Illinois
State Board
of Education

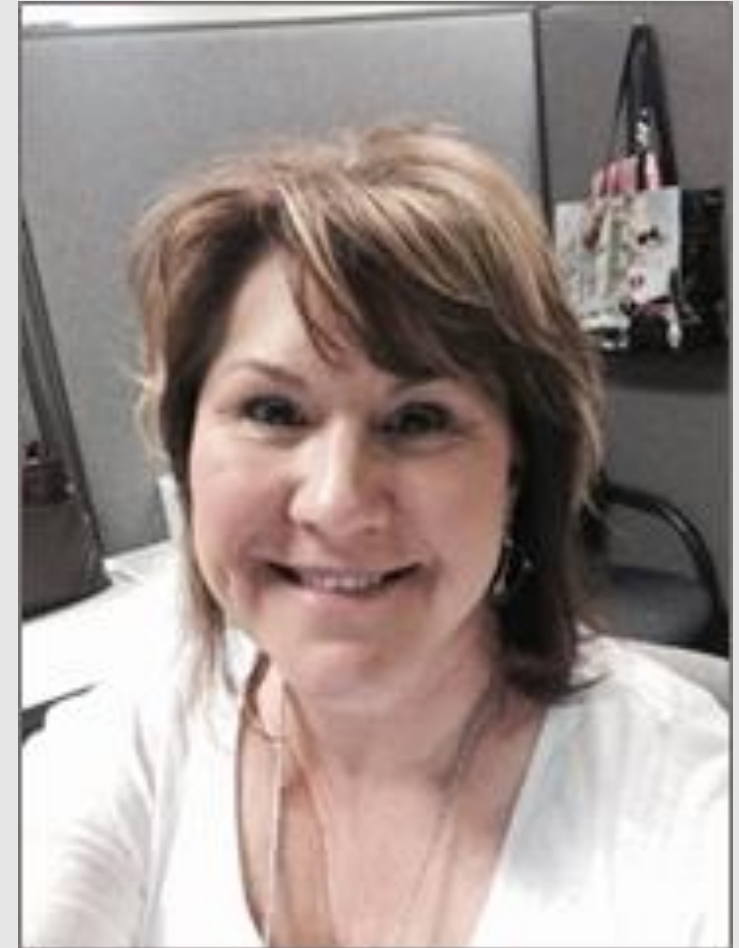# Early Childhood Block Grant Prevention Initiative Birth to Age Three Years

FY19 Open, Competitive Application Webinar

M. Lynn Burgett
Early Childhood Division Supervisor

- Equal opportunity

- ISBE consultants are unable to plan with FY19 RFP applicants regarding activities for new FY19 funds.

A school district may only be represented in one PI RFP application.

PI RFP DATES

- Published: November 29, 2017

- Proposals must be received no later than 4:00 p.m. on Wednesday, February 9, 2018.

- Submit

ISBE Springfield Office   or   ISBE Chicago Office

Reception Area   Reception Area

1st Floor   Suite 14-300

100 North 1st Street   100 West Randolph Street

Eligible Applicants

- <u>ISBE FY 19 RFP Application</u>
  - Must serve children **<u>outside</u>** the City of Chicago

- Applicants proposing to provide services for children and families within the Chicago city limits must apply through the Department of Family Support Services

Competitive Grant Awards

- Home Visiting funding requests may range from $4,075 to $7,811 per family enrolled.

- Center-Based and Family Literacy funding requests may range from $18,000 to $22,000 per family enrolled.

Prevention Initiative

8

HOME VISITING PI PROGRAM
CENTER-BASED PI PROGRAM
FAMILY LITERACY PI PROGRAM

Prevention Initiative Program

- Home Visiting   36   children/families
- Center-based   14   children/families
- Family Literacy   0

- Total Enrollment   50

The aim of Prevention Initiative is to provide voluntary, continuous, intensive, research-based and evidence-based comprehensive child development and family support services for expecting parents and families with children from birth to age three. These programs will help build a strong foundation for learning and will prepare children for later school success.

Home Visiting Prevention Initiative Program

- Evidence-Based Program Model for parent engagement

- Research-Based Parent/Family-Centered Curriculum
  - Illinois Early Learning Guidelines for Children Birth to Age Three Years
  - Birth to Age 5 Program Standards

- 2 ½ to 5 hours long, 5 days a week

- ExceleRate Illinois (QRIS)
  - Silver (Compliance) Circle of Quality
  - Gold (Exemplary) Circle of Quality

- Adult/Child Ratios
  - ExceleRate Gold Circle of Quality

Remember

- Full Day defined by CCAP – 5 hours or more.
- Half Day defined by CCAP – under 5 hours.

- Remember the PI program must provide services <u>under 5</u> hours a day to receive full day CCAP funding.

