



# Illinois State Board of Education

100 North First Street, Springfield, Illinois 62777-0001

## Uniform Application for State Grant Assistance

| Agency Completed Section                             |   |  |
|--|---|--|
| 1.   | Type of Submission  | <input type="checkbox"/> Preapplication<br><input checked="" type="checkbox"/> Application<br><input type="checkbox"/> Changed/Corrected Application                                   |
| 2.   | Type of Application   | <input checked="" type="checkbox"/> New<br><input type="checkbox"/> Continuation (i.e. multiple year grant)<br><input type="checkbox"/> Revision (modification to initial application) |
| 3.   | Date/Time Received by State<br><i>Completed by State Agency upon Receipt of Application</i> |  |
| 4.   | Name of the Awarding State Agency   | <b>Illinois State Board of Education</b>   |
| 5.   | Catalog of State Financial Assistance (CSFA) Number   | <b>586-00-1534</b>   |
| 6.   | CSFA Title  | <b>State Programs - Early Childhood Block Grant</b>  |
| <b>Catalog of Federal Domestic Assistance (CFDA)</b> |   | <input checked="" type="checkbox"/> <b>Not applicable (No federal funding)</b>   |
| 7.   | CFDA Number   |  |
| 8.   | CFDA Title  |  |
| 9.   | CFDA Number   |  |
| 10.  | CFDA Title  |  |
| <b>Funding Opportunity Information</b>               |   |  |
| 11.  | Funding Opportunity Number  | <b>21-3999(LE)</b>   |
| 12.  | Funding Opportunity Title   | <b>State Programs - Early Childhood Block Grant</b>  |
| 13.  | Funding Opportunity Program Field   |  |
| <b>Competition Identification</b>                    |   | <input checked="" type="checkbox"/> <b>Not Applicable</b>  |
| 14.  | Competition Identification Number   |  |
| 15.  | Competition Identification Title  |  |

**Uniform Application for State Grant Assistance  
Illinois State Board of Education**

**Applicant Completed Section**

|  |                                  |
|--|----------------------------------|
| APPLICANT NAME (District Name and Number, if applicable) | REGION COUNTY DISTRICT TYPE CODE |
|--|----------------------------------|

|     |  |  |
|-----|--|--|
| 16. | Legal Name<br>(Name used for DUNS registration and grantee prequalification) |  |
| 17. | Common Name (DBA)  |  |
| 18. | Employer/Taxpayer Identification Number (EIN, TIN)                           |  |
| 19. | Organizational DUNS Number   |  |
| 20. | SAM CAGE Code  |  |
| 21. | Business Address<br>(Street, City, State, County, Zip Code + 4)              |  |

**Applicant's Organizational Unit**

|     |                 |  |
|-----|-----------------|--|
| 22. | Department Name |  |
| 23. | Division Name   |  |

**Applicant's Name and Contact Information for Person to be Contacted for *Program* Matters involving this Application**

|     |   |  |
|-----|---|--|
| 24. | First/Last Name                         |  |
| 25. | Suffix                                  |  |
| 26. | Title                                   |  |
| 27. | Organizational Affiliation              |  |
| 28. | Telephone Number<br>(Include Area Code) |  |
| 29. | Fax Number<br>(Include Area Code)       |  |
| 30. | E-Mail Address                          |  |

**Applicant's Name and Contact Information for Person to be Contacted for *Business/Administrative Office* Matters involving this Application**

|     |   |  |
|-----|---|--|
| 31. | First/Last Name                         |  |
| 32. | Suffix                                  |  |
| 33. | Title                                   |  |
| 34. | Organizational Affiliation              |  |
| 35. | Telephone Number<br>(Include Area Code) |  |
| 36. | Fax Number<br>(Include Area Code)       |  |
| 37. | E-Mail Address                          |  |

**Uniform Application for State Grant Assistance  
Illinois State Board of Education**

**Applicant Completed Section (Continued)**

**Areas Affected**

|     |   |  |
|-----|---|--|
| 40. | Areas Affected by the Project<br>(cities, counties, state-wide)<br><i>Add Attachments (e.g., maps), if needed</i> |  |
| 41. | Legislative and Congressional Districts of Applicant  |  |
| 42. | Legislative and Congressional Districts of Program / Project<br><i>Attach an additional list, if needed</i>       |  |

**Applicant's Project**

|     |  |   |
|-----|--|---|
| 43. | Description Title of Applicant's Project<br><i>Text only for the title of the applicant's project.</i> |   |
| 44. | Proposed Project Term  | Start Date: _____ End Date: _____   |
| 45. | Estimated Funding<br><i>(Include all that apply)</i>   | <input type="checkbox"/> Amount Requested from the State: \$ _____<br><input type="checkbox"/> Applicant Contribution (e.g., in kind, matching): \$ _____<br><input type="checkbox"/> Local Contribution: \$ _____<br><input type="checkbox"/> Other Source of Contribution: \$ _____<br><input type="checkbox"/> Program Income: \$ _____<br><input type="checkbox"/> Total Amount: \$ _____ |

**Applicant Certification:**

By signing this application, I certify (1) to the statements contained in the list of certifications\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(\*) The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity.

