SID: 123456789, Legal Last Name: Test, Legal First Name: Student, Middle Name: , Enrollment Date: 08/01/2023, Home RCDTS: 123456789012345, Serving RCDTS: 123456789012345, Service Provider: , School Year: 2024, and Exit Date: . A light blue informational box states: 'To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the **Outside Course Assignment** page.' Below this, it says 'No Courses Assigned'. At the bottom right, there is a dark blue 'Edit' button with a white border, highlighted by a red square.

Student Course Assignment

Update student course data – Select ‘Add Course’ to add

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Search

Request New SID

Multiple SID Merge

Exit Enrollment

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Back To Enrollment

Student Course Assignment

SID: 123456789
Legal Last Name: Test Legal First Name: Student Middle Name: Enrollment Date: 08/01/2023
Home RCDTS: 123456789012345 Serving RCDTS: 123456789012345 Service Provider: School Year: 2024
Exit Date:

To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the **Outside Course Assignment** page.

Subject Area: English Language And Liter: ▾

State Course: 01001A000-English/Lang... ▾ ⓘ

Academic Term: S1 - Semester 1 ▾

View State Course Catalog [↗](#) **Add Course**

No Courses Assigned

Next Cancel

Student Course Assignment

Student course is now listed – Click ‘Select’ to complete required course data

The screenshot shows the 'Student Course Assignment' page in the SIS system. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, and Reports. The main content area displays student information: SID: 123456789, Legal Last Name: Test, Legal First Name: Student, Middle Name: , Enrollment Date: 08/01/2023, Home RCDTS: 123456789012345, Serving RCDTS: 123456789012345, Service Provider: , School Year: 2024, and Exit Date: . A blue informational box states: 'To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the *Outside Course Assignment* page.' Below this, there are dropdown menus for Subject Area (English Language And Liter...), State Course (01001A000-English/Lang...), and Academic Term (S1 - Semester 1). There is a 'View State Course Catalog' link and an 'Add Course' button. A table below shows the assigned course with a 'Select' button highlighted in red.

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade	Action
Semester 1	01001A000	English/Language Arts I (9th grade)						Select Delete

Student Course Assignment

- Update **required** course data. **End data** may be edited at the end of course.
- Select 'Update' in top right corner.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Search

Request New SID

Multiple SID Merge

Exit Enrollment

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing

District Data Verification

Seal of Biliteracy Application

Subject Area: English Language And Literature

State Course: 01001A000-English/Lang...

Academic Term: S1 - Semester 1

View State Course Catalog

Add Course

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade	Action
Academic Term	Semester 1							
State Course Id	01001A000		Local Course Code					
State Course Title	English/Language Arts I (9th grade)		Local Course Title					
Credit			Section					
Course Level	- Select -		Course Setting					
Start			End					
Language Course Was Taught In	- Select -		Grade					
Numeric Grade Actual			Numeric Grade Maximum					
Attendance Actual			Attendance Total					
Dual Credit	<input type="radio"/> Yes <input checked="" type="radio"/> No		Articulated Credit	<input type="radio"/> Yes <input checked="" type="radio"/> No				
Competency Based Education	<input type="radio"/> Yes <input checked="" type="radio"/> No		Displaced Homemaker	<input type="radio"/> Yes <input checked="" type="radio"/> No				
Single Parents or Pregnant Women	<input type="radio"/> Yes <input checked="" type="radio"/> No							

Update Cancel

Student Course Assignment

Select 'Next' when all Student Courses have all been added/updated for student

The screenshot shows the 'Student Course Assignment' page in the SIS system. The page header includes the Illinois State Board of Education logo and navigation links for 'Helpful Resources' and 'Contact Technical Support'. The left sidebar contains navigation options such as 'Home', 'Student', 'Search', 'Request New SID', 'Multiple SID Merge', 'Exit Enrollment', 'Assessment', 'Adjusted Cohort', 'Teacher', 'Early Childhood Transition', and 'Prenatal'. The main content area displays student information: SID: 123456789, Legal Last Name: Test, Legal First Name: Student, Middle Name: , Enrollment Date: 08/01/2023, Home RCDTS: 123456789012345, Serving RCDTS: 123456789012345, Service Provider: , and School Year: 2024. A blue informational box states: 'To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the *Outside Course Assignment* page.' Below this, there are dropdown menus for 'Subject Area' (English Language And Literature), 'State Course' (01001A000-English/Language Arts I (9th grade)), and 'Academic Term' (:S1 - Semester 1). A 'View State Course Catalog' link and an 'Add Course' button are also present. A table with a red border shows the assigned course details:

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade	Action
Semester 1	01001A000	English/Language Arts I (9th grade)	ABC	08/01/2023		1.00		Select Delete

At the bottom right, there are 'Next' and 'Cancel' buttons, with the 'Next' button highlighted by a red box.

Student Course Assignment

Review Student Courses as listed – Select ‘Submit’

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

< Back To Enrollment

Student Course Assignment

SID: 123456789
Legal Last Name: Test Legal First Name: Student Middle Name: Enrollment Date: 08/01/2023
Home RCDTS: 123456789012345 Serving RCDTS: 123456789012345 Service Provider: School Year: 2024
Exit Date:

To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the *Outside Course Assignment* page.

