



# Illinois State Board of Education

100 North First Street, W-270  
Springfield, Illinois 62777-0001

## National School Lunch Program FY 2019 Equipment Assistance Grant

### UNIFORM APPLICATION FOR STATE GRANT ASSISTANCE INSTRUCTIONS

#### NUTRITION DIVISION

The Grant Accountability and Transparency Act (GATA), 30 ILCS 708/1 et seq., is landmark legislation that will increase accountability and transparency in the use of grant funds while reducing the administrative burden on both State agencies and grantees through adoption of the federal grant guidance and regulations codified at 2 CFR Part 200 (Uniform Requirements). Pursuant to the Act, the Grant Accountability and Transparency Unit (GATU) has been established in the Governor's Office of Management and Budget. GATU is charged with implementation of the Act in coordination with State grant-making agencies and grantees. Further information is available at <http://www.illinois.gov/budget/Pages/default.aspx>.

#### INSTRUCTIONS:

Questions:

- #1 - 15 Completed by the IL State Board of Education. Nothing further needed.
- #16 Check with bookkeeper for the name used for your district/entity when registering for a Dun & Bradstreet number (DUNS)
- #17 If applicable, provide the more common name your district/entity uses
- #18 Check with your bookkeeper for your district/entity's Employer Identification Number (EIN) or Taxpayer Identification Number (TIN)
- #19 Check with your bookkeeper for your district/entity's Dun & Bradstreet number (DUNS)  
<https://www.dnb.com/duns-number.html>
- #20 Check with your bookkeeper for your district/entity's SAM Cage Code. The Commercial And Government Entity (CAGE) Code is a five-character ID number used extensively with the U.S. federal government and provides a standardized method of identifying a given facility at a specific location. If you do not already have one, obtaining a CAGE Code is free; go to the federal System of Award Management at [www.sam.gov](http://www.sam.gov) and register to have a cage code assigned.
- #21 Provide your district/entity's main address
- #22 Provide your district/entity's name
- #23 N/A
- #24 - 30 Provide the contact information for your Food Service Director or the person responsible for assessing equipment needs for the food service
- #31 - 37 Provide the contact information for your Grant Coordinator or School Business Official
- #38 List the cities and counties in your district/area that will be impacted by this grant
- #39 List the legislative and congressional districts in your district/area that will be impacted by this grant.  
<https://www.elections.il.gov/votinginformation/Congrepdist.aspx>
- #40 N/A
- #41 - 42 Completed by IL State Board of Education
- #43 Although the National School Lunch Program Equipment Assistance Grant is a federal grant, funds come through the State. Provide the TOTAL amount you are requesting through this grant. You may also indicate if funds from any other sources are being contributed for purposes of this grant.

Read the certification statement and, if agreeable, check "I agree"

- #44 - 51 Provide the contact information for your School District Superintendent (if Public SFA) or the official legally authorized to submit the proposal and bind the SFA to its contents (if non-public SFA). This name is checked against the information provided by your entity in the *Entity Profile System* (EPS). Original signature is required.



# Illinois State Board of Education

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## National School Lunch Program FY 2019 Equipment Assistance Grant

### UNIFORM APPLICATION FOR STATE GRANT ASSISTANCE

NUTRITION DIVISION		
1.	Type of Submission	<input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application
2.	Type of Application	<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation (i.e. multiple year grant) <input type="checkbox"/> Revision (modification to initial application)
3.	Date/Time Received by State	<b>Completed by State Agency upon Receipt of Application</b> Date:                      Time:
4.	Name of the Awarding State Agency	<b>Illinois State Board of Education</b>
5.	Catalog of State Financial Assistance (CSFA) Number	<b>586-18-0871</b>
6.	CSFA Title	<b>National School Lunch Program Equipment Assistance Grant</b>
<b>Catalog of Federal Domestic Assistance (CFDA)</b> <input type="checkbox"/> Not applicable (No federal funding)		
7.	CFDA Number	<b>10.579</b>
8.	CFDA Title	<b>Child Nutrition Discretionary Grants Limited Availability</b>
9.	CFDA Number	<b>N/A</b>
10.	CFDA Title	<b>N/A</b>
<b>Funding Opportunity Information</b>		
11.	Funding Opportunity Number	<b>N/A</b>
12.	Funding Opportunity Title	<b>2019 National School Lunch Program Equipment Assistance Grant</b>
13.	Funding Opportunity Program Field	<b>Nutrition</b>
<b>Competition Identification</b> <input checked="" type="checkbox"/> Not Applicable		
14.	Competition Identification Number	<b>N/A</b>
15.	Competition Identification Title	<b>N/A</b>

