

# eGMS - Grants Application

**Applicant:**

**County:** State of IL

CTE Education Career Pathway RFP ▾

**Application:** 2021-2022 CTE Education Career Pathway RFP - EP  
**Cycle:** Original Application

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**Project Number:** 22-3220-EP-

# RFP found in eGMS

<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
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## Program Overview

**Program:** Career and Technical Education (CTE) Education Career Pathway Notice of Funding Opportunity/Request for Proposals (NOFO/RFP)

**Purpose:** The Illinois State Board of Education (ISBE) is committed to providing students with a well-rounded and relevant education that includes equitable opportunities to participate in CTE. CTE programs prepare students for both the workforce and the pursuit of postsecondary opportunities by offering students opportunities to develop technical and employability skills while also strengthening core academic skills and abilities. CTE programs are expanding nationwide and realigning Programs of Study to include pathways that respond to current and future economic and occupational needs. This grant will be an avenue to recruit students, including minority students, into the field of education, thus addressing the teacher shortage in Illinois. It will provide funding to eligible applicants to support the development and implementation of CTE Education Career Pathways or Programs of Study in specific partner districts and schools.

**Program Type:** State Competitive Grant

**CSFA Number:** 586-41-2359

**CSFA Title:** Career and Technical Education - State

**Funding Opportunity Number:** 2022-3220-E3

**Eligible Applicants:** Eligible applicants are any entity that can demonstrate the capacity to support the activities described in 23 Ill. Adm. Code 256.400. Eligible applicants cannot serve schools already being served in cohort FY 2020 and FY 2021.

**GATA Award Requirements:** The State of Illinois Grant Accountability and Transparency Act (GATA) requires applicants to complete pre-award requirements before receiving an award for a grant. This includes completion of the grantee registration and pre-qualification process through the Illinois GATA Web Portal at the website below. Grant applications must be submitted by the deadline indicated in the NOFO/RFP Submission Date and Method section below.  
<https://www2.illinois.gov/sites/GATA/grantee/pages/default.aspx>

Grant applicants are required to complete an FY 2022 Fiscal and Administrative Risk Assessment in the form of an Internal Controls Questionnaire (ICQ) available through the GATA Web Portal and an FY 2022 Programmatic Risk Assessment through the ISBE Web Application Security (IWAS) system. Grant awards will not be executed until the FY 2022 ICQ and Programmatic Risk Assessments are completed.

**Dun and Bradstreet Universal Numbering System (DUNS) Number and System for Award Management (SAM):** Each applicant (unless the applicant is an individual or federal or state awarding agency that is exempt from those requirements under 2 CFR §25.110(b) or (c), or has an exception approved by the federal or state awarding agency under 2 CFR §25.110(d)) is required to:

(i) Be registered in SAM before submitting its application. If you are not registered in SAM, you may do so at the website below.

<https://sam.gov/content/home>

(ii) Provide a valid DUNS number in its [application](#); and

(iii) Continue to maintain an active SAM registration with current information at all times during which it has an active federal, federal pass-through, or state award or an application or plan under consideration by a federal or state awarding agency. ISBE may not consider an application for a federal pass-through or state award to an applicant until the applicant has complied with all applicable DUNS and SAM requirements.

**2 CFR Part 200 Requirements:** Code of Federal Regulations/title 2 - Grants and Agreements/Vol.1/2014-01-01192 guidance is found at:

<https://www.govinfo.gov/app/collection/cfr/>

**GATA Requirements:** [Grant Accountability and Transparency Act \(GATA\) website](#)  
[GATA Rules](#)

[GATA Legislation](#)

**Merit-Based Review and Selection Process for Competitive Grants:** ISBE is required to design and execute a merit-based review and selection process for applications. This process is incorporated by reference in all applicable funding opportunities. The full text of the ISBE merit-based review policy can be found at the website below. Applicants are advised to refer to the policy document.

[Merit-Based Review Policy](#)

**Grant Award/Matching:** FY 2022 state appropriation for this grant is \$2.1 million. The first year of the grant, the Structured Planning Year, grantees can be awarded in the range of \$32,337 to \$194,022. Grantees with one implementing school will be awarded up to \$32,337, and each additional implementing school (no more than six) will increase the award amount up to \$32,337, not to exceed \$194,022 for the Structured Planning Year, based on the amount requested in budget.

FY 2023 is the Implementation Year. Grant awards will increase up to \$50,000 per implementing school for up to six schools. Grant awards will be up to \$50,000 per school with a maximum of \$300,000, depending on the number of implementing schools and based on the amount requested in the budget.

FY 2024 continues the implementation and begins Planning for Sustainability. Grant awards this year will require a district match of 33% of the FY 2023 award amount. Grant awards will be up to \$32,000 per school with a maximum of \$194,022, depending on the number of implementing schools and based on the amount requested in the budget.

FY 2025 is the Sustainability year. Grant awards will require a district match of 67% of the FY 2023 award amount. Grant awards will be at a minimum of \$16,500 and a maximum of \$99,000, depending on the number of implementing schools and based on the amount requested in the budget.

