



Illinois State Board of Education



End of School Year 2022
Planning for School Year 2023
Student Information System



May 11, 2022

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Agenda

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- **Welcome / Introductions**
- **Assessment Correction and Scores Process**
 - **ACCESS**
 - **DLM-AA**
 - **IAR**
 - **SAT with Essay, PSAT 10, and PSAT 8/9**
- **End of School Year 2022 Tasks**
 - **What is required before exiting students?**
 - **What can be provided after the student has been exited?**
- **Student Attendance**
- **Early Childhood Programs and Providers**
- **Student Discipline Groups**
- **Teacher Course Assignment**



Agenda

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- **Student Course Assignment**
- **College Course Assignment**
- **Gifted and Accelerated**
- **Seal of Biliteracy**
- **School Year 2022 Updates**
- **School Year 2023 Changes**
- **SIS Summer Training**
- **Upcoming Key Dates**
- **Districts' Next Steps**
- **Where to Direct Questions**



Welcome / Introductions

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Presenters

- Adam Lowery
IBM SIS Project Manager
- Tandi Turner
ISBE SIS Business Analyst
- Kory Schacht
ISBE SIS Business Analyst
- Lindsey Walker
ISBE SIS Business Analyst
- Kara Mernaugh
ISBE SIS Training Coordinator

ISBE Key Team Members

- Madan Damodaran
Division Supervisor, Software Solutions

Other Members of the SIS Team

- Preetam Priyadarshy
IBM SIS Business Analyst
- Don Finch
ISBE SIS IT Technical Lead
- Neli Kelley
IBM SIS Development Team
- Tim Damour
IBM SIS Development Team
- Sam Oum
IBM SIS Development Team
- David Arends
IBM SIS Business Analyst
- Roy Williamson
IBM SIS Business Analyst



ISBE SIS Resources

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Resource documents are readily available:

- Located on the ISBE SIS webpage at <https://www.isbe.net/Pages/Student-Information-System.aspx>
 - ISBE SIS Announcements
 - User Manual
 - Data Elements & Validations Document
 - File Format Layouts
 - Excel Templates
 - Tips for Completing (*Data Collection Name*) Template
 - Steps for Creating and Uploading (*Data Collection Name*)
 - Past Webinars and Trainings
 - Frequently Asked Questions





Illinois State Board of Education

ACCESS Correction and Scores

ACCESS Correction and Scores

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- **ISBE opened the ACCESS Correction process on March 7, 2022.**
 - Demographic, Home School, and Grade details must reflect a student's status as of the last day of the ACCESS testing period.
 - Changes made to the ACCESS correction data only affect the ACCESS Correction data; they do **not** update the student demographics information in SIS.
 - Updates to SIS student demographic, enrollment, and program indicator data (and enrollment exits) must also continue through the end of the school year.
 - If student demographic errors are identified in the ACCESS Correction file, revisions must be made both via the ACCESS Correction file and within SIS (via the Student Demographic/Enrollment batch file or the available online areas).
 - An ACCESS Correction record can only be **added** if the student has an EL record in your district for the 2022 school year.



ACCESS Correction and Scores

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The following fields can be added or updated during the ACCESS Correction Window:

- Student Tested
- Reason for Not Testing
- SAP ID
- Legal Last Name
- Legal First Name
- Legal Middle Name
- Birth Date
- Race/ Ethnicity Code
- Gender Code
- Homeless Indicator
- Migrant Indicator
- IDEA Services (IEP)
- FRL/Low Income Indicator
- 21st Century Indicator
- Home School RCDTS
- Grade Level at Time of Testing
- Test Taken



ACCESS Correction and Scores

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- **List of Not Tested Reasons**
 - 01 - Medically Exempt
 - 02 - Homebound Exempt
 - 03 - In Jail/Locked Facility
 - 04 - Out of State/Country
 - 05 - Not Enrolled/Or Not EL at Time of Testing
 - 07 - Transferred Out During Testing
 - 08 - Transferred In During Testing
 - 09 - Deceased
 - 10 - Absent from Testing
 - 15 - Refusal but Present to Test
 - 20 - Obtained proficiency in a prior year or proficient based on screening tests
 - 21 - Grade 12 Completion



ACCESS Correction and Scores

ACCESS Assessment Correction – Search by student

The screenshot displays the SIS (State Information System) interface for the Illinois State Board of Education. The top navigation bar includes the logo and name of the Illinois State Board of Education, along with links for 'Helpful Resources' and 'Contact Technical Support'. The left sidebar contains a menu with options: 'SIS', 'IBM SIS Test User', 'Home', 'Student', 'Assessment', 'Pre-ID', 'Correction', 'ACCESS', 'DLM-AA', and 'IAR'. The 'Assessment' and 'Correction' options are highlighted with red boxes. The main content area is titled 'ACCESS Correction Search Criteria' and features a search form. The form includes a text input field for 'SID', a section labeled 'AND AT LEAST ONE BELOW' with a horizontal line, and three text input fields for 'Legal Last Name', 'Legal First Name', and 'Date of Birth' (with a placeholder '(mm/dd/yyyy)'). A 'Search' button is located at the bottom right of the form, also highlighted with a red box. The 'Assessment Year' is set to '2022'.

ACCESS Correction and Scores

Correct student demographics data to reflect data at time of ACCESS testing - select 'Next'

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Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Assessment ▾

Pre-ID ▾

Correction ▾

ACCESS

DLM-AA

< Back To ACCESS Correction Search Criteria

ACCESS Correction Demographics

SID	123456789	Student SAP ID	<input type="text" value="12345"/>		
Legal Last Name	<input type="text" value="Test"/>	Legal First Name	<input type="text" value="Student"/>	Legal Middle Name	<input type="text"/>
Date of Birth <small>(mm/dd/yyyy)</small>	<input type="text" value="01/01/2016"/>	Test Taken	<input type="text" value="ACCESS"/>	Valid Grade When Testing	<input type="text" value="Kindergarten"/>

ACCESS Correction and Scores

Correct student ACCESS indicators – select 'Next'

Illinois State Board of Education

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Assessment ▾

Pre-ID ▾

Correction ▾

ACCESS

DLM-AA

IAR

SAT/PSAT

Unassigned ▾

Log Out ↗

< Back To ACCESS Correction Search Criteria

ACCESS Correction Indicators

SID: 123456789
Legal Last Name: Test Legal First Name: Student Legal Middle Name:

Student Tested	<input type="radio"/> Yes <input checked="" type="radio"/> No	Reason For Not Testing	<input type="text"/>
Gender	<input type="text" value="Female"/>	Race/Ethnicity	<input type="text" value="White"/>
Homeless	<input checked="" type="radio"/> Yes <input type="radio"/> No	Migrant	
English Learner (EL)	<input checked="" type="radio"/> Yes <input type="radio"/> No	IDEA Services (IEP)	
Free or Reduced Price Lunch (FRL) / Low Income	<input checked="" type="radio"/> Yes <input type="radio"/> No	21st Century Community Learning Centers	

Next



ACCESS Correction and Scores

Review all data select 'change' if needed – select 'submit'

The screenshot shows the 'ACCESS Correction Review' page in the SIS system. The left sidebar contains navigation options: Home, Student, Assessment, Pre-ID, Correction (selected), ACCESS (highlighted), DLM-AA, IAR, SAT/PSAT, Unassigned, Adjusted Cohort, Teacher, Early Childhood Transition, and Log Out. The main content area is titled 'ACCESS Correction Review' and includes instructions: 'If you need to correct any information, press CHANGE button in the appropriate section.' and 'If you are ready to submit your request, press SUBMIT button.' Below the instructions is a table of student information with 'Change' buttons for the 'Test Taken' and 'Student Tested' sections, and a 'Submit' button at the bottom right.

Student ID (SID)	123456789	Student SAP ID	12345
Legal Last Name	Test	Legal First Name	Student
Legal Middle Name		Date of Birth	01/01/2016
Test Taken	ACCESS	Valid Grade When Testing	Kindergarten
Student Tested	Yes	Reason For Not Testing	
Gender	Female	Race	White
Homeless	Yes	English Learner (EL)	Yes
IDEA Services (IEP)	No	Free or Reduced Price Lunch (FRL) / Low Income	Yes
Migrant	No	21st Century Community Learning Centers	No



ACCESS Correction and Scores

ACCESS Assessment Correction – Details Report

The screenshot shows the SIS Reports interface. The left sidebar contains a menu with 'Reports' highlighted. The main content area shows a list of reports under the 'Bilingual' category. The 'ACCESS Assessment Correction' report is highlighted, and its 'Details' link is circled.

Helpful Resources ▾ Contact Technical Support

Reports

Search Reports...

Student ▾

Assessment ▾

Attendance ▾

Bilingual ▾

EL Screener	Summary	Details
EL	Summary	Details
ACCESS WIDA DRC Site File and Testing Waiver		Details
ACCESS Pre-Id	Summary	Details
ACCESS Assessment Correction	Summary	Details
ACCESS Score	Summary	Details
Student EL History	Summary	Details
Former EL Students Report		Details
Student ACCESS Scores History		Details
Unassigned Test Results		Details



ACCESS Correction and Scores

ACCESS Correction – Detail Report - Criteria Page

The screenshot displays the 'ACCESS Assessment Correction' page in the SIS system. The left sidebar contains navigation links: Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, and Seal of Biliteracy Application. The main content area features a 'Back To Reports' link and a title 'ACCESS Assessment Correction'. Below the title are several filter sections: School Year (2022), School (All Schools), Grade (All Grades), Student Tested or Did Not Test (All), Race/Ethnicity (All Races), Gender (All selected), Homeless Indicator (Both selected), Migrant Indicator (Both selected), IDEA Services (Both selected), FRL/Low Income Indicator (Both selected), and 21st Century Indicator (Both selected). A 'Sort By' dropdown is set to 'Grade'. At the bottom, there is a 'PDF' dropdown menu and a 'Create Report' button, both highlighted with a red border.



ACCESS Correction and Scores

ACCESS Assessment Correction – Detail Report

2022 ACCESS Assessment Correction Report (Detail)

Assessment Home District: 12345678901 ISBE Test District

Selection Criteria: None Sorted By: grade at testing

Columns	A Race Codes	D Migrant Indicator	G 21st Century Indicator
	B Gender Codes	E IDEA Services	H Grade
	C Homeless Indicator	F FRL/Low Income Indicator	I Reason for not testing

Reasons For Not Testing:

- | | | |
|--|-------------------------------------|--|
| 01 - Medically Exempt | 06 - Not In Valid Grade | 15 - Refusal but Present to Test |
| 02 - Homebound Exempt | 07 - Transferred Out During Testing | 19 - Reserved for Internal Use |
| 03 - In Jail/Locked Facility | 08 - Transferred In During Testing | 20 - Obtained Proficiency in a Prior Year or Proficient Based on Screening Tests |
| 04 - Out of State/Country | 09 - Deceased | 21 - Grade 12 Completion |
| 05 - Not Enrolled/Not LEP at Time of Testing | 10 - Absent | |

* Race Codes definitions can be found on the Student Information System web site.

Student ID	Student Name	Birth Date	Test Name	A	B	C	D	E	F	G	H	I	SIS Home School
123456789	Test, Student	10/30/2015	ACCESS	11	M	Y	Y	N	Y	N	15		123456789012345
123456789	Test, Student2	12/01/2015	ACCESS	16	F	N	N	N	Y	N	15		123456789012345
123456789	Test, Student3	03/13/2016	ACCESS	16	F	Y	N	N	Y	N	15		123456789012345



ACCESS Correction and Scores

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- ACCESS Preliminary Scores were posted in SIS on May 6, 2022.
- Verify students are not missing ACCESS Scores.
 - Run an ACCESS Scores Summary Report located under Reports in the Bilingual section.
 - Make report criteria selections.
 - Review Result Codes.
- Last Day of ACCESS Preliminary Data Review May 27, 2022
- Paper reports shipped to districts July 29, 2022.
- ACCESS Online Posting of Final Scores will be August 10, 2022
- ACCESS Last Day of Corrections for the Purpose of Accountability and School Report Card for SY 2022 due by August 26, 2022



ACCESS Correction and Scores

ACCESS Score – Summary Report

Illinois State Board of Education

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Assessment ▾

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing ▾

Log Out ↗

Reports

Search Reports...

Student ▾

- Assessment ▾
- Attendance ▾
- Bilingual ▾**

EL Screener	Summary	Details
EL	Summary	Details
ACCESS WIDA DRC Site File and Testing Waiver		Details
ACCESS Pre-Id	Summary	Details
ACCESS Assessment Correction	Summary	Details
ACCESS Score	Summary	Details
Student EL History	Summary	Details
Former EL Students Report		Details
Student ACCESS Scores History		Details



ACCESS Correction and Scores

ACCESS Score – Summary Report - Criteria Page

The screenshot shows the SIS (State Information System) interface for the Illinois State Board of Education. The top navigation bar includes the Illinois State Board of Education logo and the text "Helpful Resources" and "Contact Technical Support". The left sidebar contains a menu with items: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, and Seal of Biliteracy Application. The main content area is titled "ACCESS Score" and features a "Back To Reports" link. Below this, there are several filter criteria: School Year (2022), School (All Schools), Grade (All Grades), Race/Ethnicity (All Races), Gender (All), Title III Indicator (Both), Migrant Indicator (Both), IEP SpecEd Indicator (Both), IEP Immigrant Indicator (Both), and 504 Accommodation Indicator (Both). At the bottom of the criteria section, there is a "PDF" dropdown menu and a "Create Report" button, both of which are highlighted with a red border.



ACCESS Correction and Scores

ACCESS Score – Summary Report

2022 ACCESS Scores Summary	
SIS Home District: 12345678901 ISBE Test District	
Grade: All	Total
Total Students:	6315
SIS Grade Level: Kindergarten	1014
SIS Grade Level: 1 - Grade 1	1139
SIS Grade Level: 2 - Grade 2	1067
SIS Grade Level: 3 - Grade 3	988
SIS Grade Level: 4 - Grade 4	595
SIS Grade Level: 5 - Grade 5	421
SIS Grade Level: 6 - Grade 6	360
SIS Grade Level: 7 - Grade 7	351
SIS Grade Level: 8 - Grade 8	380
Result Codes: 1	30
Result Codes: 3	1
Result Codes: 4	1
Result Codes: 5	82
Result Codes: 5 1	1
Result Codes: None	6203

▪ Possible Result Codes

- 1 = Missing Scores
- 2 = Missing EL Data
- 3 = No Action Required By School District. This Error Will Be Corrected By Vendor.
- 4 = Grade levels in Columns A and B are not the same. This item should be reviewed to ensure that the student was tested in the correct grade.
- 5 = Alternate ACCESS Test Score



ACCESS Correction and Scores

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- Identify EL Students with Missing ACCESS Scores.
 - Run an ACCESS Score Detail Report located under Reports in the Bilingual section.
 - Make report criteria selections.
 - Sort by Error.



ACCESS Correction and Scores

ACCESS Score – Details Report

Illinois State Board of Education

Helpful Resources ▾ Contact Technical Support

SIS

- IBM SIS Test User ▾
- Home
- Student ▾
- Assessment ▾
- Adjusted Cohort
- Teacher
- Early Childhood Transition
- Prenatal
- Reports**
- Batch File Processing ▾
- District Data Verification ▾

Reports

Search Reports...

Student ▲

- Assessment ▾
- Attendance ▾
- Bilingual ▲**

EL Screener	Summary	Details
EL	Summary	Details
ACCESS WIDA DRC Site File and Testing Waiver		Details
ACCESS Pre-Id	Summary	Details
ACCESS Assessment Correction	Summary	Details
ACCESS Score	Summary	Details
Student EL History	Summary	Details
Former EL Students Report		Details
Student ACCESS Scores History		Details

ACCESS Correction and Scores

ACCESS Score - Detail Report – Criteria Page

*select to Sort By 'Error'

The screenshot displays the SIS ACCESS Score - Detail Report Criteria Page. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, Seal of Biliteracy Application, and Log Out. The main content area is titled 'ACCESS Score' and includes a 'Back To Reports' link. The filters are as follows:

- School Year: 2022
- School: All Schools
- Grade: All Grades
- Race/Ethnicity: All Races
- Gender: All (selected), Male, Female, Non-Binary
- Title III Indicator: Both (selected), Yes, No
- Migrant Indicator: Both (selected), Yes, No
- IEP SpecEd Indicator: Both (selected), Yes, No
- IEP Immigrant Indicator: Both (selected), Yes, No
- 504 Accommodation Indicator: Both (selected), Yes, No
- Sort By: Error (highlighted with a red box)

At the bottom, there is a 'PDF' dropdown and a 'Create Report' button (highlighted with a red box).



ACCESS Correction and Scores

ACCESS Scores – Detail Report – Sorted by Errors

2022 ACCESS Scores Report (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Sorted By: error

Columns	H Mode of Administration Listening	O Mode of Response Writing	V Reading Proficiency Level
A SIS Grade Level	I Speaking Scale Score	P Comprehension Score	W Writing Proficiency Level
B Tested Grade Level	J Mode of Administration Speaking	Q Oral Scale Score	X Comprehension Proficiency Level
C Listening Tier	K Reading Scale Score	R Literacy Scale Score	Y Oral Proficiency Level
D Speaking Tier	L Mode of Administration Reading	S Composite (Overall) Scale Score	Z Literacy Proficiency Level
E Writing Tier	M Writing Scale Score	T Listening Proficiency Level	AA Composite (Overall) Proficiency Level
F Reading Tier	N Mode of Administration Writing	U Speaking Proficiency Level	
G Listening Scale Score			

Result Codes
1 – Missing Scores
2 – Missing EL Data
3 – Multiple test records exist for one student. Verify that the test records all belong to the identified student, or reassign the test records to the correct student(s). Duplicate test records will be merged by the vendor in the final report(s).
4 – Grade levels in Columns A and B are not the same. This item should be reviewed to ensure the student tested in the correct grade.
5 – Alternate ACCESS administration. If the student was not eligible for the Alternate ACCESS, contact ISBE.

Mode of Administration: O – Online P – Paper	Mode of Response - Writing: KB – Keyboard HW – Handwriting
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Student ID	Student Name	Birth Date	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB	Codes
123456789	Test, Student	12/11/2007	08																												12
123456789	Test, Student2	03/24/2015	01																												1
123456789	Test, Student3	10/13/2014	01																												1



ACCESS Correction and Scores

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- Resolving Unassigned Test Results
 - Run an Unassigned Test Results Detail Report in the Bilingual section of Reports.
 - The test results for the students listed on this report could not be automatically matched to a student in the ACCESS Correction file.
 - Steps for Assigning Student Test Results:
 - Step 1: Add or update the unassigned student records found on this report to the ACCESS Correction data; this can be done via an online ACCESS Correction or through the corresponding batch file process (Student must have an EL record in SIS for the current School Year).
 - Step 2: Overnight, the unassigned test results will be linked to the students' ACCESS Correction data.
 - Step 3: Verify the update using the ACCESS Scores Report and the Unassigned Test Results Report the next morning.

ACCESS Correction and Scores

Unassigned ACCESS Test Results – Details Report

The screenshot displays the SIS (State Information System) interface. The top navigation bar includes the Illinois State Board of Education logo and the text 'Helpful Resources' and 'Contact Technical Support'. The left sidebar contains a menu with items such as 'Home', 'Student', 'Assessment', 'Adjusted Cohort', 'Teacher', 'Early Childhood Transition', 'Prenatal', 'Reports', 'Batch File Processing', and 'District Data Verification'. The 'Reports' item is highlighted with a red box. The main content area shows a list of reports under the 'Bilingual' category, which is also highlighted with a red box. The 'Unassigned Test Results' report is highlighted with a red box and has a 'Details' link next to it.

Report Name	Summary	Details
EL Screener	Summary	Details
EL	Summary	Details
ACCESS WIDA DRC Site File and Testing Waiver		Details
ACCESS Pre-Id	Summary	Details
ACCESS Assessment Correction	Summary	Details
ACCESS Score	Summary	Details
Student EL History	Summary	Details
Former EL Students Report		Details
Student ACCESS Scores History		Details
Unassigned Test Results		Details
eGMS EL Program Placement and Services	Summary	Details
eGMS Ceiling Calculator Funding Allocations	Summary	Details

ACCESS Correction and Scores

Unassigned ACCESS Test Results – Detail Report – Criteria Page

The screenshot displays the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, and Batch File Processing. The main content area is titled 'Unassigned Test Results Report' and includes the following text:

This report contains records of Test Results that have **not** been assigned to students. Follow the directions below for a Test Results record with accurate and complete data. **If a Test Results record displays inaccurate or missing data**, the system will not be able to match and assign the results to the student's assessment record, call the ISBE Helpdesk at 217-558-3600 for technical support.

Steps for Assigning ACCESS and Alternate ACCESS Test Results to an Assessment Record

1. If a student has an unassigned ACCESS or Alternate ACCESS record on this report and all the data listed on the Test Results record is accurate and complete, verify the student has a current School Year Enrollment record in ISBE SIS and the student's EL Program Indicator is set to Yes. If necessary, either add a current School Year Enrollment record, or update the EL Program Indicator to Yes via the Demographics and Enrollment batch process.
2. The system will process, match, and assign accurate and complete Test Results records to students' Assessment records overnight.

Steps for Verifying Assignment of Test Results

1. Once the assigning process is completed, rerun the Unassigned Test Results report to verify the Test Results records were matched and assigned successfully.
2. If the process was not successful, call the ISBE Helpdesk at 217-558-3600 for technical support

At the bottom of the page, there is a dropdown menu set to 'PDF' and a 'Create Report' button, both highlighted with a red border.

ACCESS Correction and Scores

Unassigned ACCESS Test Results Detail Report

Unassigned Test Results for School District: 12-345-6789-01-

Note: The Unassigned Test Results Report contains Assessment records that have not been assigned to students.

* Test names followed by an asterisk are writing assessment test.

This report contains records of Test Results that have **not** been assigned to students. Follow the directions below for a Test Results record with accurate and complete data.

If a Test Results record displays inaccurate or missing data, the system will not be able to match and assign the results to the student's assessment record, call the ISBE Helpdesk at 217-558-3600 for technical support.

Steps for Assigning ACCESS and Alternate ACCESS Test Results to an Assessment Record

1. If a student has an unassigned ACCESS and Alternate ACCESS record with Error Code 1, verify the student has a current School Year Enrollment record in ISBE SIS and the student's EL Program Indicator is set to Yes. If necessary, either add a current School Year Enrollment record, or update the EL Program Indicator to Yes via the Demographics and Enrollment batch process. Then, either add or update the student's Assessment record via the Assessment link online or via the ACCESS Assessment Correction batch process.
2. The system will process, match, and assign accurate and complete Test Results records to students' Assessment records overnight.

Error

- 1 - Student is not identified as EL=YES in SIS and does not have an Assessment Correction record
- 2 - Student does not have an enrollment for the School Year
- 3 - Student not found - SID does not exist

Student ID	Student Name	Birth Date	Grade	Test	SIS Home School	Testing School	Error Code
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You have no unassigned test results for your school district.

Total Students:



ACCESS Correction and Scores

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Steps to Find Missing ACCESS Scores

- Verify the administration in WIDA AMS
 - Check that test sessions were completed (online administration)
 - Check that paper materials were returned to DRC.
 - If you know the test booklet numbers, that is one way that DRC or ISBE can search for the ACCESS test results.
- Check the Unassigned Records Report in SIS
- Check for missing enrollment information in SIS
- Check for missing EL information in SIS
- Check whether results were assigned to another student
 - A duplicate ACCESS test record exists for another student
 - An EL student whom you know did not test has scores
- Students that transferred may have results reported to another district; search with the Individual Student Reports tool in SIS
- Ask DRC to check the scans of the test booklets that were used (booklet number required).





Illinois State Board of Education

DLM-AA Assessment Correction and Scores Process

DLM-AA 2022 Assessment Process

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- The Assessment Enrollment Verification Report became available on May 9, 2022.
- DLM-AA corrections will begin, and scores are scheduled to be posted in SIS July 8, 2022.
- DLM-AA Last Day of Corrections for the Purpose of Accountability and School Report Card for SY 2022 due by Thursday, August 26, 2022



Assessment Enrollment Verification Report

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- The Assessment Enrollment Verification Report uses SIS enrollments to determine who should have tested.
- The purpose of the new Assessment Enrollment Verification Report is to allow districts to ensure all enrollments are in SIS correctly before scores matching occurs.
 - Verify local testing rosters against this report to ensure all students are included.
Enrollments will not be able to be added after July 31, 2022
- Districts have until July 31, 2022, to ensure that all students that tested appear on the Assessment Enrollment Verification Report.
- If students are not appearing on the Assessment Enrollment Verification Report, check the following:
 - Student is enrolled in the correct Home and Serving
 - Student is enrolled with the correct Start and End dates
 - Student is marked as IDEA services = Yes in the student's Program Indicators
 - Student is marked as Alternate Assessment (DLM-AA) Yes in the student's Program Indicators



Assessment Enrollment Verification Report

Assessment Enrollment verification – Details Report – Criteria page

The screenshot displays the SIS (Student Information System) interface. On the left is a dark blue sidebar with navigation options: SIS, IBM SIS Test User 4, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports (highlighted with a red box), Batch File Processing, District Data Verification, Seal of Biliteracy Application, and Log Out. The main content area is titled 'Reports' and features a search bar 'Search Reports...'. Below the search bar is a tree view of report categories: Student, Assessment, Assessment Enrollment Verification (highlighted with a red box), Illinois Assessment of Readiness (IAR), DLM-AA, SAT/PSAT, Unassigned Test Results, Other Assessment Reports, Historical Assessments, Attendance, Bilingual, Demographics and Enrollment, Discipline, Early Learning, Homeless, Individual Student, Restraint and Time Out, and Regional Safe School. A red box highlights the 'Details' link next to the 'Assessment Enrollment Verification' report.

