



21st Century Community Learning Centers (CCLC) FY 2019

New Grantee Webinar
July 11, 2018



21st Century Personnel

- ISBE Principal Consultants-Provide information regarding programming, expenses, and other information

Kenya Davis

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21st Century Affiliate Personnel

- Illinois Quality Afterschool (IQA) at American Institutes for Research (AIR)-Provides technical assistance and professional development to 21st CCLC grantees <https://iqa.airprojects.org/>
- Education Development Center (EDC)-Conducts the Statewide Evaluation for 21st CCLC programs <https://www.edc.org/>



New Grantees

- Welcome to the following new community based organizations and school districts:
 - Greater Auburn Gresham Development Corporation
 - Chicago (Consultant: Shayla)
 - Opportunities for All, Inc.
 - Chicago (Consultant: Kenya)
 - Peoria Public School District 150
 - Peoria (Consultant: Shayla)
 - Matteson Elementary School District 162
 - Matteson (Consultant: Sarah)



Returning Grantees

- Welcome to the following returning community based organizations and school districts:
 - Chicago Public Schools #299
 - Chicago (Consultant: Sarah)
 - America Baila: Folkdance Company of Chicago
 - Chicago (Consultant: Sarah)
 - Northeastern Illinois University
 - Chicago (Consultant: Sarah)
 - Metropolitan Family Services
 - Chicago (Consultant: Shayla)



Returning Grantees

- Welcome to the following returning community based organizations and school districts:
 - Project Success of Vermilion County Inc.
 - Danville (Consultant: Shayla)
 - Rockford School District #205
 - Rockford (Consultant: Sarah)
 - Bureau Henry Stark Regional Office of Education
 - Atkinson (Consultant: Shayla)
 - Frida Kahlo Community Organization
 - Chicago (Consultant: Sarah)



Returning Grantees

- Welcome to the following returning community based organizations and school districts:
 - Chicago Arts Partnerships in Education
 - Chicago (Consultant: Kenya)
 - Alternative Schools Network
 - Chicago (Consultant: Kenya)
 - Rock Island County Regional Office of Education
 - Moline (Consultant: Kenya)
 - Du Quoin Community Unit School District 300
 - Du Quoin (Consultant: Kenya)



Returning Grantees

- Welcome to the following returning community based organizations and school districts:
 - Illinois Alliance of Boys and Girls Clubs
 - Springfield (Consultant: Kenya)
 - Regional Office of Education #33
 - Monmouth (Consultant: Shayla)
 - Madison Community Unit School District 12
 - Madison (Consultant: Kenya)



Dates to Remember

Item	Quarter	Period	Opens	Due
Expenditure	1	July-September	September 30	October 20
Grant Periodic Performance	1	July-September	September 30	October 31
Expenditure	2	October-December	December 31	January 20
Grant Periodic Performance	2	October-December	December 31	January 31
Expenditure	3	January-March	March 31	April 20
Grant Periodic Performance	3	January-March	March 31	April 30
Expenditure	4	April-June	June 30	July 20
Grant Periodic Performance	4	April-June	June 30	July 31



Dates to Remember-21st CCLC Specific

Date	Item	Grantees
September 14	Benchmarking Tool Spring 2018 Rosters Due	Current
October-Date To Be Announced	Fall Workshop-Springfield	New and Current
November 1	Local Evaluation due to EDC	Current
November 15	Spring 18 data submitted in 21 APR	Current
December 31	Tier I Survey due to ISBE	New and Current

- Monthly webinars on various topics will occur throughout the program year. Webinars are open to anyone involved with the 21st CCLC program



Getting Started

- Read the RFP to familiarize yourself with program expectations
- Review your proposal
- Communicate with others in your organization
 - Superintendent/CEO
 - Program Staff
 - Finance
- Determine Needs
 - IWAS Accounts and Access
 - Evaluation



Collaboration

- Talk with your partner schools/school districts
 - Discuss data sharing, student rosters/IDs, resources, facilities, expectations of program, recruitment and retention of students
 - Principal letters/MOUs will need to be obtained
 - Upload to IWAS application or mail to ISBE
- Private Schools
 - Private School Consultation form will need to be completed
 - Form can be found on 21st Century website
 - Once completed upload to IWAS application or mail to ISBE



Collaboration

- Co-Applicants
 - Do not need to complete the GATA Risk Assessment
 - Must keep a signed copy of the Assurances on file for monitoring and audit purposes
 - Discuss how they will be involved/support in the program
- Partners
 - Discuss how they will be involved/support the program



Application

- Located in IWAS
- Work Page by Page (left to right)
- Review all information that pre-populates
- Co-Applicant must be listed on the application
- Do not use the “&” sign anywhere in the application
- Goals should be S.M.A.R.T.
- Remember to upload or mail your private school consultation forms and principal letters/MOUs



Budget

- Make them easy to read and understand
- Review allowable and non-allowable expenses in RFP
- If using the Excel template no commas can be used
- Check your math
- Time and effort sheets should be maintained for those on payroll
- Function and object codes can be found under instructions on the budget page
- [State and Federal Grant Administration Policy, Fiscal Requirements, and Procedures Handbook](#)



Budget

- Instructional Salaries 1000 100
 - Positions in this function and object MUST spend the majority of their time in direct instruction of students

Example

- 5 teachers x \$25 hr x 2 hrs/wk x 28 wks = \$7000
(commas cannot be used if using the Excel template in IWAS)



Budget

- Benefits Objects 200 and 300
 - 200
 - FICA
 - IMRF
 - TRS
 - Health, Life, Medical, Dental
 - 300 (Employer Insurance)
 - Workers Compensation
 - Unemployment Compensation
 - Liability Insurance



Budget

- Supplies and Materials Object 400
 - It is not enough to put supplies and materials on the budget and provide a total amount
 - Examples must be given

Example

25 Robotics Kits @ \$10/kit=\$250



Budget

- Community Services 3000
 - All payments related to parents and community
 - Includes supplies and materials

Example 3000 400

- 20 parenting books @ \$5/book=\$100



Program Requirements

- Minimum of 12 hours per week for a minimum of 28 weeks
- Summer program is a minimum of 3 weeks
- Must serve the proposed schools
- Maintain attendance records
- Family Engagement
 - Must be ongoing
 - One time events (i.e. Parent Nights) are not acceptable



Professional Development

- Fall and Spring Conferences are Mandatory for ALL grantees
- Special topic webinars are held monthly
- Special topic workshop will be held in February in Chicago and Springfield
- Out of State Travel
 - Must be marked on the application
 - Form must be submitted 45 days before travel is to occur
 - Must be meaningful and beneficial to 21st CCLC



Resources

- Principal Consultant
- Peer Mentor
- [ISBE 21st Century Webpage](#)
- [Illinois Statewide Afterschool Quality Standards](#)
- [Illinois Quality Afterschool](#)
- [Fiscal Year 2019 RFP](#)
- [State and Federal Grant Administration Policy Handbook](#)