Center-Based Staff-Child Ratios

Staff/Child Ratio Chart	Early Head Start		ExceleRate Gold	
AGE	Ratio	Group Size	Ratio	Group Size
6 weeks – 12 months	1:4	8	1:4	8
12-24 months	1:4	8	1:4	12
24-36 months	1:4	8	1:6	12

Center-Based Prevention Initiative Program

- Licensing standards of the Illinois Department of Children and Family Services for center-based child care

- Illinois Department of Human Services Child Care Assistance Program (CCAP)

Center-Based Prevention Initiative Program

- Implement an evidence-based program model for parent/family engagement
- Implement a research-based child-centered curriculum
- Implement a research-based parent/family-centered curriculum

Center-Based Prevention Initiative Staff
PI Rubric – Meets Standard/Compliance

- ExceleRate Silver Circle of Quality
  - Director Credentials: Gateways Illinois Director Credential Level I or higher (Beginning July 2018) OR Illinois Principal Endorsement (Beginning July 2018)
  - Teaching Staff: At least 30% of teaching staff have a minimum of a Gateways ECE Credential Level 3 AND 30% of teaching staff in infant-toddler classrooms have a Gateways Infant Toddler Credential Level 2 (Beginning July 2018)
  - All personnel must meet Department of Children and Family Services licensing requirements.

Center-Based Prevention Initiative Staff
PI Rubric – Exemplary

- ExceleRate Gold Circle of Quality
  - Director Credentials:
    - Principal Endorsement
    - Gateways to Opportunity Illinois Director Credential Level II or higher
  - Teacher Credentials:
    - Early Childhood Professional Educator License (PEL) Teaching Endorsement (Validity/Age Range: Self-contained general education from birth to grade 3)
    - Gateways to Opportunity Infant Toddler Credential Level 5
    - Gateways to Opportunity Early Childhood Education Credential Level 5
    - Other classroom staff are required to hold a Gateways to Opportunity Early Childhood Education Credential Level 4.

Center-Based Prevention Initiative Staff

- ## Center-Based Staff
  - Department of Children and Family Services licensing requirements set forth in the Illinois Administrative Code Title 89: Social Services Chapter III: Department of Children and Family Services Subchapter e: Requirements for Licensure Part 407 Licensing Standards for Day Care Centers.

- ## Center-Based Parent Education Staff
  - Requirements of the chosen home visiting program model.

Center-Based Prevention Initiative Nutrition

- The program must provide a snack, in the case of a half-day program, or a meal, in the case of a full-day program, for participating children.

  - Food and beverages provided in programs located in a licensed child care center shall meet DCFS' standards set forth at 89 Ill. Adm. Code 407.330 (Nutrition and Meal Service).

Family Literacy Prevention Initiative Program

- Center-Based Prevention Initiative

- Home Visiting Prevention Initiative

- Adult Education

- Illinois Department of Human Services Child Care Assistance Program (CCAP)

- Funding for adult education

- It is the responsibility of the fiscal agent to ensure all partners are maintaining compliance to the ISBE PI requirements.

