FY20 CTEI and Perkins Grant Overview
Frequently Asked Questions

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When will FY20 CTEI, Perkins, and Perkins DHS grants be released?
The Illinois State Board of Education (ISBE) College and Career Readiness (CCR) staff do not have an exact release date. When the grants are available in IWAS, all grantees will receive an IWAS email blast notifying them of the release. ISBE CCR staff will also email that message to all grantees to ensure receipt.

How long will grantees have to submit their application to still receive a July 1, 2019 grant start date?
Grantees will receive 30 days from the grant release date to submit substantially approvable applications to receive the July 1, 2019 start date. If a main grant is submitted after those 30 days, the grant start date will be date of submission.

If a grantee subgrants funds to Education for Employment (EFE) System school districts or Areas Career Centers (ACC), the substantially approvable main grant must include at least one substantially approvable subgrant. For remaining subgrants, funds cannot be expended until a substantially approvable application has been accepted by the EFE AND submitted in an amendment to ISBE.

What is conditional approval? Will there still be a full Review Checklist with necessary changes?
On the grant Review Checklist, the grant principal consultants will have the option to conditionally approve applications (see slide 9) with instructions for what changes are needed and the due date of the first Amendment. This will be provided on the full Review Checklist with all necessary changes. The conditional approval status and comments will also populate on the Amendments page on the next Amendment. Even after these issues have been addressed and the application is fully approved (as noted on the Review Checklist), these comments will remain, unless another conditional approval would be utilized on a later Amendment.

When I click on the hyperlinks to Strengthening Career and Technical Education for the 21st Century Act (Perkins V) the title say Carl D. Perkins Career and Technical Education Act of 2006?
This is the correct hyperlink to Perkins V. Language in the paragraphs following the title refer to the amendments that occurred through the July 31, 2018 reauthorization. This contains all amended language that takes effect July 1, 2019.

Do we need to list all of our districts in the Multiple Areas or Other option under Area Affected by the Project on the Application Information page?
On the Original main grant Application, the grantee must choose either Multiple Areas or Other under the Area Affected by the Project. The grantee will need to list who is impacted by the grant (e.g., counties, districts, schools, etc.).

Do I have to choose the Activity Period on the Original Application and all Amendments?
Yes. On the Original Application and all Amendments, the grantee must go to the main grant Applicant Information page and choose the Activity Period, reflecting the Grant End Date. If the Extended Project Year is chosen, the grantee must include a Justification for Grant Extension.

Will FY19 Final Progress Reports be included in the FY20 grant applications?
No. Grantees will submit their FY19 Final Progress Reports with either their 4th or 5th quarter GATA Reports in the IWAS Grant Periodic Reporting System. They will be submitted with the 4th Quarter if the grant end date is 6/30/19 and the 5th Quarter if the grant end date is 8/31/19. On the Final Reports, all activities should be marked complete and evaluation results/accomplishments included for all activities. ISBE CCR has provided the updated report with both 5th Quarter and Final Report options through email and the ISBE CTE webpage under the Grants dropdown bar.
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Grantees can choose to upload two reports – 4th or 5th Quarter AND Final Cumulative – or upload the Final Cumulative Report and enter the 4th or 5th Quarter deliverables and results/accomplishments in the appropriate text boxes in the reporting system. Please also note in the text box that the Final Cumulative Grant Progress Report is attached.

What grant activities must be included in FY20 CTEI and Perkins grants?

Grantees must meet all deliverables listed on the Exhibits page of both grants. These should be included in both grants in the activities under the appropriate Program Specific Component pages, regardless of the funding source. The deliverables include:

1) A report outlining the results of the Comprehensive Local Needs Assessment, meeting all requirements of the Perkins V law, will be submitted to ISBE College and Career Readiness (CCR) Division prior to submitting the FY21 CTEI and Perkins local grant applications. *(Activity could go under Education Community Involvement or Program of Study component pages. Submission guidance forthcoming from ISBE CCR; see Perkins V Section 134(c-d).)*

2) A list of all Career and Technical Education (CTE) programs or programs of study in the Education for Employment (EFE) System seeking funding in FY21, organized by the district and school or area career center offering the program, will be submitted to ISBE CCR Division by April 1, 2020. *(Deliverable should be included with Comprehensive Local Needs Assessment activity under Education Community Involvement or Program of Study component pages, as the assessment should inform these decisions. Submission guidance forthcoming from ISBE CCR; see Perkins V Section 134(c-d).)*