**Uniform Application for State Grant Assistance  
Illinois State Board of Education  
Applicant Completed Section**

APPLICANT NAME (District Name and Number, if applicable)		REGION COUNTY DISTRICT TYPE CODE
16.	Legal Name (Name used for DUNS registration and grantee prequalification)	
17.	Common Name (DBA)	
18.	Employer/Taxpayer Identification Number (EIN, TIN)	
19.	Organizational DUNS Number	
20.	SAM CAGE Code	
21.	Business Address (Street, City, State, County, Zip Code + 4)	
<b>Applicant's Organizational Unit</b>		
22.	Department Name	
23.	Division Name	N/A
<b>Applicant's Name and Contact Information for Person to be Contacted for <i>Program</i> Matters involving this Application</b>		
24.	First/Last Name	
25.	Suffix	
26.	Title	
27.	Organizational Affiliation	
28.	Telephone Number (Include Area Code)	
29.	Fax Number (Include Area Code)	
30.	E-Mail Address	
<b>Applicant's Name and Contact Information for Person to be Contacted for <i>Business/Administrative Office</i> Matters involving this Application</b>		
31.	First/Last Name	
32.	Suffix	
33.	Title	
34.	Organizational Affiliation	
35.	Telephone Number (Include Area Code)	
36.	Fax Number (Include Area Code)	
37.	E-Mail Address	

**Uniform Application for State Grant Assistance  
Illinois State Board of Education  
Applicant Completed Section (Continued)**

Areas Affected	
38.	Areas Affected by the Project (cities, counties, state-wide) <i>Add Attachments (e.g., maps), if needed</i>
39.	Legislative and Congressional Districts of Applicant
40.	Legislative and Congressional Districts of Program / Project <i>Attach an additional list, if needed</i>
Applicant's Project	
41.	Description Title of Applicant's Project <i>Text only for the title of the applicant's project.</i>
42.	Proposed Project Term
43.	Estimated Funding <i>(Include all that apply)</i>
	<input type="checkbox"/> Amount Requested from the State: \$ _____ <input type="checkbox"/> Applicant Contribution (e.g., in kind, matching): \$ _____ <input type="checkbox"/> Local Contribution: \$ _____ <input type="checkbox"/> Other Source of Contribution: \$ _____ <input type="checkbox"/> Program Income: \$ _____ <p align="right">Total Amount: \$ _____</p>
<p><b>Applicant Certification:</b></p> <p>By signing this application, I certify (1) to the statements contained in the list of certifications* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)</p> <p>(*) The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity.</p> <p><input type="checkbox"/> I agree</p>	
Authorized Representative	
44.	First/Last
45.	Suffix
46.	Title
47.	Telephone Number <i>(Include Area Code)</i>
48.	Fax Number <i>(Include Area Code)</i>
49.	E-Mail Address
50.	Signature of Authorized Representative
51.	Date Signed



**Illinois**  
**State Board of Education**

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**National School Lunch Program  
FY 2019 Equipment Assistance Grant**

**COVER PAGE**

**NUTRITION DIVISION**

List the cafeteria site(s) for which you are applying for funding. If your district operates a centralized kitchen that serves eligible schools but is not located within a school site, list it as a District Kitchen.

<p>Total # of Schools for which you are applying:</p> <p>_____</p>	<p>Note that each school/site is scored individually. There is no limit to the number of schools you may apply for, but it is not guaranteed, if an award is made, that all sites will be funded. In addition, total funds awarded to an SFA will not exceed the maximum amount of \$50,000. If site requests total more than \$50,000, sites will be awarded in ranked order based on scores and equipment items in order of prioritization only up to the maximum award amount.</p>
<b>SCHOOL NAME (or District Kitchen)</b>	<b>ADDRESS</b>

Total amount of funding requested (total of all school(s) budgets): \$ \_\_\_\_\_



# Illinois State Board of Education

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Springfield, Illinois 62777-0001

## National School Lunch Program Equipment Assistance Grant FY 2019 EQUIPMENT PROPOSAL AND JUSTIFICATION FORM

### NUTRITION DIVISION

**SFAs must complete a separate Equipment Proposal & Justification Form for each school/site**

SCHOOL NAME	
DISTRICT NAME	NSLP SPONSOR AGREEMENT NUMBER (RCDT Code)

HOW ARE MEALS FOR THIS SITE/SCHOOL PREPARED? (select only one)

- off-site and delivered to this site
- off-site and delivered to this site, but the addition of this requested equipment will allow this site to end their school-to-school agreement or vended/FSMC contract and begin preparing its own meals on-site
- on-site using district-owned equipment    OR     on-site using vendor-owned or FSMC-owned equipment

For on-site only:

If yes, list schools:

Does this site prepare and provide meals for any other NSLP schools under the same School Nutrition Programs sponsor?


#### SECTION 1:

Applicant demonstrates high need for equipment requests.

Describe the state of the current equipment needs for this site.

Specifically, how does the age of the current equipment, lack of appropriate equipment, and/or limited access to resources/funding for equipment needs hinder the school food service operation for this site?

***Do not type beyond space allowed.  
Attach additional sheet if needed.***

**SECTION 2:**

Applicant demonstrates consideration of how the grant award will provide meaningful impacts on nutrition and quality of school meals.

Describe how the equipment request will improve the school meal program.

Elaborate on specifically how the equipment will improve the quality of school meals, improve the safety of food served, improve the overall energy efficiency of school food service operations, and/or improve or expand participation in school meals.

***Do not type beyond space allowed. Attach additional sheet if needed.***

**SECTION 3:**

Applicant demonstrates an understanding of Smarter Lunchroom strategies and commits to adopting lunchroom changes that provide more convenience and appeal to the student population.