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade
Semester 1	01001A000	English/Language Arts I (9th grade)	ABC	08/01/2023		1.00	

Submit **Change** Cancel

Student Course Assignment

Student Course Assignment has been successfully updated

The screenshot shows the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, and Adjusted Cohort. The main content area is titled 'Student Course Assignment' and includes a 'Back To Enrollment' link. It displays student information: SID: 123456789, Legal Last Name: Test, Legal First Name: Student, Middle Name: , Enrollment Date: 08/01/2023, Home RCDTS: 123456789012345, Serving RCDTS: 123456789012345, Service Provider: , and School Year: 2024. A blue informational box states: 'To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the *Outside Course Assignment* page.' A red-bordered box highlights the message: 'The course assignment has been successfully updated.' Below this is a table with columns: Academic Term, State Course Id, State Course Title, Section, Start, End, Credit, and Grade. The table contains one row: Semester 1, 01001A000, English/Language Arts I (9th grade), ABC, 08/01/2023, , 1.000. An 'Edit' button is located at the bottom right of the table.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources ▾ Contact Technical Support

← Back To Enrollment

Student Course Assignment

SID: 123456789
Legal Last Name: Test Legal First Name: Student Middle Name: Enrollment Date: 08/01/2023
Home RCDTS: 123456789012345 Serving RCDTS: 123456789012345 Service Provider: School Year: 2024
Exit Date:

To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the *Outside Course Assignment* page.

The course assignment has been successfully updated.

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade
Semester 1	01001A000	English/Language Arts I (9th grade)	ABC	08/01/2023		1.000	

Edit

Student Course Assignment

Student Course Assignment – Details Report

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options, with 'Reports' highlighted. The main content area shows a list of reports under 'Student and Teacher Reports'. The 'Student Course Assignment' report is selected, and its 'Details' link is circled in red.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

Regional Safe School

Special Education

Course Assignments

Student and Teacher Reports

Teacher/Student Course Assignment - Course Information	Summary	Details
Student Course Assignment	Summary	Details
Student Information	Summary	Details
Teacher Course Assignment		Details
Teacher Course Assignment for Outplaced Students		Details
Student Outside Course Assignment		Details
College Course Assignment	Summary	Details
Competency Based Education Student Course Assignment	Summary	Details

Missing Courses

Summative Designation

State Reporting

Prenatal

Miscellaneous Reporting

Student Course Assignment

Student Course Assignment – Details Report – Criteria Page

The screenshot shows the 'Student Course Assignment' criteria page in the SIS system. The page is titled 'Student Course Assignment' and includes a 'Back To Reports' link. The criteria are as follows:

- School Year: 2024
- School: ISBE Elementary School
- Home Status: Home, Serving, Service Provider, Home But Not Serving, Serving But Not Home
- Grade: All Grades
- Subject Area: All Subject Areas
- State Course Code: All State Courses for selected Subject
- Academic Term: All Academic Terms
- Course Setting: All Course Settings
- Course Level: All Course Levels
- Language Course was Taught In: All Languages
- Articulated Credit: Both, Yes, No
- Dual Credit: Both, Yes, No
- Competency Based Education: Both, Yes, No
- IB Course: Both, Yes, No
- AP Course: Both, Yes, No
- CTE Course: Both, Yes, No
- Private School Student Indicator: Both, Yes, No
- Show Local Course Code: Yes, No

At the bottom of the page, there is a 'PDF' dropdown menu and a 'Create Report' button, both highlighted with a red box.

Student Course Assignment

Student Course Assignment - Detail Report

2024 Student Course Assignment - Course Information (Detail)

SIS Home School: 12345678901 ISBE Test District

Selection Criteria: Show Local Course Codes = No Show Students = Yes

State Course Code: 01001A000 State Course Title: English/Language Arts I (9th grade) Assigned By: School CTE Course: N

Term: Semester 1

Section: ABC

Student ID	Student Name	Birth Date	Private School	Serving	Grade	Course Level	Course Setting	Credit	Start Date	Dual	Articulated	End Date	Grade A/T	Attend A/T	Final	CBE	Lang. Taught In
123456789	Test, Student	01/01/2010	No	123456789012345	8	Enriched	Traditional	1.000	08/01/2023	No	No		/	/		No	

Total Students In This Section: 1

Total Students In This Section By State Course Code: 1

	<u>Courses</u>		<u>Students</u>
Assigned by EFE:	0	Unduplicated Count:	1
Assigned by School:	1	Duplicated Count:	1
Total:	1		



College Course Assignment

Deadline: July 31, 2024

College Course Assignment

- College Course Assignments can be updated online or through the College Course Assignment batch file to include the Integrated Postsecondary Education Data System (IPEDS) number of the college providing the dual credit.
 - To comply with Sections 2-3.144, 10-21.4, and 34-8 of the Illinois School Code, high school and unit district superintendents are required to complete and submit to the Illinois State Board of Education an annual survey that documents the number of high school students taking community college courses and the names of the courses taken.
- If the college is missing from the [IPEDS data elements](#), please contact the SIS Help Desk.
- The data must be sent using the College Course Assignment template if Dual Credit = “Yes.”

College Course Assignment

Student Enrollments tab – Select Student Course Assignment ‘View Details’ link

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options such as Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, and District Data Verification. The main content area shows the 'Enrollments' tab selected, with a red box highlighting the 'Enrollments' tab and another red box highlighting the 'View Details' link under the 'Student Course Assignment' section. The student's information is displayed at the top, including SID: 123456789, Legal Last Name: Test, Legal First Name: Student, and Legal Middle Name: . Below this, the enrollment details are shown, including School Year for Serving (2024), Enrollment Type for Serving (Transfer in from another District), Entry/Grade Level for Serving (12 - Grade 12), Enrollment Date for Serving (08/01/2023), and Exit Status. The 'Collections' section includes links for Student Course Assignment, Student Attendance, Discipline, Homeless, and 504 Plan. An 'Add Enrollment' button is located at the bottom right of the main content area.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Search

Request New SID

Multiple SID Merge

Exit Enrollment

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing

District Data Verification

Demographic **Enrollments** Program Indicators CCRI Information Services RTO

SID: 123456789
Legal Last Name: Test Legal First Name: Student Legal Middle Name:

Enrollments 1

Enrollment is active

School Year for Serving	2024	RCDTS for Home	123456789012345
Enrollment Type for Serving	Transfer in from another District	RCDTS for Serving	123456789012345
Entry/Grade Level for Serving	12 - Grade 12	Percent of Day Attended (PDA)	1.00
Enrollment Date for Serving	08/01/2023	Tuition Received	No
Exit Date		Dual Language	Not A Participant in Dual Language Program
Exit Status		Language of Instruction	
Exit Type			

Collections

Student Course Assignment	View Details	Student Attendance	View Details
---------------------------	--------------	--------------------	--------------

Discipline View Details

Homeless

504 Plan View Details

Add Enrollment

College Course Assignment

‘Select’ course - Change Dual Credit to ‘Yes’ and select Community College course – ‘Update’

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Search

Request New SID

Multiple SID Merge

Exit Enrollment

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing

District Data Verification

Seal of Bilingual Application

Log Out

Subject Area: Mathematics

State Course: 02124A000-AP Calculus AB

Academic Term: S1 - Semester 1

View State Course Catalog

Add Course

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade	Action
Academic Term	Semester 1							
State Course Id	02124A000		Local Course Code					
State Course Title	AP Calculus AB		Local Course Title					
Credit	1.00		Section	ABC				
Course Level	Honors		Course Setting	Other Educational Setting				
Start	08/01/2023		End					
Language Course Was Taught In	- Select -		Grade	- Select -				
Numeric Grade Actual			Numeric Grade Maximum					
Attendance Actual			Attendance Total					
Dual Credit	<input checked="" type="radio"/> Yes <input type="radio"/> No		Community College Course	ISBE University				
Competency Based Education	<input type="radio"/> Yes <input checked="" type="radio"/> No		Articulated Credit	<input type="radio"/> Yes <input checked="" type="radio"/> No				
Single Parents or Pregnant Women	<input type="radio"/> Yes <input checked="" type="radio"/> No		Displaced Homemaker	<input type="radio"/> Yes <input checked="" type="radio"/> No				

Update Cancel

College Course Assignment

College Course Assignment – Course has been successfully updated and is editable

The screenshot shows the 'Student Course Assignment' page in the SIS system. The page includes a sidebar with navigation options like 'Home', 'Student', 'Search', and 'Assessment'. The main content area shows student details and a table of assigned courses. A red box highlights the table and the 'Next' button.

Student Course Assignment

SID: 123456789
Legal Last Name: Test Legal First Name: Student Middle Name: Enrollment Date: 08/01/2023
Home RCDTS: 123456789012345 Serving RCDTS: 123456789012345 Service Provider: School Year: 2024
Exit Date:

To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the *Outside Course Assignment* page.

Subject Area: Mathematics
State Course: 02124A000-AP Calculus AB
Academic Term: S1 - Semester 1

[View State Course Catalog](#) [Add Course](#)

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade	Action
Semester 1	02124A000	AP Calculus AB	ABC	08/01/2023		1.00		Select Delete

[Next](#) Cancel

College Course Assignment

College Course Assignment – Details Report

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing

Restraint and Time Out

Regional Safe School

Special Education

Course Assignments

Student and Teacher Reports

Teacher/Student Course Assignment - Course Information		Details
Student Course Assignment	Summary	Details
Student Information	Summary	Details
Teacher Course Assignment		Details
Teacher Course Assignment for Outplaced Students		Details
Student Outside Course Assignment		Details
College Course Assignment	Summary	Details
Competency Based Education Student Course Assignment	Summary	Details

Missing Courses

Summative Designation

College Course Assignment

College Course Assignment – Details Report – Criteria Page

The screenshot shows the 'College Course Assignment' criteria page in the SIS system. The page features a dark blue sidebar on the left with navigation options: Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, Seal of Biliteracy Application, and Log Out. The main content area is titled 'College Course Assignment' and includes a 'Back To Reports' link. Below the title, there are several filter criteria, each with a dropdown menu or radio button options: School Year (2024), School (All Schools), Grade (All Grades), Subject Area (All Subject Areas), State Course Code (All State Courses for selected Subject), Academic Term (All Academic Terms), Course Setting (All Course Settings), Course Level (All Course Levels), Articulated Credit (Both, Yes, No), CTE Course (Both, Yes, No), and Private School Student Indicator (Both, Yes, No). At the bottom of the page, there is a 'PDF' dropdown menu and a 'Create Report' button, both of which are highlighted with a red border.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

< Back To Reports

College Course Assignment

School Year: 2024

School: All Schools

Home Serving

Grade: All Grades

Subject Area: All Subject Areas

State Course Code: All State Courses for selected Subject

Academic Term: All Academic Terms

Course Setting: All Course Settings

Course Level: All Course Levels

Articulated Credit: Both Yes No

CTE Course: Both Yes No

Private School Student Indicator: Both Yes No

PDF

College Course Assignment

College Course Assignment – Details Report

2024 College Course Assignment - Course Information (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria:

IPEDS #: 143118 - Aurora University

Term	State Course Code	Section	State Course Title											
Semester 1	02124A000	ABC	AP Calculus AB											
Student ID	Student Name	Birth Date	Private School	Serving	Grade	Course Level	Course Setting	Credit	Start Date	Articulated	End Date	Grade A/T	Attend A/T	Final
123456789	Test, Student	01/01/2006	No	123456789012345	12	Honors	Other	1.000	08/01/2023	No		/	/	

Total Students In This Section: 1

Total Unique Students: 1

Total Course Count: 1



Importance of Data Quality

Importance of Data Quality

- Some districts do not appropriately code their courses, which creates concerning data quality issues.
 - The DQ issues surface in reports that external stakeholders create after requesting data from ISBE.
 - The reports are used to make legislative and policy decisions.
 - Policy implications for student and teacher course data quality:
 - Potentially impact upcoming Report Card metrics for 8th Graders Passing Algebra I, 9th Graders on Track, and Teacher Out of Field.
 - Policy decisions are increasingly being made using course enrollment data.
 - It is vital that ISBE has accurate student course enrollment data to ensure policy decisions are based on fact.
 - Stakeholder groups create a variety of reports that include student course enrollment data.
 - The reports show omissions or inaccuracies in the SIS data reported by districts.