Awards will be on a competitive basis. FY 2022 will be considered a planning year that leads to implementation in FY 2023 according to the following schedule:

Fiscal Year	Funding Percentage	District Match	Expectation	Timeframe
FY 22	100 %	0 %	Structured Planning	6 months
FY 23	100 %	0 %	Implementation	12 months
FY 24	67 %	33 %	Implementation and Planning for Sustainability	12 months
FY 25	33 %	67 %	Sustainability	12 months

**Grant Period:** The grant period will begin no sooner than April 15, 2022 and will extend from the execution date of the grant until June 30, 2022. Successful applicants may reapply via continuing application for up to three additional year(s). Funding in the subsequent years will be contingent upon compliance with federal and state law, state grant-making rules, passage of sufficient appropriations for the program, and satisfactory performance in the preceding grant period. No promise or undertaking made in this NOFO/RFP is an assurance that a grant agreement will be renewed, nor does this NOFO/RFP create any right to or expectation of renewal.

**Submission Date and Method:** All applications must be submitted electronically through the CTE Education Career Pathway RFP system found in the IWAS program listing.  
Late proposals will not be eligible for consideration.

**PROPOSALS MUST BE SUBMITTED ELECTRONICALLY BY 4 P.M. ON MARCH 14, 2022.**

**Grant Award Notice:** It is anticipated that successful applicants will receive a Notice of Award via email approximately 90 days after the application deadline. The award letter is NOT an authorization to begin performance or expenditures. After the merit-based appeal timeframe has ended, awardees will receive additional information from the program area that includes the next steps for finalizing the grant. Monies spent prior to programmatic approval are done so at the applicant's own risk. For awarded grantees, additional GATA pages will be required after you receive your preliminary approval.

**Technical Assistance Session:** A technical assistance session will be held via webinar on February 8, 2022 at 1:30 P.M. Registration information can be found at the link below. Attendance is NOT required.

<https://register.gotowebinar.com/register/6184540021650334988>

A recording of the webinar will be posted. To review the recorded webinar, go to <https://www.isbe.net/Pages/CTE-Grants.aspx>.

**Changes to NOFO/RFP:** ISBE will post any changes made to the NOFO/RFP prior to March 7, 2022 at the website below. Applicants are advised to check the site before submitting a proposal.

<https://www.isbe.net/Pages/Request-for-Proposals.aspx>

All questions asked concerning this NOFO/RFP will be responded to in a Frequently Asked Questions document found at <https://www.isbe.net/Pages/CTE-Grants.aspx> so all respondents can see all questions and the responses to the questions. Changes to the FAQ will not be made after March 7, 2022. Applicants are advised to check the site before submitting a proposal.

[CTE Education Career Pathway RFP Frequently Asked Questions](#)

**Agency Contact:** For more information on this NOFO/RFP, contact Kristina Valentine at [kvalenti@isbe.net](mailto:kvalenti@isbe.net)

**Funding Note:** **Payment under this grant is subject to passage of a sufficient appropriation by the General Assembly for the program. Obligations of the State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient funds (i.e., state, federal, or other) for this program.**

**Rules:** [23 Illinois Administrative Code; Subchapter g; Part 256 Career and Technical Education](#)

**Expenditure** Expenditure reports should be completed at a minimum of quarterly via the IWAS system. A final

## Grant Application

<b>Reports:</b>	cumulative expenditure report for all expenditures will be due no later than 90 days after the grant end date.
<b>Performance Reports:</b>	Programmatic reporting should be completed at a minimum of semiannually via the IWAS system. Additional reporting requirements may be required, as determined by the applicant's risk assessment.
<b>Fiscal Information:</b>	<a href="#">State and Federal Grant Administration Policy, Fiscal Requirements, and Procedures (includes Function and Object Code descriptions)</a> <a href="#">Part 100 - Requirements for Accounting, Budgeting, Financial Reporting, and Auditing</a>

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<a href="#">Program Description and Background</a>		<a href="#">Program Objectives</a>	<a href="#">Program Performance</a>	<a href="#">Deliverables and Milestones</a>		<a href="#">Funding Information</a>		<a href="#">Reporting Requirements</a>		<a href="#">Review Criteria</a>

## Program Description and Background

**PROGRAM PURPOSE:**

The Illinois State Board of Education is committed to providing students with a well-rounded and relevant education that includes equitable opportunities to participate in career and technical education (CTE). CTE programs prepare students for both the workforce and the pursuit of postsecondary opportunities by offering students opportunities to develop technical and employability skills while also strengthening core academic skills and abilities. CTE programs are expanding nationwide and realigning Programs of Study to include pathways that respond to current and future economic and occupational needs. This grant will be an avenue to recruit students into the field of education, thus addressing the teacher shortage in Illinois. It will provide funding to eligible applicants to support the development and implementation of CTE Education Career Pathways or Programs of Study in specific partner districts and schools.

**PROGRAM DESCRIPTION:**

The CTE Education Career Pathway State Grant will provide funding directly to eligible recipients to support planning and implementation of a CTE Education Career Pathway or Program of Study. Programs will include coursework designed to prepare students for matriculation into and success in a postsecondary teacher preparation program and will afford students opportunities to participate in field experiences and/or work-based learning to begin to hone their craft and gain experience in different educational settings and content areas. Additionally, program participants will have opportunities to earn dual credit, industry certification such as para-professional licensure, the State Seal of Biliteracy, a College and Career Pathway Endorsement, and micro-credentials to demonstrate teaching competencies acquired through the program.