I agree

**Authorized Representative**

|     |  |  |
|-----|--|--|
| 46. | First/Last                                     |  |
| 47. | Suffix   |  |
| 48. | Title  |  |
| 49. | Telephone Number<br><i>(Include Area Code)</i> |  |
| 50. | Fax Number<br><i>(Include Area Code)</i>       |  |
| 51. | E-Mail Address                                 |  |
| 53. | Signature of Authorized Representative         |  |
| 54. | Date Signed                                    |  |

- Initial Budget       Amendment No. \_\_\_\_\_  
 Revised Initial Budget       Multi-district Application

**ILLINOIS STATE BOARD OF EDUCATION**  
 Early Childhood Department  
 100 North First Street, E-225  
 Springfield, Illinois 62777-0001

|                      |  |               |
|----------------------|--|---------------|
| <b>ISBE USE ONLY</b> | Please check:<br><input type="checkbox"/> COMPLETED Notice of State Award (NOSA)<br><input type="checkbox"/> COMPLETED Uniform Grant Agreement (UGA) |               |
|                      | PROGRAM APPROVAL DATE AND INITIALS   |               |
|                      | TOTAL FUNDS  |               |
|                      | CARRYOVER FUNDS  | CURRENT FUNDS |
|                      | BEGIN DATE   | END DATE      |

**FY 2022**

Grant Name: Early Childhood Block Grant Prevention  
 Initiative Training and Technical Assistance

**STATE BUDGET SUMMARY AND PAYMENT SCHEDULE**

*Use whole dollars only. Omit Dollar Signs, Commas, and Decimal Places, e.g., 2536*

|                          |  |                                      |                                 |
|--------------------------|--|--------------------------------------|---------------------------------|
| FISCAL YEAR<br><b>22</b> | SOURCE OF FUNDS CODE<br><b>3999-LE</b> | REGION, COUNTY, DISTRICT, TYPE CODE  | SUBMISSION DATE<br>(mm/dd/yyyy) |
| DISTRICT NAME AND NUMBER |  |                                      |                                 |
| CONTACT PERSON           |  | TELEPHONE NUMBER (Include Area Code) |                                 |
| E-MAIL ADDRESS           |  | FAX NUMBER (Include Area Code)       |                                 |

| LINE | FUNCTION NUMBER (1)                      | EXPENDITURE ACCOUNT (2)                               | SALARIES (3)<br>(Obj. 100s) | EMPLOYEE BENEFITS (4)<br>(Obj. 200s) | PURCHASED SERVICES (5)<br>(Obj. 300s) | SUPPLIES AND MATERIALS (6)<br>(Obj. 400s) | CAPITAL OUTLAY (7)<br>(Obj. 500s) | OTHER OBJECTS (8)<br>(Obj. 600s) | NON-CAPITALIZED EQUIPMENT (9)<br>(Obj. 700s) | TOTAL (11) | PAYMENT SCHEDULE |
|------|--|---|-----------------------------|--------------------------------------|---------------------------------------|---|-----------------------------------|----------------------------------|--|------------|------------------|
| 1    | 1000                                     | Instruction   |                             |                                      |                                       |   |                                   |                                  |  |            |                  |
| 2    | 2110                                     | Attendance & Social Work Services                     |                             |                                      |                                       |   |                                   |                                  |  |            | July-August      |
| 3    | 2120                                     | Guidance Services                                     |                             |                                      |                                       |   |                                   |                                  |  |            |                  |
| 4    | 2130                                     | Health Services                                       |                             |                                      |                                       |   |                                   |                                  |  |            | September        |
| 5    | 2140                                     | Psychological Services                                |                             |                                      |                                       |   |                                   |                                  |  |            |                  |
| 6    | 2150                                     | Speech Pathology & Audiology Services                 |                             |                                      |                                       |   |                                   |                                  |  |            | October          |
| 7    | 2210                                     | Improvement of Instruction Services                   |                             |                                      |                                       |   |                                   |                                  |  |            |                  |
| 8    | 2220                                     | Educational Media Services                            |                             |                                      |                                       |   |                                   |                                  |  |            | November         |
| 9    | 2230                                     | Assessment & Testing                                  |                             |                                      |                                       |   |                                   |                                  |  |            |                  |
| 10   | 2300                                     | General Administration                                |                             |                                      |                                       |   |                                   |                                  |  |            | December         |
| 11   | 2400                                     | School Administration                                 |                             |                                      |                                       |   |                                   |                                  |  |            |                  |
| 12   | 2510                                     | Direction of Business Support Services                |                             |                                      |                                       |   |                                   |                                  |  |            | January          |
| 13   | 2520                                     | Fiscal Services                                       |                             |                                      |                                       |   |                                   |                                  |  |            |                  |
| 14   | 2530                                     | Facilities Acquisition and Construction               |                             |                                      |                                       |   |                                   |                                  |  |            | February         |
| 15   | 2540                                     | Operation & Maintenance of Plant Services             |                             |                                      |                                       |   |                                   |                                  |  |            |                  |
| 16   | 2550                                     | Pupil Transportation Services                         |                             |                                      |                                       |   |                                   |                                  |  |            | March            |
| 17   | 2560                                     | Food Services   |                             |                                      |                                       |   |                                   |                                  |  |            |                  |
| 18   | 2570                                     | Internal Services                                     |                             |                                      |                                       |   |                                   |                                  |  |            | April            |
| 19   | 2610                                     | Direction of Central Support Services                 |                             |                                      |                                       |   |                                   |                                  |  |            |                  |
| 20   | 2620                                     | Planning, Research, Development & Evaluation Services |                             |                                      |                                       |   |                                   |                                  |  |            | May              |
| 21   | 2630                                     | Information Services                                  |                             |                                      |                                       |   |                                   |                                  |  |            |                  |
| 22   | 2640                                     | Staff Services  |                             |                                      |                                       |   |                                   |                                  |  |            | June             |
| 23   | 2660                                     | Data Processing Services                              |                             |                                      |                                       |   |                                   |                                  |  |            |                  |
| 24   | 2900                                     | Other Support Services                                |                             |                                      |                                       |   |                                   |                                  |  |            | July-August      |
| 25   | 3000                                     | Community Services                                    |                             |                                      |                                       |   |                                   |                                  |  |            |                  |
| 26   | 3700                                     | Nonpublic School Pupil Services                       |                             |                                      |                                       |   |                                   |                                  |  |            | <b>TOTAL</b>     |
| 27   | 4000                                     | Payments to Other Districts or Government Units       |                             |                                      |                                       |   |                                   |                                  |  |            | \$ _____         |
| 28   | 5000                                     | Debt Services   |                             |                                      |                                       |   |                                   |                                  |  |            |                  |
| 29   | Total Direct Costs                       |   |                             |                                      |                                       |   |                                   |                                  |  |            |                  |
| 30   | INDIRECT COSTS (Direct Cost X _____ %) * |   |                             |                                      |                                       |   |                                   |                                  |  |            |                  |
| 31   | <b>TOTAL BUDGET</b>                      |   |                             |                                      |                                       |   |                                   |                                  |  |            |                  |

\* Contact the GATA Department for indirect cost restrictions.