Gifted and Accelerated

Deadline: July 31, 2024

Gifted and Accelerated

- Criteria
 - Only Home RCDT can add/edit a Gifted and Accelerated record for a student enrolled in its district.
 - Only students in Grades K-12 can have a Gifted and Accelerated record.
 - Only for enrollments in SY 2019-20 or later.
- To add or update a Gifted and Accelerated record – via batch or online - the student must have a valid district enrollment record in SIS by the following criteria:
 - Enrollment record Home RCDT matches Gifted and Accelerated record's Home RCDT.
 - Enrollment record School Year matches Gifted and Accelerated record's School Year.
- Can only add/edit records for current or previous school, when valid enrollment exists.
- [Batch templates](#) are available.

Gifted and Accelerated

- Accelerated Placement: The practice of assigning a student to a specific content area at a higher instructional level than is typical, given the student's grade for the purpose of providing access to appropriately challenging learning opportunities in one or more subject areas.
 - 00 – Student not in accelerated program.
 - 01 – Student is accelerated for ELA Only.
 - 02 – Student is accelerated for Math Only.
 - 03 – Student is accelerated for single Subject other than ELA/Math.
 - 04 – Student is accelerated for multiple subjects, but not whole grade.
 - 05 – Whole grade accelerated.
 - 06 – Student is accelerated for only Science.
 - 07 – Parent Opt Out: Student is identified for acceleration in one or more subjects and is not enrolled in accelerated coursework or program.

Gifted and Accelerated

Gifted Test

- Gifted Children: "Children who give evidence of high-performance capability in areas, such as intellectual, creative, artistic, leadership capacity, or specific academic fields, and who require services or activities not ordinarily provided by the school in order to fully develop such capabilities."
 - 01 - Student tested as gifted.
 - 02 - Student tested as not-gifted .
 - 03 - Student was not tested. District does have gifted assessment.
 - 04 - Student was not tested. District does *not* have gifted assessment.

Gifted and Accelerated

Search by Student – Demographic tab – Gifted and Accelerated select ‘View Details’

The screenshot displays the SIS interface for the Illinois State Board of Education. On the left is a dark blue navigation sidebar with a hamburger menu icon at the top. The sidebar contains the following items: 'SIS' in green, 'IBM SIS Test User' with a dropdown arrow, 'Home' with a house icon, 'Student' with a person icon and a dropdown arrow (highlighted with a red box), 'Search', 'Request New SID', 'Multiple SID Merge', and 'Exit Enrollment'. The main content area has a light gray header with 'ILLINOIS STATE BOARD OF EDUCATION' on the left and 'Helpful Resources' and 'Contact Technical Support' on the right. Below the header is a 'Back To Search' link. A dark blue tab bar contains 'Demographic', 'Enrollments', 'Program Indicators', 'Services', and 'RTO'. The 'Demographic' tab is active, showing student information for SID 123456789. The information is organized into two columns. The left column includes: 'Legal Last Name: Test', 'Date of Birth: 03/06/2013', 'Race/Ethnicity: Black or African American', 'Birth Place Name', 'EL Screener: View Details', and 'Seal of Biliteracy Awards'. The right column includes: 'Legal First Name: Student', 'Legal Middle Name:', 'Gender: Male', 'Student Lineage (Jr, II)', 'Mother's Maiden Name', 'Student Address: View Details', and 'Gifted and Accelerated: View Details' (highlighted with a red box). An 'Edit' button is located at the bottom right of the main content area.

SID: 123456789			
Legal Last Name: Test	Legal First Name: Student	Legal Middle Name:	
Date of Birth	03/06/2013	Gender	Male
Race/Ethnicity	Black or African American	Student Lineage (Jr, II)	
Birth Place Name		Mother's Maiden Name	
EL Screener	View Details	Student Address	View Details
Seal of Biliteracy Awards		Gifted and Accelerated	View Details

Gifted and Accelerated

Select 'Add New' to update Gifted and Accelerated data

The screenshot displays the SIS interface for the Illinois State Board of Education. On the left is a dark blue navigation sidebar with a hamburger menu icon at the top. Below the menu, the text 'SIS' is displayed in green. The sidebar contains several menu items: 'IBM SIS Test User' with a dropdown arrow, 'Home' with a house icon, 'Student' with a person icon and a dropdown arrow, 'Search', 'Request New SID', and 'Multiple SID Merge'. The main content area has a light gray header with the Illinois State Board of Education logo and name on the left, and 'Helpful Resources' and 'Contact Technical Support' on the right. Below the header, there is a breadcrumb trail '< Back To Demographic'. The main content area is titled 'Gifted Test and Accelerated Placement' in a dark blue header. Below this header, the student's information is displayed in a grid format: 'SID: 123456789', 'Legal Last Name: Test', 'Legal First Name: Student', and 'Legal Middle Name:'. Below this, another row shows 'Whole Grade Acceleration: No', 'Early Entrant Kindergarten: N/A', and 'Early Entrant First Grade: N/A'. At the bottom of the main content area, there is a light blue box with the text 'No Gifted Accelerated Records for Student.' and a dark blue button with the text 'Add New' highlighted by a red rectangular border.