ISBE and the Illinois Community College Board achieved a major milestone in their efforts to expand dual credit access with the adoption of the Model Partnership Agreement and the passing of the Dual Credit Quality Act (PA 100-1049). These resources offer local districts support in ongoing efforts to establish robust partnerships with higher education and engage in collaboration to further increase educational equity and access to CTE programs.

Eligible applicants must identify one to six local schools in which programs will be implemented. All applicants are required to form partnerships to strengthen programs. Priority points will be given to applicants who meet at least one of the following additional criteria:

- Will implement programs in rural district(s) as defined by the National Center for Education Statistics; and/or
- Will implement programs in district(s) that have been identified at 70% adequacy or below according to the FY 2022 Evidence-Based Funding (EBF) formula that currently offer approved career and technical education programs serving grades 9-12.

The definitions of a Career Pathway and Program of Study are below:

CAREER PATHWAY is defined in Section 3 of the Workforce Innovation and Opportunity Act (29 U.S.C. 3102) and referenced in Perkins V. The term Career Pathway means a combination of rigorous and high-quality education, training, and other services that:

- \* Aligns with the skill needs of industries in the economy of the state or region involved;
- \* Prepares an individual to be successful in any of a full range of secondary or postsecondary education options, including apprenticeships registered under the Act of August 16, 1937 (commonly known as the National Apprenticeship Act; 50 Stat. 664, chapter 663; 29 U.S.C. 50 et seq.) (referred to individually in this Act as an apprenticeship, except in Section 171);
- \* Includes counseling to support an individual in achieving the individual's education and career goals;
- \* Includes, as appropriate, education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster;
- \* Organizes education, training, and other services to meet the particular needs of an individual to the extent practicable;
- \* Enables an individual to attain a secondary school diploma or its recognizable equivalent and at least one recognized postsecondary credential; and
- \* Helps an individual enter or advance within a specific occupation or occupational cluster.

PROGRAM OF STUDY is a coordinated, nonduplicative sequence of academic and technical content at the secondary and postsecondary levels and a component to a career pathway that:

- \* Incorporates challenging state academic standards, including those adopted by a state under Section 1111(b)(1) of the Elementary and Secondary Education Act of 1965;
- \* Addresses both academic and technical knowledge and skills, including employability skills;
- \* Is aligned with the needs of industries in the economy of the state, region, tribal community, or local area;
- \* Progresses in specificity (beginning with all aspects of an industry or career cluster and leading to more occupation-specific instruction);
- \* Has multiple entry and exit points that incorporate credentialing; and

\* Culminates in the attainment of a recognized postsecondary credential.

**PROGRAM BACKGROUND**

The CTE Education Career Pathway State Grant supports the findings from Teach Illinois: Strong Teachers, Strong Classrooms report released in September 2018. ISBE is committed to implementing short-, medium-, and long-term strategies that address the statewide teacher shortage and enable all school districts to have funding opportunities to implement a CTE Education Career Pathway or Program of Study. The Education Career Pathway is aimed at providing students with learning experiences and knowledge that prepare them to enter educator preparation programs at postsecondary institutions upon graduation from high school.

The CTE Education Career Pathway State Grant NOFO/RFP is being released in accordance with the state administrative rules for Career and Technical Education Part 256.

**POLICY REQUIREMENTS**

There are no policy requirements for this grant.

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SESSION TIMEOUT 59:55

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[Click to Return to Application Select](#)

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<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
<a href="#">Program Description and Background</a>		<a href="#">Program Objectives</a>	<a href="#">Program Performance</a>	<a href="#">Deliverables and Milestones</a>		<a href="#">Funding Information</a>	<a href="#">Reporting Requirements</a>		<a href="#">Review Criteria</a>	

## Program Objectives

**Eligible recipients will partner with no more than six schools in which to develop and implement programs that will utilize CTE Education Career Pathway State Grant funds to support the following objectives:**

1. In each specified district, create or expand a CTE Education Career Pathway or Program of Study that meets the criteria for Size, Scope, and Quality and additional quality metrics.  
[Size, Scope, and Quality Definition](#)
2. In each identified school, prepare a diverse group of young people for future careers in education through targeted recruitment to the CTE Education Career Pathway - specifically, English Learners, special education students, and gifted students along with other special populations, including those individuals who are preparing for non-traditional careers.  

SPECIAL POPULATIONS - Individuals with disabilities; individuals from economically disadvantaged families, including low-income youth and adults; individuals preparing for non-traditional fields; single parents, including single pregnant women; out-of-workforce individuals; English Learners; homeless individuals described in Section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a); youth who are in, or have aged out of, the foster care system; and youth with a parent who is a member of the armed forces and is on active duty.