\_\_\_\_\_ Date      *Original* Signature of Superintendent or Administrator      \_\_\_\_\_ Date      *Original* Signature of ISBE Division Administrator

**EARLY CHILDHOOD BLOCK GRANT COMPETITIVE PREVENTION INITIATIVE  
TRAINING AND TECHNICAL ASSISTANCE  
BUDGET SUMMARY BREAKDOWN**

|  |
|--|
| APPLICANT NAME (District Name and Number, if applicable) |
| REGION, COUNTY, DISTRICT, TYPE CODE                      |

**Directions:** Prior to preparing this Budget Summary Breakdown request, please refer to the “State and Federal Grant Administration Policy, Fiscal Requirements and Procedures” handbook that can be accessed at [https://www.isbe.net/Documents/fiscal\\_procedure\\_handbk.pdf](https://www.isbe.net/Documents/fiscal_procedure_handbk.pdf). Obligations of funds based on this budget request cannot begin prior to July 1, or receipt of a substantially approvable budget request, whichever is later.

| FUNCTION NUMBER<br>(1) | EXPENDITURE DESCRIPTION AND ITEMIZATION<br>(2) | SALARIES<br>(3) | EMPLOYEE BENEFITS<br>(4) | PURCHASES SERVICES<br>(5) | SUPPLIES AND MATERIALS<br>(6) | CAPITAL OUTLAY<br>(7) | OTHER OBJECTS<br>(8) | NON-CAPITALIZED EQUIPMENT<br>(9) | TOTAL<br>(11) |
|------------------------|--|-----------------|--------------------------|---------------------------|-------------------------------|-----------------------|----------------------|----------------------------------|---------------|
|                        |  | (Obj. 100s)     | (Obj. 200s)              | (Obj. 300s)               | (Obj. 400s)                   | (Obj. 500s)           | (Obj. 600s)          | (Obj. 700s)                      |               |
| <b>TOTAL</b>           |  |                 |                          |                           |                               |                       |                      |                                  |               |

**EARLY CHILDHOOD BLOCK GRANT COMPETITIVE PREVENTION INITIATIVE  
TRAINING AND TECHNICAL ASSISTANCE  
BUDGET SUMMARY BREAKDOWN**

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|------------------------|--|-----------------|--------------------------|---------------------------|-------------------------------|-----------------------|----------------------|----------------------------------|---------------|
|                        |  | (Obj. 100s)     | (Obj. 200s)              | (Obj. 300s)               | (Obj. 400s)                   | (Obj. 500s)           | (Obj. 600s)          | (Obj. 700s)                      |               |
| <b>TOTAL</b>           |  |                 |                          |                           |                               |                       |                      |                                  |               |

**EARLY CHILDHOOD BLOCK GRANT COMPETITIVE PREVENTION INITIATIVE  
TRAINING AND TECHNICAL ASSISTANCE  
BUDGET SUMMARY BREAKDOWN**

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| APPLICANT NAME (District Name and Number, if applicable) |
| REGION, COUNTY, DISTRICT, TYPE CODE                      |

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| FUNCTION NUMBER<br>(1) | EXPENDITURE DESCRIPTION AND ITEMIZATION<br>(2) | SALARIES<br>(3) | EMPLOYEE BENEFITS<br>(4) | PURCHASES SERVICES<br>(5) | SUPPLIES AND MATERIALS<br>(6) | CAPITAL OUTLAY<br>(7) | OTHER OBJECTS<br>(8) | NON-CAPITALIZED EQUIPMENT<br>(9) | TOTAL<br>(11) |
|------------------------|--|-----------------|--------------------------|---------------------------|-------------------------------|-----------------------|----------------------|----------------------------------|---------------|
|                        |  | (Obj. 100s)     | (Obj. 200s)              | (Obj. 300s)               | (Obj. 400s)                   | (Obj. 500s)           | (Obj. 600s)          | (Obj. 700s)                      |               |
| <b>TOTAL</b>           |  |                 |                          |                           |                               |                       |                      |                                  |               |

**EARLY CHILDHOOD BLOCK GRANT COMPETITIVE PREVENTION INITIATIVE  
TRAINING AND TECHNICAL ASSISTANCE  
BUDGET SUMMARY BREAKDOWN**

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| APPLICANT NAME (District Name and Number, if applicable) |
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|------------------------|--|-----------------|--------------------------|---------------------------|-------------------------------|-----------------------|----------------------|----------------------------------|---------------|
|                        |  | (Obj. 100s)     | (Obj. 200s)              | (Obj. 300s)               | (Obj. 400s)                   | (Obj. 500s)           | (Obj. 600s)          | (Obj. 700s)                      |               |
| <b>TOTAL</b>           |  |                 |                          |                           |                               |                       |                      |                                  |               |

**EARLY CHILDHOOD BLOCK GRANT COMPETITIVE PREVENTION INITIATIVE  
TRAINING AND TECHNICAL ASSISTANCE  
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|------------------------|--|-----------------|--------------------------|---------------------------|-------------------------------|-----------------------|----------------------|----------------------------------|---------------|
|                        |  | (Obj. 100s)     | (Obj. 200s)              | (Obj. 300s)               | (Obj. 400s)                   | (Obj. 500s)           | (Obj. 600s)          | (Obj. 700s)                      |               |
| <b>TOTAL</b>           |  |                 |                          |                           |                               |                       |                      |                                  |               |



# Illinois State Board of Education

Early Childhood Department  
100 North First Street, E-225  
Springfield, Illinois 62777-0001

FY 2022  
**Prevention Initiative  
Training and Technical  
Assistance:  
Birth to 3 Years**

## PROGRAM-SPECIFIC TERMS OF THE GRANT

By checking this box, the applicant hereby certifies that he or she has read, understood and will comply with the assurances listed below, as applicable to the program for which funding is requested.