Gifted and Accelerated

Provide School Year, Gifted Test, and Accelerated Placement

The screenshot displays the SIS interface for the Illinois State Board of Education. The main header includes the logo and the text "ILLINOIS STATE BOARD OF EDUCATION". A navigation menu on the left lists various roles and functions. The central area shows a "Gifted Test and Accelerated Placement" form with three dropdown menus: "School Year", "Gifted Test", and "Accelerated Placement", each currently set to "--Select--". A red box highlights these three dropdown menus. Below the form are "Submit" and "Close" buttons.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources: - Contact Technical Support -

SIS

IBM SIS Test User

Home

Student

Search

Request

Multiple

Exit Enro

Assessment

Adjusted Cohort

Teacher

< Back To Demographic

Gifted Test and Accelerated Placement

Gifted Test and Accelerated Placement

School Year --Select--

Gifted Test --Select--

Accelerated Placement --Select--

Submit Close

Gifted and Accelerated

Select 'Submit'

The screenshot shows the Illinois State Board of Education (ISBE) SIS interface. The main header includes the ISBE logo and the text "ILLINOIS STATE BOARD OF EDUCATION". A navigation menu on the left lists "SIS", "IBM SIS Test User", "Home", "Student", "Search", "Request", "Multiple", "Exit Error", "Assessment", and "Adjusted Cohort". The top right corner has links for "Helpful Resources" and "Contact Technical Support". The main content area is titled "Gifted Test and Accelerated Placement" and includes a "Back To Demographic" link. A modal window is open, displaying the same title and three dropdown menus: "School Year" (set to 2024), "Gifted Test" (set to "Student tested as gifted"), and "Accelerated Placement" (set to "Whole grade acceleration"). At the bottom of the modal, a "Submit" button is highlighted with a red box, and a "Close" button is also visible.

Gifted and Accelerated

View Gifted and Accelerated Data and select 'Edit' to update, as needed

The screenshot shows the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: Home, Student, Search, Request New SID, Multiple SID Merge, and Exit Enrollment. The main content area is titled 'Gifted Test and Accelerated Placement' and includes a 'Back To Demographic' link. The student's information is displayed as follows:

SID: 123456789
Legal Last Name: Test Legal First Name: Student Legal Middle Name:
Whole Grade Acceleration: Yes Early Entrant Kindergarten: N/A Early Entrant First Grade: N/A

School Year	Home RCDTS	Entity Name	Gifted Test	Accelerated Placement	
2024	12345678901	ISBE Test District	Student tested as gifted	Whole grade acceleration	Edit

Gifted and Accelerated

Gifted and Accelerated - Details Report

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

SIS

- IBM SIS Test User
- Home
- Student
- Assessment
- Adjusted Cohort
- Teacher
- Early Childhood Transition
- Prenatal
- Reports**
- Batch File Processing
- District Data Verification
- Seal of Biliteracy Application

Student

- Assessment
- Attendance
- Bilingual
- Demographics and Enrollment**

Demographics	Summary	Details
Demographics by Enrollment	Summary	Details
Enrollments	Summary	Details
Current Enrollment vs Previous Enrollment	Summary	
Enrollment Grade Discrepancies	Summary	
Enrollment Anomalies		Details
Enrollment Transfer	Summary	Details
Eligible For Immigrant Education (2007 - 2014)	Summary	Details
Eligible For Immigrant Student Program (2015 and later)	Summary	Details
Student Address	Summary	Details
504 Plan	Summary	Details
Gifted and Accelerated	Summary	Details
Deactivated School Districts (only for deactivated schools)	Summary	Details

Gifted and Accelerated

Gifted and Accelerated Details Report - Criteria Page

The screenshot displays the SIS (State Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options: Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports (highlighted with a red box), Batch File Processing, District Data Verification, and Seal of Biliteracy Application. The main content area is titled "Gifted and Accelerated" and features a "Back To Reports" link. Below this, various filters are available: School Year (Active Enrollments Only), School (All Schools), Grade (All Grades), Race/Ethnicity (All Races), and several indicators (EL, Private School Student, IDEA Services, FRL/Low Income, Homeless, Whole Grade Acceleration, Early Entrant to Kindergarten, Early Entrant to First Grade) each with radio buttons for "Both", "Yes", and "No". The "Accelerated Placement" and "Gifted Test" filters are set to "All". The "Completed" filter is set to "Both". The "Sort By" filter is set to "SID". At the bottom, there is a "PDF" dropdown menu and a "Create Report" button, both highlighted with red boxes.

Gifted and Accelerated

Gifted and Accelerated - Detail Report

Gifted and Accelerated Report (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Sorted By: Student ID

Columns	A	Grade Level	E	Private School Student	I	Whole Grade Acceleration	L	Accelerated Placement**
	B	Gender	F	IDEA Services	J	Early Entrant to Kindergarten	M	Gifted Test***
	C	Race/Ethnicity*	G	FRL/Low Income	K	Early Entrant to First Grade	N	Completed
	D	EL	H	Homeless				

Race/Ethnicity*	Accelerated Placement**	Gifted***
11 Hispanic or Lation	00 Student not in an accelerated program	01 Student tested as gifted
12 American Indian or Alaska Native	01 Student in accelerated for ELA only	02 Student tested as not-gifted
13 Asian	02 Student in accelerated for Math only	03 Student was not tested (District does have an assessment for gifted)
14 Black or African American	03 Student in accelerated for Single Subject other than ELA/Math	04 Student was not tested (District does not have an assessment for gifted)
15 Native Hawaiian or Other Pacific Islander	04 Student in accelerated for Multiple Subject's but not Whole Grade	05 Whole Grade Acceleration
16 White	05 Student in accelerated for Whole Grade	
17 Two or More Races		