Assessment Enrollment Verification Report

Details Report – Criteria page

SIS

IBM SIS Test User 4

- Home
- Student
- Assessment
- Adjusted Cohort
- Teacher
- Early Childhood Transition
- Prenatal
- Reports
- Batch File Processing
- District Data Verification
- Seal of Biliteracy Application

< Back To Reports

Assessment Enrollment Verification

School Year: 2022

Home School: All Schools

Grade: All Grades

Test to be taken: All DLM-AA IAR SAT PSAT 8/9 PSAT 10

Gender: All Male Female Non-Binary

IDEA Services: Both Yes No

EL Indicator: Both Yes No

FRL/Low Income Indicator: Both Yes No

First Year in U.S. School: Both Yes No

Sort By: Student ID

PDF



Assessment Enrollment Verification Report

Assessment Enrollment Verification (Detail) Report

2022 Assessment Enrollment Verification Report (Detail)

5/9/2022 1:25 pm

Assessment Home District:

Selection Criteria: Sorted By: Student ID

A Gender	D EL Indicator	G SIS Entry Date
B Race/Ethnicity	E FRL/Low Income Indicator	H SIS Exit Date
C IDEA Services	F First Year In U.S. School	I SIS Exit Code
Race/Ethnicity		
11 Hispanic or Latino 12 American Indian or Alaska Native 13 Asian 14 Black or African American 15 Native Hawaiian or Other Pacific Islander 16 White 17 Two or More Races		
SIS Entry Date	This field indicates the student's entry date from the SIS enrollment file.	
SIS Exit Date	This field indicates the student's exit date from the SIS enrollment file.	
SIS Exit Code	This field indicates the student's exit code from the SIS enrollment file.	
02 Transfer to another public school within the district	07 Death	14 Aged Out
03 Transfer to Home Schooled	08 Expulsion	15 Certificate of Completion
04 Transfer to Private School	09 Dropped Out	16 Victim of a Violent Crime
05 Promotion	10 Transfer to GED Program	17 Change in Serving School or Percent of Day Attended (PDA)
06 Graduated with regular, advanced, International Baccalaureate, or other type of diploma	11 Moved, not known to be continuing	18 Moved Out of the United States
	12 Retained in same grade or demoted to a lower grade	19 Transfer to another public school district out of Illinois
		20 Transfer to another public school district in Illinois
Note:		
Review all records for accuracy and adjust the SIS enrollment as needed, giving extra attention to records in blue.		
If the DLM-AA count appears lower than expected, edit the Alternate Assessment (DLM-AA) Indicator in the SIS Program Indicators tab to 'Yes' for each affected student.		

Assessment Home School:	Distinct Student Count: 160				
Test Count:	DLM-AA: 1	IAR: 159	PSAT 8/9: N/A	PSAT 10: N/A	SAT: N/A
Testing Window:	DLM-AA: 03/07/2022 - 05/04/2022	IAR: 03/07/2022 - 03/17/2022	PSAT 8/9: N/A	PSAT 10: N/A	SAT: N/A

Student ID	Student Name	Date of Birth	Grade	Test To Be Taken	A	B	C	D	E	F	G	H	I
123456789	Smith, Allen	01/01/2011	4	DLM-AA	F	14	N	N	Y	N	09/10/2021		



DLM-AA Correction and Scores

Starting July 8, 2022 - Search by student to correct DLM-AA data and enter RNVTAs codes. All RNVTAs must be complete by August 26, 2022.

The screenshot displays the SIS interface for DLM-AA Correction. The top navigation bar includes the Illinois State Board of Education logo and the text "Helpful Resources" and "Contact Technical Support". The left sidebar shows the "Assessment" menu with "Correction" selected, and "DLM-AA" highlighted. The main content area is titled "DLM-AA Correction Search Criteria" and includes the "Assessment Year: 2022". The search form contains the following fields:

- SID
- Legal Last Name
- Legal First Name
- Date of Birth (mm/dd/yyyy)

The search criteria are separated by a horizontal line with the text "AND AT LEAST ONE BELOW". A "Search" button is located at the bottom right of the form.

DLM-AA Correction and Scores

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- Run the Assessment Enrollment Verification Report starting May 9, 2022
 - Enrollments cannot be added after July 31, 2022!
- Starting July 8, 2022, districts should:
 - Run DLM-AA Correction and Scores report, ensure all data is accurate and enter RNVTAs for students that did not test.
 - Update via the Assessment Correction link.
 - Run DLM-AA Correction and Scores report check for Missing Scores or Errors.
 - Resolve any unassigned scores on the Unassigned Test Results Screen.
 - Sort the report by "Error" and resolve any issues.

DLM-AA Correction and Scores

DLM-AA Correction and Scores – Details Report

Illinois State Board of Education

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Assessment ▾

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing ▾

Log Out ↗

Reports

Search Reports...

Student ▾

Assessment ▾

Illinois Assessment of Readiness (IAR) ▾

DLM-AA ▾

DLM-AA Assessment Pre-ID Summary Details

DLM-AA Correction and Score (all students) Summary **Details**

DLM-AA Assessment Scores Grid Summary

DLM-AA Dynamic Learning Maps Summary

SAT/PSAT ▾

Unassigned Test Results (IAR, DLM-AA, SAT, PSAT) Details

Other Assessment Reports ▾

Historical Assessments ▾

Attendance ▾



DLM-AA Correction and Scores

DLM-AA Correction – Detail Report – Criteria page

The screenshot displays the SIS interface for the Illinois State Board of Education. The top navigation bar includes the logo and 'Helpful Resources' and 'Contact Technical Support' links. The left sidebar contains navigation options: Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, Seal of Biliteracy Application, and Log Out. The main content area is titled 'DLM-AA Correction and Score (all students)' and features several filter sections: School Year (2022), School (All Schools), Grade (All Grades), Race/Ethnicity (All Races), Gender (All), Homeless Indicator (Both), Migrant Indicator (Both), EL Indicator (Both), IDEA Services (Both), FRL/Low Income Indicator (Both), 21st Century Indicator (Both), First Year in U.S. School (Both), Reason For No Valid Test Attempt (All), Show Error Only (No), and Sort By (Student Name). At the bottom, a 'PDF' dropdown and a 'Create Report' button are highlighted with a red box.

DLM-AA Correction and Scores

DLM-AA Correction and Score (Detail) Report

2022 DLM-AA Correction and Score (Detail)

Assessment Home District: 12345678901 ISBE Test District

Selection Criteria: None Sorted By: Student Name

Columns: * – Defined below			
A Grade	E EL Indicator	J First Year in U.S. School (EL Indicator must=Yes)	O Grade of Test Taken (From Vendor)
B Gender	F FRL/Low Income Indicator	K SIS Entry Date *	P Performance Level *
C Race/Ethnicity *	G Migrant Indicator	L SIS Exit Date *	Q Suppressed Score (Blank or Y=Yes)
D IDEA Services	H Homeless Indicator	M SIS Exit Code *	R Reason for No Valid Test Attempt *
	I 21st Century Indicator	N Test Code (MAT, ELA, SCI)	S Error Code *

SIS Exit Code		
02 Transfer to another public school within the district	07 Death	14 Aged Out
03 Transfer to Home Schooled	08 Expulsion	15 Certificate of Completion
04 Transfer to Private School	09 Dropped Out	16 Victim of a Violent Crime
05 Promotion	10 Transfer to GED Program	17 Change in Serving School or Percent of Day Attended (PDA)
06 Graduated with regular, advanced, International Baccalaureate, or other type of diploma	11 Moved, not known to be continuing	18 Moved Out of the United States
	12 Retained in same grade or demoted to a lower grade	19 Transfer to another public school district out of Illinois
		20 Transfer to another public school district in Illinois

Reason for No Valid Test Attempt (RNVT) Full definitions can be found on [www.isbe.net/sis/under Resources \(Data Elements/Assessment\)](http://www.isbe.net/sis/under Resources (Data Elements/Assessment))
Please review the detailed RNVT definitions on <https://www.isbe.net/Documents/reason-no-valid-test-attempt.pdf> before choosing the RNVT.

01 Medically Exempt	09 Deceased	21 Reserved for Internal Use-Scale Score for Content Area Exists in Another School
02 Homebound	10 Absent from Testing	22 Reserved for Internal Use-SIS Use Only
03 In Jail/Locked Facility	15 Refusal but Present to Test	23 Reserved for Internal Use-SIS Use Only (First Year in U.S. School)
04 Out of State/Country	16 Part-Time Enrollment	25 Reserved for Internal Use-Assessment Use Only (Grade 11-No Participation Credit)
07 Transferred Out Prior to Testing	18 PSS-SIS Use Only	50 Reserved for Internal Use-SIS Use Only (Grade 12 Exempt-Programming)
08 Transferred In After Test Administration	19 Reserved for Internal Use-SIS Use Only	51 Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-SIS Evidence)
		52 Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-District Submission)
		53 Reserved for Internal Use-Assessment Use Only (Grade 12 No Participation Credit)
		54 Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-Other)

Race/Ethnicity
11 Hispanic or Latino **12** American Indian or Alaska Native **13** Asian **14** Black or African American **15** Native Hawaiian or Other Pacific Islander **16** White **17** Two or More Races

Performance Level
Level 1 - EMERGING: The student demonstrates **emerging** understanding of and ability to apply content knowledge and skills represented by the Essential Elements.
Level 2 - APPROACHING TARGET: The student's understanding of and ability to apply targeted content knowledge and skills represented by the Essential Elements is **approaching the target**.
Level 3 - AT TARGET: The student's understanding of and ability to apply content knowledge and skills represented by the Essential Elements is **at target**.
Level 4 - ADVANCED: The student demonstrates **advanced** understanding of and ability to apply targeted content knowledge and skills represented by the Essential Elements.
Level 9 - Not Tested (Verify the Reason for No Valid Test Attempt in Column T.)

Error Code
1 - Student score data are expected but missing. Enter a RNVT or check for score data in "Unassigned Test Results" report.
2 - Student has multiple scale scores for the same content area in more than one school. Contact ISBE for assistance.
3 - Grade of Test Taken does not match Grade.
4 - Grade 12 student tested but was not required to test. Contact ISBE for assistance.
Note: DLM-AA Science Tests with Grades other than 5, 8, and 11 will automatically be suppressed.



DLM-AA Correction and Scores

Select 'Edit' to update student DLM-AA testing data

Illinois State Board of Education

Helpful Resources Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Pre-ID

Correction

ACCESS

DLM-AA

IAR

SAT/PSAT

Unassigned

Adjusted Cohort

Teacher

Early Childhood Transition

Log Out

Back To DLM-AA Correction Search

DLM-AA: Mathematics/ELA/Science Assessment Year: 2022

Adjust student data to reflect the time of testing.

SID: 123456789

Legal Last Name: Test Legal First Name: Student Legal Middle Name:

Date of Birth	01/01/2010	Gender	Male
Race/Ethnicity	Black or African American	Grade	5 - Grade 5
Home RCDTS	123456789012345	Testing RCDTS	123456789012345
First Year in U.S. School	No	21st Century Indicator	No
EL Indicator	No	FRL/Low Income Indicator	Yes
Homeless Indicator	No		

Reason for No Valid Test Attempt ELA	Performance Level ELA:	1
Reason for No Valid Test Attempt MATH	Performance Level MATH:	1
Reason for No Valid Test Attempt SCIENCE	Performance Level SCIENCE:	1

Edit



DLM-AA Correction and Scores

Correct student data to show status at time of testing

Illinois State Board of Education

Helpful Resources Contact Technical Support

Back To DLM-AA Correction Search

DLM-AA: Mathematics/ELA/Science Assessment Year: 2022

Adjust student data to reflect the time of testing.

SID 123456789

Legal Last Name Test Date of Birth 01/01/2010

Legal First Name Student Gender Male

Legal Middle Name Race/Ethnicity Black or African American

Grade 5 - Grade 5

Home RCDTS 123456789012345 Testing RCDTS 123456789012345

First Year In U.S. School Yes No 21st Century Indicator Yes No

EL Indicator Yes No FRL/Low Income Indicator Yes No

Homeless Indicator Yes No

Reason for No Valid Test Attempt ELA Performance Level ELA: 1

Reason for No Valid Test Attempt MATH Performance Level MATH: 1

Reason for No Valid Test Attempt SCIENCE Performance Level SCIENCE: 1

Cancel Submit



DLM-AA Correction and Scores

Student data has been successfully updated

The screenshot displays the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: Home, Student, Assessment, Pre-ID, Correction, ACCESS, DLM-AA, IAR, SAT/PSAT, Unassigned, Adjusted Cohort, and Teacher. The main content area shows the 'DLM-AA: Mathematics/ELA/Science' page for the 2022 assessment year. A red box highlights the message: 'Assessment Correction updated successfully. Adjust student data to reflect the time of testing.' Below this, the student's profile information is displayed, including SID, legal names, date of birth, race, and various indicators. Performance levels for ELA, MATH, and SCIENCE are also shown.

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Assessment ▾

Pre-ID ▾

Correction ▾

ACCESS

DLM-AA

IAR

SAT/PSAT

Unassigned

Adjusted Cohort

Teacher

< Back To DLM-AA Correction Search

DLM-AA: Mathematics/ELA/Science **Assessment Year: 2022**

Assessment Correction updated successfully.

Adjust student data to reflect the time of testing.

SID: 123456789

Legal Last Name: Test Legal First Name: Student Legal Middle Name:

Date of Birth	01/01/2010	Gender	Male
Race/Ethnicity	Black or African American	Grade	5 - Grade 5
Home RCDTS	123456789012345	Testing RCDTS	123456789012345
First Year in U.S. School	No	21st Century Indicator	No
EL Indicator	No	FRL/Low Income Indicator	Yes
Homeless Indicator	No		
Reason for No Valid Test Attempt ELA		Performance Level ELA:	1
Reason for No Valid Test Attempt MATH		Performance Level MATH:	1
Reason for No Valid Test Attempt SCIENCE		Performance Level SCIENCE:	1

Edit



DLM-AA Correction and Scores

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Reason For No Valid Test Attempt:

- 01 - Medically Exempt
- 02 - Homebound
- 03 - In Jail/Locked Facility
- 04 - Out of State/Country
- 07 - Transferred Out Prior to Testing
- 08 - Transferred In After Test Administration
- 09 - Deceased
- 10 - Absent from Testing
- 15 - Refusal but Present to Test
- 16 - Part-Time Enrollment

Link to complete RNVTA document: <https://www.isbe.net/Documents/reason-no-valid-test-attempt.pdf>



DLM-AA Correction and Scores

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- Starting July 8, 2022, districts should resolve any unassigned scores, errors, and apply a Reason for No Valid Test Attempt (RNVTA) to records that have no score. District have until August 26, 2022
- If you have questions on the unassigned, please contact Pamela Hartwig (phartwig@isbe.net).

DLM-AA Correction and Scores

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Unassigned Test Results Screen

The screenshot displays the SIS (State Information System) interface for the Illinois State Board of Education. The top navigation bar includes the logo and name of the Illinois State Board of Education, along with links for 'Helpful Resources' and 'Contact Technical Support'. The left sidebar menu is expanded, showing options like 'Home', 'Student', 'Assessment', 'Pre-ID', 'Correction', and 'Unassigned'. The 'Assessment' and 'Unassigned' items are highlighted with red boxes. The main content area shows three sections: 'DLM-AA Unassigned', 'IAR Unassigned', and 'SAT Unassigned', each with a message stating 'No unassigned scores found'.

SIS
IBM SIS Test User

Home
Student
Assessment
Pre-ID
Correction
Unassigned

Helpful Resources ▾ Contact Technical Support

DLM-AA Unassigned
No unassigned scores found

IAR Unassigned
No unassigned scores found

SAT Unassigned
No unassigned scores found



Illinois State Board of Education

Assessment Correction and Scores Process Illinois Assessment of Readiness (IAR)

IAR Assessment Process

50

- Grades 3 – 8 students are required to test IAR.
 - Grade based ELA and MATH tests are assigned.
- 2022 IAR Test Windows were identified by school. If a school did not enter dates, the Testing Window was defaulted to 03/07/2022 – 04/22/2022.
- Students are included in the Assessment Enrollment Verification/Correction report when the date of their SIS enrollment falls within the start and end dates of their Home School's Testing Window.

Assessment Enrollment Verification Report

51

- The Assessment Enrollment Verification Report uses SIS enrollments to determine who should have tested.
 - Verify local testing rosters against this report to ensure all students are included.
Enrollments will not be able to be added after July 31, 2022.
- Districts have until July 31, 2022, to ensure that all students that tested appear on the Assessment Enrollment Verification Report.
- If students are not appearing on the Assessment Enrollment Verification Report, check the following:
 - Student is enrolled in the correct Home and Serving
 - Student is enrolled with the correct Start and End dates
 - Student is enrolled in Grades 3-8
 - Student is marked as Alternate Assessment (DLM-AA) No in the student's Program Indicators

Assessment Enrollment Verification Report

Assessment Enrollment verification – Details Report – Criteria page

The screenshot displays the SIS (Student Information System) interface. On the left is a dark blue navigation sidebar with the following items: SIS, IBM SIS Test User 4, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports (highlighted with a red box), Batch File Processing, District Data Verification, Seal of Biliteracy Application, and Log Out. The main content area is titled 'Reports' and features a search bar labeled 'Search Reports...'. Below the search bar is a tree view of report categories: Student, Assessment, Assessment Enrollment Verification (with a 'Details' link highlighted in a red box), Illinois Assessment of Readiness (IAR), DLM-AA, SAT/PSAT, Unassigned Test Results, Other Assessment Reports, and Historical Assessments. Further down are categories for Attendance, Bilingual, Demographics and Enrollment, Discipline, Early Learning, Homeless, Individual Student, Restraint and Time Out, and Regional Safe School.



Assessment Enrollment Verification Report

Details Report – Criteria page

SIS

IBM SIS Test User 4

Home

Student

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing

District Data Verification

Seal of Biliteracy Application

< Back To Reports

Assessment Enrollment Verification

School Year: 2022

Home School: All Schools

Grade: All Grades

Test to be taken: All DLM-AA IAR SAT PSAT 8/9 PSAT 10

Gender: All Male Female Non-Binary

IDEA Services: Both Yes No

EL Indicator: Both Yes No

FRL/Low Income Indicator: Both Yes No

First Year in U.S. School: Both Yes No

Sort By: Student ID

PDF



Assessment Enrollment Verification Report

Assessment Enrollment Verification (Detail) Report

2022 Assessment Enrollment Verification Report (Detail)

5/9/2022 1:25 pm

Assessment Home District:

Selection Criteria: Sorted By: Student ID

A Gender	D EL Indicator	G SIS Entry Date
B Race/Ethnicity	E FRL/Low Income Indicator	H SIS Exit Date
C IDEA Services	F First Year In U.S. School	I SIS Exit Code
Race/Ethnicity		
11 Hispanic or Latino 12 American Indian or Alaska Native 13 Asian 14 Black or African American 15 Native Hawaiian or Other Pacific Islander 16 White 17 Two or More Races		
SIS Entry Date	This field indicates the student's entry date from the SIS enrollment file.	
SIS Exit Date	This field indicates the student's exit date from the SIS enrollment file.	
SIS Exit Code	This field indicates the student's exit code from the SIS enrollment file.	
02 Transfer to another public school within the district	07 Death	14 Aged Out
03 Transfer to Home Schooled	08 Expulsion	15 Certificate of Completion
04 Transfer to Private School	09 Dropped Out	16 Victim of a Violent Crime
05 Promotion	10 Transfer to GED Program	17 Change in Serving School or Percent of Day Attended (PDA)
06 Graduated with regular, advanced, International Baccalaureate, or other type of diploma	11 Moved, not known to be continuing	18 Moved Out of the United States
	12 Retained in same grade or demoted to a lower grade	19 Transfer to another public school district out of Illinois
		20 Transfer to another public school district in Illinois
Note:		
Review all records for accuracy and adjust the SIS enrollment as needed, giving extra attention to records in blue.		
If the DLM-AA count appears lower than expected, edit the Alternate Assessment (DLM-AA) Indicator in the SIS Program Indicators tab to 'Yes' for each affected student.		

Assessment Home School:					Distinct Student Count: 160		
Test Count:	DLM-AA: 1	IAR: 159	PSAT 8/9: N/A	PSAT 10: N/A	SAT: N/A		
Testing Window:	DLM-AA: 03/07/2022 - 05/04/2022	IAR: 03/07/2022 - 03/17/2022	PSAT 8/9: N/A	PSAT 10: N/A	SAT: N/A		

Student ID	Student Name	Date of Birth	Grade	Test To Be Taken	A	B	C	D	E	F	G	H	I
123456789	Smith, Allen	01/01/2011	4	IAR	F	14	N	N	Y	N	09/10/2021		



IAR Correction and Scores

55

- Run the Assessment Enrollment Verification Report starting May 9, 2022.
 - Enrollments cannot be added after July 31, 2022!
- Starting July 8, 2022, districts should:
 - Run IAR Assessment Correction report, ensure all data is accurate and enter RNVTAs for students that did not test.
 - Update via the Assessment Correction link.
 - Run IAR Assessment Score Report to check for Missing Scores and Errors.
 - Resolve any unassigned scores on the Unassigned Test Results Screen.
 - Sort the report by "Error" and resolve any issues.

IAR Correction and Scores

IAR Assessment Correction – Detail Report

Illinois State Board of Education

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Assessment ▾

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing ▾

District Data Verification ▾

Seal of Biliteracy Application

Log Out ↗

Reports

Search Reports...

Student ▾

Assessment ▾

Illinois Assessment of Readiness (IAR) ▾

IAR Assessment and Test Window - STEP 1		Details
IAR Assessment Pre-ID - STEP 2	Summary	Details
IAR Assessment Correction	Summary	Details
IAR Assessment Scores	Summary	Details
IAR Assessment Scores Grid	Summary	
DLM-AA ▾		
SAT/PSAT ▾		
Unassigned Test Results (IAR, DLM-AA, SAT, PSAT)		Details
Other Assessment Reports ▾		
Historical Assessments ▾		
Attendance ▾		
Bilingual ▾		



IAR Correction and Scores

IAR Assessment Correction – Detail Report- Criteria page

The screenshot shows the SIS (State Information System) interface for the Illinois State Board of Education. The page is titled "IAR Assessment Correction" and is part of a "Detail Report- Criteria" page. The left sidebar contains navigation options: Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, and Seal of Biliteracy Application. The main content area includes a "Back To Reports" link and a "Create Report" button. The "Create Report" button is highlighted with a red box. Below the "Create Report" button is a "PDF" dropdown menu. The main content area also includes a "Sort By" dropdown menu set to "Reason For No Valid Test Attempt".

Helpful Resources ▾ Contact Technical Support

IBM SIS Test User ▾

Home

Student ▾

Assessment ▾

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing ▾

District Data Verification ▾

Seal of Biliteracy Application

Log Out ↗

Back To Reports

IAR Assessment Correction

School Year: 2022 ▾

School: All Schools ▾

Home Serving Tested

Grade: All Grades ▾

Test Code: All ▾

Gender: All Male Female Non-Binary

Homeless Indicator: Both Yes No

Migrant Indicator: Both Yes No

EL Indicator: Both Yes No

IDEA Services: Both Yes No

FRL/Low Income Indicator: Both Yes No

21st Century Indicator: Both Yes No

First Year in U.S. School: Both Yes No

Sort By: Reason For No Valid Test Attempt ▾

PDF ▾ **Create Report**



IAR Correction and Scores

IAR Assessment Correction – Detail Report

2022 IAR Assessment Correction (Detail)

Assessment Home District: 12345678901 ISBE Test District

Selection Criteria: None Sorted By: Reason for No Valid test Attempt, Student Name

Columns: * = Defined below

A Test Format* (O=Online or P=Paper)	F FRL/Low Income Indicator	K SIS Entry Date*
B Gender	G Migrant Indicator	L SIS Exit Date*
C Race/Ethnicity*	H Homeless Indicator	M SIS Exit Code*
D IDEA Services	I 21st Century Indicator	N Reason for No Valid Test Attempt*
E EL Indicator	J First Year In U.S. School (EL Indicator must=Yes)	

Test Format * This field indicates the test format to be taken, as identified in the IAR Pre-ID file. The score file will indicate the actual test format taken.

SIS Entry Date* This field indicates the student's entry date from the SIS enrollment file. This information is provided to assist in identifying a Reason for No Valid Test Attempt if the student did not test.

SIS Exit Date/SIS Exit Code* These fields indicate the student's exit date and exit code from the SIS enrollment file. This information is provided to assist in identifying a Reason for No Valid Test Attempt if the student did not test. Exit codes are defined below.

Reason for No Valid Test Attempt *

Please review the detailed RNVTA definitions on <https://www.isbe.net/Documents/reason-no-valid-test-attempt.pdf> before choosing the RNVTA.