NONTRADITIONAL CAREERS - Occupations in which one gender comprises less than 25% of the current workforce.
3. In each identified school, collect data to evaluate program impact, including:
  - a. The number and demographic information of students recruited;
  - b. The number and demographic information of students who started and completed the local program;
  - c. The number and demographic information of program completers entering college in pursuit of a career in education; and
  - d. The names, birthdates, and Student Information System (SIS) number of all program participants (for longitudinal tracking purposes).
4. In each identified school, plan for sustainability to continue the program after grant funding concludes.

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# eGMS - Grants Application

SESSION TIMEOUT 59:54

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[Printer-Friendly](#)

[Click to Return to Application Select](#)

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<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
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## Program Performance

**PERFORMANCE CRITERIA:**

1. Adherence to all Illinois Compiled Statutes and Illinois Administrative Code Requirements for licensure.
2. The proposed partnership establishes a planning committee for each participating district composed of district administration, CTE teacher(s), community college or higher education agency representatives, and other stakeholders that includes all of the following:
  - a. Communication that is no less than quarterly and ensures equitable participation.
  - b. Collaboration is focused on the innovation of CTE Education programs or CTE program expansions.
  - c. There is collaboration on strategic attempts to recruit and retain non-traditional and special populations to CTE programs.
3. Practices and approaches developed for CTE Education Career Pathway programs will demonstrate reliance on current research-based practices in educator preparation as shown by:
  - a. Aligning academic, technical, and employability skills.
  - b. Applying academic, technical, and employability skills in a work setting.
  - c. Developing student support and student leadership through participation in Career and Technical Student Organizations or team challenges.
  - d. Integrating the Illinois Learning Standards from the core academic content areas within CTE pathways and courses.
  - e. Recruiting, retaining, and promoting special populations, non-traditional roles, and equity and access within CTE.
  - f. Ensuring instruction by prepared and effective program staff.
  - g. Detailing descriptions of practices and approaches that must be recorded in reports and narratives to ISBE.
4. Capacity building for district, school, staff, and support staff will have the focus of:
  - a. Engaging partners on capacity development.
  - b. Assessing capacity assets and needs.
  - c. Formulating a capacity development response.
  - d. Implementing a capacity development response.
  - e. Evaluating development for continuous improvement.
5. Local capacity to support the proposal is articulated for sustainability beyond grant funding.

**PERFORMANCE MEASURES:**

Projects should meet all the criteria in the Performance Criteria.

**PERFORMANCE STANDARDS:**

The minimum acceptable standard would be projects meeting Performance Criteria #1 and #2, but only two of criteria #3, #4, or #5.

**TARGETS:**

Grantees will be expected to meet the following targets semiannually (January and June) each year of the grant to be eligible for funding in the next year:

Year 1: Planning (FY 2022) - 100% of the planning process will take place during the planning year.

- \* Semiannual reports will detail the process that will lead to partnership and stakeholder support committees in each participation district, along with a description of timeline activities that have been completed and the overall status of the project, including an update on the recruitment of students.

Year 2: Implementation (FY 2023) - At least 50% of the Implementation Plan should be completed and reported in semiannual reports.

- \* Semiannual reports will contain detailed data/information specific to each participating district about planned activities, student and other stakeholder activity participation, staff development, analysis of data for measurable objective outcomes, and continuous improvement strategies to encourage student academic growth and program sustainability.

Year 3: Implementation and Planning for Sustainability (FY 2024) - At least 75% of the Implementation Plan will be completed and reported in semiannual reports.



## Grant Application

\* Semiannual reports will contain detailed data/information specific to each participating district about planned activities, student and other stakeholder activity participation, staff development, analysis of data for measurable objective outcomes, and continuous improvement strategies to encourage student academic growth and program sustainability.

Year 4: Sustainability (FY 2025) - At least 90% of the Implementation Plan will be completed and reported in semiannual reports.

\* Semiannual reports will contain detailed data/information specific to each participating district about planned activities, student and other stakeholder activity participation, staff development, analysis of data for measurable objective outcomes, and continuous improvement strategies to encourage student academic growth and program sustainability.

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<a href="#">Program Description and Background</a>		<a href="#">Program Objectives</a>	<a href="#">Program Performance</a>	<a href="#">Deliverables and Milestones</a>	<a href="#">Funding Information</a>		<a href="#">Reporting Requirements</a>	<a href="#">Review Criteria</a>		

## Deliverables and Milestones

1. An Implementation Plan for the execution of the grant during fiscal years 2023-25 will be due no later than the conclusion of FY 2022 (6/30/2022). The plan must:
  - a. Describe how to recruit and retain special population CTE students, non-traditional students, minority students, and English Learners, along with other groups identified in the Illinois Every Student Succeeds Act (ESSA) Plan.
  - b. Identify key learning outcomes for students based upon teaching standards or competencies and research-based practices in educator preparation.
  - c. Contain a multi-year timeline with tasks leading to program goal attainment, projected dates of task completion, person or people in charge of task(s), and dates for data collection of program participants.
  - d. Address program sustainability.
  - e. Identify supports to address disparities and gaps for special populations.
  - f. Identify potential barriers, strengths, and weaknesses to reaching goals and objectives of the Education Career Pathways or Programs of Study.
2. Semiannual Reports to ISBE:
 