Student ID	Student Name	Birth Date	A	B	C	D	E	F	G	H	I	J	K	L	M	N
123456789	Test, Student	03/06/2013	5	M	14	N	N	N	N	N	N	N/A	N/A			N
	Home RCDTS: 123456789012345		Grade: 5													
123456789	Test, Student	08/23/2012	6	F	14	N	N	N	Y	Y	N	N	N/A			N
	Home RCDTS: 123456789012345		Grade: 6													
123456789	Test, Student	02/17/2012	6	F	14	N	N	N	N	N	N	N	N			N
	Home RCDTS: 123456789012345		Grade: 6													



Seal of Biliteracy Awards

Deadline: September 15, 2024

Seal of Biliteracy Awards

- Districts must first complete a Seal of Biliteracy Application to submit student Seal of Biliteracy Awards.
 - Only districts with enrollments in Grades 11-12 can submit a Seal of Biliteracy Application.
- To add or to update a Seal of Biliteracy Awards student record, the student must have a valid enrollment record in SIS by the following:
 - Enrollment is not erroneous.
 - Student must have the Graduated exit type code.
 - Enrollment record Home RCDT matches Seal of Biliteracy Award record's Home RCDT.
 - Enrollment record School Year matches Seal of Biliteracy Award record's School Year.
 - If updating Seal of Biliteracy Award record that already exists, Seal or Commendation cannot be "99."

Seal of Biliteracy Awards

Search by Student – Demographic tab – Select Seal of Biliteracy ‘View Details’

The screenshot shows the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Search, Request New SID, Multiple SID Merge, and Exit Enrollment. The top right corner has links for Helpful Resources and Contact Technical Support. The main content area shows a student profile for SID 123456789. The Demographic tab is selected and highlighted with a red box. Below the tab, the student's legal name is Test Student, and their date of birth is 09/02/2003. The Seal of Biliteracy Awards section is highlighted with a red box, and the View Details link is also highlighted.

Demographic	Enrollments	Program Indicators	CCRI Information	Services	RTO
SID: 123456789					
Legal Last Name: Test		Legal First Name: Student		Legal Middle Name:	
Date of Birth	09/02/2003	Gender	Female		
Race/Ethnicity	Two or More Races		Student Lineage (Jr, II)		
Birth Place Name			Mother's Maiden Name		
EL Screener			Student Address	View Details	
Seal of Biliteracy Awards			Gifted and Accelerated	View Details	

Seal of Biliteracy Awards

Select 'Add New' to update Seal of Biliteracy record

The screenshot shows the SIS interface for the Illinois State Board of Education. On the left is a dark blue sidebar with a menu containing 'SIS', 'IBM SIS Test User', 'Home', 'Student', 'Search', 'Request New SID', and 'Multiple SID Merge'. The top right of the page has links for 'Helpful Resources' and 'Contact Technical Support'. The main content area is titled 'Seal of Biliteracy Award' and includes a 'Back To Demographic' link. Below the title, the student's SID is 123456789, and their legal name is 'Test Student'. There are input fields for 'Legal Last Name: Test', 'Legal First Name: Student', and 'Legal Middle Name:'. A red rectangular box highlights the 'Add New' button in the bottom right corner. A message box at the bottom center states 'No Seal of Biliteracy Awards Records for Student'.

Seal of Biliteracy Awards

Enter Seal of Biliteracy data and select 'Submit'

Add Seal of Biliteracy Award

Seal Or Commendation

Language of Award

Method of Demonstrating English Proficiency

Method of Demonstrating Proficiency in Language Other than English

Close

Seal of Biliteracy Awards

Seal of Biliteracy Award successfully inserted – Select ‘Close’

Add Seal of Biliteracy Award

Seal of Biliteracy Award Record Inserted Successfully.

Seal Or Commendation: Commendation

Language of Award: Spanish

Method of Demonstrating English Proficiency: Meets or exceeds in ELA on SAT.

Method of Demonstrating Proficiency in Language Other than English: ACTFL Intermediate High on ISBE approved assessment.

Close Submit

Seal of Biliteracy Awards

Seal of Biliteracy Awards can now be viewed/deleted

The screenshot shows the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Search, Request New SID, Multiple SID Merge, and Exit Enrollment. The main content area displays a 'Seal of Biliteracy Award' record for a student with SID 123456789. The record includes fields for Legal Last Name (Test), Legal First Name (Student), and Legal Middle Name. Below these fields is an 'Add New' button. The record also shows 'RCDT for Home: 12345678901'. A table below lists the award details, with a red box highlighting the table content. The table has five columns: SNo, Seal of Biliteracy Award, Language of Award, Method of Demonstrating English Proficiency, and Method of Demonstrating Other Than English Proficiency. The first row shows SNo 1, Award Commendation, Language Spanish, Method Meets or exceeds in ELA on SAT, and Method ACTFL Intermediate High on ISBE approved assessment. A 'Delete' button is located to the right of the first row.