Prevention Initiative
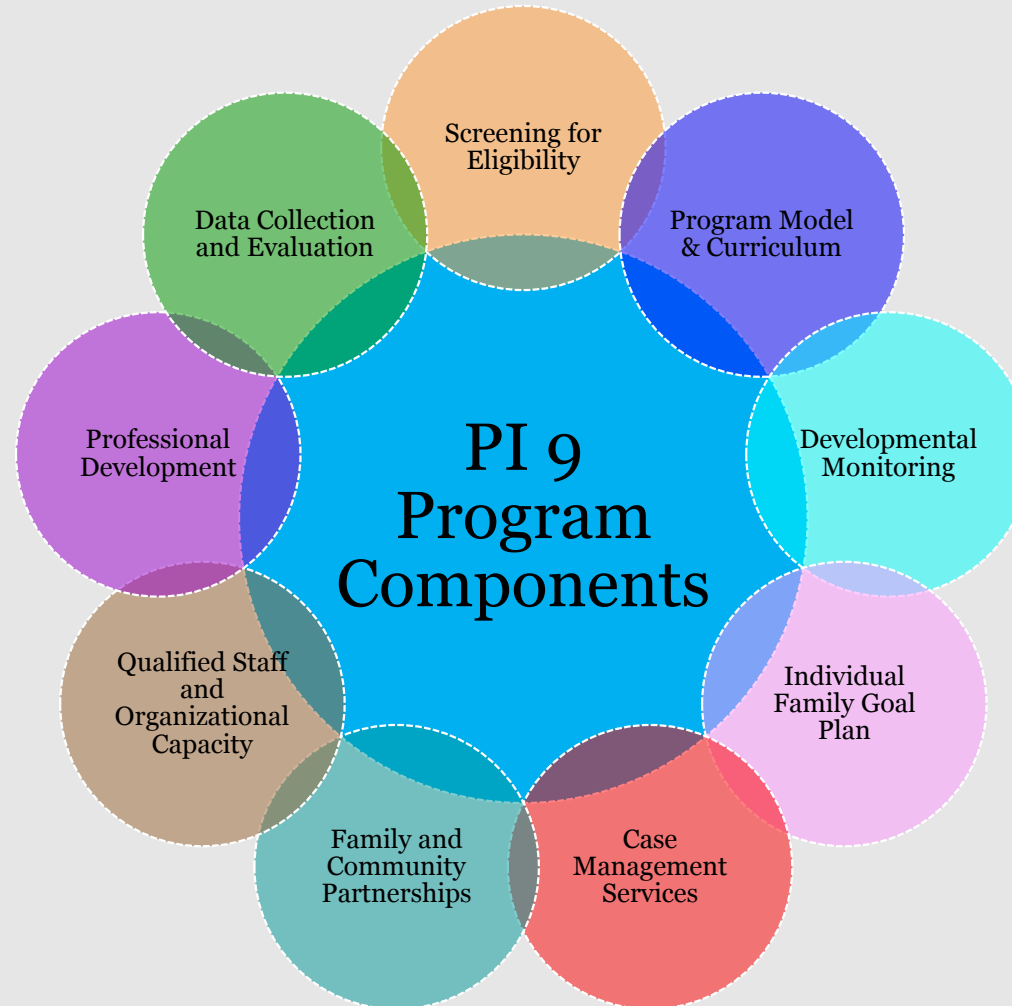
24

PROGRAM SPECIFICATIONS

- For the purpose of Prevention Initiative "at risk" is defined as those children who because of their home and community environment are subject to such language, cultural, economic and like disadvantages to cause them to have been determined as a result of screening procedures to be at risk of academic failure.

PI 9 Program Components

- Screening for Eligibility
- Program Model & Curriculum
- Developmental Monitoring
- Individual Family Goal Plan
- Case Management Services
- Family and Community Partnerships
- Qualified Staff and Organizational Capacity
- Professional Development
- Data Collection and Evaluation

Screening to Determine Program Eligibility

GOAL 1
ILLINOIS' NEEDIEST CHILDREN WILL BE IDENTIFIED AND SERVED.

Communitywide Screenings

Comprehensive screening procedures include:

- Weighted eligibility criteria to assess the child's/family's at risk factors

- Research-Based child developmental screening instrument(s)

- Programs should be prepared to make referrals

Comprehensive screening procedures include:

- Written parental permission (for screening)
- Parent interview
- Vision and hearing screening
- Inclusion of staff
- Process to share screening results with parents and staff

Screening to Determine Program Eligibility

Illinois has developed competitive preference priorities around the priority populations that may be most at risk for later school failure, based on research.	
Highest Priority Populations	Children experiencing homelessness
	Children identified as youth in care
	A child with developmental delays and/or disabilities or if the child has been identified by Early Intervention (EI) as having a developmental delay, but was determined ineligible for receiving EI services
	Children and their families experiencing deep poverty (50% FPL or below)
Additional Priority Populations	Children and their families experiencing poverty (100% FPL or below)
	Primary caregiver did not complete high school/No GED
	Teen parent at birth of first child
	Child was born outside of the United States or has a parent or caregiver born outside of the United States (immigrant, refugee, undocumented)
	Parent or caregiver primarily speaks a language other than English at home
	Family is experiencing Active Duty Military
	Screening indicates delays in development but a referral to Early Intervention has not been made
Communities may identify additional risk factors to apply to their weighted eligibility criteria.	

Evidence-Based Program Model
and
Research-Based Curricula

GOAL 2

FAMILIES WILL RECEIVE INTENSIVE, RESEARCH-BASED, AND COMPREHENSIVE PREVENTION SERVICES.

Evidence-Based Program Model

- Reflects standard practices that guide the provision of services
- Derived from research and supported by evidence
- Illinois Birth to Five Program Standards
- Illinois Early Learning Guidelines for Children Birth to Age 3

Evidence-Based Program Model

- Program model for parent education/home visiting such as,
  - Baby TALK
  - Early Head Start
  - Healthy Families America
  - Parents as Teachers

Program Model

- Intensity of services

  ○ 1.0 FTE home visitor (serving families <u>weekly</u>) has a caseload of approximately 10 to 15 families. (average 13)

  ○ 1.0 FTE home visitor (serving families <u>biweekly</u>) has a caseload of approximately 18 to 25 families. (average 20)

- Year Round Programming (or documentation)
  - Why partial services must be offered?
  - What services will be offered when programs are not providing services as defined by the program model (limited services)?
  - The duration of the limited services?
  - What months of the year will limited services be offered?