During the grant cycle, by January 15 of each year, the grantee must use the template provided to report on:

  - a. Meetings that are conducted and timelines that are established in cooperation and collaboration with all members of the Planning Committee.
  - b. Any created or solicited professional learning opportunities for capacity building.
  - c. Proposed timeline goals and analysis of progress toward goal to achieve grant objectives.
  - d. The current data collection and analysis deficiencies and provide a plan to improve and grow a robust process that identifies disparities and gaps in equity and access to CTE programs (include identifying and recruiting potential students to pathways in the teaching career field).
  - e. Student personalized learning plan implementation, including details of alignment to CTE Education Career Pathways and programs and connections to the Workforce Innovation Board and postsecondary institutions.
  - f. Provisions for career counseling; student interest surveys; and student internships, including the opportunity to earn endorsements and dual credit.
3. End of the Year Reports to ISBE:
 

A report will be submitted in a format specified by ISBE and serve as a summary of the implementation process in fiscal years 2022-25 containing information about:

  - a. Number of students, including disaggregated data for gender, race, non-traditional, and special population, who completed at least one course in the Education Career Pathways in the final year;
  - b. Number of students, including disaggregated data for gender, race, non-traditional, and special population, on track to complete at least two courses in the Education Career Pathways in the final year (student is currently enrolled in the second course when reporting or student is registered for second course during following semester or following year);
  - c. Number of senior students, including disaggregated data for gender, race, non-traditional, and special population, in the Education Career Pathway who indicate that they intend to enroll in an educator preparation program after high school graduation;
  - d. Number of students, including disaggregated data for gender, race, non-traditional, and special population, who obtain a micro-credential, credential, certification;
    - Micro-credential is a digital form of certification indicating demonstrated competency/mastery in a specific skill or set of skills.
    - Industry credential is a work-related credential or license that verifies through assessment an individual's qualifications or competence.
  - e. Number of micro-credentials, credentials, or certifications offered for students to obtain during high school prior to graduation;
  - f. Number of students, including disaggregated data for gender, race, non-traditional, and special population, who obtain the Seal of Biliteracy;
  - g. Number of students, including disaggregated data for gender, race, non-traditional, and special population, who have participated in education preparation activities within a Career and Technical Student Organization relating to education;
  - h. Barriers, strengths, and weaknesses to reaching goals and objectives of the Education Career Pathway program to be considered

## Grant Application

in future actionable steps;

- i. Strategic efforts to target and recruit non-traditional students or reduce gaps or disparities; and
- j. Actionable steps for addressing the timelines in the sustainability plan.

4. Grantees must be committed to the project and meet all established deliverables and timelines and report activities, progress, and budget expenditures accurately.
5. Feedback received by the grantee from ISBE is expected to be used to refine the implementation planning process and must be reflected in future semiannual reports.
6. Within 30 days of grant award, a substantially approved budget must be submitted in IWAS.
  - a. Plan must identify elements of the work-based learning continuum, student endorsements, micro-credentials, or credentials.
  - b. Plan must contain partnership agreements or memorandums of understanding with community colleges or four-year higher education institutions.

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<a href="#">Program Description and Background</a>		<a href="#">Program Objectives</a>	<a href="#">Program Performance</a>	<a href="#">Deliverables and Milestones</a>		<a href="#">Funding Information</a>	<a href="#">Reporting Requirements</a>		<a href="#">Review Criteria</a>	

## Funding Information

### INTRODUCTION:

Funding is provided through a state appropriation in the amount of \$2.1 million in FY 2022.

### COST SHARING OR MATCHING:

The planning grant funds awarded in FY 2022 and the implementation grant funds awarded in FY 2023 do not require a match. The implementation grant funds FY 2024 and FY 2025 must be matched by the school districts or consortium. The school district/consortium may use actual dollars or the in-kind value of services. The budget narrative should include information about how the matched funds will be used to support the grant.

Fiscal Year	Funding Percentage	District Match
FY 22	100 %	0 %
FY 23	100 %	0 %
FY 24	67 %	33 %
FY 25	33 %	67 %

### INDIRECT COST RATE:

The federal Uniform Guidance 2 CFR 200 requires that grantees be provided the opportunity to seek indirect cost reimbursements based on negotiated indirect cost reimbursement rates. Rates are determined and applied as follows.

#### Local Education Agencies

- \* Local Education Agency (LEA) indirect cost rates are developed in accordance with a delegation of authority agreement between ISBE and the U.S. Department of Education (ED). The plan includes both a restricted and unrestricted rate for each individual LEA. Both the restricted and unrestricted LEA rates are published annually on the ISBE website. In the past, only the restricted rate was allowed when budgeting indirect cost reimbursements. The FY 2022 rates are available at the website below.  
<https://www.isbe.net/Pages/Indirect-Cost-Rate-Plan.aspx>
- \* LEAs have the ability to seek indirect cost reimbursement at the published unrestricted rate for any program other than those identified as restricted by ED.
- \* Newly organized LEAs, Regional Offices of Education (ROEs), Intermediate Service Centers (ISCs), area vocational centers, charter schools, university laboratory schools, and governmental entities formed by a joint agreement among LEAs utilize either the statewide average of LEA unrestricted or restricted indirect rates as appropriate, depending on program.
- \* LEAs that jointly administer federal program(s) utilize either the approved unrestricted or restricted indirect cost rates for the administrative district of the joint program as appropriate, depending on program.