3) Evidence of EFE System Director attendance at one special populations' professional learning opportunity will be submitted to ISBE CCR Division by June 30, 2020. *(Activity should go under the Professional Development (PD) component page. PD opportunities and submission guidance forthcoming from ISBE CCR.)*

4) By June 30, 2020, evidence will be submitted to ISBE CCR Division showing EFE System Director communication of special populations' professional learning opportunity information and local special populations' performance indicator data to all of the following available school district and system staff: special education services personnel, Title staff, and school counselors. *(Deliverable should be included with the EFE special populations professional learning opportunity activity under the Professional Development (PD) component page. PD opportunities and submission guidance forthcoming from ISBE CCR.)*

Is there a cap on industry-recognized credential fees in either grant?

No. Grantees should follow the Grant Instructions budget guidance (CTEI pages 9-16, Perkins pages 8-13, and Perkins DHS pages 7-11). Function code 2230 shall be used to record the cost of all student assessment and testing, including industry-recognized credentials and certifications. The object code will be either 300 or 400, depending on the type of expense. The expenditure description must itemize the specific name and total cost of the assessment or testing for each credential or certification paid for by the grant.

Until the Comprehensive Local Needs Assessment is conducted, the EFE and their Board of Control (BOC) should use these as a guide to ensure improved student performance in CTE programs and preparation for high-skill, high-wage, or in-demand industry sectors or occupations.

Can CTEI funds be used to support career exploration and career development activities down to grade 5?
CTEI already requires the Elementary allotment (provided on Proposed Expenditure page) to be used for career exploration and development in grades K-8. Perkins V now allows for Perkins grant funding to provide career exploration and development activities through and organized and systematic framework designed to aid students, including middle grades (down to grade 5), before enrolling and while participating in a CTE program, in making informed plans and decisions about future education and career opportunities and programs of study.

How can CTEI and Perkins be used to support Career and Technical Student Organizations (CTSOs)?
Perkins V allows grant funding for supporting CTSOs, including student preparation for and participation in technical skills competitions aligned with CTE program standards and curricula. Until the Comprehensive Local Needs Assessment is conducted, the EFE and their Board of Control (BOC) should use this Perkins V language as a guide for CTSO expenditures and make decisions to ensure improved student performance in CTE programs and preparation for high-skill, high-wage, or in-demand industry sectors or occupations.

ISBE anticipates additional approved CTSO opportunities for students involved in CTE programs. ISBE will vet additional CTSOs utilizing federal guidance.

Is out-of-state travel for students allowed in CTEI and Perkins grants?
No. Out-of-state travel for students cannot be included in either grant. This includes, but is not limited to, CTSO events/competitions, field trips, etc. More than 50 miles outside of the Illinois border constitutes out-of-state.

Can CTEI and Perkins grants pay for CTSO advisors?
Yes. However, grantees must not include CTSO advisor stipends that are currently being paid for by other funding sources (e.g., local, state, etc.), as that constitutes supplanting and is not allowed.

How do I get a hold of my grant principal consultant?
ISBE Center for Curriculum & Instruction, College and Career Readiness Division:
- (217) 524-4832
- Kim Barnes-Cummins – kbarnes@isbe.net
  - CTE Specialist
  - Region 3 and EFE 050
- John DeWeese – jdeweese@isbe.net
  - Business, Marketing, and Computer Education
  - Region 5, State Agencies, and CPS
- Whitney Mehaffy – wmehaffy@isbe.net
  - Health Science Technology
  - Region 2, EFEs 060 and 310
- Steve Parrott – sparrott@isbe.net
  - Technology and Engineering Education
  - Region 6, EFEs 070 and 080
- Heather Strom – hstrom@isbe.net
  - School Counseling
  - Region 4 and EFE 065
- Erica Thieman – ethieman@isbe.net
  - Agriculture Education
  - All Agriculture Grants, EFEs 020 and 030

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- Kristina Valentine – kvalenti@isbe.net
  - o Human and Public Service
  - o Region 1
- Camille Franklin – cfrankli@isbe.net
  - o Charter Schools
  - o GATA Reports and EFE 040