ILLINOIS STATE BOARD OF EDUCATION

Helpful Resources - Contact Technical Support

< Back To Demographic

Seal of Biliteracy Award

SID: 123456789
Legal Last Name: Test Legal First Name: Student Legal Middle Name:

[Add New](#)

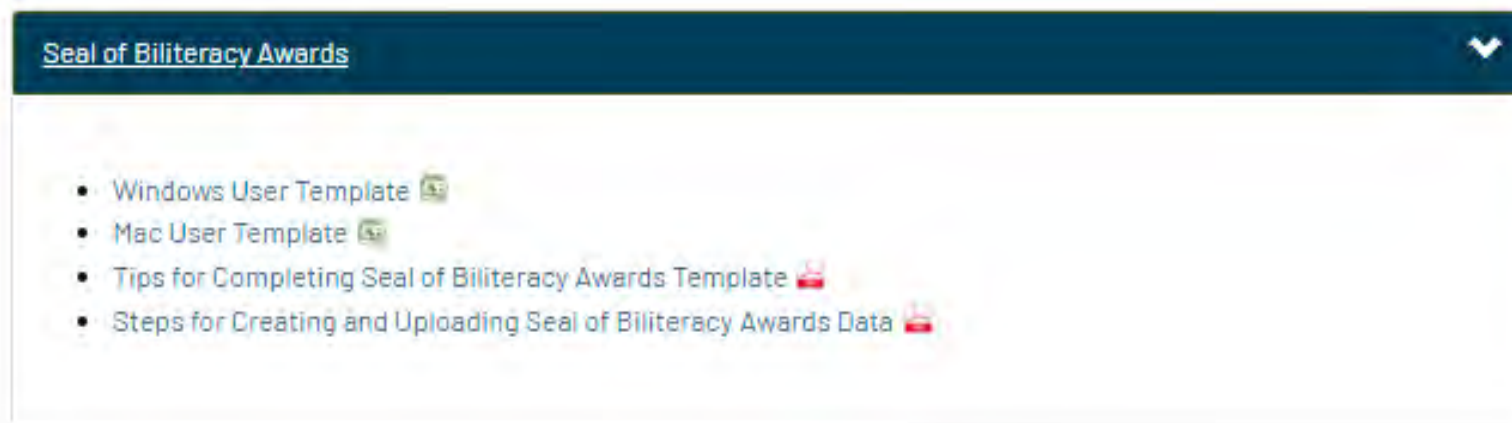
RCDT for Home: 12345678901

SNo	Seal of Biliteracy Award	Language of Award	Method of Demonstrating English Proficiency	Method of Demonstrating Other Than English Proficiency	
1	Commendation	Spanish	Meets or exceeds in ELA on SAT.	ACTFL Intermediate High on ISBE approved assessment.	Delete

Seal of Biliteracy Awards

To upload via a batch file, navigate to the [SIS Excel Templates](#) webpage.

- Select the Windows or Mac template.
- Utilize the [Steps for Creating and Uploading Data](#) PDF.
- Reference the [Tips for Completing](#) the template.



- [See Batch Process](#) training for further assistance.

Seal of Biliteracy Awards

Seal of Biliteracy Awards – Details Report

The screenshot shows the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports (highlighted with a red box), Batch File Processing, District Data Verification, and Seal of Biliteracy Application. The main content area displays a table under the 'Bilingual' dropdown menu. The table lists various assessment and reporting tools, with 'Seal of Biliteracy Awards' highlighted by a red box. The 'Details' link for this item is also circled in red.

Bilingual ▲	
EL Screener	Summary Details
EL	Summary Details
ACCESS WIDA DRC Site File and Testing Waiver	Details
ACCESS Pre-Id	Summary Details
ACCESS Assessment Correction	Summary Details
ACCESS Score	Summary Details
Student EL History	Summary Details
Former EL Students Report	Details
Student ACCESS Scores History	Details
Unassigned Test Results	Details
eGMS EL Program Placement and Services	Summary Details
eGMS Ceiling Calculator Funding Allocations	Summary Details
eGMS EL Attendance Center Enrollment	Summary Details
eGMS Ceiling Calculator Funding (2017 and earlier)	Summary Details
Seal of Biliteracy Application	Details
Seal of Biliteracy Application Statewide	Summary
Seal of Biliteracy Awards	Summary Details
Demographic and Enrollment	

Seal of Biliteracy Awards

Seal of Biliteracy Awards - Details Report – Criteria Page

The screenshot shows the 'Seal of Biliteracy Awards' criteria page in the SIS system. The page features a dark blue sidebar on the left with navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, and Seal of Biliteracy Application. The main content area is titled 'Seal of Biliteracy Awards' and includes a 'Back To Reports' link. The criteria are as follows:

- School Year: 2024
- School: All Schools
- Grade: All Grades
- Race/Ethnicity: All Races
- Gender: All Male Female Non-Binary
- Language of Award: All Languages
- Award: All
- IDEA Services: Both Yes No
- EL: Both Yes No
- Sort By: SID

At the bottom of the form, there is a dropdown menu set to 'PDF' and a 'Create Report' button, both highlighted with a red border.

Seal of Biliteracy Awards

Seal of Biliteracy Awards - Details Report

2024 Seal of Biliteracy Awards (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: None Sorted By: None Selected

Columns

A Grade	E IDEA Services
B Gender	F Method of Demonstrating English Proficiency *
C Race	G Method of Demonstrating Proficiency in Language Other than English **
D EL	

Method of Demonstrating English Proficiency*

- 01 - English learner student meets the state proficient level on the ACCESS for ELs administered in any of grades 9-12.
- 02 - Student achieves a "meets" or "exceeds" level in ELA on the state academic assessment administered at the secondary level.
- 03 - Student obtains a composite score equivalent to Intermediate High or above (ACTFL proficiency levels) on the TOEFL, TOEIC or AAPPL or another standardized assessment meeting the requirements of 1.442(a)(1)(A)(iii) and either subsection (a)(1)(A)(i) or (ii), as applicable (including the ACT or SAT).
- 04 - English learner student meets the state level for part-time TBE placement on the ACCESS for ELs administered in any of grades 9-12.
- 05 - Student obtains a composite score equivalent to Intermediate Low or above (ACTFL proficiency levels) on the TOEFL, TOEIC or AAPPL or another standardized assessment meeting the requirements of 1.442(a)(1)(A)(iii) and either subsection (a)(1)(A)(i) or (ii), as applicable.
- 06 - ACT composite of 21 or above.
- 07 - Final ELA GPA of 3.0 or above with college credit.
- 08 - Final ELA GPA of 2.5 or above with college credit.
- 09 - Score of 5 on the AP English Language and Composition Exam.
- 10 - Score of 4 on AP English Language and Composition Exam.
- 11 - Score of 3 on the AP English Language and Composition Exam.