#### Non-LEAs

- \* Programs eligible for an unrestricted indirect cost rate; not-for-profit entities; community/faith-based organizations; and other non-LEA, non-university subgrantees utilize rates negotiated through the Governor's Office of Management and Budget (GOMB) centralized process where they will have the option to:
  - Select the 10 percent de minimis rate;
  - Submit documentation supporting a rate determined through negotiation with their federal cognizant agency; or
  - Negotiate a rate.
- \* Non-LEA, non-university grantees may initiate the unrestricted indirect cost rate negotiation process through the GATA grantee portal at the website below.  
<https://grants.illinois.gov/portal/>
- \* Federal programs requiring the use of a restricted indirect cost rate, not-for-profit entities, community/faith-based organizations, and other non-LEA subgrantees shall utilize the 8 percent default rate described at 34 CFR 76.564.
- \* Colleges and universities will be limited to a maximum indirect cost rate of 8 percent or other indirect cost rate calculated by their cognizant federal agency, whichever is less, for grants administered by ISBE.

Costs associated with Fiscal Support Services (2520), Internal Support Services (2570), Staff Support Services (2640), Data Processing Services (2660), and Direction of Business Support Services (2510) charged to the Educational Fund are properly budgeted as indirect

costs.

This grant is an UNRESTRICTED indirect cost rate program.

**ALLOWABLE EXPENDITURES**

A proposed budget listing anticipated project expenditures within allowable budget items and limitations set forth in this application.

- A. Allowable costs are:
1. Salaries
  2. Employee benefits
  3. Purchased services
  4. Staff travel
  5. Supplies and materials
- B. Specific costs must be itemized.
- C. Only those expenditures in excess of the regular agency or district operational costs and which are necessary to the project should be shown.
- D. Project funds may not be used to maintain a recipient's CTE vocational education program.
- E. Consultant fees must be stated, and evidence must be presented that they are in accordance with the written policy for consultant reimbursement adopted by the applicant.
- F. Out-of-state travel may only be used for technical training experiences not available in Illinois. Written approval must be obtained in advance of such travel from the State Board of Education. Participation in out-of-state professional association meetings and conferences will not be considered for approval.
- G. Travel costs to be paid must be stated, and evidence must be presented that they are in accordance with written travel policy adopted by the applicant.
- H. Records must be kept to demonstrate that staff travel has been limited to the purposes specified in the approved project application.
- I. Unless otherwise approved by the State Board of Education, non-consumable materials, such as resource materials, reference books, and reports, remain the property of and must be delivered to the State Board of Education at the end of the project funding period.

**FUNDING RESTRICTIONS:**

- A. A budget outlining projected costs of the CTE Education Career Pathway State Grant must be included at the time of proposal.
- B. Proposed expenditures must align with the proposed activities, the number of students to be served, staffing levels, goals and objectives, and the evaluation of the project.
- C. All expenditures must be reasonable and necessary to carry out the program's purpose, goals, objectives, and all funds must be spent in accordance with the State and Federal Grant Administration Policy and Fiscal Requirements and Procedures handbook. The handbook is available at the website below.  
[https://www.isbe.net/Documents/fiscal\\_procedure\\_handbk.pdf](https://www.isbe.net/Documents/fiscal_procedure_handbk.pdf)
- D. The obligation of funds may not begin until after the official notification of a grant award.

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## eGMS - Grants Application

SESSION  
TIMEOUT 59:55**Applicant:**

County: State of IL

CTE Education Career Pathway RFP ▼

**Application:** 2021-2022 CTE Education Career Pathway RFP - EP**Cycle:** Original Application[Printer-Friendly](#)[Click to Return to Application Select](#)**Project Number:** 22-3220-EP

# RFP found in eGMS

<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
<a href="#">Program Description and Background</a>		<a href="#">Program Objectives</a>	<a href="#">Program Performance</a>	<a href="#">Deliverables and Milestones</a>	<a href="#">Funding Information</a>	<a href="#">Reporting Requirements</a>	<a href="#">Review Criteria</a>			

## Reporting Requirements

1. Semiannual GATA Reports to ISBE:
  - a. Performance reports must include a comparison of actual accomplishments to the objectives of the program and indicate expected impact and actual impact.
2. An Implementation Plan for the execution of the grant during fiscal years 2023-25 will be due no later than the conclusion of FY 2022 (6/30/2022). The plan must:
  - a. Describe how to recruit and retain special population CTE students, non-traditional students, minority, and English Learners, along with other groups identified in the Illinois ESSA Plan.
  - b. Identify key learning outcomes for students based upon teaching standards or competencies and research-based practices in educator preparation.
  - c. Contain a multi-year timeline with tasks leading to program goal attainment, projected dates of task completion, person or people in charge of task(s), and dates for data collection of program participants.
  - d. Address program sustainability.
  - e. Identify supports to address disparities and gaps for special populations.
  - f. Identify potential barriers, strengths, and weaknesses to reaching goals and objectives of the Education Career Pathways or Programs of Study.
3. Semiannual Reports to ISBE:
 