01 Medically Exempt	08 Transferred In After Test Administration	18 PSS-SIS Use Only
02 Homebound	09 Deceased	19 Reserved for Internal Use-SIS Use Only
03 In Jail/Locked Facility	10 Absent from Testing	21 Reserved for Internal Use-Scale Score for Content Area Exists in Another School
04 Out of State/Country	15 Refusal but Present to Test	22 Reserved for Internal Use-SIS Use Only
07 Transferred Out Prior to Testing	16 Part-Time Enrollment	23 Reserved for Internal Use-SIS Use Only (First Year in U.S. School)

SIS Exit Code *

02 Transfer to another public school within the district	07 Death	14 Aged Out
03 Transfer to Home Schooled	08 Expulsion	15 Certificate of Completion
04 Transfer to Private School	09 Dropped Out	16 Victim of a Violent Crime
05 Promotion	10 Transfer to GED Program	17 Change in Serving School or Percent of Day Attended (PDA)
06 Graduated with regular, advanced, International Baccalaureate, or other type of diploma	11 Moved, not known to be continuing	18 Moved Out of the United States
	12 Retained in same grade or demoted to a lower grade	19 Transfer to another public school district out of Illinois
		20 Transfer to another public school district in Illinois

Race/Ethnicity *

11 Hispanic or Latino 12 American Indian or Alaska Native 13 Asian 14 Black or African American 15 Native Hawaiian or Other Pacific Islander 16 White 17 Two or More Races



IAR Correction and Scores

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Reason For No Valid Test Attempt:

- 01 - Medically Exempt
- 02 - Homebound
- 03 - In Jail/Locked Facility
- 04 - Out of State/Country
- 07 - Transferred Out Prior to Testing
- 08 - Transferred In After Test Administration
- 09 - Deceased
- 10 - Absent from Testing
- 15 - Refusal but Present to Test
- 16 - Part-Time Enrollment

Link to complete RNVTA document: <https://www.isbe.net/Documents/reason-no-valid-test-attempt.pdf>



IAR Correction and Scores

Search by student to correct IAR testing data

The screenshot displays the SIS (State Information System) interface for the Illinois State Board of Education. On the left is a dark blue navigation sidebar with a hamburger menu icon at the top. The sidebar contains the following items: 'SIS' (highlighted in green), 'IBM SIS Test User' (with a dropdown arrow), 'Home' (with a house icon), 'Student' (with a person icon and a dropdown arrow), 'Assessment' (with a document icon and a dropdown arrow), 'Pre-ID' (with a dropdown arrow), 'Correction' (with a dropdown arrow, highlighted with a red box), 'ACCESS', 'DLM-AA', and 'IAR' (highlighted with a red box). The main content area has a dark blue header with the Illinois State Board of Education logo on the left and 'Helpful Resources' and 'Contact Technical Support' on the right. Below the header is a white box titled 'IAR Correction Search Criteria' with 'Assessment Year: 2022' on the right. The search criteria form includes: 'SID' with an input field; a horizontal line; 'AND AT LEAST ONE BELOW'; 'Legal Last Name' with an input field; 'Legal First Name' with an input field; and 'Date of Birth (mm/dd/yyyy)' with an input field. A red box highlights the entire search criteria section. At the bottom right of the search area is a 'Search' button, also highlighted with a red box.

IAR Correction and Scores

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Select the 'edit' icon to correct IAR Testing data

The screenshot shows the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: Home, Student, Assessment, Pre-ID, Correction, ACCESS, DLM-AA, and IAR. The main content area displays 'IAR Correction Records' for a user named 'Test' (SID: 123456789, Grade: 06). Below this is a table with the following data:

Test	Testing RCDTS	Reason for No Valid Test Attempt	Last Updated	Action
ELA06	410570060000105	10	7/17/2021 2:09:09 PM	
MAT06	410570060000105	10	7/17/2021 2:09:09 PM	

The 'Action' column is highlighted with a red box, indicating the edit icons for each record.

IAR Correction and Scores

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Select 'Edit' to update IAR testing data

Illinois State Board of Education

Helpful Resources Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Pre-ID

Correction

ACCESS

DLM-AA

IAR

SAT/PSAT

Back To IAR Correction Records

IAR Correction Record IAR Assessment Administered: GRADE 6 ELA/LITERACY

Adjust student data to reflect the time of testing.

SID	123456789			
Legal Last Name	Test	Legal First Name	Student	Legal Middle Name
Date of Birth	01/01/2009	Gender	Male	
Race	Black or African American	Grade	6 - Grade 6	
Home RCDTS	123456789012345	Testing RCDTS	123456789012345	
First Year in U.S. School	No	21st Century Indicator	No	
IDEA Services	Yes	EL Indicator	No	
FRL/Low Income Indicator	Yes	Homeless Indicator	No	

Reason for No Valid Test Attempt

Edit

IAR Correction and Scores

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Correct student data to show status at time of testing and select 'Submit'

The screenshot shows the 'IAR Correction Record' form in the SIS system. The form is titled 'IAR Correction Record' and indicates the assessment administered is 'GRADE 6 ELA/LITERACY'. A red box highlights the instruction: 'Adjust student data to reflect the time of testing.' The form contains the following fields and options:

- SID: 123456789
- Legal Last Name: Test
- Legal First Name: Student
- Legal Middle Name: (empty)
- Date of Birth: 01/01/2009
- Gender: Male
- Race: Black or African American
- Grade: 6 - Grade 6
- Home RCDTS: 123456789012345
- Testing RCDTS: 123456789012345
- First Year in U.S. School: Yes No
- 21st Century Indicator: Yes No
- IDEA Services: Yes No
- EL Indicator: Yes No
- FRL/Low Income Indicator: Yes No
- Homeless Indicator: Yes No
- Reason for No Valid Test Attempt: (dropdown menu)
- Buttons: Cancel, Submit (highlighted with a red box)

IAR Correction and Scores

64

Student testing data has been updated
Repeat to Correct data for **each** IAR test

Illinois State Board of Education

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Assessment ▾

Pre-ID ▾

Correction ▾

ACCESS

DLM-AA

IAR

SAT/PSAT

Unassigned

< Back To IAR Correction Records

IAR Correction Record

IAR Assessment Administered: GRADE 6 ELA/LITERACY

Assessment Correction updated Successfully.

Adjust student data to reflect the time of testing.

SID	123456789			
Legal Last Name	Test	Legal First Name	Student	Legal Middle Name
Date of Birth	01/01/2009	Gender	Male	
Race	Black or African American	Grade	6 - Grade 6	
Home RCDTS	123456789012345	Testing RCDTS	123456789012345	
First Year in U.S. School	No	21st Century Indicator	No	
IDEA Services	Yes	EL Indicator	No	
FRL/Low Income Indicator	Yes	Homeless Indicator	No	

Reason for No Valid Test Attempt: 10: Absent from Testing

Edit

IAR Correction and Scores

65

- Testing School and Test Code from the Pearson Score File will override the correction.
- If the Test Code of the Test Taken is inconsistent with the student's grade (Test to be Taken), error code 2 will appear on the IAR Score report. Resolve this error by updating the grade to match the Test Code grade or contact ISBE to suppress the data if the student took the test for the wrong grade level.
- For Private School Students who did not test (PSS=Yes in SIS), districts must enter RNVTA 16 to indicate that they didn't test due to not receiving instruction in ELA and/or Math from the public school. This is new in spring 2022.



IAR Correction and Scores

IAR Assessment Scores – Detail Report- Criteria page

The screenshot shows the SIS Reports page. The left sidebar contains navigation options: Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports (highlighted with a red box), Batch File Processing, District Data Verification, and Seal of Biliteracy Application. The main content area is titled 'Reports' and features a search bar. Below the search bar, there are several expandable sections: Student, Assessment, Verification Reports, and Illinois Assessment of Readiness (IAR). Under the IAR section, there is a list of reports with 'Summary' and 'Details' links. The 'IAR Assessment Scores' report has its 'Details' link highlighted with a red box.

Report Name	Summary	Details
IAR Assessment and Test Window - STEP 1		Details
IAR Assessment Pre-ID - STEP 2	Summary	Details
IAR Assessment Correction	Summary	Details
IAR Assessment Scores	Summary	Details
IAR Assessment Scores Grid	Summary	



IAR Correction and Scores

IAR Assessment Scores – Detail Report- Criteria page

SIS

IBM SIS Test User 4

Home

Student

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing

District Data Verification

Seal of Biliteracy Application

Log Out

< Back To Reports

IAR Assessment Scores

School Year: 2022

School: All Schools

Home Serving Tested

Grade: All Grades

Test Code: All

Content Area: Both ELA/L Mathematics

Race/Ethnicity: All Races

Gender: All Male Female Non-Binary

Homeless Indicator: Both Yes No

Migrant Indicator: Both Yes No

EL Indicator: Both Yes No

IDEA Services: Both Yes No

FRL/Low Income Indicator: Both Yes No

21st Century Indicator: Both Yes No

First Year in U.S. School: Both Yes No

Report: All Errors Only

Sort By: Error

PDF



IAR Correction and Scores

IAR Assessment Scores – Detail Report

2022 IAR Assessment Scores (Detail)

5/6/2022 10:16 am

Assessment Home District:

Selection Criteria: None Sorted By: Errors, Student Name

Columns * = Defined below		
A Grade	G Performance Level *	O Number of Test Items Attempted
B Birth Date	H Reading Scale Score (Range 10-90) OR Mathematics Subclaim: Major Content*	P Total Number of Test Items
C Content Area (E=ELA/L or M=Mathematics)	I Reading Subclaim: Literary Text* OR Mathematics Subclaim: Expressing Mathematical Reasoning*	Q Reason for No Valid Test Attempt*
D Test Taken/To Be Taken	J Reading Subclaim: Informational Text* OR Mathematics Subclaim: Modeling & Application*	R Report Suppression Action*
E Test Format Taken/To Be Taken (O=Online or P=Paper)	K Reading Subclaim: Vocabulary* OR Mathematics Subclaim: Additional & Supporting Content*	S Student Growth Percentile
F Overall Scale Score (Range 650 - 850)	L Writing Scale Score (Range 10-60)	T Error Code*
	M Writing Subclaim: Writing Expression*	
	N Writing Subclaim: Knowledge and Use of Language Conventions*	

Performance Level: 1 - Did Not Yet Meet Expectations 2 - Partially Met Expectations 3 - Approached Expectations 4 - Met Expectations 5 - Exceeded Expectations

Student Growth Percentile: Describes a student's growth compared to other students with similar prior test scores (their academic peers).

Subclaim Data

- 1 - Indicates the student "Met or Exceeded Expectations," meaning that the student's subclaim performance reflects a level of proficiency consistent with Performance Level 4 or 5.
- 2 - Indicates the student "Approached Expectations," meaning that the student's subclaim performance reflects a level of proficiency consistent with Performance Level 3.
- 3 - Indicates the student "Did Not Yet Meet or Partially Met Expectations," meaning that the student's subclaim performance reflects a level of proficiency consistent with Performance Level 1 or 2.

Report Suppression Action

- 01** - Code 01 is applied based on district-provided irregularity report or to address error codes 2, 3, or 4 described below. Student will NOT receive an Individual Student Report and is excluded from all district and school reports.
- 05** - Code 05 is applied based on district-provided irregularity report. Student will receive an Individual Student Report and is excluded from all district and school reports.

Reason for No Valid Test Attempt (RNVTA)

Please review the detailed RNVTA definitions on <https://www.isbe.net/Documents/reason-no-valid-test-attempt.pdf> before choosing the RNVTA.

01 Medically Exempt	08 Transferred In After Test Administration	18 PSS-SIS Use Only
02 Homebound	09 Deceased	19 Reserved for Internal Use-SIS Use Only
03 In Jail/Locked Facility	10 Absent from Testing	21 Reserved for Internal Use-Scale Score for Content Area Exists in Another School
04 Out of State/Country	15 Refusal but Present to Test	22 Reserved for Internal Use-SIS Use Only
07 Transferred Out Prior to Testing	16 Part-Time Enrollment	23 Reserved for Internal Use-SIS Use Only (First Year in U.S. School)

Error Code

- 1 - Student score data are expected but missing. Enter a RNVTA or check for score data in "Unassigned Test Results" report.
- 2 - For Grades 3-8, Grade of Test Code of Test Taken does not match Grade (n/a for those who took a course-based test). Edit Grade in the Correction file or contact ISBE to suppress score data.
- 3 - For Grades 9-12, Test Code of Test Taken corresponds to a grades 3-8 test. Edit Grade in the Correction file or contact ISBE to suppress score data.
- 4 - Student has multiple attempts for the same content area. Contact ISBE for assistance.



IAR Correction and Scores

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- Starting July 8, 2022, districts should resolve any unassigned scores, errors, and apply a Reason for No Valid Test Attempt (RNVTA) to records that have no score.
- If you have questions on the unassigned, please contact Victoria Henderson (vhenders@isbe.net).
- IAR Last Day of Corrections for the Purpose of Accountability and School Report Card for SY 2022 is August 26, 2022.

IAR Correction and Scores

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Unassigned Test Results Screen

The screenshot displays the 'Unassigned Test Results Screen' within the SIS (State Information System) interface. The header includes the Illinois State Board of Education logo and navigation links for 'Helpful Resources' and 'Contact Technical Support'. A left-hand navigation menu is visible, with 'Assessment' and 'Unassigned' highlighted by red boxes. The main content area shows three sections: 'DLM-AA Unassigned', 'IAR Unassigned', and 'SAT Unassigned', each with a message stating 'No unassigned scores found'.

SIS
IBM SIS Test User

Home
Student
Assessment
Pre-ID
Correction
Unassigned

Helpful Resources ▾ Contact Technical Support

DLM-AA Unassigned
No unassigned scores found

IAR Unassigned
No unassigned scores found

SAT Unassigned
No unassigned scores found





Illinois State Board of Education

Assessment Correction and Scores Process
SAT with Essay, PSAT 10, and PSAT 8/9

Assessment Enrollment Verification Report

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- The Assessment Enrollment Verification Report uses SIS enrollments to determine who should have tested. It became available on May 9, 2022.
 - Verify local testing rosters against this report to ensure all students are included. **Enrollments will not be able to be added after July 31, 2022.**
- Districts have until July 31, 2022, to ensure that all students that tested appear on the Assessment Enrollment Verification Report.
- If students are not appearing on the Assessment Enrollment Verification Report check the following:
 - Student is enrolled in the correct Home and Serving
 - Student is enrolled with the correct Start and End dates
 - Student is enrolled in Grades 11 or 12 for SAT with Essay
 - Student is enrolled in grade 9 or grade 10 for PSAT 8/9 or PSAT 10
 - Student is marked as Alternate Assessment (DLM-AA) No in the student's Program Indicators



SAT Correction and Scores

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- SAT with Essay was administered to grade 11 students and to grade 12 students, as required.
- PSAT 8/9 and PSAT 10 was administered to students in grade 9 and grade 10, respectively.
- For SAT with Essay, the Correction is populated with students in grade 11 (and grade 12 if required) that were enrolled on the March 23, 2022, primary test date (for schools that selected the March schedule) and on the April 13, 2022, primary test date (for schools that selected the April schedule), and on the April 26, 2022, makeup test date for all schools.
- For PSAT 8/9 and PSAT 10, the Correction is populated with students in grade 9 and grade 10 who were enrolled on any day during the testing window of April 13-29, 2022.
- Scores and Correction are scheduled to be available in SIS July 8, 2022, and it is at this time when RNVTAs may begin to be entered.
- SAT/PSAT Last Day of Corrections for the Purpose of Accountability and School Report Card for SY 2022 due by August 26, 2022.



Assessment Enrollment Verification Report

Assessment Enrollment verification – Details Report – Criteria page

The screenshot displays the SIS (State Information System) interface. On the left is a dark blue navigation sidebar with the following items: SIS, IBM SIS Test User 4, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports (highlighted with a red box), Batch File Processing, District Data Verification, Seal of Biliteracy Application, and Log Out. The main content area is titled 'Reports' and features a search bar labeled 'Search Reports...'. Below the search bar is a tree view of report categories: Student, Assessment, Assessment Enrollment Verification (highlighted with a red box), Assessment Enrollment Verification (with a 'Details' link highlighted in a red box), Illinois Assessment of Readiness (IAR), DLM-AA, SAT/PSAT, Unassigned Test Results, Other Assessment Reports, Historical Assessments, Attendance, Bilingual, Demographics and Enrollment, Discipline, Early Learning, Homeless, Individual Student, Restraint and Time Out, and Regional Safe School.

Assessment Enrollment Verification Report

Details Report – Criteria page

SIS

IBM SIS Test User 4

Home

Student

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing

District Data Verification

Seal of Biliteracy Application

< Back To Reports

Assessment Enrollment Verification

School Year: 2022

Home School: All Schools

Grade: All Grades

Test to be taken: All DLM-AA IAR SAT PSAT 8/9 PSAT 10

Gender: All Male Female Non-Binary

IDEA Services: Both Yes No

EL Indicator: Both Yes No

FRL/Low Income Indicator: Both Yes No

First Year in U.S. School: Both Yes No

Sort By: Student ID

PDF



Assessment Enrollment Verification Report

Assessment Enrollment Verification (Detail) Report

2022 Assessment Enrollment Verification Report (Detail)

5/9/2022 1:25 pm

Assessment Home District:

Selection Criteria: Sorted By: Student ID

A Gender	D EL Indicator	G SIS Entry Date
B Race/Ethnicity	E FRL/Low Income Indicator	H SIS Exit Date
C IDEA Services	F First Year In U.S. School	I SIS Exit Code
Race/Ethnicity		
11 Hispanic or Latino 12 American Indian or Alaska Native 13 Asian 14 Black or African American 15 Native Hawaiian or Other Pacific Islander 16 White 17 Two or More Races		
SIS Entry Date This field indicates the student's entry date from the SIS enrollment file.		
SIS Exit Date This field indicates the student's exit date from the SIS enrollment file.		
SIS Exit Code This field indicates the student's exit code from the SIS enrollment file.		
02 Transfer to another public school within the district	07 Death	14 Aged Out
03 Transfer to Home Schooled	08 Expulsion	15 Certificate of Completion
04 Transfer to Private School	09 Dropped Out	16 Victim of a Violent Crime
05 Promotion	10 Transfer to GED Program	17 Change in Serving School or Percent of Day Attended (PDA)
06 Graduated with regular, advanced, International Baccalaureate, or other type of diploma	11 Moved, not known to be continuing	18 Moved Out of the United States
	12 Retained in same grade or demoted to a lower grade	19 Transfer to another public school district out of Illinois
		20 Transfer to another public school district in Illinois
Note: Review all records for accuracy and adjust the SIS enrollment as needed, giving extra attention to records in blue. If the DLM-AA count appears lower than expected, edit the Alternate Assessment (DLM-AA) Indicator in the SIS Program Indicators tab to 'Yes' for each affected student.		

Assessment Home School:					Distinct Student Count: 160				
Test Count:	DLM-AA: 1	IAR: 159	PSAT 8/9: N/A	PSAT 10: N/A	SAT: N/A				
Testing Window:	DLM-AA: 03/07/2022 - 05/04/2022	IAR: 03/07/2022 - 03/17/2022	PSAT 8/9: N/A	PSAT 10: N/A	SAT: N/A				

Student ID	Student Name	Date of Birth	Grade	Test To Be Taken	A	B	C	D	E	F	G	H	I
123456789	Smith, Allen	01/01/2011	4	SAT	F	14	N	N	Y	N	09/10/2021		



SAT/PSAT Correction and Scores

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- Run the Assessment Enrollment Verification Report starting May 9, 2022.
 - Enrollments cannot be added after July 31, 2022!
- Starting July 8, 2022, districts should:
 - Run SAT/PSAT Assessment Correction report, ensure all data is accurate and enter RNVTAs for students that did not test.
 - Update via the Assessment Correction links.
 - Run SAT/PSAT Assessment Score Report check for Missing Scores and Errors.
 - Resolve any unassigned scores on the Unassigned Test Results Screen.
 - Sort the report by "Error" and resolve any issues.

SAT/PSAT Correction and Scores

SAT/PSAT Assessment Correction – Details Report

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Assessment ▾

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing ▾

Reports

Search Reports...

Student ▲

Assessment ▲

Illinois Assessment of Readiness (IAR) ▾

DLM-AA ▾

SAT/PSAT ▲

SAT/PSAT Assessment Pre-ID	Summary	Details
SAT/PSAT Assessment Correction	Summary	Details
SAT/PSAT Assessment Scores	Summary	Details
SAT Assessment Scores Grid	Summary	
Unassigned Test Results (IAR, DLM-AA, SAT, PSAT)		Details

Other Assessment Reports ▾

Historical Assessments ▾



SAT/PSAT Correction and Scores

SAT/PSAT Assessment Correction – Detail Report- Criteria page

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The page is titled "SAT/PSAT Assessment Correction" and is part of a "Detail Report- Criteria" page. The interface includes a sidebar on the left with navigation options such as Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, and Seal of Biliteracy Application. The main content area features a "Back To Reports" link and a "SAT/PSAT Assessment Correction" header. Below the header, there are several filter options: School Year (2022), School (All Schools), Grade (All Grades), Test to be taken (All, SAT, PSAT 8/9, PSAT 10), Gender (All, Male, Female, Non-Binary), Homeless Indicator (Both, Yes, No), Migrant Indicator (Both, Yes, No), EL Indicator (Both, Yes, No), IDEA Services (Both, Yes, No), FRL/Low Income Indicator (Both, Yes, No), 21st Century Indicator (Both, Yes, No), and First Year in U.S. School (Both, Yes, No). A "Sort By" dropdown menu is set to "Reason For No Valid Test Atte". At the bottom of the page, there is a "PDF" dropdown menu and a "Create Report" button, both of which are highlighted with a red box.



SAT/PSAT Correction and Scores

SAT/PSAT Assessment Correction Report (Detail)

2022 SAT/PSAT Assessment Correction (Detail)

Assessment Home District: 12345678901 ISBE Test District

Selection Criteria: None Sorted By: Reason for No Valid test Attempt, Student Name

Columns: * = Defined below					
A	Test Format* (O=Online or P=Paper)	F	FRL/Low Income Indicator	K	SIS Entry Date*
B	Gender	G	Migrant Indicator	L	SIS Exit Date*
C	Race/Ethnicity*	H	Homeless Indicator	M	SIS Exit Code*
D	IDEA Services	I	21st Century Indicator	N	Reason for No Valid Test Attempt*
E	EL Indicator	J	First Year In U.S. School (EL Indicator must=Yes)		

Test Format * This field indicates the test format to be taken. The score file will indicate the actual test format taken.

SIS Entry Date* This field indicates the student's entry date from the SIS enrollment file. This information is provided to assist in identifying a Reason for No Valid Test Attempt if the student did not test.

SIS Exit Date/SIS Exit Code* These fields indicate the student's exit date and exit code from the SIS enrollment file. This information is provided to assist in identifying a Reason for No Valid Test Attempt if the student did not test. Exit codes are defined below.

Reason for No Valid Test Attempt (RNVTA)
Please review the detailed RNVTA definitions on <https://www.isbe.net/Documents/reason-no-valid-test-attempt.pdf> before choosing the RNVTA.

01	Medically Exempt	09	Deceased	21	Reserved for Internal Use-Scale Score for Content Area Exists in Another School
02	Homebound	10	Absent from Testing	22	Reserved for Internal Use-SIS Use Only
03	In Jail/Locked Facility	15	Refused but Present to Test	23	Reserved for Internal Use-SIS Use Only (First Year in U.S. School)
04	Out of State/Country	16	Part-Time Enrollment	25	Reserved for Internal Use-Assessment Use Only (Grade 11-No Participation Credit)
07	Transferred Out Prior to Testing	18	PSS-SIS Use Only	50	Reserved for Internal Use-SIS Use Only (Grade 12 Exempt-Programming)
08	Transferred In After Test Administration	19	Reserved for Internal Use-SIS Use Only	51	Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-SIS Evidence)
				52	Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-District Submission)
				53	Reserved for Internal Use-Assessment Use Only (Grade 12 No Participation Credit)
				54	Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-Other)

SIS Exit Code *

02	Transfer to another public school within the district	07	Death	14	Aged Out
03	Transfer to Home School	08	Expulsion	15	Certificate of Completion
04	Transfer to Private School	09	Dropped Out	16	Victim of a Violent Crime
05	Promotion	10	Transfer to GED Program	17	Change in Serving School or Percent of Day Attended (PDA)
06	Graduated with regular, advanced, International Baccalaureate, or other type of diploma	11	Moved, not known to be continuing	18	Moved Out of the United States
		12	Remained in same grade or demoted to a lower grade	19	Transfer to another public school district out of Illinois
				20	Transfer to another public school district in Illinois

Race/Ethnicity *

11	Hispanic or Latino	12	American Indian or Alaska Native	13	Asian	14	Black or African American	15	Native Hawaiian or Other Pacific Islander	16	White	17	Two or More Races
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SIS Home School: 123456789012345 ISBE Test School

SIS Testing School: 123456789012345 ISBE Test School

Student ID	Student Name	Date of Birth	Grade	Test To Be Taken	A	B	C	D	E	F	G	H	I	J	K	L	M	N
123456789	Test, Student	07/01/2003	11	SAT	P	M	14	N	N	Y	N	N	N	N	08/17/2020	06/29/2021	05	

Distinct Student Count: 1



SAT/PSAT Correction and Scores

Search by student to correct SAT/PSAT testing data

The screenshot displays the SIS (State Information System) interface for the Illinois State Board of Education. The top navigation bar includes the Illinois State Board of Education logo, the text "Helpful Resources", and "Contact Technical Support". The left sidebar menu is highlighted with red boxes around the "Assessment" and "Correction" options, and the "SAT/PSAT" option at the bottom. The main content area is titled "SAT/PSAT Correction Search Criteria" and includes a dropdown for "Assessment Year: 2022". The search criteria form contains the following fields:

- SID
- Legal Last Name
- Legal First Name
- Date of Birth (mm/dd/yyyy)

A red box highlights the "AND AT LEAST ONE BELOW" instruction. A "Search" button is located at the bottom right of the search criteria form.



SAT/PSAT Correction and Scores

Select 'Edit' to update student SAT/PSAT testing data

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options: Home, Student, Assessment, Pre-ID, Correction, ACCESS, DLM-AA, IAR, and SAT/PSAT. The main content area shows the 'SAT/PSAT Correction Records' for a student with SID: 123456789. A red box highlights the instruction 'Adjust student data to reflect the time of testing.' The student's data is as follows:

SID:	123456789		
Legal Last Name:	Test	Legal First Name:	Student
Legal Middle Name:			
Date of Birth	01/01/2003	Gender	Male
Race	Black or African American	Grade	11 - Grade 11
Home RCDTS	123456789012345	Testing RCDTS	123456789012345
First Year in U.S. School	No	21st Century Indicator	Yes
IDEA Services	No	EL Indicator	No
FRL/Low Income Indicator	Yes	Homeless Indicator	No

Reason for No Valid Test Attempt

Edit



SAT/PSAT Correction and Scores

Correct student data to show status at time of testing

Illinois State Board of Education

Helpful Resources Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Pre-ID

Correction

ACCESS

DLM-AA

IAR

SAT/PSAT

Unassigned

Adjusted Cohort

Teacher

Log Out

< Back To SAT/PSAT Correction Search Criteria

SAT/PSAT Correction Records

Adjust student data to reflect the time of testing.