Method of Demonstrating Proficiency in Language Other than English**

- 01 - Student obtains a composite score equivalent to Intermediate High or above (ACTFL proficiency guidelines) on an assessment of reading, writing, listening and speaking in the target language that is accepted by ISBE (or in an assessment of reading in Latin that is accepted by ISBE).
- 02 - Student obtains a score equivalent to ACTFL Intermediate High level (meeting progress indicators for 12th grade set forth in the Standards for Learning American Sign Language (2014)) or above on an assessment of American Sign Language. The assessment must be designed according to research-based national or international standards for educational testing.
- 03 - Student demonstrates proficiency equivalent to ACTFL Intermediate High level or above in reading, writing, listening and speaking through the alternative evidence method.
- 04 - Student obtains a composite score equivalent to Intermediate Low or above (ACTFL proficiency guidelines) on an assessment of reading, writing, listening and speaking in the target language that is accepted by ISBE (or in an assessment of reading in Latin that is accepted by ISBE).
- 05 - Student obtains a score equivalent to ACTFL Intermediate Low or above on an assessment of American Sign Language. The assessment must be designed according to research-based national or international standards for educational testing.
- 06 - Student demonstrates proficiency equivalent to Intermediate Low or above (ACTFL proficiency guidelines) through the alternative evidence method.



Upcoming Key Dates

Upcoming Key Dates

<u>Activity</u>	<u>Dates</u>
Student Attendance finalized.	July 12, 2024
Exit all SY 2023-24 Enrollments when the students leave.	July 31, 2024
Student and Teacher Course Assignment data due.	
Birth to 3 data submissions finalized.	
Caregiver Demographic data (Birth to 3) submissions finalized.	
College Course Assignment data submissions finalized.	
Early Childhood data submissions finalized.	
Early Childhood Outcomes data submissions finalized.	
EL data submissions finalized.	

Upcoming Key Dates

<u>Activity</u>	<u>Dates</u>
EL Screener data submissions finalized.	July 31, 2024
Homeless data submissions finalized.	
Immigrant data submissions finalized.	
Outside Course Assignments data submissions finalized.	
Prenatal data submissions finalized.	
Regional Safe Schools Program (RSSP) data submissions finalized.	
Service Provider data submissions finalized.	
Student Address data submissions finalized.	
Student Course Assignment data submissions finalized.	
Student Discipline data submissions finalized.	
Teacher Course Assignment data submissions finalized.	

Upcoming Key Dates

<u>Activity</u>	<u>Dates</u>
Adjusted Cohort Graduation Rates Finalized.	July 31, 2024
Gifted and Accelerated data submissions finalized.	
9th Grade on Track data finalized.	
Percent 8th Graders Taking Algebra I data finalized.	
Advanced Coursework (IB, AP, and Dual Credit) data finalized.	
Student Mobility data finalized.	
Chronic Absenteeism data finalized.	
College and Career Readiness (CCR) data finalized.	
Last day for SY 2023-24 corrections for the purpose of Accountability and School Report Card (ACCESS, IAR, DLM-AA, PSAT, & SAT).	August 23, 2024
Seal of Biliteracy Awards data finalized.	September 15, 2024



Next Steps for Districts

Next Steps for Districts

- **July 12, 2024:** Provide Student Attendance
- **July 31, 2024:** Provide Student Discipline records
- Run the Assessment Enrollment Verification report for IAR, DLM-AA, PSAT, and SAT. Ensure all students who tested have an enrollment.
 - Use local rosters and vendor reports to verify counts.
 - Complete all student enrollments before **July 31, 2024**,
- Review ACCESS, IAR, DLM-AA, SAT, and PSAT Assessment Correction and Score data.
 - Update Reason for No Valid Test Attempt codes.
- Run reports and verify student data are accurate and complete!

Next Steps for Districts

Run SIS reports to verify the following student data are accurate and complete:

- Review SIS [Key Dates](#) to verify all upcoming data collection deadlines.
- Verify 504 Plan submissions.
- Verify EBF Enrollment Counts.
- Complete Detention Centers enrollments.
- Complete EL records for TBE and TPI students.

Verify Program Indicators are marked correctly in SIS (e.g., IDEA Services, EL Indicator).

Review Assessment data:

- Verify Grade Level and Alternate Assessment Indicator are correct in SIS.
- Verify Testing School code is set correctly.
- Clean up multiple SIDs.

July 31, 2024: Exit 2023-24 school year enrollments for students not attending summer school.

- Exit students as they leave.
- Provide all Student Course Assignment data (Grades K - 12).
- Provide all Teacher Course Assignment data (Grades K - 12).
- **July 31, 2024:** Provide Gifted and Accelerated data.
- **July 31, 2024:** Provide College and Career Readiness data.



Where to Direct Questions

Where to Direct Questions

ISBE SIS Help Desk

- 217-558-3600, option 3
- SIS@isbe.net
 - SIS policy questions are directed to the proper ISBE department.
 - SIS technical questions are answered by the SIS Help Desk.

NOTICE: This webinar is being recorded!

Please *do not* provide any student, personal, or vendor information.