*The Smarter Lunchrooms Movement is dedicated to providing schools with the knowledge, motivation, and resources needed to build a lunchroom environment that makes healthy food choices the easy choice. Smarter Lunchrooms strategies are free or low-cost solutions that nudge students to voluntarily select the healthiest food in the lunchroom. Smarter Lunchrooms can see less waste, higher participation, more satisfied students, and increased consumption of important nutrient-rich foods. <https://www.smarterlunchrooms.org/scorecard-tools/smarter-lunchrooms-strategies>*

In consideration of the Smarter Lunchroom strategies, describe ways in which you are creating a Smarter Lunchroom environment. Elaborate on strategies you are already using in your lunchroom, as well as strategies you are committed to implementing in the future.

***Do not type beyond space allowed. Attach additional sheet if needed.***

**SECTION 4:**

Applicant demonstrates capacity to execute the grant project in accordance with grant requirements.

*For preliminary planning purposes, applicants should be aware the grant project period will begin no earlier than April 1, 2019, and will extend through September 30, 2020.*

Describe preliminary plans for the process and responsibilities of carrying out the requirements of the grant award.

Include a description of the intended timeline for purchase and installation of the requested equipment. Consider the need for formal or informal bidding procedures, best timeframe for delivery and installation of the equipment, and who is responsible for coordinating these processes.

***Do not type beyond space allowed. Attach additional sheet if needed.***



**EQUIPMENT REQUEST & BUDGET SECTION**

In this section, list the specific equipment items you are requesting to purchase new, replace, or renovate (for this site only). Fill in the equipment items on the first row of the chart that follows and complete the columns for each item requested. Remember that **each unit must meet the federal definition of equipment as provided in 2 CFR 200.33:**

Equipment means tangible personal property having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000. However, for this funding year only, Congress has approved a lower threshold for the purchase of equipment; therefore, for this grant specifically, requested equipment must have a useful life of more than one year and a per-unit acquisition cost of at least \$1,000. **REQUESTED ITEMS THAT DO NOT MEET THESE CRITERIA WILL NOT BE APPROVED FOR FUNDING.**

If requesting more than four equipment items for this site, attach additional pages.

	Equipment #1	Equipment #2	Equipment #3	Equipment #4
Equipment Requested: <i>(e.g., refrigerator, stove, holding cabinet, steamer)</i>				
Make & Model (if available)				
Is this a new piece of equipment, replacement of existing equipment, or renovation (repair) of existing equipment?	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Renovation	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Renovation	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Renovation	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Renovation
If replacement or renovation of old existing equipment, what is the age of current equipment?	_____ years	_____ years	_____ years	_____ years
If more than one item is requested, rank in numeric order of priority:				
<b>PROPOSED BUDGET</b> (see notes below for additional information)				
a.	Unit Price (price per item):			
b.	How many of this item do you plan to purchase?			
c.	Subtotal:			
d.	Additional costs related to acquisition:			
e.	TOTAL COST:			
f.	Acquisition Cost Per Unit: (Must be at least \$1,000)			

**Notes for PROPOSED BUDGET:**

- Line c: Subtotal is equal to Unit Price line (a) multiplied by the number of items (line b).
- Line d: Additional costs related to acquisition includes the cost of modifications, attachments, accessories, or auxiliary apparatus necessary to make the equipment usable for the purpose for which it was acquired. Charges such as taxes, duty, protective in transit insurance, freight, and installation may be included in or excluded from the acquisition cost in accordance with the non-Federal entity's regular accounting practices.
- Line e: Total Cost equals line (c) + line (d)
- Line f: Acquisition Cost Per Unit is equal to line (e) ÷ line (b) [Each amount on line f must be equal to or greater than \$1,000]

**ADDITIONAL PAGE FOR EQUIPMENT REQUEST AND BUDGET SECTION**

Use as many copies of this page as needed if you are requesting more than four equipment items from the previous page.

	Equipment # _____	Equipment # _____	Equipment # _____	Equipment # _____
Equipment Requested: <i>(e.g., refrigerator, stove, holding cabinet, steamer)</i>				
Make & Model (if available)				
Is this a new piece of equipment, replacement of existing equipment, or renovation (repair) of existing equipment?	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Renovation	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Renovation	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Renovation	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Renovation
If replacement or renovation of old existing equipment, what is the age of current equipment?	_____ years	_____ years	_____ years	_____ years
If more than one item is requested, rank in numeric order of priority:				
<b>PROPOSED BUDGET</b> (see notes below for additional information)				
a.	Unit Price (price per item):			
b.	How many of this item do you plan to purchase?			
c.	Subtotal:			
d.	Additional costs related to acquisition:			
e.	TOTAL COST:			
f.	Acquisition Cost Per Unit: (Must be at least \$1,000)			