Program Model

- Technology utilized for parent education
  - Zero to Three: Let's Play
    https://www.zerotothree.org/resources/380-let-s-play-free-parenting-app
  - Zero to Three: Babies on the Homefront
    https://www.zerotothree.org/resources/424-babies-on-the-homefront-mobile-app

Program Model

- Birth-Through-Third Grade Continuum of Services
  - https://education.illinoisstate.edu/csep/b3/

Community partnerships   Comprehensive services

Data-driven improvement   Supported transitions

Aligned assessments   Aligned curriculum and instruction

Joint professional development   Family engagement and parent leadership

Research-Based Curriculum

- Intentionality and integration
- Child initiation and engagement
- Research-based content
- Build meaningful communication with families
- Child's linguistic and cultural background
- Be appropriate for all early childhood staff
- Children with a wide range of abilities
- Research and evidence of effectiveness

Research-Based Curriculum

- Emergent literacy focus
- Eight designated areas of instruction:
  - Child growth and development (including prenatal development)
  - Childbirth and child care
  - Child safety and injury prevention
  - Family structure, function, and management
  - Prenatal and postnatal care for mothers and infants
  - Prevention of child abuse
  - Physical, mental, emotional, social, economic, and psychological aspects of interpersonal and family relationships
  - Parenting skill development

Program Model

- ## Supplemental services must complement/align:

Evidence-Based Program Model

Research-Based Curriculum

Illinois Early Learning Guidelines

Birth to Five Program Standards

- ## Examples of supplemental services:

Doula Services

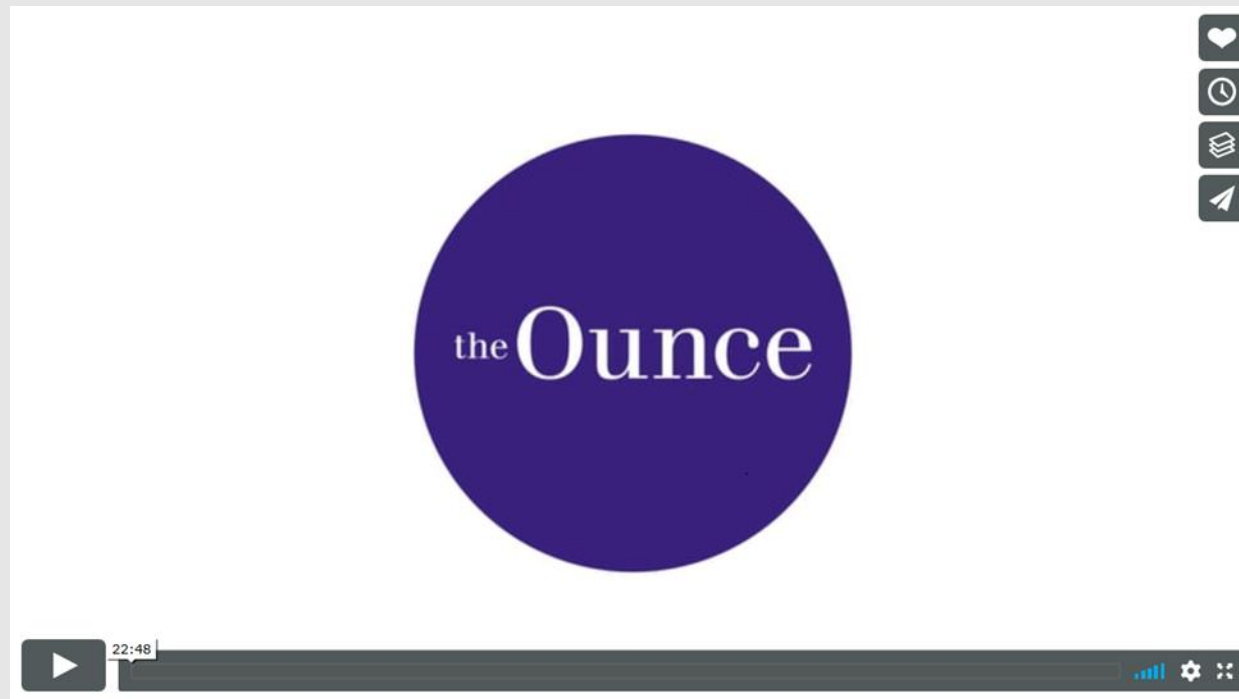Fussy Baby Network ®

Touchpoints ™

Abriendo Puertas/Opening Doors

- Doula Program Overview and Application Webinar

  - https://www.isbe.net/Pages/RFPs.aspx

Doula

- Doula services are integrated and provided concurrently with home visiting services
- Training and Technical Assistance = Ounce of Prevention Fund
- Partnership with community hospitals
- Program staff flexibility
- Multiple doulas on staff

Developimental Monitoring

43

GOAL 3

CHILDREN'S DEVELOPMENTAL PROGRESS WILL BE REGULARLY MONITORED TO INFORM INSTRUCTION AND TO ENSURE IDENTIFICATION OF ANY DEVELOPMENTAL DELAYS OR DISABILITIES.