SID 123456789

Legal Last Name Test Legal First Name Student Legal Middle Name

Date of Birth 01/01/2003 Gender Male

Race Black or African American Grade 11 - Grade 11

Home RCDTS 123456789012345 Testing RCDTS 123456789012345

First Year in U.S. School Yes No 21st Century Indicator Yes No

IDEA Services (IEP=Yes) Yes No EL Indicator Yes No

FRL/Low Income Indicator Yes No Homeless Indicator Yes No

Reason for No Valid Test Attempt

Cancel Submit



SAT/PSAT Correction and Scores

Student testing data has been successfully updated

The screenshot shows the SIS (Student Information System) interface for the Illinois State Board of Education. The user is logged in as 'IBM SIS Test User'. The main content area displays 'SAT/PSAT Correction Records' with a highlighted message: 'Assessment Correction Updated Successfully'. Below this message, there is a table of student data for a student with SID 123456789. The table includes fields for Date of Birth, Gender, Race, Grade, Home RCDTS, Testing RCDTS, and various indicators (First Year in U.S. School, IDEA Services, FRL/Low Income Indicator, 21st Century Indicator, EL Indicator, Homeless Indicator). A 'Reason for No Valid Test Attempt' section is also visible, and an 'Edit' button is present at the bottom right.

Illinois State Board of Education

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Assessment ▾

Pre-ID ▾

Correction ▾

ACCESS

DLM-AA

IAR

SAT/PSAT

Unassigned

< Back To SAT/PSAT Correction Search Criteria

SAT/PSAT Correction Records

Assessment Correction Updated Successfully

Adjust student data to reflect the time of testing.

SID: 123456789

Legal Last Name:	Test	Legal First Name:	Student	Legal Middle Name:	
Date of Birth	01/01/2003	Gender	Male		
Race	Black or African American	Grade	11 - Grade 11		
Home RCDTS	123456789012345	Testing RCDTS	123456789012345		
First Year in U.S. School	No	21st Century Indicator	Yes		
IDEA Services	No	EL Indicator	No		
FRL/Low Income Indicator	Yes	Homeless Indicator	No		

Reason for No Valid Test Attempt

Edit



SAT/PSAT Correction and Scores

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Reason For No Valid Test Attempt:

- 01 - Medically Exempt
- 02 - Homebound
- 03 - In Jail/Locked Facility
- 04 - Out of State/Country
- 07 - Transferred Out Prior to Testing
- 08 - Transferred In After Test Administration
- 09 - Deceased
- 10 - Absent from Testing
- 15 - Refusal but Present to Test
- 16 - Part-Time Enrollment

Link to complete RNVTA document:

<https://www.isbe.net/Documents/reason-no-valid-test-attempt.pdf>



SAT/PSAT Correction and Scores

SAT/PSAT Assessment Scores Report (Detail)

SIS

IBM SIS Test User 4

- Home
- Student
- Assessment
- Adjusted Cohort
- Teacher
- Early Childhood Transition
- Prenatal
- Reports**
- Batch File Processing
- District Data Verification
- Seal of Biliteracy Application

Log Out

Reports

Search Reports...

Student

Assessment

- Verification Reports
- Illinois Assessment of Readiness (IAR)
- DLM-AA
- SAT/PSAT
 - SAT/PSAT Assessment Pre-ID [Summary](#) [Details](#)
 - SAT/PSAT Assessment Correction [Summary](#) [Details](#)
 - SAT/PSAT Assessment Scores [Summary](#) [Details](#)
 - SAT Assessment Scores Grid [Summary](#)
- Other Assessment Reports
- Historical Assessments
- Attendance
- Bilingual
- Demographics and Enrollment
- Discipline
- Early Learning
- Homeless
- Individual Student



SAT/PSAT Correction and Scores

SAT/PSAT Assessment Scores Criteria (Detail)

The screenshot displays the SIS interface for configuring SAT/PSAT Assessment Scores. The left sidebar contains navigation options: SIS, IBM SIS Test User 4, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, Seal of Biliteracy Application, and Log Out. The main content area is titled 'SAT/PSAT Assessment Scores' and includes a 'Back To Reports' link. The configuration options are as follows:

- School Year: 2022
- School: All Schools
- Grade: All Grades
- Test to be taken: All (selected), SAT, PSAT 8/9, PSAT 10
- Race/Ethnicity: All Races
- Gender: All (selected), Male, Female, Non-Binary
- Homeless Indicator: Both (selected), Yes, No
- Migrant Indicator: Both (selected), Yes, No
- EL Indicator: Both (selected), Yes, No
- IDEA Services: Both (selected), Yes, No
- FRL/Low Income Indicator: Both (selected), Yes, No
- 21st Century Indicator: Both (selected), Yes, No
- First Year in U.S. School: Both (selected), Yes, No
- Show Error Only: Yes, No (selected)
- Sort By: Error Code

At the bottom of the configuration area, there is a 'PDF' dropdown menu and a 'Create Report' button, both highlighted with red boxes.



SAT/PSAT Correction and Scores

SAT/PSAT Assessment Scores Report (Detail)

2022 SAT/PSAT Assessment Scores (Detail)

5/6/2022 12:53 pm

Assessment Home District:

Selection Criteria: None Sorted By: Errors, Student Name

Columns: * = Defined below	Note: ELA and Math Section Scores are reported in multiples of 10.	Note: PSAT 10 and PSAT 8/9 Performance Levels will be added once established.
A Grade at Time of Testing	E SAT ESSAY READING SUBSCORE (0, 2-8)	M Performance Level ELA (including only EBRW Section Score)*
B SAT COMPOSITE (400-1600)	F SAT ESSAY ANALYSIS SUBSCORE (0, 2-8)	SAT
PSAT 10 COMPOSITE (320-1520)	G SAT ESSAY WRITING SUBSCORE (0, 2-8)	Level 4: 640-800
PSAT 8/9 COMPOSITE (240-1440)	H Student Canceled Scores* (Y=Yes, Blank=No)	Level 3: 540-630
C EVIDENCE-BASED READING AND WRITING (EBRW)	I Invalidated Scores* (Y=Yes, Blank=No)	Level 2: 430-530
SAT EBRW SECTION SCORE (200-800)	J Reason for No Valid Test Attempt*	Level 1: 200-420
PSAT 10 EBRW SECTION SCORE (160-760)	K Suppressed Scores*	N Performance Level Math (including only Math Section Score)*
PSAT 8/9 EBRW SECTION SCORE (120-720)	L Error Code*	SAT
D SAT MATH SECTION SCORE (200-800)		Level 4: 670-800
PSAT 10 MATH SECTION SCORE (160-760)		Level 3: 540-660
PSAT 8/9 MATH SECTION SCORE (120-720)		Level 2: 450-530
		Level 1: 200-440

Performance Level

- 4-Exceeds Standards:** The student has exceeded the proficiency level & demonstrates a **thorough** understanding of the knowledge & skills needed relative to the Illinois Learning Standards.
- 3-Meets Standards:** The student has met the proficiency level & demonstrates **adequate** understanding of the knowledge & skills needed relative to the Illinois Learning Standards.
- 2-Approaching Standards:** The student is approaching the proficiency level & demonstrates an **incomplete** understanding of the knowledge & skills needed relative to the Illinois Learning Standards
- 1-Partially Meets Standards:** The student has only partially met standards & demonstrates a **minimal** understanding of the knowledge & skills needed relative to the Illinois Learning Standards.

Student Canceled Scores

This indicator will show Y=Yes if a student completed a score cancellation form. Scores are canceled for College Board use but maintained for accountability purposes.

Invalidated Scores

This indicator will show Y=Yes if scores were invalidated by College Board. ISBE will apply the applicable RNVT.

Suppressed Scores

Contact ISBE for assistance. ISBE will apply the applicable RNVT.

- 01** - Both ELA and Math data are suppressed.
- 02** - ELA data are suppressed.
- 03** - Math data are suppressed.

Reason for No Valid Test Attempt (RNVT) Please review the detailed RNVT definitions on <https://www.isbe.net/Documents/reason-no-valid-test-attempt.pdf> before choosing the RNVT.

01 Medically Exempt	10 Absent from Testing	23 Reserved for Internal Use-SIS Use Only (First Year in U.S. School)
02 Homebound	15 Refusal but Present to Test	25 Reserved for Internal Use-Assessment Use Only (Grade 11-No Participation Credit)
03 In Jail/Locked Facility	16 Part-Time Enrollment	50 Reserved for Internal Use-SIS Use Only (Grade 12 Exempt-Programming)
04 Out of State/Country	18 PSS-SIS Use Only	51 Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-SIS Evidence)
07 Transferred Out Prior to Testing	19 Reserved for Internal Use-SIS Use Only	52 Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-District Submission)
08 Transferred In After Test Administration	21 Reserved for Internal Use-Scale Score Exists in Another School	53 Reserved for Internal Use-Assessment Use Only (Grade 12 No Participation Credit)
09 Deceased	22 Reserved for Internal Use-SIS Use Only	54 Reserved for Internal Use-Assessment Use Only (Grade 12 Exempt-Other)

Error Code

- 1** - Student score data are expected but missing. Enter a RNVT or check for score data in "Unassigned Test Results" report.
- 2** - Student has scores in more than one school. Contact ISBE for assistance.
- 3** - Grade at Time of Testing does not correspond to the Test Taken/To Be Taken. Edit grade in SIS Enrollment or contact ISBE to suppress score data.
- 4** - Grade 12 student tested but was not required to test. Contact ISBE for assistance.



SAT/PSAT Correction and Scores

89

- Starting July 8, 2022, districts should resolve any unassigned scores, errors, and apply a Reason for No valid Test Attempt (RNVTA) to records that have no score.
- If you have questions on the unassigned, please contact Megan Forness (mforness@isbe.net).



SAT/PSAT Correction and Scores

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Unassigned Test Results Screen

The screenshot displays the SIS (State Information System) interface for the Illinois State Board of Education. The top navigation bar includes the Illinois State Board of Education logo and the text "Helpful Resources" and "Contact Technical Support". The left sidebar menu is expanded, showing options: SIS, IBM SIS Test User, Home, Student, Assessment, Pre-ID, Correction, and Unassigned. The "Unassigned" option is highlighted with a red box. The main content area shows three sections: "DLM-AA Unassigned", "IAR Unassigned", and "SAT Unassigned". Each section has a dark blue header and a white box below it containing the text "No unassigned scores found".



Illinois State Board of Education

End of School Year 2022 Tasks

End of School Year 2022 Tasks

92

- What is required before exiting students?
 - Birth to 3 data
 - Caregiver Demographic data (Birth to 3)
 - Early Childhood Outcomes Entry and Progress Rating for Pre-K students with IEPs
 - EL Information
 - EL Screener
 - Homeless data
 - Immigrant data
 - Regional Safe School Program (RSSP) data
 - Pre-K Programs and Providers
 - Student Address data (Students with IDEA Services='Yes' only)
 - Grades 3-12 Courses Missing Final Letter Grade

End of School Year 2022 Tasks

- Reference the Current Enrollment Data Completion Status chart on the Dashboard to determine what data are required before exiting students.

Current Collection Completion Status	Required	Complete	Percent
Prenatal	3	1	33%
Birth To 3	2	2	100%
Birth To 3 Caregiver Demographics	2	1	50%
Early Childhood Outcomes (ECO) Ratings	4	1	25%
Early Childhood Student Programs	4	4	100%
Early Childhood Program Providers	6	5	83%
English Learner (EL)	124	66	53%
EL Screener	151	141	93%
Homeless	231	86	37%
Eligible for Immigrant Student Program	464	349	75%
Student Address for NEW IDEA students	731	716	97%
Regional Safe Schools Program (RSSP)	5	2	40%
Student Discipline	NA	92	NA
504 Plan	NA	47	NA
Grades 3-12 Missing Final Letter Grade	10	0	0%



End of School Year 2022 Tasks

94

- Exit All Enrollments
 - All 2022 Enrollment records must be exited by 4:00 p.m. July 31, 2022
 - We recommend all students are exited immediately after their last day of school
 - The last day of enrollment is the last full day the student attended school.
 - However, if you have students taking summer classes, please wait to exit those students until after they finish their classes
 - Students can not re-enroll after they graduate (i.e., if exit code 06 was used).
 - Exit enrollment records online (individual records, one at a time) or via the batch file process (multiple records at once)
 - Online Process
 - Use the SIS Exit Enrollment screen
 - Batch File Process
 - Upload Exit Enrollment File via Batch Upload in SIS



End of School Year 2022 Tasks

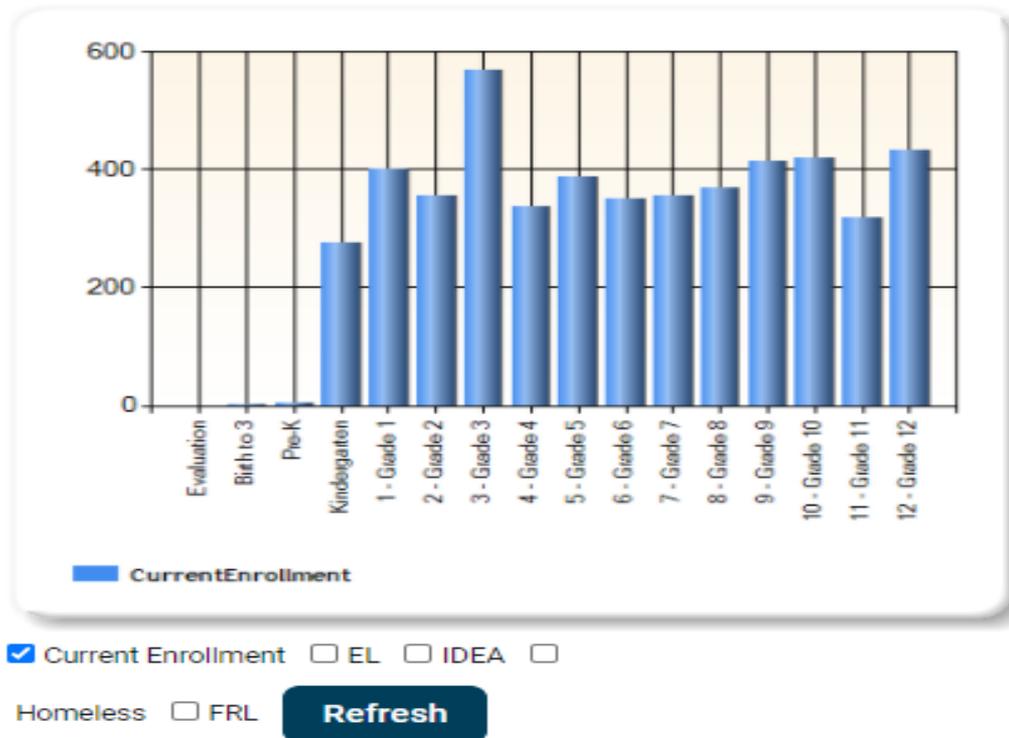
95

- Verify all 2022 enrollments have been exited
 - View the Enrollment reports in ISBE SIS
 - Use the Reports screen
 - Expand the Demographics and Enrollment section and then select the Enrollment - Summary link
 - Ensure the following report criteria are selected
 - **2022 – Active Enrollments Only**
 - Home School
 - Press View Report or Create PDF Report
 - If the Count in any Grade listed in the report is not 0, run the Student Enrollment Detail Report and exit the identified record(s)

End of School Year 2022 Tasks

Refer to Dashboard for Current Enrollments & Program Indicators to ensure all students are exited

Current Enrollments & Program Indicators



End of School Year 2022 Tasks

97

What can be provided after the student has been exited?

- Student Attendance Data
 - All Student Attendance Data must be reported by July 15, 2022 at 4:00 p.m. Only the regular school year calendar needs to be reported, no Summer School or Extended School year
- Student Discipline Groups Data
 - All discipline groups data must be reported by July 31, 2022 at 4:00 p.m.
 - The disciplinary action must have occurred during the student's time of enrollment in your district, but the student does not need to be currently actively enrolled in your district.
- Teacher Course Assignment
 - All teacher course data must be reported after completion of the course or by July 31, 2022 at 4:00 p.m.



End of School Year 2022 Tasks

98

What can be provided after the student has been exited?

- Student Course Assignment (Including College Course Assignments)
 - All student course data must be reported after completion of the course or by July 31, 2022 at 4:00 p.m.
- College and Career Readiness Indicator Data
 - All CCRI data must be reported by August 26, 2022, at 4:00 p.m.
- Gifted and Accelerated
 - All Gifted and Accelerated data must be reported by August 26, 2022, at 4:00 p.m.
- Seal of Biliteracy Awards
 - All Seal Of Biliteracy data must be reported by August 26, 2022, at 4:00 p.m.





Illinois State Board of Education

**Student Attendance - Due July
15, 2022**

Student Attendance

100

- The home, serving, and service provider RCDTS can all submit data on students enrolled with them for the school year
- Student Attendance data should be submitted for active and exited enrollments for the year
- The data will be used to populate Best 3 months ADA and 9 month ADA
- Monthly attendance data must be provided for students in grades Pre-K – 12 enrollments where your district is the Home, Serving, or Service Provider. Data may be provided at any time
- For a partial month of enrollment, total days cannot exceed days enrolled in that month
- Attendance data (batch) can include multiple past months for the student
- Attendance data is not accepted for Evaluation or Birth to 3 enrollments
- Attendance data is not accepted for an enrollment that was exited erroneously
- Attendance data is optional for Private School Students
- Attendance should NOT be submitted for Summer School or ESY enrollments
- **Attendance Data is Due July 15, 2022**



Student Attendance

101

- In ADA reports ISBE uses the PDA (Percent of Day on Enrollment) to determine the percent of day for each of the Attendance fields
- Districts should report 1.000 Absence for a full day missed and 0.500 Absence for a half-day missed
- If the student is enrolled with a PDA of 0.50 and the district reports 0.500 in the Total Days Present field, ISBE will calculate that the student was present for a quarter of the day
- It's important the school districts report it in this way otherwise the data will be off when ISBE applies the logic for ADA Best 3 Month's, and 9 Month's reports

Student Attendance

102

- To add or update attendance data, student has a valid district enrollment in SIS by following:
 - Enrollment record Home RCDTS matches attendance Home RCDTS
 - Enrollment record Serving RCDTS matches attendance Serving RCDTS
 - SIS Enrollment Date matches the Enrollment Date in the Student Attendance file
 - Enrollment School Year matches the School Year in the Student Attendance file
- To add or update Student Attendance data via batch, provided data must match to an enrollment record in SIS:
 - SID
 - First Name and Last Name of student
 - Birth Date of student
 - Home RCDTS and Serving RCDTS of the Student Attendance File must match a SIS Enrollment Home RCDTS, Serving RCDTS, and Service Provider RCDTS.
 - School Year
 - Enrollment Date



Student Attendance

103

- **Month of Attendance:** The month of student attendance reporting.
 - Student must be enrolled at least one day during the month of attendance reported. Cannot provide more days of attendance than the enrollment month
 - 01 January
 - 02 February
 - 03 March
 - 04 April
 - 05 May
 - 06 June
 - 07 July
 - 08 August
 - 09 September
 - 10 October
 - 11 November
 - 12 December



Student Attendance

104

- **Year of Attendance:** The calendar school year of attendance reporting.
 - Note: This is not necessarily the same as School Year.
 - Ex. Reporting attendance for October 10, 2021. Use 2021 for the calendar school year, NOT the School year it falls in of 2022.
- **In Person Instruction** The full day or partial days represented as a decimal that the student was present. The precision will be 3 decimal points.
 - Sum of Days Present, Days Absent – Excused, Days Absent – Unexcused, Days Medically Homebound, and Days Hospitalized must be equal to or less than the number of days in that month (includes weekends)
 - 0's are valid data within any attendance field for counting purposes.



Student Attendance

- **Absent – Excused:** The number of days or partial days represented as a decimal that the student was absent with cause (excused absence) by month. The precision will be 3 decimal points.
 - "Valid cause" for absence shall be illness, observance of a religious holiday, death in the immediate family, family emergency, and shall include such other situations beyond the control of the student as determined by the board of education in each district, or such other circumstances which cause reasonable concern to the parent for the mental, emotional, or physical health or safety of the student
 - Sum of Days Present, Days Absent – Excused, Days Absent – Unexcused, Days Medically Homebound, and Days Hospitalized must be equal to or less than the number of days in that month (includes weekends)
 - 0's are valid data within any attendance field for counting purposes.
- **Absent – Unexcused:** The number of days or partial days represented as a decimal that the student was absent without a cause by month. The precision will be 3 decimal points.
 - Sum of Days Present, Days Absent – Excused, Days Absent – Unexcused, Days Medically Homebound, and Days Hospitalized must be equal to or less than the number of days in that month (includes weekends).
 - 0's are valid data within any attendance field for counting purposes.



Student Attendance

106

- **Medically Homebound:** A student who is receiving home/hospital instructional services, provided by the district, in accordance with 105 ILCS 5/14-13.01. These students are considered present for purposes of attendance as it pertains to funding. Please see https://www.isbe.net/Documents/HomeHospital_QA.pdf for additional information on the provision of homebound services, and when medically homebound status can apply. A student who is homebound but not receiving home/hospital instructional services is considered as absent, either excused or unexcused according to district policy.
- A student who is homebound but NOT receiving home/hospital instructional services is considered as absent, either excused or unexcused according to district policy.
 - Medically Homebound are defined as present, but ISBE is asking districts to count those days separate from days of attendance when the student is present in any other way (in school, on a field trip, etc.)
 - Sum of Days Present, Days Absent – Excused, Days Absent – Unexcused, Days Medically Homebound, and Days Hospitalized must be equal to or less than the number of days in that month (includes weekends).
 - 0's are valid data within any attendance field for counting purposes.
 - No amount of time can be reported as both Present, and Medically Homebound. A day can be broken into portions, such as half-day Present, half-day Medically Homebound, but if the time is marked Medically Homebound, it should **NOT** be included in the Days Present, Days Absent – Excused, or Days Absent – Unexcused, Student Attendance totals.



Student Attendance

107

- **Hospitalized:** An absence where a student was hospitalized because of medical emergencies or procedures (e.g., because of a motor vehicle or other type of accident, surgery, severe illness, psychiatric emergency) or was participating in residential programs that provide psychological treatment or treatment for drug or alcohol abuse, but was not receiving home/hospital instructional services, in accordance with 105 ILCS 5/14-13.01.
 - Hospitalized absence is defined as either excused or unexcused according to district policy. ISBE is asking districts to count absences because of hospitalization separate from absences that are Excused or Unexcused for any and all other reasons, in order to be excluded or included as appropriate for various other calculations. For example, for Chronic Truancy, ISBE might treat absences because of hospitalization as excused absences. For Chronic Absenteeism, ISBE will drop them entirely.
 - Sum of Days Present, Days Absent – Excused, Days Absent – Unexcused, Days Medically Homebound, and Days Hospitalized must be equal to or less than the number of days in that month (includes weekends).
 - 0's are valid data within any attendance field for counting purposes.
 - No amount of time can be reported as both Present, and Hospitalized. A day can be broken into portions, such as half-day Present, half-day Hospitalized, but if the time is marked Hospitalized, it should **NOT** be included in the Days Present, Days Absent – Excused, or Days Absent – Unexcused, Student Attendance totals.



Student Attendance

108

- **E-Learning** : Pursuant to state law, a school district may adopt an E-learning program. In order to adopt an E-learning program, a district must draft and adopt an E-Learning program within the specifications of Section 10-20.56 of the School Code.
 - Additionally, the E-Learning plan must be verified by the applicable regional office of education or intermediate service center.
 - As originally composed, the E-Learning law allowed districts to use an E-Learning day in lieu of an emergency day—and the number of E-learning days used cannot exceed the number of proposed emergency days on a district’s school calendar. However, amendatory language due to the pandemic allows a district with an E-Learning plan to use E-Learning days as its form of remote instruction if operating schools remotely. In such cases, there is not a limit to the number of E-Learning Days that may be used, provided they are being used due to the public health emergency.

Student Attendance

109

- **Remote Learning:** If the Governor has declared a disaster due to a public health emergency pursuant to Section 7 of the Illinois Emergency Management Agency Act, the State Superintendent of Education may declare a requirement to use remote learning days or blended remote learning days for a school district, multiple school districts, a region, or the entire State.
 - During remote learning days, schools shall conduct instruction remotely. A district may meet the requirement of a remote learning day in a number of ways, provided 5 hours of instruction and school work are provided.
 - Further, ISBE strongly recommends that 2.5 hours of the 5 hours be synchronous instruction. See 105 ILCS 5/10-30.



Student Attendance

110

- **Medically Homebound** and **Hospitalized** should be used only when the student is.
- If the student is receiving educational services in **ANY SETTING**, than that would fall under **In Person Instruction, E-Learning, or Remote Learning**.
- Only use **Medically Homebound** and/or **Hospitalized** in place of counting a student as **In Person Instruction, E-Learning, or Remote Learning**.
- This way ISBE can exclude those students from state reporting so the student is not penalized for an excused/unexcused absence.



Student Attendance

Search by Student – Enrollments tab – select Student Attendance
'View Details'

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The user is logged in as 'IBM SIS Test User'. The main content area shows the 'Enrollments' tab for a student with SID 123456789. The student's legal name is 'Test Student'. The enrollment is active for the 2022 school year, starting on 08/01/2021. The enrollment type is 'Re-entry to the same school' for a 6th-grade student. The interface includes a table of enrollment details and a 'Collections' section with a red box highlighting the 'Student Attendance' link and its 'View Details' button. Other links include 'Student Course Assignment', 'Discipline', 'Homeless', and '504 Plan'. The 'Add Enrollment' button is located at the bottom right.