**Notes for PROPOSED BUDGET:**

- Line c: Subtotal is equal to Unit Price line (a) multiplied by the number of items (line b).
- Line d: Additional costs related to acquisition includes the cost of modifications, attachments, accessories, or auxiliary apparatus necessary to make the equipment usable for the purpose for which it was acquired. Charges such as taxes, duty, protective in transit insurance, freight, and installation may be included in or excluded from the acquisition cost in accordance with the non-Federal entity's regular accounting practices.
- Line e: Total Cost equals line (c) + line (d)
- Line f: Acquisition Cost Per Unit is equal to line (e) ÷ line (b) [Each amount on line f must be equal to or greater than \$1,000]



# Illinois State Board of Education

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## National School Lunch Program FY 2019 Equipment Assistance Grant

### PROGRAM-SPECIFIC TERMS OF THE GRANT

#### NUTRITION DIVISION

1. No subcontracting is allowed without prior written approval of the State Superintendent of Education. See item 6 of the document titled "Certifications and Assurances, and Standard Terms of the Grant" for the type of information that must be submitted with the proposal about any proposed subcontracts to be funded with the grant.
2. Reporting Requirements: Each grantee must submit the information about the NSLP Equipment Assistance Grant program in the manner and within the timelines set forth by either the Illinois State Board of Education or the U.S. Department of Agriculture. The following reporting activities are required for participation in this grant:
  - o Reimbursement claims, including invoices;
  - o Final expenditure report; and
  - o Quarterly progress reports noting progress and challenges in expenditure of funds and impact of purchased equipment on school food service operation, as related to the accomplishment of the program goals and objectives.
3. The grantee (and any food service management company subcontracted by and acting on behalf of the grantee) shall comply with all federal, state, and local procurement laws when purchasing equipment under the NSLP Equipment Assistance Grant program, as well as all federal, state, and local rules, regulations, or laws pertaining to the food service program.
4. Equipment purchased with these funds must be disposed of in accordance with applicable federal regulations (see 2 CFR 200.313).
5. Payment will be made on a reimbursement basis. A grantee must submit its Claim for Reimbursement along with copies of invoices in a manner prescribed by and on forms provided by the Illinois State Board of Education, no later than Oct. 30, 2020.
6. Each grantee awarded funds shall promptly refer to an appropriate inspector general any credible evidence that a principal, employee, agent, contractor, sub-grantee, subcontractor, or other person has submitted a false claim under the False Claims Act or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving those funds.
7. Successful applicants will be subject to the provisions of Section 511 of Public Law 101-166 (the *Stevens Amendment*) due to the use of federal funds for this program. All announcements and other materials publicizing this program must include statements as to the amount and proportion of federal funding involved.
8. The SFA agrees to comply with the federal requirements of the following regulations (as applicable):

#### GOVERNMENT-WIDE REGULATIONS

- 2 CFR Part 25: "Universal Identifier and System for Award Management"
- 2 CFR Part 170: "Reporting Sub-award and Executive Compensation Information"
- 2 CFR Part 175: "Award Term for Trafficking in Persons"
- 2 CFR Part 180: "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Non-Procurement)"
- 2 CFR Part 200: "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards"
- 2 CFR Part 400: USDA Implementing regulations "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards"
- 2 CFR Part 415: USDA "General Program Administrative Regulations"
- 2 CFR Part 416: USDA "General Program Administrative Regulations for Grants and Cooperative Agreements to State and Local Governments"
- 2 CFR Part 417: USDA "Non-Procurement Debarment and Suspension"
- 2 CFR Part 418: USDA "New Restrictions on Lobbying"
- 2 CFR Part 421: USDA "Requirements for Drug-Free Workplace (Financial Assistance)"
- 41 USC Section 22 "Interest of Member of Congress"
- Duncan Hunter National Defense Authorization Act of Fiscal Year 2009, Public Law 110-417
- Sections 738 and 739 of the Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2012 (Public Law 112-55)
- Consolidated Appropriations Act, 2018, Public Law 115-141
- "The Federal Funding Accountability and Transparency Act (FFATA), dated September 26, 2006"

**COST PRINCIPLES**

- 2 CFR Part 200; Subpart E: "Cost Principles"

**USDA REGULATIONS**

- 7 CFR Part 15: "Nondiscrimination"
- Freedom of Information Act (FOIA). Public access to Federal Financial Assistance records shall not be limited, except when such records must be kept confidential and would have been exempt from disclosure pursuant to the "Freedom of Information" regulation (5 U.S.C. 552).

**ASSURANCE OF CIVIL RIGHTS COMPLIANCE**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d- et seq.), USDA regulations at 7 CFR Part 15, Nondiscrimination, and Department of Justice regulations at 28 CFR Part 42, Nondiscrimination; Equal Employment Opportunity: Policies And Procedures.
- Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.) and USDA regulations at 7 CFR Part 15a, Education Programs or Activities Receiving or Benefiting from Federal Financial Assistance.
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 1681 et seq.) and USDA regulations at 7 CFR Part 15a, Education Programs or Activities Receiving or Benefiting from Federal Financial Assistance, and Department of Justice regulations at 28 CFR Part 41, Implementation of Executive Order 12250, Nondiscrimination on the Basis of Handicap In Federally Assisted Programs.
- Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.). The Grantee assures that it will immediately take any measures necessary to effectuate the requirements in these laws, regulations, and directives. The Grantee gives this assurance in consideration of, and for the purpose of, obtaining the funds provided under this agreement.
- The Americans with Disabilities Act of 1990 (ADA) prohibits discrimination on the basis of disability in employment (Title I), state and local government services (Title II), place of public accommodation and commercial facilities (Title III). (42U.S.C. 12101-12213).