1. Subcontracting: No subcontracts or sub-grants are allowed without prior written approval of the State Superintendent of Education. If subcontracts or sub-grants are allowed, then all project responsibilities are to be retained by the grantee to ensure compliance with the terms and conditions of the grant. All subcontracts and sub-grants must be documented and must have the prior written approval of the State Superintendent of Education. Approval of subcontracts and sub-grants shall be subject to the same criteria as are applied to the original proposal/application. The following information is required if any subcontracts/sub-grants are to be utilized:
  - 1.1. Name(s) and address(es) of subcontractor(s)/sub-grantee(s);
  - 1.2. Need and purpose for each subcontract/sub-grant;
  - 1.3. Measurable and time specific services to be provided;
  - 1.4. Associated costs (i.e., amounts to be paid under each subcontract/sub-grant); and
  - 1.5. Projected number of participants to be served.

The grantee may not assign, convey or transfer its rights to the grant award without the prior written consent of the Illinois State Board of Education.

### 2. Reporting:

- 2.1. Financial Reports: Grant recipients with an approved state and/or federal grant program are required to submit quarterly expenditure reports. The quarterly reports are due twenty days following the end of the reporting quarter (e.g. September 30 expenditure report is due at ISBE on or before October 20). Failure to submit the report by the due date will result in scheduled payments being withheld until the required report is received. Expenditure Reports must be filed electronically to the Division of Funding and Disbursement Services four times a year.

| REPORT | CUMULATIVE THROUGH | DUE IN ISBE OFFICE |
|--------|--------------------|--------------------|
| 1      | September 30, 2021 | October 20, 2021   |
| 2      | December 31, 2021  | January 20, 2022   |
| 3      | March 31, 2022     | April 20, 2022     |
| Final  | June 30, 2021      | July 20, 2022      |

- 2.2. Performance Reporting: Semiannual reporting in alignment with GATA requirements and comprehensive year-end performance and data reports regarding progress toward implementation of the program and achievement of the program objectives shall be submitted to the grant program manager. Performance reports must include a comparison of actual accomplishments to the intent of the program and indicate reasons why established goals were not met, if applicable.
- 2.3. In the Semiannual Program Reports and Annual Report provide, at least, the following information:
  - 2.3.1. Number of PI grantee staff that contacted the successful applicant for model training. Number of PI grantee staff that completed model training within 120 days.
  - 2.3.2. Number of professional learning opportunities offered. Number of professional learning opportunities registered in the Gateways to Opportunity Registry Authorized Entity Portal.
  - 2.3.3. Number of PI grantee staff that registered in the Gateways to Opportunity System and provided their Registry Numbers to the successful applicant. Number of PI grantee staff that had their professional learning opportunities verified in the Gateways System by the successful applicant. Number of professional learning opportunities attended by PI grantee staff that provided their Registry Numbers. Number of professional learning opportunities verified in the Gateways System by the successful applicant.
  - 2.3.4. Successful applicant staff names, title, FTE, associated PI program type (if applicable), associated PI program model (if applicable), highest level of education, credentials (if applicable), list of professional learning opportunities the successful applicant staff participated in that is relevant to the work provided under this PI T&TA grant.
  - 2.3.5. List of the professional learning opportunities provided by the successful applicant and, at least include, the Gateways to Opportunity Level of Learning, the program model/if applicable, date of training, number of ISBE PI unduplicated participants, number of other unduplicated participants.