Enrollment ID	School Year for Serving	Enrollment Type for Serving	Entry/Grade Level for Serving	Enrollment Date for Serving	Exit Date	Exit Status	Exit Type	RCDTS for Home	RCDTS for Serving	Percent of Day Attended (PDA)	Tuition Received	Dual Language	Language of Instruction
1	2022	Re-entry to the same school	6 - Grade 6	08/01/2021				123456789012345	123456789012345	1.00	No	Not A Participant in Dual Language Program	

Collections

Student Course Assignment	View Details	Student Attendance	View Details
Discipline	View Details	Regional Safe School Program	
Homeless			
504 Plan	View Details		



Student Attendance

Enter Student Attendance – In Person Instruction, E-Learning, Remote Learning, Absent Excused, Absent Unexcused, Medically Homebound, or Hospitalized – Select ‘Submit’

The screenshot shows the SIS Student Attendance entry interface. On the left is a dark blue sidebar with navigation options: Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, and Log Out. The main content area is titled 'Student Attendance' and includes a 'Back To Enrollment' link. Student information is displayed: SID: 123456789, Legal Last Name: Test, Home RCDTS: 123456789012345, Legal First Name: Student, Serving RCDTS: 123456789012345, Date Of Birth: 01/01/2010, School Year: 2022, Enrollment Date: 08/01/2021, and Exit Date. Below this is the 'Attendance Details' table, which is highlighted with a red border. The table has columns for Year, Month, Days, In Person Instruction, E-Learning, Remote Learning, Absent Excused, Absent Unexcused, Medically Homebound, and Hospitalized. Each cell contains a numerical value or a text input field. A 'Submit' button is located at the bottom right of the form.

Year	Month	Days	In Person Instruction	E-Learning	Remote Learning	Absent Excused	Absent Unexcused	Medically Homebound	Hospitalized
2021	August	0.000	8.000	0.000	0.000	1.000	0.000	0.000	0.000
2021	September	0.000	16.000	0.000	0.000	0.000	0.000	0.000	0.000
2021	October	0.000	11.000	5.000	0.000	3.000	0.000	0.000	0.000
2021	November	0.000	19.000	0.000	0.000	0.000	0.000	0.000	0.000
2021	December	0.000	14.000	0.000	0.000	2.000	0.000	0.000	0.000
2022	January	0.000	18.000	0.000	0.000	0.000	0.000	0.000	0.000
2022	February	0.000	21.000	0.000	0.000	0.000	0.000	0.000	0.000
2022	March	0.000	22.000	0.000	0.000	1.000	0.000	0.000	0.000
2022	April	0.000	16.000	0.000	0.000	1.000	0.000	0.000	0.000
Totals		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000



Student Attendance

Student Attendance Record successfully updated

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Search

Request New SID

Multiple SID Merge

Exit Enrollment

Assessment ▾

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing ▾

District Data Verification ▾

Seal of Biliteracy Application

Log Out ➔

[← Back To Enrollment](#)

Student Attendance

SID: 123456789

Legal Last Name: Test

Home RCDTS: 123456789012345

Legal First Name: Student

Serving RCDTS: 123456789012345

Date Of Birth: 01/01/2010

School Year: 2022

Enrollment Date: 08/01/2021

Exit Date:

Student Attendance Record successfully updated.

Attendance Details

Year	Month	Days	In Person Instruction ¹	E-Learning ¹	Remote Learning ¹	Absent Excused ¹	Absent Unexcused ¹	Medically Homebound ¹	Hospitalized ¹
2021	August	9.000	8.000	0.000	0.000	1.000	0.000	0.000	0.000
2021	September	16.000	16.000	0.000	0.000	0.000	0.000	0.000	0.000
2021	October	19.000	11.000	5.000	0.000	3.000	0.000	0.000	0.000
2021	November	19.000	19.000	0.000	0.000	0.000	0.000	0.000	0.000
2021	December	16.000	14.000	0.000	0.000	2.000	0.000	0.000	0.000
2022	January	18.000	18.000	0.000	0.000	0.000	0.000	0.000	0.000
2022	February	21.000	21.000	0.000	0.000	0.000	0.000	0.000	0.000
2022	March	23.000	22.000	0.000	0.000	1.000	0.000	0.000	0.000
2022	April	17.000	16.000	0.000	0.000	1.000	0.000	0.000	0.000
Totals		158.000	145.000	5.000	0.000	8.000	0.000	0.000	0.000

Submit



Student Attendance

Student Attendance – Details Report

The screenshot shows the SIS Reports interface. The left sidebar contains a menu with 'Reports' highlighted. The main content area shows a search bar and a list of report categories. Under 'Attendance', 'Total Student Attendance' is selected, and its 'Details' link is circled in red.

Report Name	Summary	Details
Total Student Attendance	Summary	Details
Student Attendance by Month	Summary	Details



Student Attendance

Student Attendance – Details Report – Criteria page

The screenshot shows the SIS interface for generating a Student Attendance report. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, and District Data Verification. The main content area is titled 'Total Student Attendance' and includes the following filters:

- School Year: 2022
- School: All Schools
- Attendance Status: Home, Serving, Service Provider, Home But Not Serving, Serving But Not Home
- Grade: All Grades
- IDEA Services: Both, Yes, No
- FRL/Low Income Indicator: Both, Yes, No
- Homeless Indicator: Both, Yes, No
- Private School Student Indicator: Both, Yes, No
- Sort By: SID

At the bottom, there is a dropdown menu set to 'PDF' and a 'Create Report' button, both highlighted with a red box. A 'Back To Reports' link is located at the top left of the main content area. In the top right corner, there are links for 'Helpful Resources' and 'Contact Technical Support'.



Student Attendance

Student Attendance Detail Report

Shows Total Student Attendance for the School Year

Illinois State Board of Education Student Information System 2022 Total Student Attendance (Detail)

SIS Home District:12345678901 ISBE Test District

Selection Criteria: Sorted By: Student ID

Columns	A	Grade Level	C	In Person Instruction	E	Remote Instruction	H	Medically Homebound								
	B	PDA	D	E-Learning	F	Absent - Excused	I	Hospitalized								
					G	Absent - Unexcused	J	Total Attendance/Absences								
Student ID	Student Name	Birth Date	Home RCDTS	Serving RCDTS	Start Date	End Date	A	B	C	D	E	F	G	H	I	J
123456789	Test, Student	07/22/2005	123456789012345	123456789012345	8/17/21		11	1.00	73.597	0.000	10.417	0.000	14.986	0.000	0.000	99.000
123456789	Test, Student	12/14/2005	123456789012345	123456789012345	8/17/21		10	1.00	72.278	0.000	8.917	4.000	13.805	0.000	0.000	99.000
123456789	Test, Student	06/04/2013	123456789012345	123456789012345	8/17/21		3	1.00	52.000	0.000	17.000	0.000	1.000	0.000	0.000	70.000



Student Attendance

Student Attendance By Month - Details Report

The screenshot shows the SIS Reports interface. The left sidebar contains a menu with 'Reports' highlighted. The main content area shows a list of reports under the 'Attendance' category. The 'Student Attendance by Month' report is selected, and its 'Details' link is highlighted.

Report Name	Summary	Details
Total Student Attendance	Summary	Details
Student Attendance by Month	Summary	Details



Student Attendance

Student Attendance By Month - Detail Report – Criteria page

The screenshot shows the SIS interface for generating a Student Attendance by Month report. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, Seal of Biliteracy Application, and Log Out. The main content area is titled 'Student Attendance by Month' and includes a 'Back To Reports' link. The criteria are as follows:

- School Year: 2022
- School: All Schools
- Grade: All Grades
- IDEA Services: Both
- FRL/Low Income Indicator: Both
- Homeless Indicator: Both
- Private School Student Indicator: Both
- Missing Attendance: Both
- Month Of Attendance: All
- Year Of Attendance: All
- Sort By: SID

At the bottom, there is a dropdown menu set to 'PDF' and a 'Create Report' button, both highlighted with a red box.



Student Attendance

Student Attendance By Month Detail Report

Illinois State Board of Education Student Information System Student Attendance By Month (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Sorted By: Student ID

Columns	A	Grade Level	C	Month of Attendance	E	In Person Instruction	G	Remote Instruction	J	Medically Homebound								
	B	PDA	D	Year of Attendance	F	E-Learning	H	Absent - Excused	K	Hospitalized								
							I	Absent - Unexcused	L	Total Attendance/Absences								
Student ID	Student Name	Birth Date	Home RCDTS	Serving RCDTS	Start Date	End Date	A	B	C	D	E	F	G	H	I	J	K	L
123456789	Test, Student	07/22/2005	123456789012345	123456789012345	8/17/21		11	1.00	08	2021	9.917	0.000	0.000	0.000	1.083	0.000	0.000	11.000
			123456789012345	123456789012345	8/17/21		11	1.00	09	2021	19.944	0.000	0.000	0.000	1.056	0.000	0.000	21.000
			123456789012345	123456789012345	8/17/21		11	1.00	10	2021	16.514	0.000	0.000	0.000	2.486	0.000	0.000	19.000
			123456789012345	123456789012345	8/17/21		11	1.00	11	2021	11.972	0.000	0.000	0.000	4.028	0.000	0.000	16.000
			123456789012345	123456789012345	8/17/21		11	1.00	12	2021	10.833	0.000	0.000	0.000	2.167	0.000	0.000	13.000
			123456789012345	123456789012345	8/17/21		11	1.00	01	2022	4.417	0.000	10.417	0.000	4.166	0.000	0.000	19.000
			123456789012345	123456789012345	8/17/21		11	1.00	02	2022	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
			123456789012345	123456789012345	8/17/21		11	1.00	03	2022	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
			123456789012345	123456789012345	8/17/21		11	1.00	04	2022	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
			Total Attendance/Absences: 99.000															
123456789	Test, Student	12/14/2005	123456789012345	123456789012345	8/17/21		10	1.00	08	2021	9.333	0.000	0.000	1.000	0.667	0.000	0.000	11.000
			123456789012345	123456789012345	8/17/21		10	1.00	09	2021	16.750	0.000	0.000	3.000	1.250	0.000	0.000	21.000
			123456789012345	123456789012345	8/17/21		10	1.00	10	2021	15.917	0.000	0.000	0.000	3.083	0.000	0.000	19.000
			123456789012345	123456789012345	8/17/21		10	1.00	11	2021	14.778	0.000	0.000	0.000	1.222	0.000	0.000	16.000
			123456789012345	123456789012345	8/17/21		10	1.00	12	2021	11.000	0.000	0.000	0.000	2.000	0.000	0.000	13.000
			123456789012345	123456789012345	8/17/21		10	1.00	01	2022	4.500	0.000	8.917	0.000	5.583	0.000	0.000	19.000
			123456789012345	123456789012345	8/17/21		10	1.00	02	2022	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
			123456789012345	123456789012345	8/17/21		10	1.00	03	2022	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
			123456789012345	123456789012345	8/17/21		10	1.00	04	2022	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
			Total Attendance/Absences: 99.000															





Illinois State Board of Education

Early Childhood Program and Providers -
Due July 31, 2022

Early Childhood Program and Providers

121

Search by student – Enrollment tab - View/Edit Early Childhood

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The user is logged in as 'IBM SIS Test User'. The 'Enrollments' tab is selected, showing details for a student with SID 123456789. The student's legal name is 'Student'. The enrollment is active and for the school year 2022. The entry/grade level is Pre-K, and the enrollment date is 08/01/2021. A red box highlights the 'View/Edit Early Childhood' link next to the Pre-K entry. The interface also shows various program indicators, collections, and a table of assignments with 'View Details' links. An 'Add Enrollment' button is located at the bottom right.

Demographic **Enrollments** Program Indicators

SID: 123456789
Legal Last Name: Student Legal First Name: Test Legal Middle Name:

Enrollments 1

Enrollment is active

School Year for Serving	2022	RCDS for Home	123456789012345
Enrollment Type for Serving	Original entry into a U.S school	RCDS for Serving	123456789012345
Entry/Grade Level for Serving	Pre-K View/Edit Early Childhood	Percent of Day Attended (PDA)	1.00
Enrollment Date for Serving	08/01/2021	Tuition Received	No
Exit Date		Dual Language	Not A Participant in Dual Language Program
Exit Status		Language of Instruction	
Exit Type			

Collections

Student Course Assignment	View Details	Physical Restraint and Time Out	View Details
Behavior/Transition Plans	View Details	Student Attendance	View Details
Homeless		Regional Safe School Program	
504 Plan	View Details		

[Add Enrollment](#)

Early Childhood Program and Providers

122

Early Childhood – select '+' to add Programs

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options: Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, and Adjusted Cohort. The main content area shows a 'Back To Enrollment' section with two student profiles. The first profile is for 'Test Student' (SID: 123456789, 01/01/2018 - Male). The second profile is for '2022 Enrollment' (Home: 123456789012345, Serving: 123456789012345, Started: 08/01/2021, Exited Reason:). Below these profiles are sections for 'Indicators' and 'Programs'. The 'Programs' section features a table with columns: Program, Location, Service, Started, Ended, Ended Reason, Providers, and Actions. A red box highlights a '+' button in the top right corner of the 'Programs' section, labeled 'Add Program'. The table currently shows 'No programs have been added'.

Early Childhood Program and Providers

123

Create Program – Add/Edit Program, location, and service

The screenshot displays the SIS (State Information System) interface for the Illinois State Board of Education. A modal window titled "Create Program" is open, allowing users to add or edit program details. The background shows a user profile for "Test Student" (SID: 123456789) and a "2022 Enrollment" summary.

Create Program Modal Fields:

- Program:** Please select an option (dropdown)
- Location:** Please select an option (dropdown)
- Service:** Please select an option (dropdown)
- Started:** mm/dd/yyyy (text input)
- Ended - Optional:** mm/dd/yyyy (text input)
- Ended Reason - Optional:** Please select an option (dropdown)

Buttons: Close, Save

Early Childhood Program and Providers

124

Create Program – verify program data and select ‘save’

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. A modal window titled "Create Program" is open, allowing users to enter program details. The background shows a student profile for "Test Student" (SID: 123456789) and a "2022 Enrollment" summary.

Create Program Modal Fields:

- Program:** Preschool for All
- Location:** Public School District
- Service:** Half Day AM
- Started:** 08/01/2021
- Ended - Optional:** mm/dd/yyyy
- Ended Reason - Optional:** Please select an option

The "Save" button at the bottom right of the modal is highlighted with a red box.

Early Childhood Program and Providers

125

View – Program data is showing and editable

The screenshot displays the SIS interface for a student. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, and Reports. The main content area shows the student's profile (SID: 123456789, Test Student, 01/01/2018 - Male) and their 2022 enrollment details (Home: 123456789012345, Serving: 123456789012345, Grade: Pre-K, Started: 08/01/2021, Exited Reason:). Below this, there are sections for Indicators, Programs, and Providers. The Programs section is highlighted with a red border and contains a table with the following data:

Program	Location	Service	Started	Ended	Ended Reason	Providers	Actions
Preschool for All	Public School District	Half Day AM	08/01/2021			0	

The Providers section below it shows a table with columns: Type, IEIN, Started, Ended, Ended Reason, and Actions. A message states: "No providers have been added".

Early Childhood Program and Providers

126

View/Add Providers - teachers/service providers to the program

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, and Adjusted Cohort. The main content area shows a student profile for 'Test Student' (SID: 123456789, 01/01/2018 - Male) and their 2022 enrollment details (Home: 123456789012345, Serving: 123456789012345, Grade: Pre-K, Started: 08/01/2021). Below this is a table of programs, with one row for 'Preschool for All' at 'Public School District' with 'Half Day AM' service, started on '08/01/2021', and 0 providers. A red box highlights the 'Show Providers' button in the 'Actions' column of the table.

Illinois State Board of Education

Helpful Resources ▾ Contact Technical Support

< Back To Enrollment

SID: 123456789
Test Student
01/01/2018 - Male
Last updated: 10/19/2021 at 8:51 am

2022 Enrollment
Home: 123456789012345
Grade: Pre-K
Exited:
Serving: 123456789012345
Started: 08/01/2021
Exited Reason:
Last updated: 10/19/2021 at 8:51 am

Indicators

Programs

Program	Location	Service	Started	Ended	Ended Reason	Providers	Actions
Preschool for All	Public School District	Half Day AM	08/01/2021			0	Show Providers

Early Childhood Program and Providers

127

Early Childhood – select '+' to add providers to program

The screenshot displays the SIS (State Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options such as Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, and Reports. The main content area shows enrollment details for a student with SID 123456789, including their home address, grade (Pre-K), and enrollment start date (08/01/2021). Below this, there is a section for 'Programs' with a table listing the current program: 'Preschool for All' at 'Public School District' with a 'Half Day AM' service. A red box highlights the '+' icon in the 'Add Provider' button next to the 'Providers' column. Below the program table, there is a sub-table for 'Providers' with columns for Type, IEIN, Started, Ended, Ended Reason, and Actions. The text 'No providers have been added' is displayed below this sub-table.

Program	Location	Service	Started	Ended	Ended Reason	Providers	Actions
Preschool for All	Public School District	Half Day AM	08/01/2021			0	Add Provider

Type	IEIN	Started	Ended	Ended Reason	Actions
No providers have been added					

Early Childhood Program and Providers

128

Create Provider – Add Provider and provider data then ‘Save’

The screenshot displays the SIS (State Information System) interface for the Illinois State Board of Education. A modal window titled "Create Provider" is open in the center, allowing for the addition of a new provider. The background shows a user profile for "Test Student" (SID: 123456789) and a "2022 Enrollment" record for "123456789012345 Pre-K".

Create Provider Form Fields:

- Provider Type:** Teacher (dropdown menu)
- IEIN:** 12345 (text input)
- Gateways Registry Member ID - Optional:** (empty text input)
- Provider has a Gateways Credential - Optional:** Yes No
- Started:** 08/01/2021 (date input)
- Ended - Optional:** mm/dd/yyyy (date input)
- Ended Reason - Optional:** Please select an option (dropdown menu)

Buttons at the bottom of the modal: "Close" and "Save" (highlighted with a red box).

Early Childhood Program and Providers

129

View – Providers data is showing and editable

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options such as Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, and Reports. The main content area shows a student profile for 'Test Student' (SID: 123456789) and their 2022 enrollment details. Below this, there are sections for Indicators and Programs. The Programs section includes a table with columns for Program, Location, Service, Started, Ended, Ended Reason, Providers, and Actions. A red box highlights the 'Providers' data for the 'Preschool for All' program, showing a table with columns for Type, IEIN, Started, Ended, Ended Reason, and Actions. The provider listed is a 'Teacher' with IEIN 12345, started on 08/01/2021, and has an edit icon in the Actions column.

Helpful Resources ▼ Contact Technical Support

[← Back To Enrollment](#)

SID: 123456789
Test Student
01/01/2018 - Male
Last updated: 10/19/2021 at 8:51 am

2022 Enrollment
Home: 123456789012345
Grade: Pre-K
Exited:
Serving: 123456789012345
Started: 08/01/2021
Exited Reason:
Last updated: 10/19/2021 at 8:51 am

Indicators ▼

Programs +

Program	Location	Service	Started	Ended	Ended Reason	Providers	Actions
Preschool for All	Public School District	Half Day AM	08/01/2021			1	✎ ✕

Providers +

Type	IEIN	Started	Ended	Ended Reason	Actions
Teacher	12345	08/01/2021			✎



Illinois State Board of Education

Student Discipline Groups - Due July 31, 2022

Student Discipline Groups

131

- Student Discipline Groups data can be added and updated via Online or Batch
- Only the Home School can view or submit Student Discipline Groups data
- Student Discipline Groups data is only required if disciplinary action has occurred
- A school may or may not have discipline data to submit
- On July 31 of each school year, the data will be removed from SIS



Student Discipline Groups

132

- Student Discipline Groups Validation
 - For a Student Discipline Groups record to be added or updated, the student must have a valid Enrollment record that synchronizes with the Student Discipline Groups record on the following elements:
 - Home RCDTS
 - Serving RCDTS
 - School Year
 - Incident Date
 - Incident Number
 - Incident Group Number
 - The Incident Date must be equal to or greater than the Enrollment Date and equal to or less than the Exit Enrollment Date at the Serving School where the incident occurred



Student Discipline Groups

Search by Student – Enrollment tab– Discipline - select ‘view details’

The screenshot shows the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options such as Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, and Batch File Processing. The main content area is titled 'Enrollments' and displays student information for SID 123456789. A yellow banner indicates 'Enrollment has been exited'. Below this, a table lists enrollment details including School Year for Serving (2022), Enrollment Type for Serving (Transfer in from another District), Entry/Grade Level for Serving (6 - Grade 6), Enrollment Date for Serving (08/01/2021), Exit Date (10/10/2021), Exit Status (Permanent), and Exit Type (Transfer to another public school district IN Illinois). A 'Discipline' group is highlighted with a red box, and its 'View Details' link is also highlighted. Other groups listed include Homeless, 504 Plan, Physical Restraint and Time Out, Student Attendance, Regional Safe School Program, and Historical Demographics. At the bottom right, there are buttons for 'Add Enrollment' and 'Edit Enrollment'.

Demographic	Enrollments	Program Indicators	Services
SID: 123456789			
Legal Last Name: Student		Legal First Name: Test	Legal Middle Name:
Enrollments 1			
Enrollment has been exited			
School Year for Serving	2022	RCDS for Home	123456789012345
Enrollment Type for Serving	Transfer in from another District	RCDS for Serving	123456789012345
Entry/Grade Level for Serving	6 - Grade 6	Percent of Day Attended (PDA)	1.00
Enrollment Date for Serving	08/01/2021	Tuition Received	No
Exit Date	10/10/2021	Dual Language	Not A Participant in Dual Language Program
Exit Status	Permanent	Language of Instruction	
Exit Type	Transfer to another public school district IN Illinois		
Collections			
Student Course Assignment	View Details	Physical Restraint and Time Out	View Details
		Student Attendance	View Details
Discipline	View Details	Regional Safe School Program	
Homeless	View Details	Historical Demographics	View Details
504 Plan	View Details		



Student Discipline Groups

Student Discipline – verify enrollment – select ‘Add New’ to enter Disciplinary action data

The screenshot shows the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Search, Request New SID, Multiple SID Merge, and Exit Enrollment. The main content area is titled 'Discipline' and includes a 'Back To Enrollment' link. Student information is displayed in a table-like format:

SID: 123456789	Legal Last Name: Student	Legal First Name: Test	Date Of Birth: 01/01/2010	Enrollment Date: 08/01/2021
Home RCDTS: 123456789012345	Serving RCDTS: 123456789012345	School Year: 2022	Exit Date: 10/10/2021	

Below the table, a message states: "There is no discipline data for this enrollment." An "Add New" button is located in the bottom right corner of the main content area.

Student Discipline Groups

Edit Student Discipline data for incident and actions taken – Incident group number to tie other students to group incident

The screenshot shows the SIS interface for editing student discipline data. The header includes the Illinois State Board of Education logo and navigation links for 'Helpful Resources' and 'Contact Technical Support'. The left sidebar contains navigation options like 'Home', 'Student', 'Search', and 'Assessment'. The main content area is titled 'Discipline' and displays student information: SID: 123456789, Legal Last Name: Student, Legal First Name: Test, Date Of Birth: 01/01/2010, Enrollment Date: 08/01/2021, Home RCDTS: 123456789012345, Serving RCDTS: 123456789012345, School Year: 2022, and Exit Date: 10/10/2021. A red box highlights the incident details section, which includes: Incident Date (09/01/2021), Incident Number (01), Disability Type (None), Incident Type (Drug offenses), Disciplinary Action (In-School Suspension), Disciplinary Duration (02), and Incident Group Number (100). A checkbox for 'Was more than one student involved in the incident?' is checked. A red box also highlights the 'Next' button at the bottom right of the form.

Student Discipline Groups

Student Discipline – Review data and ‘submit’

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options: Home, Student, Assessment, Adjusted Cohort, Teacher, and Early Childhood Transition. The main content area shows a 'Discipline' record for a student with SID 123456789. The record includes fields for Legal Last Name, Legal First Name, Date Of Birth, Enrollment Date, Home RCDTS, Serving RCDTS, School Year, and Exit Date. Below the record, there is a table of incident details and a 'Submit' button highlighted with a red box.

Discipline

SID: 123456789
Legal Last Name: Student Legal First Name: Test Date Of Birth: 01/01/2010 Enrollment Date: 08/01/2021
Home RCDTS: 123456789012345 Serving RCDTS: 123456789012345 School Year: 2022 Exit Date: 10/10/2021

Review Discipline details: Press CHANGE button to correct any information or Press SUBMIT button to submit your request.

Incident Date	09/01/2021	Incident Type	Drug offenses
Incident Number	01	Disciplinary Action	In-School Suspension
Disability Type	None	Disciplinary Duration	02
Was more than one student involved in the incident?	Yes	Incident Group Number	100

Submit **Change**

Student Discipline Groups

Student Discipline – Successfully added to student

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options: Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, Adjusted Cohort, Teacher, and Early Childhood Transition. The main content area shows a 'Discipline' record for a student with SID 123456789. The record details include: Legal Last Name: Student, Home RCDTS: 123456789012345, Legal First Name: Test, Serving RCDTS: 123456789012345, Date Of Birth: 01/01/2010, School Year: 2022, Enrollment Date: 08/01/2021, and Exit Date: 10/10/2021. A red box highlights the message 'Discipline record added successfully.' Below this, a table lists the incident details: Incident Date (09/01/2021), Incident Type (Drug offenses), Incident Number (01), Disciplinary Action (In-School Suspension), Disability Type (None), Disciplinary Duration (02), Was more than one student involved in the incident? (Yes), and Incident Group Number (100). At the bottom right, there are 'Add New' and 'Edit' buttons.