**NON DISCRIMINATION STATEMENT**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information maybe made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.

**USDA IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER**

Name of School Food Authority or District	
Date	<i>Original</i> Signature of District Superintendent or if Nonpublic, Administrator
Printed Name	Position Title if other than District Superintendent

## Illinois State Board of Education

**GRANT APPLICATION CERTIFICATIONS AND ASSURANCES**


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*(Insert Applicant's Name Here)*

The applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires) hereby certifies and assures the Illinois State Board of Education that:

1. Applicant is a(n): *(Check one)*

Individual     Corporation     Partnership     Unincorporated association     Government entity

Region/County/District/School Code or Federal Employer Identification Number, as applicable. Individuals or other entities with neither of the foregoing, include Social Security Number.

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The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

**DEFINITIONS**

“Applicant” means an individual, entity or entities for which grant funds may be available and who has made application to the Illinois State Board of Education for an award of such grant funds.

“Grant” means the award of funds, which are to be expended in accordance with the Grant Agreement for a particular project. The terms “grant,” “award,” “program,” and “project” may be used interchangeably.

“Grantee” means the person, entity or entities that are to receive or have received grant funds through an award from the Illinois State Board of Education. The terms “grantee” and “award recipient” may be used interchangeably.

“Project” means the activities to be performed for which grant funds are being sought by the applicant. The terms “project” and “program” may be used interchangeably.

The capitalized word “Term” means the period of time from the project beginning date through the project ending date.

**LAWS AND REGULATIONS REGARDING FEDERAL AND STATE AWARDS**

The applicant acknowledges and agrees that this grant is subject to the provisions of:

2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards  
[http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl)

Illinois Grant Accountability and Transparency Act (GATA), 30 ILCS 708/1 *et seq.*  
<http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=3559&ChapterID=7>

Administrative Rules for GATA, 44 Ill. Admin. Code Part 7000 <ftp://www.ilga.gov/JCAR/AdminCode/044/04407000sections.html>

**NO BINDING OBLIGATION**

2. The applicant acknowledges and agrees that the selection of its proposal for funding, or approval to fund an application, shall not be deemed to be a binding obligation of the Illinois State Board of Education until such time as a final Grant Agreement is entered into between the applicant and the Illinois State Board of Education. Prior to the execution of a final Grant Agreement, the Illinois State Board of Education may withdraw its award of funding to the applicant at any time, for any reason.
3. Payment under this grant is subject to passage of a sufficient appropriation by the Illinois General Assembly or sufficient appropriation by the U.S. Congress for federal programs. Obligations of the Illinois State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient state, federal, or other funds for this program.

**PROJECT**

4. The project proposed in the application, and as negotiated and finalized by the parties in the Grant Agreement, is hereinafter referred to as the "project." In planning the project there has been, and in establishing and carrying out the project there will be (to the extent applicable to the project), participation of persons broadly representative of the cultural and educational resources of the area to be served, including persons representative of the interests of potential beneficiaries.
5. Applicants may be asked to clarify certain aspects of their proposals/applications or proposed amendments prior to final agreement on the terms of the project or amendment.
6. All funds provided shall be used solely for the purposes stated in the approved proposal/application, as finalized in the Grant Agreement.
7. The project will be administered by or under the supervision of the applicant and in accordance with the laws and regulations applicable to the grant. The applicant will be responsible for and obtain all necessary permits, licenses, or consent forms as may be required to implement the project.