- 2.3.6. Submit completed attendance and evaluation records for each professional learning opportunity offered by the successful applicant.
  - 2.3.7. Submit information as required by the ISBE Professional Educator Licensure requirements for [ISBE Professional Development Providers](#), including the forms for new trainings offered.
  - 2.3.8. List all PI grantees with RCDT codes (provided by ISBE) and, at least include, the level of TA or coaching being provided as defined by the successful applicant's Pyramid TA/coaching Plan, name of successful applicant's provider(s), date(s) provided services, number of PI grantee staff participants during each TA/ coaching session. (PI RFP Goal 2)
  - 2.3.9. Information regarding a PI conference, as applicable.
  - 2.3.10. Indicate the total number of PI grantee staff that were provided services implementing a PI type of (Home Visiting, DCFS licensed center-based) and program model (Baby TALK, Early Head Start, Healthy Families America, Nurse Family Partnership, Parents as Teachers, Other/describe), as applicable. (duplicated and unduplicated)
  - 2.3.11. Marketing efforts for professional learning opportunities (trainings, professional learning communities, technical assistance, coaching, mental health consultation, etc.).
  - 2.3.12. List of any program model and national representation meetings associated with funds from this PI T&TA grant, nature of involvement, identify collaboration and coordination with the ISBE EC Department. (PI RFP Goal 5) (highlight updates as applicable)
  - 2.3.13. Coordination and Collaboration with other Illinois or National professional learning providers (training, technical assistance, coaching or mental health consultation providers). Indicate the name of provider, nature of involvement, identify collaboration and coordination with the ISBE EC Department. (PI RFP Goal 6) (highlight updates as applicable)
  - 2.3.14. The successful applicant's self-evaluation tool (PI RFP Goal 7), which includes the data/information to be collected, measures/methods/processes to evaluate, the target goals, and progress toward goal, as applicable. (highlight updates as applicable) Make sure to include self-assessment data on providing social justice and equity for all children; racial literacy, cultural responsiveness, and anti-bias.
  - 2.3.15. The successful applicant's written evaluation with a continuous quality improvement plan. (PI RFP Goal 7). (highlight updates as applicable)
  - 2.3.16. The policies and procedure manual. (PI RFP Goal 7). (highlight updates as applicable)
3. Evaluation: Implement a self-assessment system that will provide critical data that will be used for Evaluation and Continuous Quality Improvement (CQI) and provide information and data, including strengths and areas to improve, to the Illinois State Board of Education (ISBE) Early Childhood (EC) Department.
- 3.1. Develop a written self-assessment tool, written evaluation and written continuous quality improvement plan.
    - 3.1.1. Develop a written self-evaluation tool guided by written policies and procedures. The written self-assessment developed will include data/information to be collected, measures, methods and processes to be used to evaluate, the target goals (PI RFP Goals 1 through 8), and progress toward the goals. The impact on PI programs and PI grantee staff performance (progress toward goals) should be included in the written evaluation.
    - 3.1.2. This self-assessment tool (PI RFP Goals 1 through 8) will be developed in consultation with ISBE EC Department and be provided quarterly and annually with updates highlighted. The tool will be reviewed, at least annually, and revised as needed.
  - 3.2. Provide quarterly reports and an annual report to the ISBE EC Department in a timely manner.
    - 3.2.1. Provide a written evaluation (PI RFP Goals 1 through 8) based on, at least, the self-assessment tool with updates highlighted. The written evaluation must highlight strengths and areas to improve and include a written Continuous Quality Improvement Plan (CQIP) which shall, at a minimum, address:
      - 3.2.1.1. The specific issue for which an area of improvement was noted;
      - 3.2.1.2. The actions to be taken to adjust to support the area of improvement and, as applicable, the resources and professional learning that will be targeted towards improvement efforts; and
      - 3.2.1.3. The person responsible and the timelines in which the areas of improvement are expected to show progress.
  - 3.3. Collect and provide data to the ISBE EC Department regarding professional learning (PI RFP Goals 1 through 8).
  - 3.4. Analyze the data collected and adjust professional learning (PI RFP Goals 1 through 8) in consultation and coordination with ISBE EC Department staff.
4. [ISBE Professional Development Provider Requirements](#):
- 4.1. Maintain original documentation for completion of activities (participants lists, sign-in sheets, a completed copy of the Evidence of Completion for) for a period not less than seven (7) years. Submit electronically to ISBE quarterly.
  - 4.2. Annually (or as applicable) submit to the State Board of Education, Early Childhood Division a list of subcontractors used for delivery of professional development activities.
  - 4.3. As an ISBE PD provider, the grantee annually (or as applicable) produces and submits to the State Board of Education, Early Childhood Department:
    - 4.3.1. A rationale for each new activity/training that explains how it aligns to State standards including: Illinois Early Learning Guidelines for Children Birth to Age Three and/or the Illinois Early Learning and Development Standards for Preschool and/or the Illinois Early Learning Standards for Kindergarten; and
    - 4.3.2. Identify the assessment for determining the expected impact on student learning or improvement.
  - 4.4. As an ISBE PD provider, the grantee annually (or as applicable) submits data to the State Board of Education, Early Childhood Division demonstrating how the professional development activities impacts one or more of the following for each new activity/training:
    - 4.4.1. Educator and student growth in regard to content knowledge or skills, or both;
    - 4.4.2. Educator and student social and emotional growth; or
    - 4.4.3. Alignment to district or school improvement plans.