Illinois State Board of Education

Helpful Resources Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Search

Request New SID

Multiple SID Merge

Exit Enrollment

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

< Back To Enrollment

Discipline

SID: 123456789

Legal Last Name: Student Home RCDTS: 123456789012345

Legal First Name: Test Serving RCDTS: 123456789012345

Date Of Birth: 01/01/2010 School Year: 2022

Enrollment Date: 08/01/2021 Exit Date: 10/10/2021

Discipline record added successfully.

Records 1

Incident Date	09/01/2021	Incident Type	Drug offenses
Incident Number	01	Disciplinary Action	In-School Suspension
Disability Type	None	Disciplinary Duration	02
Was more than one student involved in the incident?	Yes	Incident Group Number	100

Add New Edit

Student Discipline Groups

Student Discipline – Detail Report – by student

Illinois State Board of Education

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Assessment ▾

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing ▾

District Data Verification

Reports

Search Reports...

Student ▾

- Assessment ▾
- Attendance ▾
- Bilingual ▾
- Demographics and Enrollment ▾
- Discipline ▾**
 - Student Discipline** Summary **Details**
 - Student Discipline by Group Number Summary Details
- Early Learning ▾
- Homeless ▾
- Individual Student ▾
- Nutrition ▾

Student Discipline Groups

Student Discipline - Detail Report – by student

Student Discipline Report (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Sorted By: None Selected

Columns	A	Race Codes	C	Grade	E	Incident Date	G	Disability Description	I	Disciplinary Action
	B	Gender Codes	D	IDEA Services	F	Incident Number	H	Incident Description	J	Disciplinary Duration
Student ID	Student Name	Birth Date	A	B	SIS Home School	Serving School	C	D		
School year: 2022										
123456789	Student, Test	01/01/2003	17	N	123456789012345	123456789012345	12	N		
E: 08/12/2021	F: 01	G: Emotional Disability	H: Violence without physical injury		I: In-School Suspension				J: 1	
E: 08/12/2021	F: 02	G: Multiple Disabilities	H: Violence without physical injury		I: Out-of School Suspension				J: .50	
123456789	Student, Test2	01/01/2003	17	N	123456789012345	123456789012345	12	N		
E: 08/12/2021	F: 01	G: Emotional Disability	H: Violence without physical injury		I: In-School Suspension				J: 1	
E: 08/12/2021	F: 02	G: Multiple Disabilities	H: Violence without physical injury		I: Out-of School Suspension				J: .50	



Student Discipline Groups

Student Discipline – Detail Report - by Group Number

The screenshot shows the SIS Reports interface. The left sidebar contains a menu with 'Reports' highlighted. The main content area shows a list of report categories under 'Student'. The 'Discipline' category is expanded, showing 'Student Discipline' and 'Student Discipline by Group Number'. The 'Details' link for 'Student Discipline by Group Number' is circled in red.

Report Name	Summary	Details
Student Discipline	Summary	Details
Student Discipline by Group Number	Summary	Details



Student Discipline Groups

Student Discipline – Detail Report - by Group Number

Student Discipline Report by Incident Group Number (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: Sorted By: None Selected

Columns	A	Race Codes	C	Grade	E	Incident Date	G	Disability Description	I	Disciplinary Action
	B	Gender Codes	D	IDEA Services	F	Incident Number	H	Incident Description	J	Disciplinary Duration
Student ID	Student Name		Birth Date	A	B	SIS Home School	Serving School	C	D	
School year: 2022										
Incident Group Number:100										
123456789	Student, Test		01/01/2010	11	F	123456789012345	123456789012345	6	N	
E:	09/01/2021	F: 01	G: None	H: Drug offenses		I: In-School Suspension			J: 02	
Incident Group Number:111										
123456789	Student, Test2		01/01/2003	17	N	123456789012345	123456789012345	12	N	
E:	08/12/2021	F: 01	G: Emotional Disability	H: Violence without physic		I: In-School Suspension			J: 1	





Illinois State Board of Education

Teacher Course Assignment – Due July 31, 2022

Teacher Course Assignment

143

- The Teaching Location District or the Employer District will submit Teacher Course Assignments
- All teachers submitted must have an IEIN number.
- Teacher Course Assignments can be added or updated via Online or Batch.



Teacher Course Assignment

144

Teacher Course Assignment Entry

- **Teacher Course Start Date** – First day of attendance for the teacher
- **EIS Position Codes** – Teachers Position Code in the Employment Information System (EIS)
- **Teacher to Course Commitment** – Numeric value of the teacher's course commitment during the duration of the course (decimal format, where 1.00 represents a full-time commitment to the course)



Teacher Course Assignment

EIS Position Codes

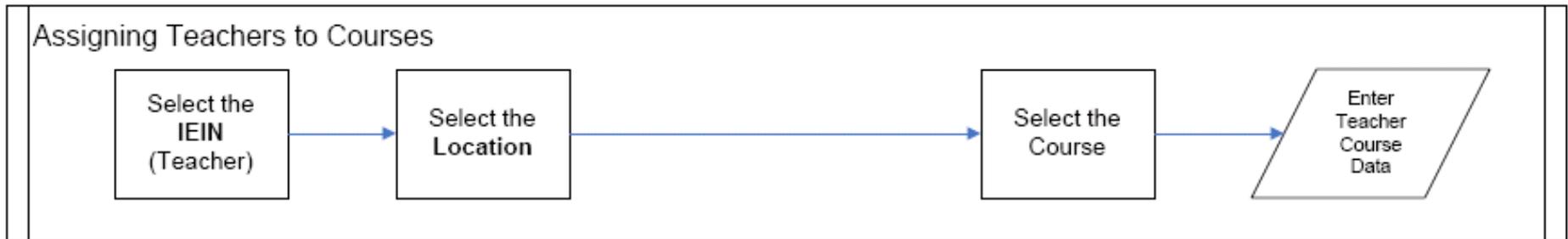
Position Code	Position Code Description
200	Teacher
201	Reading Teacher
202	Bilingual Education Teacher
203	English as a Second Language Teacher
204	Visiting International Teacher
207	Speech Language Pathology Teacher
208	Career and Technical Educator (CTE)
250	Special Education Teacher
251	Bilingual Special Education Teacher
310	Paraprofessional
601	Resource Teacher Arts(Visual Art, Music, Drama, and Theatre)
602	Resource Teacher History
603	Resource Teacher Government/Civics/Political Science
604	Resource Teacher English/Language Arts
605	Resource Teacher Reading
606	Resource Teacher Math
607	Resource Teacher Science (all sciences)
608	Resource Teacher Foreign Language
609	Resource Teacher Economics
610	Resource Teacher Elementary
611	Resource Teacher Other
699	Citywide Resource Teacher



Teacher Course Assignment

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Teacher Course Assignment Online Process



Teacher Course Assignment

Teacher Search – **Select Teaching Location or Employer at the top of the screen.**

The screenshot shows the SIS (State Information System) interface for the Illinois State Board of Education. The top navigation bar includes the Illinois State Board of Education logo and the text "Helpful Resources" and "Contact Technical Support". The left sidebar contains a menu with the following items: "SIS", "IBM SIS Test User", "Home", "Student", "Assessment", "Adjusted Cohort", "Teacher" (highlighted with a red box), "Early Childhood Transition", "Prenatal", and "Reports". The main content area is titled "Teacher Course Assignment - Search Teacher". It features a "Search By" section with two radio buttons: "Teaching Location" (selected) and "Employer". Below this, there are four input fields: "IEIN", "Legal Last Name", "Legal First Name", and "Date of Birth" (with a note "(mm/dd/yyyy) - Optional"). A "Search" button is located at the bottom right of the search area, also highlighted with a red box.

Teacher Course Assignment

Select Teacher from search results listed

The screenshot shows the SIS interface for Teacher Course Assignment. On the left is a dark blue navigation sidebar with a hamburger menu icon at the top. The sidebar contains the following items: 'SIS', 'IBM SIS Test User' (with a dropdown arrow), 'Home', 'Student' (with a dropdown arrow), 'Assessment' (with a dropdown arrow), 'Adjusted Cohort', 'Teacher' (highlighted in a lighter blue), 'Early Childhood Transition', 'Prenatal', 'Reports', 'Batch File Processing' (with a dropdown arrow), 'District Data Verification' (with a dropdown arrow), and 'Seal of Biliteracy Application'. The main content area is titled 'Teacher Course Assignment - Search Teacher'. It features a search form with the following fields: 'Search By' (radio buttons for 'Teaching Location' (selected) and 'Employer'), 'IEIN' (text input with '1234567'), 'OR' separator, 'Legal Last Name' (text input with 'Test'), 'Legal First Name' (text input), and 'Date of Birth' (text input with '(mm/dd/yyyy) - Optional'). A 'Search' button is located at the bottom right of the form. Below the form is a 'Search Teacher Results' section containing a table with the following data:

IEIN	Last Name	First Name	Middle Initial	Date of Birth	Gender	Action
1234567	Test	Teacher		01/01/1975	NA	Select



Teacher Course Assignment

Expand tab to Add New Teacher Location – complete data - “Add”

Illinois State Board of Education Helpful Resources Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing

District Data Verification

Seal of Biliteracy Application

Log Out

Teacher Course Assignment - Assignment History

IEIN: 1234567
Legal Last Name: Test Legal First Name: Teacher Date Of Birth: 01/01/1975

School Year	Employer Name	Employer RCDTS	Teaching Location	Teaching RCDTS	Action
2022	ISBE Test District	123456789012345	ISBE Elem School	123456789012345	Select

Add New Teacher Location

School Year: 2022

Teaching Location

RCDT: 12345678901

Region: ISBE Elem School Category: Public Districts District: ISBE Test District

School: [Dropdown]

Employer

Same as Teaching Location

Enter 15 digit RCDTS Code [Input Field]

Select Region, Category, District and School

Region: -- Select Region -- [Dropdown]

Category: [Dropdown]

District / Entity: [Dropdown]

School: [Dropdown]

Add



Teacher Course Assignment

Select “Add Course” to attach a course to the Teacher and Teaching location shown

The screenshot shows the SIS interface for the Illinois State Board of Education. The top navigation bar includes the logo and name of the Illinois State Board of Education, along with links for 'Helpful Resources' and 'Contact Technical Support'. A left sidebar menu contains options like 'SIS', 'IBM SIS Test User', 'Home', 'Student', 'Assessment', 'Adjusted Cohort', 'Teacher', and 'Early Childhood Transition'. The main content area is titled 'Teacher Course Assignment - Assignment History' and includes a 'Back To Teacher History' link. The teacher's details are as follows:

IEIN: 1234567	Legal First Name: Teacher	Date Of Birth: 01/01/1975
Legal Last Name: Test	Teaching Location Name: ISBE Elem School	School Year: 2022
Teaching Location RCDTS: 123456789012345	Employer Location Name: ISBE Elem School	
Employer Location RCDTS: 123456789012345		

An 'Add Course' button is highlighted with a red box in the bottom right corner of the teacher information section. Below the information, it states 'No courses assigned'.

Teacher Course Assignment

Add Teacher Course data into the popup form and select 'Submit'

Add New Teacher Course Assignment

Subject Area

State Course

Academic Term

[View State Course Catalog](#)

Section Number

Start Date

Local Course Code - Optional

Local Course Title - Optional

EIS Position Code

Teacher Commitment

End Date - Optional until exit or previous school year

End Reason - Optional until exit or previous school year

Attendance Total - Optional

Attendance Actual - Optional

[Close](#)



Teacher Course Assignment

Teacher location and course now showing – click ‘Select’ to view Teacher Course Assignment details

The screenshot displays the SIS interface for the Illinois State Board of Education. The top navigation bar includes the logo and name of the Illinois State Board of Education, along with links for 'Helpful Resources' and 'Contact Technical Support'. A left sidebar menu contains options like 'SIS', 'IBM SIS Test User', 'Home', 'Student', 'Assessment', 'Adjusted Cohort', and 'Teacher'. The main content area is titled 'Teacher Course Assignment - Assignment History' and shows a 'Back To Search' link. Below this, user information is displayed: IEIN: 1234567, Legal Last Name: Test, Legal First Name: Teacher, and Date Of Birth: 01/01/1975. A table with a red border highlights the assignment history, containing one row with the following data:

School Year	Employer Name	Employer RCDTS	Teaching Location	Teaching RCDTS	Action
2022	ISBE Test District	123456789012345	ISBE Elem School	123456789012345	Select

Below the table is a button labeled 'Add New Teacher Location' with a dropdown arrow.

Teacher Course Assignment

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- **Submit Teacher Course Assignments**
 - When Teacher Course Assignment is submitted first, at the end of the school year, the system will automatically exit the Teacher Course Assignment if all the corresponding Student Course Assignments are exited.
 - When all Student Course Assignments for a **Section** have received a Final Letter Grade, SIS will populate the Teacher Course Assignment “Course End Date” and “Reason for Exit” via an overnight process.
 - Teacher Course End Date will be set to the last Student Course End Date.
 - Reason for Exit will be set to 01- Course Ended.

Note: School districts can still update course data after course completion data has been submitted.

Teacher Course Assignment

Teacher Course Assignment – Details Report

Illinois State Board of Education

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

- Home
- Student ▾
- Assessment ▾
- Adjusted Cohort
- Teacher
- Early Childhood Transition
- Prenatal
- Reports**
- Batch File Processing ▾
- District Data Verification ▾

Regional Safe School ▾

Special Education ▾

Course Assignments ▲

Student and Teacher Reports ▲

Teacher/Student Course Assignment - Course Information		Details
Student Course Assignment	Summary	Details
Student Information	Summary	Details
Teacher Course Assignment		Details
Teacher Course Assignment for Outplaced Students		Details
Student Outside Course Assignment		Details
College Course Assignment	Summary	Details
Competency Based Education Student Course Assignment	Summary	Details

Missing Courses ▾

Summative Designation ▾

State Reporting ▾

Prenatal ▾



Teacher Course Assignment

Teacher Course Assignment – Details Report – Criteria page

The screenshot shows the SIS interface for the Teacher Course Assignment report. On the left is a dark blue navigation sidebar with the following items: Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, and Batch File Processing. The top header includes the Illinois State Board of Education logo and the text 'Helpful Resources' and 'Contact Technical Support'. The main content area is titled 'Teacher Course Assignment' and features a 'Back To Reports' link. Below the title are several filter criteria, each with a dropdown menu: School Year (2022), School (All Schools), Subject Area (All Subject Areas), Academic Term (All Academic Terms), EIS Position Code (All), and Sort By (Name). There are radio buttons for 'Employer' and 'Teaching Location', with 'Teaching Location' selected. At the bottom of the criteria section, there is a 'PDF' dropdown menu and a 'Create Report' button, both highlighted with a red border.



Teacher Course Assignment

Teacher Course Assignment – Details Report

2022 Teacher Course Assignment Teacher Information

12345678901 ISBETest District
Selection Criteria: Sorted By: Name

EIS Position Code:	251 Bilingual Special Education Teacher	605 Resource Teacher Reading
200 Teacher	305 Classroom/Library Aide	606 Resource Teacher Math
201 Reading Teacher	312 Technology Specialist	607 Resource Teacher Science (all sciences)
202 Bilingual Education Teacher	379 School Social Worker	608 Resource Teacher Foreign Language
203 English as a Second Language Teacher	601 Resource Teacher Arts (Visual Art, Music, Drama and Theatre)	609 Resource Teacher Economics
204 Visiting International Teacher	602 Resource Teacher History	610 Resource Teacher Elementary
207 Speech Language Pathology Teacher	603 Resource Teacher Government/Civics/Political Science	611 Resource Teacher Other
208 Career and Technical Educator (CTE)	604 Resource Teacher English/Language Arts	699 Citywide Resource Teacher (CPS use only)
250 Special Education Teacher		

Reason For Exit Codes: 01 - Course Ended 02 - Teacher Resigned 03 - Leave of Absence 04 - Death 05 - Teacher Expulsion 06 - District Resigned 99 - Erroneous

IEIN:1234567 Teacher Name: Test, Teacher Birth Date: 01/01/1975 Teaching Location RCDTS: 123456789012345

State Course Code-Title	Local Course Code-Title	Term	Section	Employer RCDTS	EIS Position Code	Teacher Commitment	Start Date	Attendance A / T	Exit Date	Exit Reason
06101A000-Spanish I	FAU52/7F1-SPANISH	S1	929777F1	123456789012345	200	1.00	08/17/2021	80 80	12/18/2021	01
06101A000-Spanish I	FAU52/8A1-SPANISH	S1	929778A1	123456789012345	200	1.00	08/17/2021	80 80	12/18/2021	01
06101A000-Spanish I	FAU52/6A1-SPANISH	S1	929776A1	123456789012345	200	1.00	08/17/2021	80 80	12/18/2021	01
06101A000-Spanish I	FAU52/6H1-SPANISH	S1	929776H1	123456789012345	200	1.00	08/17/2021	80 80	12/18/2021	01
06101A000-Spanish I	FAU52/7A1-SPANISH	S1	929777A1	123456789012345	200	1.00	08/17/2021	80 80	12/18/2021	01

Total Course Assignments: 5

IEIN:1234567 Teacher Name: Test, Teacher2 Birth Date: 01/01/1975 Teaching Location RCDTS: 123456789012345

State Course Code-Title	Local Course Code-Title	Term	Section	Employer RCDTS	EIS Position Code	Teacher Commitment	Start Date	Attendance A / T	Exit Date	Exit Reason
19101A001-Cosmetology I	86401/001-BEG COSMETOLOGY S1	S1	91361001	123456789012345	200	1.00	08/17/2021	22 22	09/16/2021	01
19101A001-Cosmetology I	86501/001-COSMETOLOGY I	S1	91366001	123456789012345	200	1.00	08/17/2021	22 22	09/16/2021	01
19101A001-Cosmetology I	86401F/001-BEG COS SM 1	S1	91362001	123456789012345	200	1.00	08/17/2021	22 22	09/16/2021	01

Total Course Assignments: 3





Illinois State Board of Education

Student Course Assignment - Due July 31, 2022

Student Course Assignment

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- Student Course Assignment can be added or updated via the following:
 - Online
 - Batch
- The Home, Serving and Service Provider District *can* submit Student Course Assignment data
 - The Home District is still ultimately responsible for ensuring data is collected; the Home, Serving and Service Provider districts must communicate to determine who is entering the data
- Student does NOT need to be actively enrolled at the time of submission
- Home school can view all past assignments on actively enrolled students.
 - Serving school and Service Provider school can only view/edit courses for students they are serving
- Student Course Assignment data can only be entered on students in Grades K-12.



Student Course Assignment

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- **Student Course Assignment Validations**

- To add or to update a record, the student must have a valid district enrollment record in SIS with the following characteristics:
 - Enrollment record Home RCDTS matches Student Course Assignment record Home RCDTS
 - Enrollment record Serving RCDTS matches Student Course Assignment record Serving RCDTS
 - Enrollment School Year matches Student Course Assignment School Year
 - Course Start Date must be equal to or greater than the Student's Enrollment Date
 - Course End Date must be equal to or less than the Student's Exit Enrollment Date
 - Enrollment Exit/Withdrawal Type does not equal Code 99 (Erroneous Enrollment)



Student Course Assignment

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- **Update/Edit Student Course Assignments**
 - The following elements must match to update the Student Course Assignment record:
 - SID
 - Home RCDTS
 - Serving RCDTS
 - School Year
 - Term
 - State Course Code
 - Section Number



Student Course Assignment

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Student Course Assignment Resources:

<https://www.isbe.net/Pages/Illinois-State-Course-System.aspx>

- Student Course Assignment Catalogs
 - State Course Catalog (Grades K – 12)

Student Course Assignment

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Use a Secondary Course Code if you are providing High School Credit:

- 52052A000 Algebra I
 - If high school credit, use - 02052A000
- 52061A000 Integrated Math-Multiyear Equivalent
 - If high school credit, use - 02061A000
- 52069A000 Algebra-Other
 - If high school credit, use - 02069A000
- 52074A000 Principles of Algebra and Geometry
 - If high school credit, use - 02074A000
- 52075A000 Particular Topics in Geometry
 - If high school credit, use - 02075A000
- 52079A000 Geometry-Other
 - If high school credit, use - 02079A000



Student Course Assignment

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- **Term Definitions**
 - Y1 = Year Long (K - 8 only)
 - Y2 = Year Long Summer (K - 8 only)
 - S1 = Semester 1
 - S2 = Semester 2
 - S3 = Semester Summer
 - T1 = Trimester 1
 - T2 = Trimester 2
 - T3 = Trimester 3
 - T4 = Trimester Summer
 - Q1= Quarter 1
 - Q2= Quarter 2
 - Q3= Quarter 3
 - Q4= Quarter 4
 - Q5= Quarter Summer



Student Course Assignment

When a student enrollment is exited, the following grades will be applied:

Code	Definition	Pre-K	Prior to Secondary Courses (K-2)	Prior to Secondary Courses (3-8)	Secondary Courses
2	Transfer to another public school within the district	31	N (26)	N (26)	W (17)
3	Transfer to Home Schooled	31	N (26)	N (26)	W (17)
4	Transfer to Private School	31	N (26)	N (26)	W (17)
5	Promotion	31	P (24)	Must be Provided	Must be Provided
6	Graduated				Must be Provided
7	Death	31	N (26)	N (26)	W (17)
8	Expulsion	31	N (26)	N (26)	W (17)
9	Dropped Out	31	N (26)	N (26)	W (17)
10	Transfer to GED program		N (26)	N (26)	W (17)
11	Moved, not known to be continuing	31	N (26)	N (26)	W (17)
12	Retained in same grade or demoted to a lower grade	31	R (25)	Must be Provided	Must be Provided
14	Aged Out				W (17)
15	Certificate of Completion				W (17)
16	Victim of a Violent Crime	31	N (26)	N (26)	W (17)
17	Change in Serving School or Percent of Day Attended	31	N (26)	N (26)	W (17)
18	Moved Out of the United States	31	N (26)	N (26)	W (17)
19	Transfer to another public school district out of Illinois	31	N (26)	N (26)	W (17)
20	Transfer to another public school district in Illinois	31	N (26)	N (26)	W (17)
99	Erroneous enrollment	99	99	99	99



Student Course Assignment

Search by Student – Enrollments tab – select Student Course Assignment ‘View Details’

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options such as Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, and Batch File Processing. The main content area is titled 'Enrollments' and shows details for a student with SID 123456789. The student's legal name is Test Student. The enrollment is active. The enrollment details table includes the following information:

School Year for Serving	2022	RCDTS for Home	123456789012345
Enrollment Type for Serving	Re-entry to the same school	RCDTS for Serving	123456789012345
Entry/Grade Level for Serving	6 - Grade 6	Percent of Day Attended (PDA)	1.00
Enrollment Date for Serving	08/01/2021	Tuition Received	No
Exit Date		Dual Language	Not A Participant in Dual Language Program
Exit Status		Language of Instruction	
Exit Type			

Below the enrollment details, there are several 'Collections' listed with 'View Details' links:

- Student Course Assignment (highlighted with a red box)
- Student Attendance
- Discipline
- Homeless
- 504 Plan
- Regional Safe School Program

An 'Add Enrollment' button is located at the bottom right of the main content area.



Student Course Assignment

Student course assignments are listed – Select ‘Edit’ to add/edit courses to student enrollment

The screenshot shows the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options: Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, and Assessment. The main content area is titled 'Student Course Assignment' and displays the following student information:

SID: 123456789	Legal First Name: Student	Middle Name:	Enrollment Date: 08/01/2021
Legal Last Name: Test	Serving RCDTS: 123456789012345	Service Provider:	School Year: 2022
Home RCDTS: 123456789012345	Exit Date:		

A light blue informational box states: "To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the **Outside Course Assignment** page."

Below this information, it says "No Courses Assigned". At the bottom right of the main content area, there is a dark blue button labeled "Edit", which is highlighted with a red rectangular box.

Student Course Assignment

Update student course data – Select ‘Add Course’ to add

Illinois State Board of Education Helpful Resources Contact Technical Support

SIS

IBM SIS Test User

Home Student Search Request New SID Multiple SID Merge Exit Enrollment Assessment Adjusted Cohort Teacher Early Childhood Transition Prenatal

Back To Enrollment

Student Course Assignment

SID: 123456789
Legal Last Name: Test Legal First Name: Student Middle Name: Enrollment Date: 08/01/2021
Home RCDTS: 123456789012345 Serving RCDTS: 123456789012345 Service Provider: School Year: 2022
Exit Date:

To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the *Outside Course Assignment* page.

Subject Area: English Language And Literat
State Course: 01001A000-English/Language Arts ...
Academic Term: - Select -

View State Course Catalog [Add Course](#)

No Courses Assigned

Next Cancel



Student Course Assignment

Student course is now listed – click ‘Select’ to complete required course data

The screenshot displays the SIS interface for Student Course Assignment. The left sidebar contains navigation options like Home, Student, Assessment, and Reports. The main content area shows student details (SID: 123456789, Legal Last Name: Test, etc.) and a table of assigned courses. A red box highlights the first row of the table, and a red circle highlights the 'Select' button in the 'Action' column of that row.

Student Course Assignment

SID: 123456789
Legal Last Name: Test Legal First Name: Student Middle Name: Enrollment Date: 08/01/2021
Home RCDTS: 123456789012345 Serving RCDTS: 123456789012345 Service Provider: School Year: 2022
Exit Date:

To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the *Outside Course Assignment* page.