During the grant cycle, by January 15 of each year, the grantee must use the template provided to report on:

  - a. Meetings that are conducted and timelines that are established in cooperation and collaboration with all members of the Planning Committee.
  - b. Any created or solicited professional learning opportunities for capacity building.
  - c. Proposed timeline goals and analysis of progress toward goal to achieve grant objectives.
  - d. The current data collection and analysis deficiencies and provide a plan to improve and grow a robust process that identifies disparities and gaps in equity and access to CTE programs (include identifying and recruiting potential students to pathways in the teaching career field).
  - e. Implementation of student-personalized learning plan, including details of alignment to CTE Education Career Pathways and programs and connections to the Workforce Innovation Board and postsecondary institutions.
  - f. Provisions for career counseling; student interest surveys; and student internships, including the opportunity to earn endorsements and dual credit.
4. End of the Year Reports to ISBE:
 

A report will be submitted in a format specified by ISBE and serve as a summary of the implementation process in fiscal years 2022-25 containing information about:

  - a. Number of students, including disaggregated data for gender, race, non-traditional, and special population, who completed at least one course in the Education Career Pathway in the final year;
  - b. Number of students, including disaggregated data for gender, race, non-traditional, and special population, on track to complete at least two courses in the Education Career Pathway in the final year (student is currently enrolled in the second course when reporting or student is registered for second course during following semester or following year);
  - c. Number of senior students, including disaggregated data for gender, race, non-traditional, and special population, in the Education Career Pathway who indicate that they intend to enroll in an educator preparation program after high school graduation;
  - d. Number of students, including disaggregated data for gender, race, non-traditional, and special population, who obtain a micro-credential, credential, or certification;
  - e. Number of micro-credentials, credentials, or certifications offered for students to obtain during high school prior to graduation;
  - f. Number of students, including disaggregated data for gender, race, non-traditional, and special population, who obtain seal of biliteracy;
  - g. Number of students, including disaggregated data for gender, race, non-traditional, and special population, who have participated in education preparation activities within a Career and Technical Student Organization relating to education;
  - h. Barriers, strengths, and weaknesses to reaching goals and objectives of the Education Career Pathway program to be considered

## Grant Application

in future actionable steps;

- i. Strategic efforts to target and recruit non-traditional students or reduce gaps or disparities; and
  - j. Actionable steps for addressing the timelines in the sustainability plan.
5. Grantees must be committed to the project and meet all established deliverables and timelines and report activities, progress, and budget expenditures accurately.
  6. Feedback received by the grantee from ISBE is expected to be used to refine the implementation planning process and must be reflected in future semiannual reports.
  7. Within 30 days of grant award, a substantially approved budget must be submitted in IWAS.
    - a. Plan must identify elements of the work-based learning continuum, student endorsements, micro-credentials, or credentials.
    - b. Plan must contain partnership agreements or memorandums of understanding with community colleges or four-year higher education institutions.

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# eGMS - Grants Application

**Applicant:**

**County:** State of IL

CTE Education Career Pathway RFP ▾

**Application:** 2021-2022 CTE Education Career Pathway RFP - EP  
**Cycle:** Original Application

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**Project Number:** 22-3220-EP

# RFP found in eGMS

<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
<a href="#">Program Description and Background</a>		<a href="#">Program Objectives</a>	<a href="#">Program Performance</a>	<a href="#">Deliverables and Milestones</a>	<a href="#">Funding Information</a>	<a href="#">Reporting Requirements</a>	<a href="#">Review Criteria</a>			

## Criteria for Review

### Review and Selection Process:

The selection of the grantees will be based upon the overall quality of the application. The scoring is based upon the following criteria:

- \* Need is defined as the entity's need for funding to plan and implement a CTE Education Pathway that includes identification of stakeholders, facts, and evidence to justify and demonstrate that the proposal supports the grant program purpose.
- \* Capacity is defined as the ability of an entity to execute the grant project according to the project requirements.
- \* Sustainability is defined as evidence provided in the form of additional funding and other resource streams that will support the program after grant funding concludes.
- \* Quality is defined as the totality of features and characteristics of a service, project, or product that indicate its ability to satisfy the requirements of the grant program.
- \* Cost-Effectiveness (Budget), Impact, and Evaluation are defined as the overall impact and evaluation in the use of grant funds (expenditures) toward resources aimed at supporting and sustaining the program over time and alignment and impact of those expenditures with goals of the grant program.

### Tie-Breaker:

- \* In the event of a tie, the Entity serving the most districts that are 70% Adequacy or Below based on the FY 2022 Full Evidence-Based Funding Calculation spreadsheet will be given priority.

### Criteria:

These overall criteria are built into the criteria below. The information in the parenthesis following the criteria lists the portion of the proposal that will be used to determine if the criteria have been met. The points for each criterion section as well as the individual criteria are listed in the righthand column. Total proposal points available is 100 plus 20 for bonus points for a total of 120 points.