- 4.5. As an ISBE PD provider, the grantee submits, as applicable, the ISBE Early Childhood Professional Development Activity/Training Form for all new or revised trainings.
- 4.6. Evaluations will be distributed and collected after each professional learning opportunity and submitted to ISBE EC Department.
5. Align professional development activities to the State-approved national standards for professional learning promulgated by [Learning Forward](#), 504 South Locust Street, Oxford OH 45056 and posted at State-approved national standards;
6. Professional learning training opportunities are aligned to the [Gateways to Opportunity Levels of Learning](#).
7. Professional learning opportunities are aligned to the [ISBE Birth to Five Program Standards](#).
8. Professional learning opportunities are aligned to the [Illinois Early Learning Guidelines for Children Birth to Age Three Years](#).
9. Maintain a Professional Learning System policies and procedures manual that is updated, at least, annually.
10. Web-based training is offered to ISBE PI staff regarding the [Illinois Early Learning Guidelines](#).
11. Develop and maintain a pathway to career growth that supports ISBE PI staff in a way that scaffolds learning and supports the learner throughout the trajectory of their career.
12. 105 ILCS 5/1D-1(b) requires that funds received under this program be used to **supplement**, and not supplant, funds that would otherwise be used for authorized activities.
13. All rights, including copyright to data, information and/or other materials developed pursuant to an award, are retained by the State Board of Education, unless otherwise agreed in writing by the State Board of Education. All such work products produced by the award recipient through work pursuant to the award shall be made available to the State Board of Education.
14. No fees will be charged of training or technical assistance participants that are grantees of Prevention Initiative funding.
15. Fiscal Monitoring: All activities are subject to an audit at the local, state and federal level. Staff from ISBE may conduct a financial review of your program to audit records and offer technical assistance. This review will ascertain on a sample basis whether such records are adequately and properly maintained on a current basis. The purpose of this review is to determine if the project meets legal requirements and to verify the eligibility of expenditures by examining sample documentation for the following:
  - 15.1. Funds disbursed to the grant recipient were received and properly recorded in separate accounts/general ledger;
  - 15.2. Payments recorded by the grant recipient were actually made to vendors, contractors and employees and that they conform to applicable laws and regulations, including procurement requirements and support the program intent;
  - 15.3. Refunds, discounts, etc., were properly credited to specific expense classifications as reductions of the gross expenditure;
  - 15.4. Payments are supported by adequate evidence of the delivery of goods or performance of services;
  - 15.5. Obligations included in the report of expenditures were actually incurred during the budget period for which the expenditures were claimed and upon liquidation were properly adjusted;
  - 15.6. The same item is not reported as an expenditure for two or more years, e.g., encumbrance is one year and payment in another; items are properly recorded in the program year;
  - 15.7. All expenditures that were claimed were made for the approved project and are easily identifiable with this project;
  - 15.8. All books and materials obtained with the grant funds are plainly marked with appropriate identification;
  - 15.9. All inventory items have been allocated an inventory number and the number has been plainly affixed on each piece of equipment and plainly labeled;
  - 15.10. An inventory register has been maintained of those items required to be inventoried which shows:
    - 15.10.1. Description;
    - 15.10.2. Serial number or other identification number;
    - 15.10.3. Funding source for purchased property;
    - 15.10.4. Who holds title;
    - 15.10.5. Acquisition date and cost;
    - 15.10.6. Location use and condition of property;
    - 15.10.7. Disposal date;
    - 15.10.8. Inventory items moved from one location to another have been duly authorized in writing and that the transfer has been recorded in the inventory register, and each item of the equipment purchased was listed in the approved budget breakdown and is being used solely for authorized purposes;
  - 15.11. Prorated expenditures, such as salaries (supported by time and effort documentation), travel, etc., are divided correctly between two or more accounts and that the basis of such division can be substantiated as reasonable and equitable (the auditor will compare actual expenditures with the approved budget and note variations);
  - 15.12. Unexpended state funds advanced or overpaid were promptly returned to the Illinois State Board of Education;
  - 15.13. Payments to an administrator who is employed by the Board of Education under the terms of the contract covering a twelve-month period of service were not included in administrative expenses;
  - 15.14. Obligations were liquidated within 90 days after the end of the budget period and adjusted to the amount finally paid; and,
  - 15.15. Expenditures were incurred for activities in addition to those that have been provided previously for public and not-profit private school students and teachers.
  - 15.16. Transfer: the Illinois State Board of Education reserves the right to transfer equipment if the grant activities cease to exist for the grant recipient for which the equipment was originally acquired.
16. Applicants should be aware that grant awards may not be used to provide religious instruction, conduct worship services, or engage in any form of proselytization; assist, promote, or deter union organizing; finance, directly or indirectly, any activity designed to influence the outcome of an election for any public office; or impair existing contracts for services or collective bargaining agreements.
17. No funds may be used to help support or sustain any institution controlled by any church or sectarian denomination (Article 10, Section 3 of the Illinois Constitution; Ill., Const. 1970, Art. X, Sec. 3).
18. Grant recipients are not allowed to begin an activity, obligate or expend funds that will be charged to a state or federal grant until a substantially approvable initial application has been received at ISBE. Grant recipients that submit a state or federal initial application prior to the program begin date (usually July 1) will be granted an appropriate project begin date for the following fiscal year unless state appropriation authority has not been approved. Grant recipients that submit a state or federal initial application after July 1 will be assigned a project begin date no earlier than when the initial application was received at ISBE or the program begin date (whichever is later).
19. Grant recipients of a state competitive program should not begin any activity, obligate or expend funds until ISBE provides formal approval of the application and grant amount. Grant recipients that submit a state or federal budget amendment between the project begin and end date are not allowed to begin an activity, obligate or expend funds prior to the date of receipt at ISBE provided the scope or intent of the approved project has not changed. If the scope or intent of a project significantly changes through an amendment, ISBE programmatic approval should be obtained prior to the obligation of funds for the new activities provided in the amendment.
20. Payrolls must be supported by time and attendance or equivalent records for individual employees. Salaries and wages of employees chargeable to more than one grant program or other cost objective will be supported by appropriate time distribution records/cost allocation plans.

21. A Cost Allocation Plan (CAP) is a document that states how a grant recipient will identify, accumulate and distribute certain allowable administrative costs in grants and identifies the allocation methods used for distributing the costs. A written plan for allocating joint costs is required to support the distribution of those costs to the grant program. When a grant recipient completes a grant application/amendment, it must determine to either utilize its restricted indirect cost rate as calculated by ISBE or utilize a CAP which must then be documented via personnel time and effort information as well as formal accounting records according to generally accepted governmental accounting principles to substantiate the propriety of the eventual charges. All applicable documentation must be available for review upon request by a local auditor or ISBE auditor.
22. All travel under this grant must comply to 30 ILCS 708/130 (Grant Accountability and Transparency Act). <https://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=3559&ChapterID=7>

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Name of Applicant

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**Original** Signature of Applicant

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Date



Early Childhood Department  
100 North First Street, E-225  
Springfield, Illinois 62777-0001

FY 2022  
EARLY CHILDHOOD PI TRAINING AND  
TECHNICAL ASSISTANCE

## GRANT APPLICATION CERTIFICATIONS AND ASSURANCES

**APPLICANT'S NAME:** \_\_\_\_\_

The applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires), hereby certifies and assures the Illinois State Board of Education that:

1. Applicant is a(n): *(Check one)*

- Individual   
  Corporation   
  Partnership   
  Unincorporated association   
  Government entity

Region/County/District/School Code or Federal Employer Identification Number, as applicable. Individuals or other entities with neither of the foregoing, include Social Security Number.

\_\_\_\_\_

The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

### DEFINITIONS

“Applicant” means an individual, entity or entities for which grant funds may be available and has made application to the Illinois State Board of Education for an award of such grant funds.

“Grant” means the award of funds, which are to be expended in accordance with the Grant Agreement for a particular project. The terms “grant,” “award,” “program,” and “project” may be used interchangeably.

“Grantee” means the person, entity or entities that are to receive or have received grant funds through an award from the Illinois State Board of Education. The terms “grantee” and “award recipient” may be used interchangeably.

“Project” means the activities to be performed for which grant funds are being sought by the applicant. The terms “project” and “program” may be used interchangeably.

The capitalized word “Term” means the period of time from the project beginning date through the project ending date.