**GENERAL CERTIFICATIONS AND ASSURANCES**

8. The applicant will obey all applicable state and federal laws, regulations, and executive orders, including without limitation: those regarding the confidentiality of student records, such as the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g) and the Illinois School Student Records Act (ISSRA) (105 ILCS 10/1 et seq.); those prohibiting discrimination on the basis of race, color, national origin, sex, age, or handicap, such as Title IX of the Amendments of 1972 (20 U.S.C. 1681 et seq.) and 34 CFR part 106, the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 34 CFR part 104, the Age Discrimination in Employment Act of 1967 (29 U.S.C. 621 et seq.), the Age Discrimination Act (42 U.S.C. 6101 et seq.) and 34 CFR part 110, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 2000e et seq.) and 34 CFR part 100, the Public Works Employment Discrimination Act (775 ILCS 10/0.01 et seq.), and the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.); and the Illinois School Code (105 ILCS 5/1-1 et seq.). Further, no award recipient shall deny access to the program funded under the grant to students who lack documentation of their immigration status or legal presence in the United States (*Plyler v. Doe*, 457 U.S. 202, 102 S.Ct. 2382 (1982)).
9. The applicant certifies it has informed the State Superintendent of Education in writing if any employee of the applicant/grantee was formerly employed by the Illinois State Board of Education and has received an early retirement incentive under 40 ILCS 5/14-108.3 or 40 ILCS 5/16-133.3 (Illinois Pension Code). The applicant acknowledges and agrees that if such early retirement incentive was received, the Grant Agreement is not valid unless the official executing the agreement has made the appropriate filing with the Auditor General prior to execution.
10. The applicant shall notify the State Superintendent of Education if the applicant solicits or intends to solicit for employment any of the Illinois State Board of Education's employees during any part of the application process or during the Term of the Grant Agreement.
11. The applicant is not barred from entering into this contract by Sections 33E-3 and 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3, 33E-4). Sections 33E-3 and 33E-4 prohibit the receipt of a state contract by a contractor who has been convicted of bid-rigging or bid-rotating.
12. If the applicant is an individual, the applicant is not in default on an educational loan as provided in 5 ILCS 385/3.
13. The applicant certifies it does not pay dues or fees on behalf of its employees or agents or subsidize or otherwise reimburse them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1).
14. The applicant certifies that it is (a) current as to the filing and payment of any applicable federal, state and/or local taxes; and (b) not delinquent in its payment of moneys owed to any federal, state, or local unit of government.
15. Any applicant not subject to Section 10-21.9 of the School Code certifies that a fingerprint-based criminal history records check through the Illinois State Police and a check of the Statewide Sex Offender Database will be performed for all its employees, b) volunteers, and c) all employees of persons or firms holding contracts with the applicant/grantee, who have direct contact with children receiving services under the grant; and such applicant shall not a) employ individuals, b) allow individuals to volunteer, or c) enter into a contract with a person or firm who employs individuals, who will have direct contact with children receiving services under the grant who have been convicted of any offense identified in subsection (c) of Section 10-21.9 of the School Code (105 ILCS 5/10-21.9(c)) or have been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 (705 ILCS 405/2-1 et seq.).

16. The applicant hereby assures that when purchasing core instructional print materials published after July 19, 2006, the applicant/grantee will ensure that all such purchases are made from publishers who comply with the requirements of 105 ILCS 5/28-21, which instructs the publisher to send (at no additional cost) to the National Instructional Materials Access Center (NIMAC) electronic files containing the contents of the print instructional materials using the National Instructional Materials Accessibility Standard (NIMAS), on or before delivery of the print instructional materials. This does not preclude a grantee school district from purchasing or obtaining accessible materials directly from the publisher.
17. The applicant certifies that notwithstanding any other provision of the application, proposal, or Grant Agreement, grant funds shall not be used and will not be used to provide religious instruction, conduct worship services, or engage in any form of proselytization.

#### **JOINT APPLICATIONS – ADMINISTRATIVE AND/OR FISCAL AGENT**

18. Applicants/grantees participating in a joint application hereby certify that they are individually and jointly responsible to the Illinois State Board of Education and to the administrative and fiscal agent under the grant. An applicant/grantee that is a party to the joint application and is a legal entity, or a Regional Office of Education, may serve as the administrative and/or fiscal agent under the grant.
19. The entity acting as the fiscal agent certifies that it is responsible to the applicant/grantee or, in the case of a joint application, to each applicant/grantee that is a party to the application; it is the agent designated and responsible for reports and for receiving and administering funds; and it will:
  - (a) Obtain fully executed Grant Application Certifications and Assurances forms from each entity or individual participating in the grant and return the forms to ISBE prior to award of the grant;
  - (b) Maintain separate accounts and ledgers for the project;
  - (c) Provide a proper accounting of all revenue from the Illinois State Board of Education for the project;
  - (d) Properly post all expenditures made on behalf of the project;
  - (e) Be responsible for the accountability, documentation and cash management of the project, the approval and payment of all expenses, obligations, and contracts and hiring of personnel on behalf of the project in accordance with the Grant Agreement;
  - (f) Disburse all funds to joint applicants/grantees based on information (payment schedules) from joint applicants/grantees showing anticipated cash needs in each month of operation (The composite payment schedule submitted to ISBE should reflect monthly cash needs for the fiscal agent and the joint applicants/grantees.);
  - (g) Require joint applicants/grantees to report expenditures to the fiscal agent based on actual expenditures/obligation data and documentation. Reports submitted to the Illinois State Board of Education should reflect actual expenditure/obligations for the fiscal agent and the data obtained from the joint applicants/grantees on actual expenditures/obligations that occur within project beginning and ending dates;
  - (h) Be accountable for interest income earned on excess cash on hand by all parties to the grant and return applicable interest earned on advances to the Illinois State Board of Education;
  - (i) Make financial records available to outside auditors and Illinois State Board of Education personnel, as requested by the Illinois State Board of Education;
  - (j) Have a recovery process in place with all joint applicants/grantees for collection of any funds to be returned to the Illinois State Board of Education.