Developmental Monitoring

- ## Child's health history (screening/annually)
  - General health information
  - Well child visits
  - Immunizations

- ## Published, research-based tool(s) for child developmental monitoring
  - Children 3 months of age or older
  - Every 6 months

Developmental Monitoring

- ## Vision and Hearing Screens (required)
  - Developmental Screening Instrument (e.g. ASQ)
  - Children 3 months of age/every 6 months)

- ## Higher Standard of Practice
  - Vision – collected from a child's physician or medical home
    - Children 6 months of age/annually
  - Hearing – objective measure of hearing sensitivity (e.g., AOE)
    - Children 6 months of age/annually

- ## Refer to IDHS Child and Family Connections (as appropriate)

- Research-Based Tool to Assess Parent-Child Interactions

- Examples include:
  - Parenting Interactions with Children: Checklist of Observations Linked to Outcomes (PICCOLO™)
  - Home Observation for Measurement of the Environment (HOME) Inventory
  - KIPS: Keys to Interactive Parenting Scale

Individual Family Goal Plan

47

GOAL 4

FAMILIES WILL RECEIVE SERVICES THAT ADDRESS THEIR IDENTIFIED GOALS, STRENGTHS, AND NEEDS.

- A Prevention Initiative Individual Family Goal Plan is a written plan that is developed <u>in partnership</u> with the family that maps out the goals of the family and the services the family will receive.
  - Family-centered approach
  - Self-sufficiency
  - Goals - Parent, the Child, and Parent–Child Interaction

Individual Family Goal Plan

- ## Individual Family Goal Plan (IFGP)
  - Completed within 60 days of enrollment
  - Updated every 6 months

- ## Family Centered Assessment (FCA)
  - Published, research-based FCA
  - Completed within 60 days of enrollment
  - Updated every 6 months

Case Management Services

GOAL 5

FAMILIES WILL RECEIVE COMPREHENSIVE, INTEGRATED, AND CONTINUOUS SUPPORT SERVICES THROUGH A SEAMLESS AND UNDUPLICATED SYSTEM.

Quality case management services include internal program implementation protocol and external coordination and collaboration through a network of services to:

- Utilize and implement written transition plans
- Define a referral and follow-up system
- Individual Family Goal Plans (IFGP)
- Reduce duplication of services (serve different priority populations)

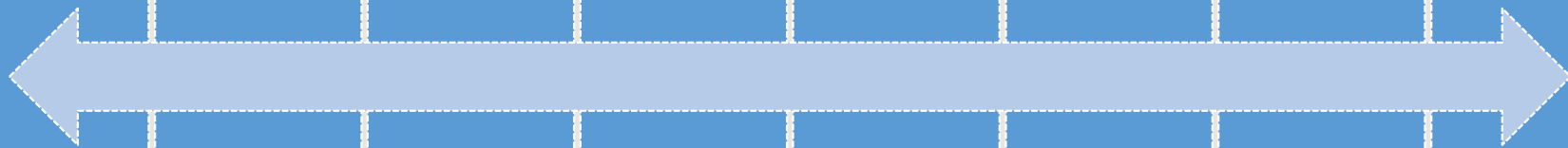| ISBE | IDHS | MIECHV | CPS | Child Care & CCRR | IDPH | HS/EHS | DCFS |

Family and Community Partnerships

GOAL 6

FAMILIES WILL BE ENGAGED IN THE PROGRAM, AND COMMUNITY SYSTEMS AND INFANTS AND TODDLERS WILL BE STRENGTHENED.

- ## Family Engagement Plan

- ## Community Collaboration Plan

Data Collection and Evaluation

56

GOAL 7

THE EVALUATION WILL PROVIDE CRITICAL DATA AND INFORMATION THAT IS USED FOR CONTINUOUS PROGRAM IMPROVEMENT.

- # Written framework and system for evaluation and continuous quality improvement

  - ○ RFP 9 components
  - ○ Birth to Five Program Standards
  - ○ Chosen program model

- # Program self-assessment – annually

- # Written Continuous Quality Improvement Plan (CQIP) - annually
  - Identifies deficiencies or areas to strengthen;
  - Actions to be taken to remedy the deficiencies; and
  - Person responsible and the timelines.

- # Written program evaluation (annually)

Qualified Staff and Organizational Capacity

59

GOAL 8

STAFF WILL HAVE THE KNOWLEDGE AND SKILLS NEEDED TO CREATE PARTNERSHIPS TO SUPPORT THE DEVELOPMENT OF INFANTS AND CHILDREN.