### LAWS AND REGULATIONS REGARDING FEDERAL AND STATE AWARDS

The applicant acknowledges and agrees that this grant is subject to the provisions of:

2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

[http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl)

Illinois Grant Accountability and Transparency Act (GATA), 30 ILCS 708/1 *et seq.*

<http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=3559&ChapterID=7>

Administrative Rules for GATA, 44 Ill. Admin. Code Part 7000 <https://ilga.gov/commission/JCAR/admincode/044/04407000sections.html>

### NO BINDING OBLIGATION

- The applicant acknowledges and agrees that the selection of its proposal for funding, or approval to fund an application shall not be deemed to be a binding obligation of the Illinois State Board of Education until such time as a final Grant Agreement is entered into between the applicant and the Illinois State Board of Education. Prior to the execution of a final Grant Agreement, the Illinois State Board of Education may withdraw its award of funding to the applicant at any time, for any reason.
- Payment under this grant is subject to passage of a sufficient appropriation by the Illinois General Assembly or sufficient appropriation by the U.S. Congress for federal programs. Obligations of the Illinois State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient state, federal, or other funds for this program.

## PROJECT

4. The project proposed in the application, and as negotiated and finalized by the parties in the Grant Agreement, is hereinafter referred to as the "project." In planning the project there has been, and in establishing and carrying out the project there will be (to the extent applicable to the project), participation of persons broadly representative of the cultural and educational resources of the area to be served, including persons representative of the interests of potential beneficiaries.
5. Applicants may be asked to clarify certain aspects of their proposals/applications or proposed amendments prior to final agreement on the terms of the project or amendment.
6. All funds provided shall be used solely for the purposes stated in the approved proposal/application, as finalized in the Grant Agreement.
7. The project will be administered by or under the supervision of the applicant and in accordance with the laws and regulations applicable to the grant. The applicant will be responsible for and obtain all necessary permits, licenses, or consent forms as may be required to implement the project.

## FUNDING

8. All funds provided will be used solely for the purposes stated in the approved proposal/application, as finalized in the Grant Agreement, in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the grant.
9. The applicant may not count tuition and fees collected from students towards meeting matching, cost sharing, or maintenance of effort requirements of a program, pursuant to 34 CFR 76.534.
10. The applicant will maintain records for three years following competition of the activities for which the applicant uses the federal or state funding, pursuant to 2 CFR 200.333.
11. If real property or structures are provided or improved with the aid of federal financial assistance, the applicant will comply with applicable statutes, regulations, and the project application in the use, encumbrance, transfer, or sale of such property or structure. If personal property is so provided, the applicant will comply with applicable statutes, regulations, and the project application in the use, encumbrance, transfer, disposal, and sale of such.
12. The applicant will have effective financial management systems which conform to the standards present in 2 CFR 200.302, which includes, but is not limited to, the ability to report financial data verifying compliance with program regulations and maintaining effective internal control over the operations of the approved grant.
13. The applicant will conform all activities conducted under the approved grant to the provisions contained within 2 CFR Part 200
14. All expenditures claimed in relation to a grant are subject to applicable federal and state laws, regulations, and administrative rules. Expenditures claimed in relation to an award are subject to cost allowability standards, as defined by the grant program and 2 CFR Part 200, and other applicable federal and state laws, regulations, and administrative rules. Failure to adhere to these requirements will lead to disallowed expenditures for which funds must be returned.
15. Adequacy tier designation under Evidence-Based Funding will be utilized by ISBE at its discretion pursuant to applicable law and agency policy (105 ILCS 5/18-8.15).
16. The applicant will accept funds in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the award, and administer the programs in compliance with all provisions of such statutes, regulations, administrative rules, terms and conditions of the award, and amendments thereto.
17. Failure of applicant to comply with state and federal statutes, regulations, administrative rules, or the terms and conditions of the award may result in conditions placed on grantee, including, but not limited to, involuntary termination of a grant at the discretion of the Illinois State Board of Education, in whole or in part, in accordance with federal and state law and regulations.