#### **DRUG-FREE WORKPLACE CERTIFICATION**

20. This certification is required by the Drug-Free Workplace Act (30 ILCS 580/1). The Drug-Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug-free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant, and debarment of contracting or grant opportunities with the State of Illinois for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "applicant," "grantee," or "contractor" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

The applicant certifies and agrees that it will provide a drug-free workplace by:

- (a) Publishing a statement:
  - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee’s or contractor’s workplace.
  - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
  - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will
    - (A) Abide by the terms of the statement; and
    - (B) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) calendar days after such conviction.
- (b) Establishing a drug-free awareness program to inform employees about:
  - (1) The dangers of drug abuse in the workplace;
  - (2) The grantee’s or contractor’s policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and posting the statement in a prominent place in the workplace.
- (d) Notifying the contracting or granting agency within ten (10) calendar days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by section 5 of the Drug-Free Workplace Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of the Drug-Free Workplace Act.

21. The applicant represents and warrants that all of the certifications and assurances set forth herein, in the application, all attachments, and the Grant Agreement are and shall remain true and correct through the Term of the grant. During the Term of the grant, the award recipient shall provide the Illinois State Board of Education with notice of any change in circumstances affecting the certifications and assurances within ten (10) calendar days of the change. Failure to maintain all certifications and assurances or provide the required notice will result in the Illinois State Board of Education withholding future project funding until the award recipient provides documentation evidencing that the award recipient has returned to compliance with this provision, as determined by the Illinois State Board of Education.

*The undersigned affirms, under penalties of perjury, that he or she is authorized to execute the above Certifications and Assurances on behalf of the applicant. Further, the undersigned certifies under oath that all information contained herein is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.*

<i>Original Signature of Authorized Official</i>	<i>Title</i>	<i>Date</i>
<i>Name of Authorized Official (Type or Print)</i>		





# Illinois State Board of Education

100 North First Street  
Springfield, Illinois 62777-0001

## National School Lunch Program FY 2019 Equipment Assistance Grant

### CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION LOWER TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Orders 12549 and 12689, Debarment and Suspension, 2 CFR part 3485, including Subpart C Responsibilities of Participants Regarding Transactions (also see federal guidance at 2 CFR part 180). Copies of the regulations may be obtained by contacting the Illinois State Board of Education.

**BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS BELOW.**

**CERTIFICATION**

The prospective lower tier participant certifies, by submission of this Certification, that:

- (1) Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- (2) It will provide immediate written notice to whom this Certification is submitted if at any time the prospective lower tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances;
- (3) It shall not knowingly enter any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated;
- (4) It will include the clause titled *Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transactions*, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions;
- (5) The certifications herein are a material representation of fact upon which reliance was placed when this transaction was entered into; and
- (6) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this Certification.

\_\_\_\_\_  
*Organization Name*

\_\_\_\_\_  
*PR/Award Number or Project Name*

\_\_\_\_\_  
*Name of Authorized Representative*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Original Signature of Authorized Representative*

\_\_\_\_\_  
*Date*

**Instructions for Certification**

1. By signing and submitting this Certification, the prospective lower tier participant is providing the certifications set out herein.
2. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
3. Except for transactions authorized under paragraph 3 above, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue all available remedies, including suspension and/or debarment.
4. The terms *covered transaction*, *debarred*, *suspended*, *ineligible*, *lower tier covered transaction*, *participant*, *person*, *primary covered transaction*, *principal*, *proposal*, and *voluntarily excluded*, as used herein, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549 and Executive Order 12689. You may contact the person to which this Certification is submitted for assistance in obtaining a copy of those regulations.
5. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the "GSA Government-Wide System for Award Management Exclusions" (SAM Exclusions) at <http://www.sam.gov>.
6. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required herein. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.



# Illinois State Board of Education

100 North First Street  
Springfield, Illinois 62777-0001

## National School Lunch Program FY 2019 Equipment Assistance Grant

### CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit [ISBE 85-37](#), "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

\_\_\_\_\_  
*Organization Name*

\_\_\_\_\_  
*PR/Award Number or Project Name*

\_\_\_\_\_  
*Name of Authorized Representative*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Original Signature of Authorized Representative*

\_\_\_\_\_  
*Date*



# Illinois State Board of Education

100 North First Street, W-270  
Springfield, Illinois 62777-0001

## National School Lunch Program FY 2019 Equipment Assistance Grant

### NOTICE TO ALL APPLICANTS REGARDING SECTION 427 OF THE GENERAL EDUCATION PROVISIONS ACT (GEPA)

#### NUTRITION DIVISION

DISTRICT NAME AND NUMBER

REGION, COUNTY, DISTRICT, TYPE CODE

Section 427 of GEPA affects all school districts submitting proposals under this program. This section requires each applicant to include in its proposal a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its federally assisted program for students, teachers and other program beneficiaries with special needs.

This provision allows applicants discretion in developing the required description. The statute highlights six types of barriers that can impede equitable access or participation: gender, race, national origin, color, disability, or age. The applicant should determine whether these or other barriers may prevent students, teachers, etc., from such access to, or participation in, the federally funded project or activity. The description of steps to be taken to overcome these barriers need not be lengthy; the school district may provide a clear and succinct description of how it plans to address those barriers that are applicable to its circumstances. In addition, the information may be provided in a single narration, or, if appropriate, may be discussed in connection with related topics in the application.