- Appropriately qualified staff
- Gateways to Opportunity Registry
- Background checks
- Staffing structure

Prevention Initiative Home Visiting

- Option One
- Option Two
- Option Three

  - 1 FTE Supervisor for every 6 Direct Service Providers
  - Home Visiting Programs must maintain at least 3 FTE Home Visitors

Organizational Capacity

- 9 PI RFP Components
- Fidelity to the chosen program model
- Illinois Birth to Five Program Standards
- Policies and Procedures Manual
- Illinois Mandated Reporting Laws
- Maintain records
- All programs must pursue the chosen program model recognized process for monitoring fidelity and indicating quality

Professional Development

63

GOAL 9

STAFF WILL CONTINUE TO GAIN SKILLS AND KNOWLEDGE BASED ON CURRENT RESEARCH AND BEST PRACTICES TO IMPROVE OUTCOMES FOR FAMILIES.

Professional Development

- Regular assessment of staff needs and ongoing professional development activities

- Written professional development plan

- Supervision
  - Administrative supervision
  - Reflective supervision

BUDGET REVIEW

65

ALLOWABLE ACTIVITIES AND RELATED EXPENDITURES FOR PREVENTION INITIATIVE PROGRAMS

SUBMIT A BUDGET THAT COVERS THE ACTUAL COST OF SERVICES

PREVENTION INITIATIVE (PI) BIRTH TO 3 BUDGET WORKSHEET

Proration: Any prorated costs need to be supported by Cost Allocation Plans (CAP). See the ISBE Fiscal Manual. https://www.isbe.net/Documents/fiscal_procedure_handbk.pdf

EXPENDITURE ACCOUNTING	SALARIES (Obj. 100's)	EMPLOYEE BENEFITS (Obj. 200's)	PURCHASED SERVICES (Obj. 300's)	SUPPLIES & MATERIALS (Obj. 400's)	CAPITAL OUTLAY (Obj. 500's)	OTHER OBJECTS (Obj. 600's)	NON CAP EQUIP (Obj. 700s)
FUNCTION 2210 Improvement of Instruction Services	Itemize costs. Mental Health Consultant (MHC) (List name, staff title, FTE, salary) Example: Ariel Miller, MHC, .25 FTE, $25000, CAP available upon request	Itemize costs. Benefits. Health Insurance, Medicare, IMRF, FICA Example: A. Miller - Health Insurance $500, Retirement IMRF $800. See 2300/200 (employee share)	Itemize Costs. - Staff PD - Workshops/Conferences Registration Fees, Hotel, Meals, Travel/Mileage (IN STATE ONLY/STATE RATE) - Speakers/Consultants for staff PD - Mental Health Consultant (contracted) - Catered food/professional development - Membership dues - Workers Compensation - Unemployment Compensation - Parents as Teachers Model Certified Parent Educator Renewal Fee $150	Itemize Costs. - Supplies needed for staff professional development workshops, in-services, etc. - Food for professional development (groceries prepared and served by PI program)	Itemize Costs. Equipment & furniture >$500/unit for staff professional development. (Must be on inventory records.)		**Provide Board Approval Date.** Non-capitalized equipment - items that would be classified as capital assets except they cost less than the capitalization threshold, but more than the $500 minimum value established for purposes of calculating per capita cost, threshold amount. Provide documentation of adoption-approval by the School Board.
FUNCTION 2300 General Administration (5% Rule ~ May request up to 10% with ISBE approval.)	Itemize Costs. - Administrators allowable if EC PREK Center ONLY. Approvable: Secretary/Clerical/Support, PI Coordinator (supervisor of supervisors) Salaries at prorated amounts must have a Cost Allocation Plan (CAP). Review rules about Supplanting. (List name, staff title, FTE, salary) Example: Drew Jones, Clerical Support, .5 FTE, $10,000, CAP available upon request	Itemize Costs. Benefits of Administrators. Benefits - health insurance, Medicare, IMRF, FICA Example: D. Jones - Health Insurance $100, Retirement IMRF $300. Applicable for all of Function 200 - The employee share should never be approved. You should never see: State and Federal Taxes.	Itemize Costs. - Prorated Audit Fee (for PI only). - Contracted equipment repair & maintenance (for PI only), must be prorated, must list equipment - Unemployment Compensation - Workers Compensation - Phone Service, Liability Insurance - Baby TALK Implementation Fee ($2000) - Parents as Teachers Affiliate Fee ($1650) - Healthy Families America Affiliate Fee - Healthy Families America Peer Review Fee (depends on size of program)	Itemize Costs. Office supplies for administration of program. (paper, pens, copier ink, etc.)	Itemize Costs. Equipment & furniture >$500/unit for administration of the program. (Must be on inventory records.)		
FUNCTION 2540 Operation & Maintenance of Plant Services	Itemize Costs. Prorated Janitor salary, activities concerned with keeping the PI area operative. (List name, staff title, FTE, salary) Example: Jade Smith, Janitor, .25 FTE, $5000, CAP available upon request	Itemize Costs. Janitor benefits. Benefits - health insurance, Medicare, IMRF, FICA Example: J. Smith - Health Insurance $100, Retirement IMRF $300. See 2300/200 (employee share)	Itemize Costs. - Contractual custodial services, equipment maintenance and repair (prorated) - Unemployment Compensation - Worker's Compensation - (Prorated) phone & water/sewer services, - Liability Insurance - Rent (if approvable). The district/program cannot already own the space.	Itemize Items/Costs. - Cleaning supplies (prorated) - Electricity service- utilities (prorated) - Mulch, pea gravel, wood chips, fencing, bollard (if approvable)	Itemize Costs. Equipment & furniture >$500/unit for operation and maintenance. (Must be on inventory records.)		
FUNCTION 3000 Community Services	Itemize Costs. Supervisor of direct service providers - home visitors, teachers, and other PI staff that are direct service providers. (List name, staff title, FTE, salary) Example: Madison Welch, Home Visitor, 1FTE, $35000	Itemize Costs. Benefits of Supervisor of direct service staff & direct service staff. Benefits - health insurance, Medicare, IMRF, FICA Example: M. Welch – FICA 300, Health Insurance $1500, Retirement IMRF $3000. See 2300/200 (employee share)	Itemize Costs. - Speakers/Consultants for parent education, screenings, etc. - Travel/Mileage (home visits, community collaborations, etc.) * Mileage-reimbursable at state rate - Cell service for direct service staff (DSS) and supervisors of DSS - Contractual Transportation (e.g., bus, cab company) - Catered food/parent meetings - Postage Machine – postage for communication with families - Baby Tech, Penelope, Visit Tracker, etc. - Unemployment Compensation - Workers Compensation	Itemize Costs. - Lending library materials - Food/parent meetings (groceries prepared and served by PI program) - Ink cartridges and supplies related to parent communication & education - Curricula supplies/materials for parents and children - Equipment <$500/unit (furniture and equipment must be on inventory records) - Purchase of postage stamps for communication with families	Describe & Itemize Each Capital Outlay Item. Equipment & furniture >$500/unit for the program Parent Education component. Example: 1 computer for home visitor (data entry and parent education only) $600 (Must be on inventory records.)		
FUNCTION 4000 Payments to Other Governmental Units (Funds just passing through)			Purchased Services ONLY - not flow through. Purchased services must benefit the students/clients of the fiscal agent, not the subcontractor. INCLUDE governmental agency being paid.			Flow through funds to another governmental entity/district to provide program/program services. INCLUDE governmental agency being paid.	
F 5000 Debt Services						ROE/LEA (interest paid on loans)	