Subject Area: English Language And Literature
State Course: 01001A000-English/Langu...
Academic Term: Y1 - Year Long

View State Course Catalog [Add Course](#)

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade	Action
Year Long	01001A000	English/Language Arts I (9th grade)						Select Delete

Next Cancel



Student Course Assignment

Update **required** course data – **End data** may be edited at the end of course – Select ‘Update’ in top right corner

The screenshot shows the 'Add Course' form in the SIS system. The form is divided into several sections. The top right corner has a blue 'Update' button and a 'Cancel' link. The form fields are as follows:

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade	Action
Academic Term	Year Long							<input type="button" value="Update"/> <input type="button" value="Cancel"/>
State Course Id	01001A000		Local Course Code	<input type="text"/>				
State Course Title	English/Language Arts I (9th grade)		Local Course Title	<input type="text"/>				
Credit	<input type="text"/>		Section	<input type="text"/>				
Course Level	- Select -		Course Setting	- Select -				
Start	<input type="text"/>		End	<input type="text"/>				
Language Course Was Taught In	- Select -		Grade	- Select -				
Numeric Grade Actual	<input type="text"/>		Numeric Grade Maximum	<input type="text"/>				
Attendance Actual	<input type="text"/>		Attendance Total	<input type="text"/>				
Dual Credit	<input type="radio"/> Yes <input type="radio"/> No		Articulated Credit	<input type="radio"/> Yes <input checked="" type="radio"/> No				
Competency Based Education	<input type="radio"/> Yes <input checked="" type="radio"/> No		Displaced Homemaker	<input type="radio"/> Yes <input type="radio"/> No				
Single Parents or Pregnant Women	<input type="radio"/> Yes <input type="radio"/> No							

At the bottom right of the form, there are 'Next' and 'Cancel' buttons.



Student Course Assignment

Select 'Next' when all Student Courses have all been added/updated for student

The screenshot shows the SIS interface for a student course assignment. The left sidebar contains navigation options: Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, and Reports. The main content area is titled 'Student Course Assignment' and displays student information: SID: 123456789, Legal Last Name: Test, Legal First Name: Student, Middle Name: , Enrollment Date: 08/01/2021, Home RCDTS: 123456789012345, Serving RCDTS: 123456789012345, Service Provider: , and School Year: 2022. Below this is a blue informational box about course data entry. The form includes dropdown menus for Subject Area (English Language And Literature), State Course (01001A000-English/Language Arts I ...), and Academic Term (Y1 - Year Long). An 'Add Course' button is present. A table below shows the assigned course with columns for Academic Term, State Course Id, State Course Title, Section, Start, End, Credit, Grade, and Action. The table contains one row: Year Long, 01001A000, English/Language Arts I (9th grade), ABC, 08/01/2021, 1.000, and actions 'Select' and 'Delete'. At the bottom right, there are 'Next' and 'Cancel' buttons.

Illinois State Board of Education

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Search

Request New SID

Multiple SID Merge

Exit Enrollment

Assessment ▾

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

< Back To Enrollment

Student Course Assignment

SID: 123456789
Legal Last Name: Test Legal First Name: Student Middle Name: Enrollment Date: 08/01/2021
Home RCDTS: 123456789012345 Serving RCDTS: 123456789012345 Service Provider: School Year: 2022
Exit Date:

To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the **Outside Course Assignment** page.

Subject Area: English Language And Literature ▾

State Course: 01001A000-English/Language Arts I ... ⓘ

Academic Term: Y1 - Year Long ▾

View State Course Catalog ↗ **Add Course**

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade	Action
Year Long	01001A000	English/Language Arts I (9th grade)	ABC	08/01/2021		1.000		Select Delete

Next Cancel



Student Course Assignment

Review Student Courses as listed – Select ‘Submit’

Illinois State Board of Education

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Search

Request New SID

Multiple SID Merge

Exit Enrollment

Assessment ▾

Adjusted Cohort

< Back To Enrollment

Student Course Assignment

SID: 123456789
Legal Last Name: Test Legal First Name: Student Middle Name: Enrollment Date: 08/01/2021
Home RCDTS: 123456789012345 Serving RCDTS: 123456789012345 Service Provider: School Year: 2022
Exit Date:

To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the **Outside Course Assignment** page.

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade
Year Long	01001A000	English/Language Arts I (9th grade)	ABC	08/01/2021		1.000	

Submit Change Cancel

Student Course Assignment

Student Course Assignment has been successfully updated

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options: Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, Assessment, and Adjusted Cohort. The main content area is titled "Student Course Assignment" and shows details for a student with SID 123456789. The student's legal name is Test Student, enrolled on 08/01/2021, in the 2022 school year. A red-bordered box highlights a success message: "The course assignment has been successfully updated." Below this, a table lists the assigned course: Year Long, State Course Id 01001A000, English/Language Arts I (9th grade), Section ABC, starting 08/01/2021, with 1.000 credit. An "Edit" button is located at the bottom right of the table.

Illinois State Board of Education

Helpful Resources ▾ Contact Technical Support

SIS

IBM SIS Test User ▾

Home

Student ▾

Search

Request New SID

Multiple SID Merge

Exit Enrollment

Assessment ▾

Adjusted Cohort

< Back To Enrollment

Student Course Assignment

SID: 123456789

Legal Last Name: Test Legal First Name: Student Middle Name: Enrollment Date: 08/01/2021

Home RCDTS: 123456789012345 Serving RCDTS: 123456789012345 Service Provider: School Year: 2022

Exit Date:

To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the **Outside Course Assignment** page.

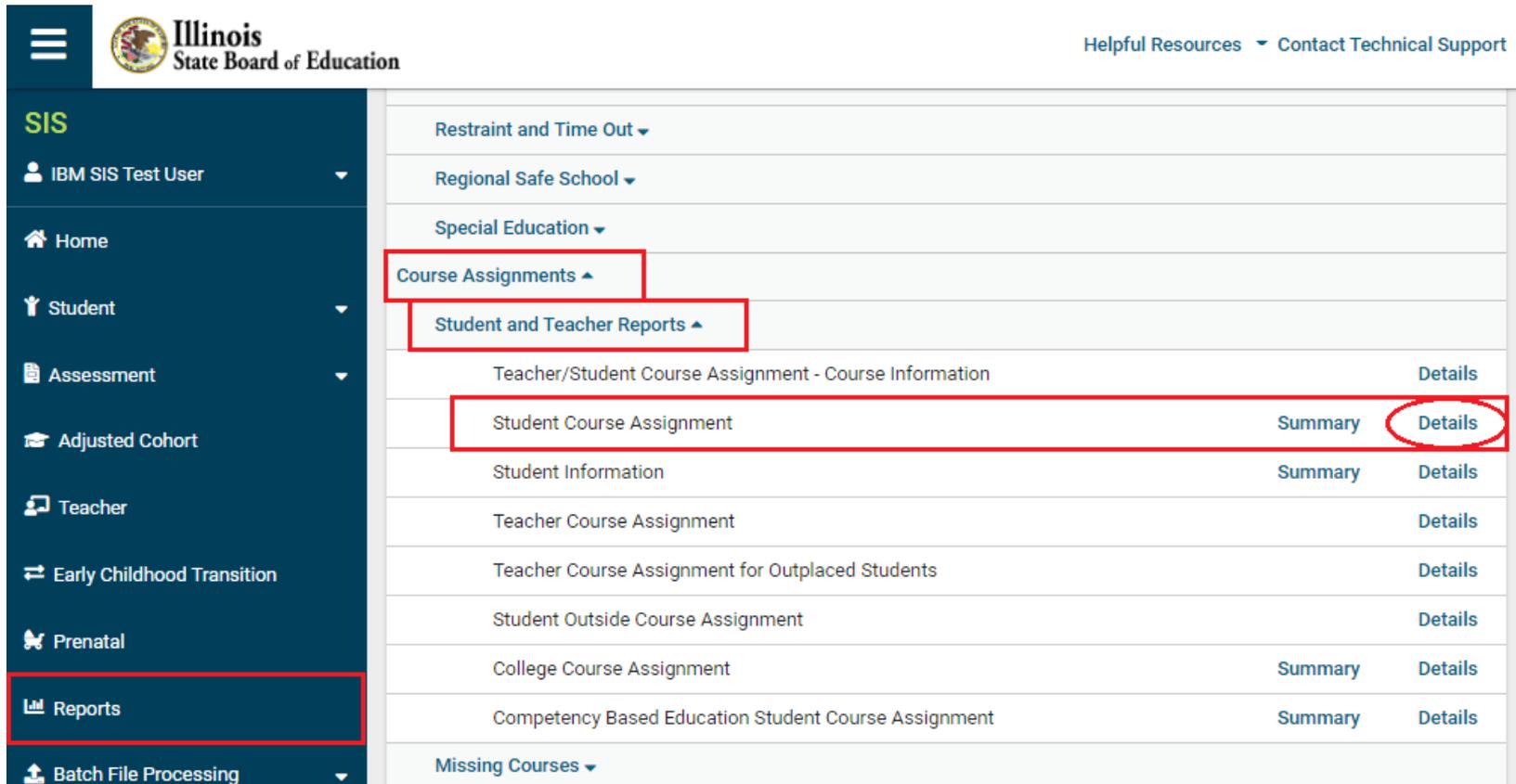
The course assignment has been successfully updated.

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade
Year Long	01001A000	English/Language Arts I (9th grade)	ABC	08/01/2021		1.000	

Edit

Student Course Assignment

Student Course Assignment – Details Report



The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The top navigation bar includes the logo, the text "Illinois State Board of Education", and links for "Helpful Resources" and "Contact Technical Support". The left sidebar contains a menu with items: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports (highlighted with a red box), and Batch File Processing. The main content area shows a list of course assignment options, with "Course Assignments" and "Student and Teacher Reports" highlighted by red boxes. The "Student Course Assignment" row is also highlighted, and its "Details" link is circled in red.

Course Assignment	Summary	Details
Teacher/Student Course Assignment - Course Information		Details
Student Course Assignment	Summary	Details
Student Information	Summary	Details
Teacher Course Assignment		Details
Teacher Course Assignment for Outplaced Students		Details
Student Outside Course Assignment		Details
College Course Assignment	Summary	Details
Competency Based Education Student Course Assignment	Summary	Details



Student Course Assignment

Student Course
Assignment –
Details Report –
Criteria page

The screenshot shows the SIS (Student Information System) interface for the Illinois State Board of Education. The page is titled "Student Course Assignment" and is part of the "Back To Reports" section. The left sidebar contains navigation options: Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, and Seal of Biliteracy Application. The main content area contains various filters and options for generating a report. The filters include: School Year (2022), School (ISBE Elem School), Grade (All Grades), Subject Area (All Subject Areas), State Course Code (All State Courses for selected Subject), Academic Term (All Academic Terms), Course Setting (All Course Settings), Course Level (All Course Levels), Language Course was Taught In (All Languages), Articulated Credit (Both selected), Dual Credit (Both selected), Competency Based Education (Both selected), IB Course (Both selected), AP Course (Both selected), CTE Course (Both selected), Private School Student Indicator (Both selected), and Show Local Course Code (No selected). At the bottom, there is a "PDF" dropdown menu and a "Create Report" button, both of which are highlighted with a red box.



Student Course Assignment

Student Course Assignment - Detail Report

2022 Student Course Assignment - Course Information (Detail)

SIS Home School: 123456798012345 ISBE Elem School

Selection Criteria: Show Local Course Codes = No Show Students = Yes

State Course Code: 51028A000	State Course Title: Language Arts (kindergarten)	Assigned By: School	CTE Course: N
Term: Year Long			
Section: 9336901			

Student ID	Student Name	Birth Date	Private School	Serving	Grade	Course Level	Course Setting	Credit	Start Date	Dual	Articulated	End Date	Grade A/T	Attend A/T	Final	CBE	Lang. Taught In
123456789	Test, Student	06/25/2016	No	123456789012345	K	General	Traditional	1.000	08/17/2021	No	No		/	/		No	000
123456789	Test, Student	09/03/2015	No	123456789012345	K	General	Traditional	1.000	08/17/2021	No	No		/	/		No	000
123456789	Test, Student	06/21/2016	No	123456789012345	K	General	Traditional	1.000	09/07/2021	No	No	09/12/2021	/	/	W	No	000





Illinois State Board of Education

**College Course Assignment - Due
July 31, 2022**

College Course Assignment

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- College Course Assignments can be updated online or through the College Course Assignment Batch File to include the IPEDS number of the College providing the dual credit.
 - IPEDS data elements can be found here
 - https://www.isbe.net/Documents/student_course_asmt.pdf
- If the College is missing from the IPEDS data elements, please contact the SIS Help Desk.
- The data must be sent using the College Course Assignment Template if Dual Credit="Yes".



College Course Assignment

Search by Student – Enrollments tab – Select Student Course Assignment ‘View Details’

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The user is logged in as 'IBM SIS Test User'. The main content area shows the 'Enrollments' tab for a student with SID 123456789. The student's legal name is 'Test Student'. The enrollment is active for the 2022 school year, starting on 08/11/2021. The enrollment type is 'Transfer in from another District' at the '12 - Grade 12' level. The interface includes a sidebar with navigation options like Home, Student, Assessment, and Reports. A red box highlights the 'Student Course Assignment' link in the 'Collections' section, which is intended to be clicked to view details.

Demographic	Enrollments	Program Indicators	CCRI Information	Services	RTO
SID: 123456789					
Legal Last Name: Test		Legal First Name: Student		Legal Middle Name:	
Enrollments 1					
Enrollment is active					
School Year for Serving	2022	RCDTS for Home	123456789012345		
Enrollment Type for Serving	Transfer in from another District	RCDTS for Serving	123456789012345		
Entry/Grade Level for Serving	12 - Grade 12	Percent of Day Attended (PDA)	0.50		
Enrollment Date for Serving	08/11/2021	Tuition Received	No		
Exit Date		Dual Language	Not A Participant in Dual Language Program		
Exit Status		Language of Instruction			
Exit Type					
Collections					
Student Course Assignment		View Details			
Discipline		View Details		Student Attendance	
Homeless				View Details	
504 Plan		View Details		Regional Safe School Program	
Add Enrollment					



College Course Assignment

Once course is added - 'Select' course - change Dual Credit to 'Yes' and select Community College course

Illinois State Board of Education

Helpful Resources | Contact Technical Support

Academic Term: S1 - Semester 1

View State Course Catalog [Add Course](#)

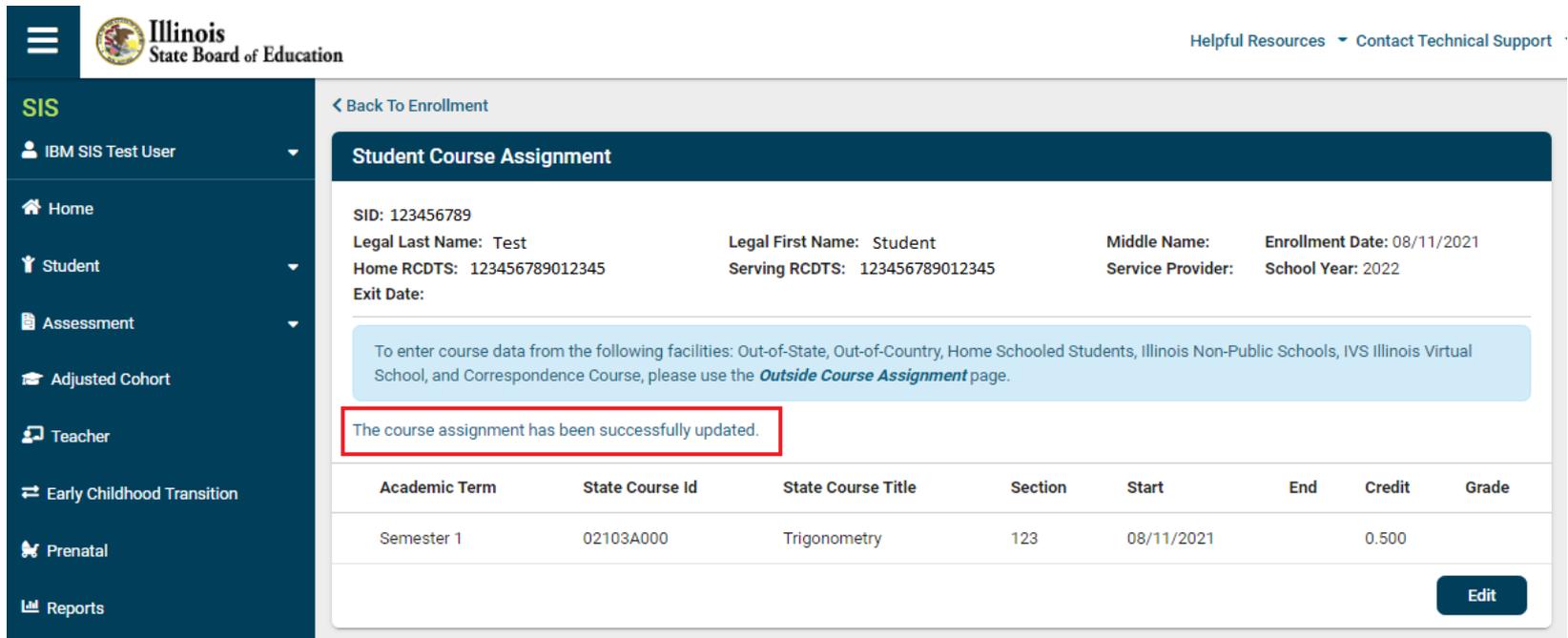
Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade	Action
Academic Term	Semester 1							Update Cancel
State Course Id	02103A000		Local Course Code					
State Course Title	Trigonometry		Local Course Title					
Credit			Section					
Course Level	- Select -		Course Setting	- Select -				
Start			End					
Language Course Was Taught In	- Select -		Grade	- Select -				
Numeric Grade Actual			Numeric Grade Maximum					
Attendance Actual			Attendance Total					
Dual Credit	<input checked="" type="radio"/> Yes <input type="radio"/> No		Community College Course	- Select -				
Competency Based Education	<input type="radio"/> Yes <input checked="" type="radio"/> No		Articulated Credit	<input type="radio"/> Yes <input checked="" type="radio"/> No				
Single Parents or Pregnant Women	<input type="radio"/> Yes <input type="radio"/> No		Displaced Homemaker	<input type="radio"/> Yes <input type="radio"/> No				

Next Cancel



College Course Assignment

Verify and 'Submit' College Course Assignment – Course has been Successfully Updated



Illinois State Board of Education

Helpful Resources | Contact Technical Support

< Back To Enrollment

Student Course Assignment

SID: 123456789
Legal Last Name: Test Legal First Name: Student Middle Name: Enrollment Date: 08/11/2021
Home RCDTS: 123456789012345 Serving RCDTS: 123456789012345 Service Provider: School Year: 2022
Exit Date:

To enter course data from the following facilities: Out-of-State, Out-of-Country, Home Schooled Students, Illinois Non-Public Schools, IVS Illinois Virtual School, and Correspondence Course, please use the **Outside Course Assignment** page.

The course assignment has been successfully updated.

Academic Term	State Course Id	State Course Title	Section	Start	End	Credit	Grade
Semester 1	02103A000	Trigonometry	123	08/11/2021		0.500	

Edit

College Course Assignment

College Course Assignment – Details Report

The screenshot shows the SIS (State Information System) interface. On the left is a dark blue navigation menu with the following items: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports (highlighted with a red box), Batch File Processing, and District Data Verification. The top right of the page has links for 'Helpful Resources' and 'Contact Technical Support'. The main content area is a light gray table with a list of reports. The 'College Course Assignment' row is highlighted with a red box, and its 'Details' link is circled in red. Other reports include 'Teacher/Student Course Assignment - Course Information', 'Student Course Assignment', 'Student Information', 'Teacher Course Assignment', 'Teacher Course Assignment for Outplaced Students', 'Student Outside Course Assignment', and 'Competency Based Education Student Course Assignment'. The table also includes sections for 'Restraint and Time Out', 'Regional Safe School', 'Special Education', 'Missing Courses', 'Summative Designation', 'State Reporting', and 'Prenatal'.

Report Name	Summary	Details
Restraint and Time Out		
Regional Safe School		
Special Education		
Course Assignments		
Student and Teacher Reports		
Teacher/Student Course Assignment - Course Information		Details
Student Course Assignment	Summary	Details
Student Information	Summary	Details
Teacher Course Assignment		Details
Teacher Course Assignment for Outplaced Students		Details
Student Outside Course Assignment		Details
College Course Assignment	Summary	Details
Competency Based Education Student Course Assignment	Summary	Details
Missing Courses		
Summative Designation		
State Reporting		
Prenatal		



College Course Assignment

College Course Assignment – Details Report – Criteria page

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The top navigation bar includes the Illinois State Board of Education logo and the text "Helpful Resources" and "Contact Technical Support". The left sidebar contains a menu with the following items: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, District Data Verification, Seal of Biliteracy Application, and Log Out. The main content area is titled "College Course Assignment" and features a "Back To Reports" link. The criteria page includes the following filters:

- School Year: 2022
- School: All Schools
- Location: Home Serving
- Grade: All Grades
- Subject Area: All Subject Areas
- State Course Code: All State Courses for selected Sub
- Academic Term: All Academic Terms
- Course Setting: All Course Settings
- Course Level: All Course Levels
- Articulated Credit: Both Yes No
- CTE Course: Both Yes No
- Private School Student Indicator: Both Yes No

At the bottom of the page, there is a "PDF" dropdown menu and a "Create Report" button, both of which are highlighted with a red box.



College Course Assignment

College Course Assignment – Detail Report

2022 College Course Assignment - Course Information (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria:

IPEDS #: 123456- ISBE College

Term		State Course Code		Section		State Course Title								
Semester 1		02103A000		123		Trigonometry								
Student ID	Student Name	Birth Date	Private School	Serving	Grade	Course Level	Course Setting	Credit	Start Date	Articulated	End Date	Grade A/T	Attend A/T	Final
123456789	Test, Student	09/04/2003	No	123456789012345	12	General	Other	0.500	08/11/2021	No	08/15/2021	/	/	B
123456789	Test, Student	09/03/2003	No	123456789012345	12	General	Other	0.500	08/11/2021	No	08/15/2021	/	/	B
123456789	Test, Student	09/16/2003	No	123456789012345	12	General	Other	0.500	08/11/2021	No	08/15/2021	/	/	B





Illinois State Board of Education

**Gifted and Accelerated - Due
August 26, 2022**

Gifted and Accelerated

185

- Needed to meet an ESSA requirement.
- Can be added Online or via Batch File.
- To add or to update a Gifted and Accelerated record the student has a valid district enrollment record in SIS by the following:
 - Enrollment record Home RCDT matches Gifted and Accelerated record's Home RCDT
 - Enrollment record School Year matches Gifted and Accelerated record's School Year
- Only Home RCDT can add/edit a Gifted and Accelerated record for a student enrolled in their district.
- Only students in grades K – 12 can have a Gifted and Accelerated record.
- Only for enrollments in SY 2021 or Later.
- Can only add/edit records for current or previous school, when valid enrollment exists.



Gifted and Accelerated

186

Accelerated Placement

- Means the practice of assigning a student to a specific content area at a higher instructional level than is typical, given the student's grade for the purpose of providing access to appropriately challenging learning opportunities in one or more subject areas.
 - 00 - Student not in accelerated program
 - 01 - Student is accelerated for ELA Only.
 - 02 - Student is accelerated for Math Only.
 - 03 - Student is accelerated for Single Subject other than ELA/Math.
 - 04 - Student is accelerated for Multiple Subjects, but not Whole Grade
 - 05 - Whole Grade Accelerated



Gifted and Accelerated

187

Gifted Test

- Gifted Children: "Children who give evidence of high performance capability in areas such as intellectual, creative, artistic, leadership capacity, or specific academic fields, and who require services or activities not ordinarily provided by the school in order to fully develop such capabilities".
 - 01 - Student tested as gifted
 - 02 - Student tested as not-gifted
 - 03 - Student was not tested - District does have an assessment for gifted.
 - 04 - Student was not tested - District does NOT have an assessment for gifted.



Gifted and Accelerated

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Search by Student – Demographic tab – Gifted and Accelerated
select ‘View Details’

The screenshot shows the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, and Reports. The main content area displays the demographic information for a student with SID 123456789. The 'Gifted and Accelerated' section is highlighted with a red box, and the 'View Details' link is visible.