## GENERAL CERTIFICATIONS AND ASSURANCES

18. The applicant will obey all applicable state and federal laws, regulations, and executive orders, including without limitation: those regarding the confidentiality of student records, such as the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g) and the Illinois School Student Records Act (ISSRA) (105 ILCS 10/1 et seq.); those prohibiting discrimination on the basis of race, color, national origin, sex, age, or handicap, such as Title IX of the Amendments of 1972 (20 U.S.C. 1681 et seq.) and 34 CFR part 106, the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 34 CFR part 104, the Age Discrimination in Employment Act of 1967 (29 U.S.C. 621 et seq.), the Age Discrimination Act (42 U.S.C. 6101 et seq.) and 34 CFR part 110, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 2000e et seq.) and 34 CFR part 100, the Public Works Employment Discrimination Act (775 ILCS 10/0.01 et seq.), and the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.); and the Illinois School Code (105 ILCS 5/1-1 et seq.). Further, no award recipient shall deny access to the program funded under the grant to students who lack documentation of their immigration status or legal presence in the United States (*Plyler v. Doe*, 457 U.S. 202, 102 S.Ct. 2382 (1982)).
19. The applicant certifies it has informed the State Superintendent of Education in writing if any employee of the applicant/grantee was formerly employed by the Illinois State Board of Education and has received an early retirement incentive under 40 ILCS 5/14-108.3 or 40 ILCS 5/16-133.3 (Illinois Pension Code). The applicant acknowledges and agrees that if such early retirement incentive was received, the Grant Agreement is not valid unless the official executing the agreement has made the appropriate filing with the Auditor General prior to execution.
20. The applicant shall notify the State Superintendent of Education if the applicant solicits or intends to solicit for employment any of the Illinois State Board of Education's employees during any part of the application process or during the Term of the Grant Agreement.
21. The applicant is not barred from entering into this contract by Sections 33E-3 and 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3, 33E-4). Sections 33E-3 and 33E-4 prohibit the receipt of a state contract by a contractor who has been convicted of bid-rigging or bid-rotating.
22. If the applicant is an individual, the applicant is not in default on an educational loan as provided in 5 ILCS 385/3.
23. The applicant certifies it does not pay dues or fees on behalf of its employees or agents or subsidize or otherwise reimburse them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1).
24. The applicant certifies that it is (a) current as to the filing and payment of any applicable federal, state and/or local taxes; and (b) not delinquent in its payment of moneys owed to any federal, state, or local unit of government.
25. Any applicant not subject to Section 10-21.9 of the School Code certifies that a fingerprint-based criminal history records check through the Illinois State Police and a check of the Statewide Sex Offender Database will be performed for all its employees, b) volunteers, and c) all employees of persons or firms holding contracts with the applicant/grantee, who have direct contact with children receiving services under the grant; and such applicant shall not a) employ individuals, b) allow individuals to volunteer, or c) enter into a contract with a person or firm who employs individuals, who will have direct contact with children receiving services under the grant who have been convicted of any offense identified in subsection (c) of Section 10-21.9 of the School Code (105 ILCS 5/10-21.9(c)) or have been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 (705 ILCS 405/2-1 et seq.).
26. The applicant hereby assures that when purchasing core instructional print materials published after July 19, 2006, the applicant/grantee will ensure that all such purchases are made from publishers who comply with the requirements of 105 ILCS 5/28-21 which instructs the publisher to send (at no additional cost) to the National Instructional Materials Access Center (NIMAC) electronic files containing the contents of the print instructional materials using the National Instructional Materials Accessibility Standard (NIMAS), on or before delivery of the print instructional materials. This does not preclude a grantee school district from purchasing or obtaining accessible materials directly from the publisher.
27. The applicant certifies that notwithstanding any other provision of the application, proposal, or Grant Agreement, grant funds shall not be used and will not be used to provide religious instruction, conduct worship services, or engage in any form of proselytization.

## **JOINT APPLICATIONS – ADMINISTRATIVE AND/OR FISCAL AGENT**

28. Applicants/grantees participating in a joint application hereby certify that they are individually and jointly responsible to the Illinois State Board of Education and to the administrative and fiscal agent under the grant. An applicant/grantee that is a party to the joint application and is a legal entity, or a Regional Office of Education may serve as the administrative and/or fiscal agent under the grant.
29. The entity acting as the fiscal agent certifies that it is responsible to the applicant/grantee or, in the case of a joint application, to each applicant/grantee that is a party to the application; it is the agent designated and responsible for reports and for receiving and administering funds; and it will:
- (a) Obtain fully executed Grant Application Certifications and Assurances forms from each entity or individual participating in the grant and return the forms to ISBE prior to award of the grant;
  - (b) Maintain separate accounts and ledgers for the project;
  - (c) Provide a proper accounting of all revenue from the Illinois State Board of Education for the project;
  - (d) Properly post all expenditures made on behalf of the project;
  - (e) Be responsible for the accountability, documentation and cash management of the project, the approval and payment of all expenses, obligations, and contracts and hiring of personnel on behalf of the project in accordance with the Grant Agreement;
  - (f) Disburse all funds to joint applicants/grantees based on information (payment schedules) from joint applicants/grantees showing anticipated cash needs in each month of operation (The composite payment schedule submitted to ISBE should reflect monthly cash needs for the fiscal agent and the joint applicants/grantees.);
  - (g) Require joint applicants/grantees to report expenditures to the fiscal agent based on actual expenditures/obligation data and documentation. Reports submitted to the Illinois State Board of Education should reflect actual expenditure/obligations for the fiscal agent and the data obtained from the joint applicants/grantees on actual expenditures/obligations that occur within project beginning and ending dates;
  - (h) Be accountable for interest income earned on excess cash on hand by all parties to the grant and return applicable interest earned on advances to the Illinois State Board of Education;
  - (i) Make financial records available to outside auditors and Illinois State Board of Education personnel, as requested by the Illinois State Board of Education;
  - (j) Have a recovery process in place with all joint applicants/grantees for collection of any funds to be returned to the Illinois State Board of Education.

## **DRUG-FREE WORKPLACE CERTIFICATION**

30. This certification is required by the Drug-Free Workplace Act (30 ILCS 580/1). The Drug-Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug-free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contract or grant, and debarment of contracting or grant opportunities with the State of Illinois for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "applicant," "grantee," or "contractor" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

The applicant certifies and agrees that it will provide a drug-free workplace by:

- (a) Publishing a statement:
  - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace
  - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
  - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will
    - (A) Abide by the terms of the statement; and
    - (B) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) calendar days after such conviction.
- (b) Establishing a drug-free awareness program to inform employees about:
  - (1) The dangers of drug abuse in the workplace;
  - (2) The grantee's or contractor's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and posting the statement in a prominent place in the workplace.
- (d) Notifying the contracting or granting agency within ten (10) calendar days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by section 5 of the Drug-Free Workplace Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of the Drug-Free Workplace Act.

31. The applicant represents and warrants that all of the certifications and assurances set forth herein, in the application, all attachments, and the Grant Agreement are and shall remain true and correct through the Term of the grant. During the Term of the grant, the award recipient shall provide the Illinois State Board of Education with notice of any change in circumstances affecting the certifications and assurances within ten (10) calendar days of the change. Failure to maintain all certifications and assurances or provide the required notice will result in the Illinois State Board of Education withholding future project funding until the award recipient provides documentation evidencing that the award recipient has returned to compliance with this provision, as determined by the Illinois State Board of Education.

*The undersigned affirms, under penalties of perjury, that he or she is authorized to execute the above Certifications and Assurances on behalf of the applicant. Further, the undersigned certifies under oath that all information contained herein is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.*

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*Original Signature of Authorized Official*

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*Title*

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*Date*

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*Name of Authorized Official (Type or Print)*