Budget Information

- Expenditure are consistent with the scope and purpose of the project
- Cost-effective based on the program model, services, and numbers to be served
- Indirect and administrative costs are limited

In the event that these funds do not become available to the Illinois State Board of Education, no proposals submitted under this RFP will be funded.

Budget Summary and Payment Schedule

- Budget summary is complete and accurate
- Budget breakdown provides sufficient explanation of expenditures

In the event that these funds do not become available to the Illinois State Board of Education, no proposals submitted under this RFP will be funded.

Indirect Costs

- The indirect cost rate is indicated on the budget detail page. The program must use the designated rate.

- The program will indicate the indirect costs on the budget detail page then show how it is allocated to objects on the indirect cost page within the grant.

- The total indirect cost amount needs to be subtracted from the total budget.

Supplement

GATA

GRANT ACCOUNTABILITY AND TRANSPARENCY ACT

What is GATA?

The Illinois Grant Accountability and Transparency Act (GATA) is state legislation requiring the adoption and implementation of a comprehensive set of standards that mandate accountability and transparency throughout the entire life cycle of a grant.

- GATA provides a single, authoritative, statewide, comprehensive source of financial assistance program information. State agencies have populated the **Catalog of State Financial Assistance (CSFA)** with federal, federal pass-through and state awards received. The CSFA also records grantee awards under each CSFA number.

- The public can search the CSFA for agencies with active grant programs, currently funded grants, current funding opportunities, and registered grantees.

GATA Registration Process

- (GATA) requires applicants to complete pre-qualification requirements before applying for an FY 2019 grant. This includes completion of the Grantee Registration and Pre-qualification process through the Illinois GATA Web Portal at
  - http://www.illinois.gov/sites/GATA/Grantee/Pages/default.aspx.

- Grant applicants are required to complete a FY 2019 Fiscal and Administrative Risk Assessment in the form of an Internal Controls Questionnaire (ICQ) available through the GATA Web Portal and a FY 2019 Programmatic Risk Assessment through the ISBE Web Application Security (IWAS) system, when they become available. Grant awards will not be executed until the FY 2019 ICQ and Programmatic Risk Assessments are completed.