Demographic			
SID: 123456789			
Legal Last Name: Test		Legal First Name: Student	
Legal Middle Name:			
Date of Birth	01/01/2010	Gender	Female
Race/Ethnicity	Hispanic or Latino	Student Lineage (Jr, II)	
Birth Place Name	Waukegan IL	Mother's Maiden Name	
EL Screener	View Details	Student Address	View Details
Seal of Biliteracy Awards		Gifted and Accelerated	View Details

[Edit](#)

Gifted and Accelerated

189

Select 'Add New' to update Gifted and Accelerated data

The screenshot shows the SIS interface for the Illinois State Board of Education. The left sidebar contains navigation options: Home, Student, Assessment, Adjusted Cohort, and Teacher. The main content area is titled 'Gifted Test and Accelerated Placement' and includes a 'Back To Demographic' link. The student's information is displayed as follows:

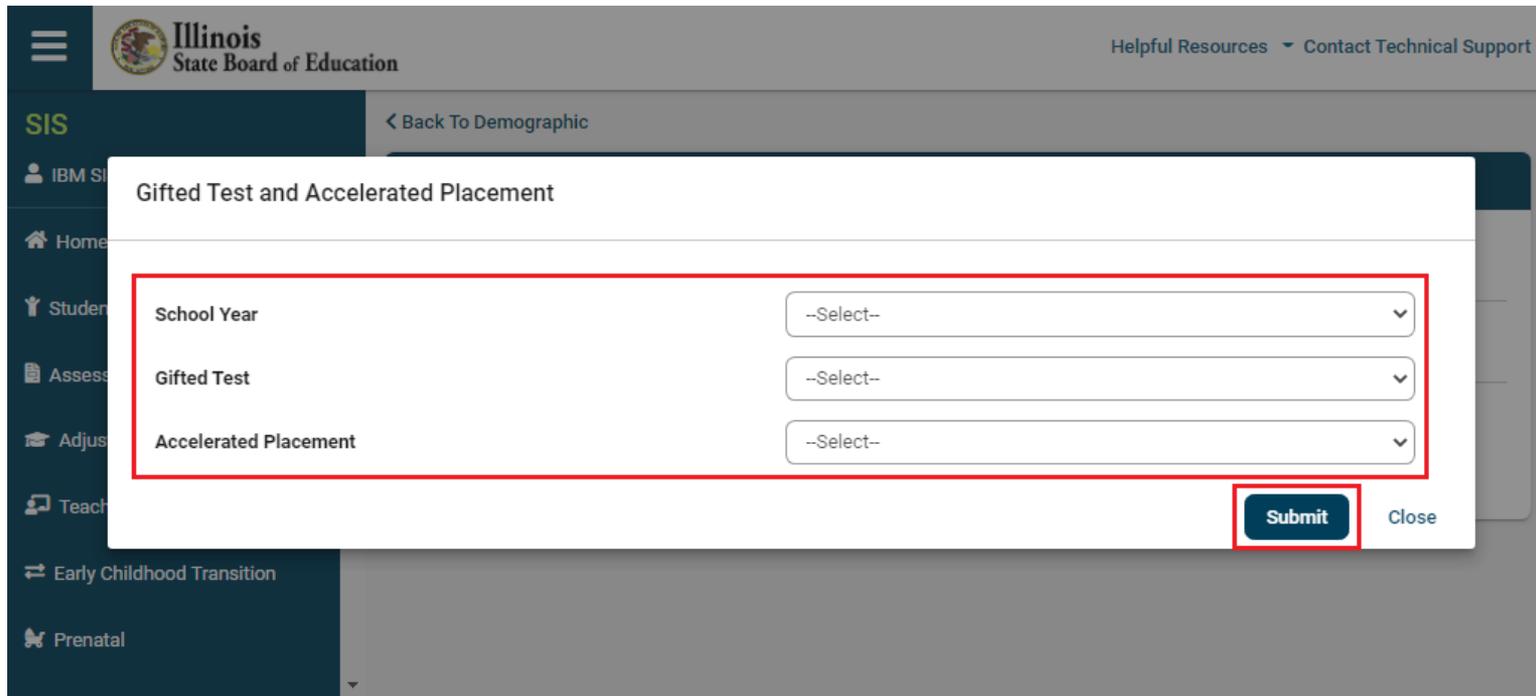
SID: 123456789	Legal Last Name: Test	Legal First Name: Student	Legal Middle Name:
Whole Grade Acceleration: No	Early Entrant Kindergarten: N/A	Early Entrant First Grade: N/A	

A message box indicates: "No Gifted Accelerated Records for Student." An "Add New" button is highlighted with a red border.

Gifted and Accelerated

190

Provide School Year, Gifted Test and Accelerated Placement and 'Submit'



The screenshot displays the Illinois State Board of Education (ISBE) SIS portal. A modal window titled "Gifted Test and Accelerated Placement" is open, containing three dropdown menus: "School Year", "Gifted Test", and "Accelerated Placement", each with "--Select--" as the current selection. A red rectangular box highlights these three dropdown menus. Below the dropdowns, there is a "Submit" button and a "Close" link, both of which are also highlighted with red rectangular boxes. The background shows the SIS navigation menu with options like "Home", "Student", "Assess", "Adjust", "Teach", "Early Childhood Transition", and "Prenatal".

Gifted and Accelerated

191

Gifted and Accelerated Record successfully updated – select ‘Submit’

The screenshot displays the Illinois State Board of Education (ISBE) SIS interface. At the top, the ISBE logo and name are visible, along with navigation links for 'Helpful Resources' and 'Contact Technical Support'. The main header shows 'SIS' and a '< Back To Demographic' link. The central content area is titled 'Gifted Test and Accelerated Placement' and features a green success message: 'Gifted Accelerated Record Inserted Successfully.' Below this message are three dropdown menus: 'School Year' (set to 2022), 'Gifted Test' (set to 'Student tested as gifted'), and 'Accelerated Placement' (set to 'Student is accelerated for Math only'). At the bottom right of the form, there are two buttons: 'Submit' and 'Close', both highlighted with red boxes.

Gifted and Accelerated

192

View Gifted and Accelerated Data and select 'Edit' to update as needed

The screenshot displays the SIS interface for the Illinois State Board of Education. The top navigation bar includes the logo and name of the Illinois State Board of Education, along with links for 'Helpful Resources' and 'Contact Technical Support'. A left sidebar contains navigation options: 'SIS', 'IBM SIS Test User', 'Home', 'Student', 'Assessment', 'Adjusted Cohort', and 'Teacher'. The main content area is titled 'Gifted Test and Accelerated Placement' and includes a 'Back To Demographic' link. Below the title, there are fields for 'SID: 123456789', 'Legal Last Name: Test', 'Legal First Name: Student', and 'Legal Middle Name:'. Further down, there are fields for 'Whole Grade Acceleration: No', 'Early Entrant Kindergarten: N/A', and 'Early Entrant First Grade: N/A'. At the bottom, a table displays data for the year 2022, with columns for 'School Year', 'Home RCDTS', 'Entity Name', 'Gifted Test', and 'Accelerated Placement'. The 'Accelerated Placement' column contains the text 'Student is accelerated for Math only' and an 'Edit' button, which is circled in red.

Helpful Resources ▾ Contact Technical Support

< Back To Demographic

Gifted Test and Accelerated Placement

SID: 123456789

Legal Last Name: Test Legal First Name: Student Legal Middle Name:

Whole Grade Acceleration: No Early Entrant Kindergarten: N/A Early Entrant First Grade: N/A

School Year	Home RCDTS	Entity Name	Gifted Test	Accelerated Placement
2022	123456789012345	ISBE Test District	Student tested as gifted	Student is accelerated for Math only Edit

Gifted and Accelerated

193

Gifted and Accelerated - Details Report

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports (highlighted with a red box), Batch File Processing, and Log Out. The main content area shows a dropdown menu for 'Bilingual' and a table of reports. The 'Demographics and Enrollment' dropdown is also highlighted with a red box. The table lists various reports with 'Summary' and 'Details' links. The 'Gifted and Accelerated' report is highlighted with a red box, and its 'Details' link is circled in red.

Bilingual ▾	
Demographics and Enrollment ▲	
Demographics	Summary Details
Enrollments	Summary Details
Current Enrollment vs Previous Enrollment	Summary
Enrollment Grade Discrepancies	Summary
Enrollment Anomalies	Details
Enrollment Transfer	Summary Details
Eligible For Immigrant Education (2007 - 2014)	Summary Details
Eligible For Immigrant Student Program (2015 and later)	Summary Details
Student Address	Summary Details
504 Plan	Summary Details
Gifted and Accelerated	Summary Details
Deactivated School Districts (only for deactivated schools)	Summary Details
Detention Center	Details
Discipline ▾	

Gifted and Accelerated

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Gifted and Accelerated
Details Report
Criteria page select
Completed 'No'

The screenshot shows the SIS (State Information System) interface for the Illinois State Board of Education. The page is titled "Gifted and Accelerated" and contains various filter options for generating a report. The "Completed" filter is set to "No", and the "Create Report" button is highlighted with a red box.

Illinois State Board of Education

Helpful Resources | Contact Technical Support

SIS

IBM SIS Test User

Home

Student

Assessment

Adjusted Cohort

Teacher

Early Childhood Transition

Prenatal

Reports

Batch File Processing

District Data Verification

Seal of Biliteracy Application

Log Out

Gifted and Accelerated

School Year: Active Enrollments Only

School: All Schools

Grade: All Grades

Race/Ethnicity: All Races

EL Indicator: Both Yes No

Private School Student Indicator: Both Yes No

IDEA Services: Both Yes No

FRL/Low Income Indicator: Both Yes No

Homeless Indicator: Both Yes No

Whole Grade Acceleration: Both Yes No

Early Entrant to Kindergarten: Both Yes No

Early Entrant to First Grade: Both Yes No

Accelerated Placement: All

Gifted Test: All

Completed: Both Yes No

Sort By: SID

PDF | Create Report

Gifted and Accelerated

Gifted and Accelerated - Detail Report

Gifted and Accelerated Report (Detail)

SIS Home District: 12345678901 ISBE Test District
 Selection Criteria: Completed = No Sorted By: Student ID

Columns	A	Grade Level	E	Private School Student	I	Whole Grade Acceleration	L	Accelerated Placement**								
	B	Gender	F	IDEA Services	J	Early Entrant to Kindergarten	M	Gifted Test***								
	C	Race/Ethnicity*	G	FRL/Low Income	K	Early Entrant to First Grade	N	Completed								
	D	EL	H	Homeless												
Race/Ethnicity*			Accelerated Placement**				Gifted***									
11		Hispanic or Lation	00	Student not in an accelerated program	01	Student tested as gifted										
12		American Indian or Alaska Native	01	Student in accelerated for ELA only	02	Student tested as not-gifted										
13		Asian	02	Student in accelerated for Math only	03	Student was not tested (District does have an assessment for gifted)										
14		Black or African American	03	Student in accelerated for Single Subject other than ELA/Math	04	Student was not tested (District does not have an assessment for gifted)										
15		Native Hawaiian or Other Pacific Islander	04	Student in accelerated for Multiple Subject's but not Whole Grade	05	Whole Grade Acceleration										
16		White	05	Student in accelerated for Whole Grade												
17		Two or More Races														
Student ID	Student Name	Birth Date	A	B	C	D	E	F	G	H	I	J	K	L	M	N
123456789	Test, Student	07/22/2005	11	M	14	N	N	N	Y	N	N	N	N			N
	Home RCDTS: 123456789012345		Grade: 11													
123456789	Test, Student	12/14/2005	10	F	14	N	N	N	Y	N	N	N	N			N
	Home RCDTS: 123456789012345		Grade: 10													
123456789	Test, Student	06/04/2013	3	F	14	N	N	N	Y	N	N	N	N			N
	Home RCDTS: 123456789012345		Grade: 3													





Illinois State Board of Education

**Seal of Biliteracy Awards -
Due August 26, 2022**

Seal of Biliteracy Awards

197

- The Seal of Biliteracy Application and Awards is collected through SIS.
- Only Districts with enrollments in grades 11-12 can apply for the Seal of Biliteracy Application.
- Districts must first complete a Seal of Biliteracy Application to submit student Seal of Biliteracy Awards.

Seal of Biliteracy Awards

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To add or to update a Seal of Biliteracy Awards record the student must have a valid enrollment record in SIS by the following:

- Enrollment record Home RCDT matches Seal of Biliteracy Award record's Home RCDT.
- Enrollment record School Year matches Seal of Biliteracy Award record's School Year.
- Enrollment is not erroneous.
- If updating Seal of Biliteracy Award record that already exists, Seal or Commendation cannot be "99".
- Student must first be exited as Graduated in SIS.



Seal of Biliteracy Awards

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Search by Student – Demographic tab - to Add/Update Seal of Biliteracy Awards Select ‘View Details’

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The user is logged in as 'IBM SIS Test User'. The main content area shows the 'Demographic' tab for a student with SID 123456789. The student's legal name is 'Test Student', and their date of birth is 09/04/2003. The 'Seal of Biliteracy Awards' section is highlighted with a red box, and the 'View Details' link is visible next to it. Other tabs include Enrollments, Program Indicators, CCRI Information, Services, and RTO.

Demographic	Enrollments	Program Indicators	CCRI Information	Services	RTO
SID: 123456789					
Legal Last Name: Test		Legal First Name: Student		Legal Middle Name:	
Date of Birth	09/04/2003	Gender	Male		
Race/Ethnicity	Two or More Races		Student Lineage (Jr, II)		
Birth Place Name		Mother's Maiden Name			
EL Screener		Student Address	View Details		
Seal of Biliteracy Awards		Gifted and Accelerated	View Details		

Seal of Biliteracy Awards

200

Select 'Add New' to update Seal of Biliteracy record

The screenshot displays the SIS interface for the Illinois State Board of Education. On the left is a dark blue sidebar with a hamburger menu icon at the top. Below it, the text 'SIS' is displayed in green. The user is identified as 'IBM SIS Test User'. The sidebar contains navigation options: 'Home', 'Student' (with a dropdown arrow), 'Search', 'Request New SID', and 'Multiple SID Merge'. The main content area has a header with the Illinois State Board of Education logo and name on the left, and 'Helpful Resources' and 'Contact Technical Support' on the right. A breadcrumb trail shows '< Back To Demographic'. The main section is titled 'Seal of Biliteracy Award' in a dark blue header. Below this, the student's information is displayed: 'SID: 123456789', 'Legal Last Name: Test', 'Legal First Name: Student', and 'Legal Middle Name:'. A light blue box in the center contains the text 'No Seal of Biliteracy Awards Records for Student'. A dark blue button labeled 'Add New' is highlighted with a red rectangular border.

Seal of Biliteracy Awards

201

Enter Seal of Biliteracy data and Select 'Submit'

The screenshot displays the SIS interface for the Illinois State Board of Education. The main content area is a modal window titled "Add Seal of Biliteracy Award". It contains four dropdown menus, each with "--Select--" as the current selection. The dropdowns are labeled: "Seal Or Commendation", "Language of Award", "Method of Demonstrating English Proficiency", and "Method of Demonstrating Proficiency in Language Other than English". At the bottom right of the modal, there are two buttons: "Close" and "Submit". The "Submit" button is highlighted with a red border. The background shows the SIS navigation menu on the left and the top navigation bar with "Helpful Resources" and "Contact Technical Support".

Seal of Biliteracy Awards

202

Seal of Biliteracy Award Successfully Inserted – Select ‘Close’

The screenshot displays the Illinois State Board of Education (ISBE) portal interface. At the top, the ISBE logo and name are visible on the left, and navigation links for 'Helpful Resources' and 'Contact Technical Support' are on the right. A central modal window titled 'Add Seal of Biliteracy Award' is open. Inside this modal, a green confirmation message 'Seal of Biliteracy Award Record Inserted Successfully.' is highlighted with a red rectangular border. Below the message, there are four dropdown menus for selecting award details: 'Seal Or Commendation' (set to 'Seal'), 'Language of Award' (set to 'Spanish'), 'Method of Demonstrating English Proficiency' (set to 'Meets or exceeds in ELA on SAT.'), and 'Method of Demonstrating Proficiency in Language Other than English' (set to 'ACTFL Intermediate High on ISBE approved assessment.'). At the bottom right of the modal, a 'Close' button is highlighted with a red rectangular border, and a 'Submit' button is positioned next to it. The background of the portal shows a sidebar with navigation icons and a 'Teacher' profile indicator at the bottom.

Seal of Biliteracy Awards

203

Seal of Biliteracy Awards can now be viewed/Deleted

The screenshot displays the SIS (State Information System) interface for the Illinois State Board of Education. The left sidebar contains navigation options: Home, Student, Search, Request New SID, Multiple SID Merge, Exit Enrollment, and Assessment. The main content area shows the 'Seal of Biliteracy Award' management page for a specific student.

Navigation: [Helpful Resources](#) [Contact Technical Support](#)

Back To Demographic

Seal of Biliteracy Award

SID: 123456789
Legal Last Name: Test Legal First Name: Student Legal Middle Name:

[Add New](#)

RCDT for Home: 12345678901

SNo	Seal of Biliteracy Award	Language of Award	Method of Demonstrating English Proficiency	Method of Demonstrating Other Than English Proficiency	
1	Seal	Spanish	Meets or exceeds in ELA on SAT.	ACTFL Intermediate High on ISBE approved assessment.	Delete

Seal of Biliteracy Awards

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Seal of Biliteracy Awards – Details Report

The screenshot displays the SIS (Student Information System) interface for the Illinois State Board of Education. The left sidebar contains a navigation menu with the following items: SIS, IBM SIS Test User, Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports (highlighted with a red box), Batch File Processing, District Data Verification, Seal of Biliteracy Application, and Log Out. The main content area shows a dropdown menu for 'Attendance' with 'Bilingual' selected (highlighted with a red box). Below this is a table of reports. The table has two columns: 'Summary' and 'Details'. The 'Seal of Biliteracy Awards' row is highlighted with a red box, and its 'Details' link is circled in red. Other reports in the table include EL Screener, EL, ACCESS WIDA DRC Site File and Testing Waiver, ACCESS Pre-Id, ACCESS Assessment Correction, ACCESS Score, Student EL History, Former EL Students Report, Student ACCESS Scores History, Unassigned Test Results, eGMS EL Program Placement and Services, eGMS Ceiling Calculator Funding Allocations, eGMS EL Attendance Center Enrollment, eGMS Ceiling Calculator Funding (2017 and earlier), Seal of Biliteracy Application, and Seal of Biliteracy Application Statewide.

Attendance ▾	
Bilingual ▾	
EL Screener	Summary Details
EL	Summary Details
ACCESS WIDA DRC Site File and Testing Waiver	Details
ACCESS Pre-Id	Summary Details
ACCESS Assessment Correction	Summary Details
ACCESS Score	Summary Details
Student EL History	Summary Details
Former EL Students Report	Details
Student ACCESS Scores History	Details
Unassigned Test Results	Details
eGMS EL Program Placement and Services	Summary Details
eGMS Ceiling Calculator Funding Allocations	Summary Details
eGMS EL Attendance Center Enrollment	Summary Details
eGMS Ceiling Calculator Funding (2017 and earlier)	Summary Details
Seal of Biliteracy Application	Details
Seal of Biliteracy Application Statewide	Summary
Seal of Biliteracy Awards	Summary Details

Seal of Biliteracy Awards

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Seal of Biliteracy Awards- Details Report – Criteria Page

The screenshot displays the SIS (State Information System) interface for the Illinois State Board of Education. The page is titled "Seal of Biliteracy Awards" and is part of a "Details Report" for the "Criteria Page".

Navigation and User Information:

- Top left: Menu icon, Illinois State Board of Education logo, and user name "IBM SIS Test User".
- Top right: "Helpful Resources" and "Contact Technical Support" links.
- Left sidebar: Navigation menu with options: Home, Student, Assessment, Adjusted Cohort, Teacher, Early Childhood Transition, Prenatal, Reports, Batch File Processing, and Log Out.

Report Criteria:

- Back To Reports (link)
- School Year: 2022
- School: All Schools
- Grade: All Grades
- Race/Ethnicity: All Races
- Gender: All, Male, Female, Non-Binary
- Award: All
- IDEA Services: Both, Yes, No
- EL: Both, Yes, No
- Sort By: SID

Report Generation:

- Format: PDF (selected)
- Action: Create Report

Seal of Biliteracy Awards

Seal of Biliteracy Awards - Details Report

2022 Seal of Biliteracy Awards (Detail)

SIS Home District: 12345678901 ISBE Test District

Selection Criteria: None Sorted By: None Selected

Columns	
A Grade	E IDEA Services
B Gender	F Method of Demonstrating English Proficiency *
C Race	G Method of Demonstrating Proficiency in Language Other than English **
D EL	

Method of Demonstrating English Proficiency*

- 01 - English learner student meets the state proficient level on the ACCESS for ELs administered in any of grades 9-12.
- 02 - Student achieves a "meets" or "exceeds" level in ELA on the state academic assessment administered at the secondary level.
- 03 - Student obtains a composite score equivalent to Intermediate High or above (ACTFL proficiency levels) on the TOEFL, TOEIC or AAPPL or another standardized assessment meeting the requirements of 1.442(a)(1)(A)(ii) and either subsection (a)(1)(A)(i) or (ii), as applicable (including the ACT or SAT).
- 04 - English learner student meets the state level for part-time TBE placement on the ACCESS for ELs administered in any of grades 9-12.
- 05 - Student obtains a composite score equivalent to Intermediate Low or above (ACTFL proficiency levels) on the TOEFL, TOEIC or AAPPL or another standardized assessment meeting the requirements of 1.442(a)(1)(A)(ii) and either subsection (a)(1)(A)(i) or (ii), as applicable.
- 06 - ACT composite of 21 or above.
- 07 - Final ELA GPA of 3.0 or above with college credit.
- 08 - Final ELA GPA of 2.5 or above with college credit.
- 09 - Score of 5 on the AP English Language and Composition Exam.
- 10 - Score of 4 on AP English Language and Composition Exam.

Method of Demonstrating Proficiency in Language Other than English**

- 01 - Student obtains a composite score equivalent to Intermediate High or above (ACTFL proficiency guidelines) on an assessment of reading, writing, listening and speaking in the target language that is accepted by ISBE (or in an assessment of reading in Latin that is accepted by ISBE).
- 02 - Student obtains a score equivalent to ACTFL Intermediate High level (meeting progress indicators for 12th grade set forth in the Standards for Learning American Sign Language (2014)) or above on an assessment of American Sign Language. The assessment must be designed according to research-based national or international standards for educational testing.
- 03 - Student demonstrates proficiency equivalent to ACTFL Intermediate High level or above in reading, writing, listening and speaking through the alternative evidence method.
- 04 - Student obtains a composite score equivalent to Intermediate Low or above (ACTFL proficiency guidelines) on an assessment of reading, writing, listening and speaking in the target language that is accepted by ISBE (or in an assessment of reading in Latin that is accepted by ISBE).
- 05 - Student obtains a score equivalent to ACTFL Intermediate Low or above on an assessment of American Sign Language. The assessment must be designed according to research-based national or international standards for educational testing.
- 06 - Student demonstrates proficiency equivalent to Intermediate Low or above (ACTFL proficiency guidelines) through the alternative evidence method.

ISBE High School 123456789012345

Student ID	Name	Birth Date	Award	Language of Award	A	B	C	D	E	F	G
123456789	Test, Student	09/04/2003	Commendation	Arabic	12	M	17	N	N	10	06
123456789	Test, Student	09/25/2003	Commendation	Arabic	12	M	17	N	N	10	06
123456789	Test, Student	09/20/2003	Commendation	Arabic	12	M	17	N	N	10	06





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School Year 2022 Changes

EL Update

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- **SIS recently corrected an issue with EL and erroneous that allowed a mismatch by marking the EL record as Erroneous but not updating the EL indicator back to No.**
- **To fix this we are removing the ability to enter erroneous on the EL record, instead the EL indicator will mark the EL record as erroneous.**
 - **The EL Tab, located on the student's profile in SIS, the Reason for Ending EL services will no longer have an erroneous choice, but will still display erroneous if the EL is updated to No in the program Indicators**
 - **EL cannot be set to No or erroneous if the student has ACCESS Scores**
- **Vendors need to be aware of this to no longer send an Erroneous code in the EL uploads**



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School Year 2023 Changes

August 1, 2022 Changes (2023 School Year)

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- Historical Demographics
- Attendance Updates - New Format
 - Addition types added (Mental Health Days, Detention center)
- State Course Code Updates

- More details coming later this summer.



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SIS Summer Training

SIS Summer Training

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- A complete set of Training Modules can be found on the SIS website Under "Training Modules"
 - <https://www.isbe.net/Pages/SIS-Training-Modules.aspx>



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Upcoming Key Dates

Upcoming Key Dates

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<u>Activity</u>	<u>Dates</u>
Student Attendance Finalized	July 15 , 2022
Exit all 2022 Enrollments when the students leave	July 31, 2022
Student and Teacher Course Assignment data due	
Birth to 3 data submissions finalized	
Caregiver Demographic data (Birth to 3) submissions finalized	
College Course Assignment data submissions finalized	
Early Childhood data submissions finalized	
Early Childhood Outcomes data submissions finalized	
EL data submissions finalized	



Upcoming Key Dates

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<u>Activity</u>	<u>Dates</u>
EL Screener data submissions finalized	July 31, 2022
Homeless data submissions finalized	
Immigrant data submissions finalized	
Outside Course Assignments data submissions finalized	
Prenatal data submissions finalized	
Regional Safe Schools Program (RSSP) data submissions finalized	
Service Provider data submissions finalized	
Student Address data submissions finalized	
Student Course Assignment data submissions finalized	
Student Discipline data submissions finalized	
Teacher Course Assignment data submissions finalized	



Upcoming Key Dates

<u>Activity</u>	<u>Dates</u>
Adjusted Cohort Graduation Rates Finalized	<p data-bbox="1445 715 1731 853"> August 26, 2022 4:00 p.m. Deadline </p>
Gifted and Accelerated data submissions finalized	
Freshman on Track Finalized	
Percent 8th Graders Taking Algebra I Finalized	
Advanced Coursework (IB, AP, and Dual Credit) Finalized	
Student Mobility Finalized	
Chronic Absenteeism Finalized	
College and Career Ready Data (CCRI) Finalized	
Last Day of Corrections for the Purpose of Accountability and School Report Card for SY 2022 (ACCESS, IAR, DLM-AA, PSAT & SAT)	



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Districts' Next Steps

Districts' Next Steps

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- Run the Assessment Enrollment Verification report for IAR, DLM-AA, PSAT and SAT. Ensure all students who tested have an enrollment.
 - Use Local rosters and Vendor reports to verify counts. Add student enrollments for students that are missing before July 31, 2022.
- Review ACCESS, IAR, DLM-AA, SAT and PSAT Assessment Correction and Score data.
 - Update Reason for No Valid Test Attempt codes.
- Run reports and verify student data are accurate and complete!
- Provide all Student Discipline records by 4:00 p.m., on July 31, 2022.
- Provide Attendance by July 15, 2022



Districts' Next Steps

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- Exit 2022 School Year enrollments for students not attending summer school by 4:00 p.m., on July 31, 2022.
 - Exit students as they leave
- Provide all Student Course Assignment data (Grades K - 12)
- Provide all Teacher Course Assignment data (Grades K - 12)
- Provide Gifted and Accelerated by August 26, 2022
- Provide College and Career Readiness data by August 26, 2022



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Where to Direct Questions

Where to Direct Questions

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ISBE Help Desk

- (217) 558-3600 - Option 3
- help@isbe.net
 - SIS Policy Questions will be directed to the proper department at ISBE
 - SIS Technical Questions will be directed to the IBM team



Where to Direct Questions

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Notice – This Webinar is being Recorded

This webinar is being recorded. Please do not provide any Student, Personal, or Vendor information.





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Questions



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Thank You!