Section 427 is not intended to duplicate the requirements of the civil rights statutes, but rather to ensure that, in designing their programs, applicants for federal funds address equity concerns that may affect the ability of certain beneficiaries to fully participate in the program and to achieve high standards. Consistent with **National School Lunch Program (NLSP) Equipment Assistance Grant** requirements and its approved proposal, an applicant may use the federal funds awarded to it to eliminate barriers it identifies.

**Describe below the steps that will be taken to overcome barriers to equitable program participation of students, teachers, and other beneficiaries with special needs.**

ILLINOIS STATE BOARD OF EDUCATION  
**GEPA 442 ASSURANCES -- FEDERAL FUNDED GRANTS**

\_\_\_\_\_  
*(Insert Applicant's Name Here)*

The following assurances cover participation by the local educational agency (LEA) identified below in all programs under which Federal funds are made available to such LEA through ISBE, and which require an application under Section 442 of the General Education Provisions Act (GEPA) (20 U.S.C. § 1232e) (collectively, "Programs", and each, a "Program").

The applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires), hereby certifies and assures the Illinois State Board of Education that:

1. Applicant is a(n): *(Check one)*

- Individual     Corporation     Partnership     Unincorporated association     Government entity

Region/County/District /School Code or Federal Employer Identification Number, as applicable.

Individuals or other entities with neither of the foregoing, include Social Security Number:

2. The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and in behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

**DEFINITIONS**

"Applicant" means an individual, entity or entities for which grant funds may be available and has made application to the Illinois State Board of Education for an award of such grant funds.

"LEA" means the local education agency.

"Project" means the activities to be performed for which grant funds are being sought by the applicant.

I hereby certify, on behalf of the LEA identified below, all of the following with respect to the Programs:

1. The LEA will administer each Program in accordance with all applicable statutes, regulations, program plans, and applications;
2. The control of funds provided to the LEA under each Program and title to property acquired with those funds, will be in a public agency and that a public agency will administer those funds and property;
3. The LEA will use fiscal control and fund accounting procedures that will ensure proper disbursement of, and accounting for, Federal funds paid to that agency under each Program. The LEA's administration and expenditure of Program funds shall be in accordance with all applicable requirements of the Education Department General Administrative Regulations (EDGAR), and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements contained in 2 CFR part 200.;
4. The LEA will make reports to ISBE and to the Secretary as may reasonably be necessary to enable ISBE and the Secretary to perform their duties and meet federal reporting requirements, and the LEA will maintain such records, including the records required under Section 1232f of Title 20-Education, and provide access to those records, as ISBE or the Secretary deem necessary to perform their duties;
5. The LEA will provide reasonable opportunities for the participation by teachers, parents, and other interested agencies, organizations, and individuals in the planning for and operation of each Program;
6. Any application, evaluation, periodic program plan or report relating to each Program will be made readily available to parents and other members of the general public;
7. In the case of any Program project involving construction: (A) the project will comply with State requirements for the construction of school facilities; and (B) in developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed by the Secretary under section 794 of Title 29 in order to ensure that facilities constructed with the use of Federal funds are accessible to and usable by individuals with disabilities;
8. The LEA has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in each Program significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects; and
9. None of the funds expended under any applicable Program will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.

\_\_\_\_\_  
*Name of Applicant*

By: \_\_\_\_\_  
*Date*
*Signature of Authorized Official*
*Title*



# Illinois State Board of Education

100 North First Street, E-320  
Springfield, Illinois 62777-0001

## FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)

### FUNDING AND DISBURSEMENTS DIVISION

APPLICANT NAME (District Name and Number, if applicable)			REGION, COUNTY, DISTRICT, TYPE CODE
FISCAL YEAR <b>2019</b>	SOURCE OF FUNDS CODE <b>4260</b>	DUNS (9 digit number)**	PROGRAM NAME <b>FY 2019 NSLP Equipment Assistance Grant</b>

The Federal Funding Accountability and Transparency Act (31 U.S.C. 6102; P.L. 109-282, as amended by section 6202(a) of P.L. 110-252) requires a Prime Awardee, such as a State agency, to report an award of \$25,000 or more made to a subrecipient as of October 1, 2010 (also see 2 CFR part 170).

To fulfill reporting requirements, provide a brief but succinct description of how the funding you receive will support your activities and actions to meet the purpose and goals of your Federal grant. If there are multiple funding actions, please provide a description for each funding action.

Example of project description: Funds will be used for professional development to train teachers in the use of technology to improve instruction and make Adequate Yearly Progress. In addition, funds will be used to recruit and retain highly-qualified teachers.

**Project Description\*:** (255 maximum characters used)

**Agency's Annual Gross Revenues\*:**

Yes      No      In the previous fiscal year, did your organization (including parent organizations, all branches, and all affiliates worldwide) receive (1) 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements? Please select the Yes check box only if both (1) and (2) are answered affirmatively.

If yes, please provide the names and the total compensation package (using the preceding fiscal year's compensations of the top 5 highest paid individuals within your organization, regardless of the funding source\*).

	NAME	TOTAL COMPENSATION
1.		
2.		
3.		
4.		
5.		

\* Required Field

\*\* If you do not have a DUNS number, please contact Dun & Bradstreet at [fedgov.dnb.com/webform](http://fedgov.dnb.com/webform)