GATA Resources

- [ISBE GATA internet webpage](#) includes links & resources (www.isbe.net/gata)

- [GATU website](#) includes links & background materials. https://www.illinois.gov/sites/gata/Pages/default.aspx

- [Illinois Grant Accountability & Transparency Act](#) (GATA) (30 ILCS 708/) http://ilga.gov/legislation/ilcs/ilcs3.asp?ActID=3559&ChapterID=7

GATA Resources Continued

- [Illinois Administrative Code Part 7000 – Grant Accountability and Transparency Act](ftp://www.ilga.gov/JCAR/AdminCode/044/04407000sections.html) (44 Ill. Adm. Code Part 7000) ftp://www.ilga.gov/JCAR/AdminCode/044/04407000sections.html

- [Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl](http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl)

Application Review and Scoring

PREVENTION INITIATIVE

Scoring

- Scores are totaled and ranked using a rubric which can be found within the electronic application and located on the ISBE EC website

- Grants will be scored as follows using a rubric linked in the application and posted on the ISBE website:
  - Population to be served-possible 30 points
  - Quality of proposed program-possible 40 points
  - Experience and qualifications-possible 20 points
  - Budget-possible 10 points
  - Priority – possible 10 points
  - Total Possible Points – 110

- Grant applications will be reviewed by an evaluation committee, with a minimum of three members reviewing each application.

Rubric

FY 2018 Prevention Initiative Birth to Age 3 Years Review Rubric

Qualitative Criteria: Quality of Proposed Program (40 Points)

1. Screening Process to Identify Eligible Participants Who Are at Risk
2. Evidence-Based Program Model and Research-Based Curricula
3. Developmental Monitoring
4. Individual Family Goal Plan
5. Case Management Services
6. Family and Community Partnerships
7. Data Collection and Evaluation

Please also see: RFP sections Qualitative Criteria and Proposal Narrative Requirements

Component Number 1: Screening Process to Identify Eligible Participants Who are at Risk

CRITERIA	DOES NOT Meet Standard	MEETS STANDARD	EXEMPLARY
Screening for Eligibility Proposal Narrative Requirements Section: Screening Process to Identify Eligible Participants Who Are at Risk Illinois' neediest children will be identified and served. The proposed program and activities regarding screening for eligibility will sufficiently meet the identified needs of the population to be served. The screening procedures will be designed to identify those children and families most in need of Prevention Initiative services that will enhance child development, parent effectiveness and, ultimately, school readiness.	The *Screening for Eligibility* proposal does not describe procedures to be used in a parent interview. For children 3 months of age and older, proposal does not describe the criteria to determine at what point performance on an approved screening instrument indicates children are at risk of academic failure. Required areas (as appropriate for age) not addressed: • Vocabulary • Visual-motor integration • Language and speech development • English proficiency • Fine and gross motor skills • Social skills • Emotional development • Cognitive development Proposal shows screening is planned once during the program year	The *Screening for Eligibility* proposal describes the procedures to be used to screen children and their families to determine their need for services and ensure that the program will serve those children and families most in need. The proposal describes the policies and procedures to be used during and after screening for eligibility. These procedures include: • A parent interview that is conducted in the parents' home/native language, if necessary, and: ○ A summary of the child's health history and status, including whether the child has an existing disability, and social development; and	The *Screening for Eligibility* proposal explains, in detail, *all the items to meet the standard (3rd column)* and the following: The parent interview, which also includes: • Parent's age; • Marital status; • Living arrangements; • Child identified as youth in care; • US citizen status; • Military family; • Child's prenatal history; • Number of Children in the Household; • Number of people in the household; • Availability of experiences with other children similar in age • Involvement in other early childhood programs

Page 8 of 40

- Read through the RFP in its entirety
- Include all grant requirements
- Provide only what is listed in the RFP
- Use ISBE links and resources for questions and more information

- Proposals must be received no later than 4:00 p.m. on **February 9, 2018**.

Prevention Initiative

HELPFUL RESOURCES

Helpful Resources

- ISBE EC Birth to Age Three Website
  - https://www.isbe.net/Pages/Early-Childhood.aspx
- Illinois Early Childhood Asset Map website
- Prevention Initiative Implementation Manual
- Illinois Birth to Five Program Standards
- Illinois Early Learning Guidelines for Children Birth to Age Three
- ISBE Fiscal Policy and Procedure Manual (under Budget Forms)
- Early Childhood Block Grant Administrative Code, Part 235

- FY 18 Early Childhood Block Grant: Infant/Early Childhood Mental Health

- An Introduction to the Early Childhood Block Grant and Community Systems: What applicants should know about enrollment of priority populations, comprehensive services, collaboration and community systems, and continuity of services.

Illinois State Board of Education

EARLY CHILDHOOD DIVISION

EARLYCHI@ISBE.NET

217-524-4835

Thank You