Following the notification of grant awards, an applicant may request copies of reviewer comments and scores by contacting Staci Hardin at the email below:

[shardin@isbe.net](mailto:shardin@isbe.net)

CRITERIA SECTION	POINT VALUES
Need	15
Capacity	20
Quality	45
Sustainability	5
Cost-Effectiveness	15
<b>Total Points</b>	<b>100</b>
Bonus Points	20
<b>Grand Total</b>	<b>120</b>

Selection criteria and point values are as follows:

Not Provided	Very Limited	Somewhat Limited	Moderate	Strong	Very Strong
0	1	2	3	4	5
Proposal requirements are absent.	Proposal lacks the specific details and evidence necessary to support the grant outcomes.	Proposal is unclear in some of the major details and evidence to provide enough support to meet grant outcomes.	Proposal provides moderate or adequate detail and evidence supported by some research and conveys the potential to meet most grant outcomes.	Proposal provides substantial detail and solid evidence backed by research to meet grant outcomes.	Proposal exceeds expectations and provides a solid, sustainable plan backed by research to meet grant outcomes.

### Section 1: NEED

Possible



	<b>Points</b>
<b>Need is defined as the entity's need for funding to plan and implement a CTE Education Career Pathway.</b>	<b>15</b>
The proposal describes the local need for establishing a CTE Education Career Pathway or Program of Study by describing specific local student population (including demographics) and how the program will meet the needs/interests of all students, including special populations (such as English Learners, special education, and minority students) and gifted students. (Proposal Narrative, Section 1, No. 1)	5
The proposal describes how the proposed program addresses local educator workforce development needs, including teaching shortages. (Proposal Narrative, Section 1, No. 2)	5
The proposal explains how students will be recruited and selected to the program and needs pertaining to recruitment and outreach, such as counselors, instructional staff, administrative, and support staff. (Proposal Narrative, Section 1, No. 3)	5
<b>Section 2: CAPACITY</b>	<b>Possible Points</b>
<b>Capacity is defined as the ability of an entity to execute the grant project according to the project requirements.</b>	<b>20</b>
List the partnerships and the roles of each partner such as school districts, higher education, community, and/or local ROEs or Education for Employment (EFE) systems that will participate and support the development, implementation, evaluation, and sustainability of the program. State the expected impact of each partner on the success and sustainability of the program and aligned activities.	5
The proposal explains anticipated local school capacity needs in preparation to implement program, such as teacher recruitment, salary, benefits, professional learning, student and teacher supports, supplies, mentoring, and partnerships necessary to implement the program, are clearly articulated. (Proposal Narrative, Section 2, No. 2)	5
The proposal identifies the plan and process to recruit and select instructional staff. Includes number of staff and courses within the pathway. (Proposal Narrative, Section 2, No. 3)	5
The proposal includes planned dual credit courses and capacity for transportation to field experiences/internships at elementary or middle schools or community-based organizations. (Proposal Narrative, Section 2, No. 4)	5
<b>Section 3: QUALITY</b>	<b>Possible Points</b>
<b>Quality is defined as the totality of features and characteristics of a service, project, or product that indicate its ability to satisfy the requirements of the grant program. This section focuses on the objectives, supporting activities, and quality in the design and implementation of the Education Career Pathway and alignment to performance criteria and deliverables established in the NOFO/RFP.</b>	<b>45</b>
Proposed pathway aligns with the definition of Size, Scope, and Quality. (Section 3, Part 1, No. 1)	5
The plan addresses the following indicators of quality:	5
a. A marketing and recruitment plan for students;	
b. Offer an Education Career Pathway endorsement;	
c. Offer opportunities to earn dual credit and Seal of Biliteracy;	
d. Provide work-based learning opportunities and internships; and	
e. Observations at elementary/middle schools and/or community based organizations with opportunities to create and deliver mini lessons.	
(Section 3, Part 1, No. 2. a.)	
The plan addresses the following indicators of quality:	5
f. Program based on competency-based learning;	
g. Offer a Career and Technical Student Organization along with advisor stipend, if needed;	
h. Includes a methodology for data collection and evaluation;	
i. Establishes an ongoing timeline for communication with ISBE.	
In additional, programs may provide:	
a. Career exploration opportunities in grades 5 - 8; and	
b. Provisions for career counseling and a career exploration student interest survey.	
(Section 3, Part 1, No. 2. b.)	
The plan describes micro-credentials, credentials, or certifications offered for students to obtain during high school prior to graduation. (Section 3 Part 1, No. 3)	5
The proposal includes measurable objectives supported by activities and/or performance standards or planned benchmarks that effectively support goals of the grant. (Section 3, Part 1, No. 4)	5
The proposal includes a plan to ensure that all program participants' SIS numbers are provided to ISBE to support longitudinal tracking by ISBE. (Section 3, Part 2, No. 5)	5
There is a plan to measure effectiveness and data collection to drive improvements and sustain the education pathway based on local data, Workforce Innovation Board data, student and business (community) needs, and postsecondary program completion rates. (Section 3 Part 2, No. 6)	5
The proposal describes the number of dual credit and Advanced Placement opportunities that will be available to students in the program and how they will specifically prepare secondary students for entry into educator preparation courses at the postsecondary level. (Section 3 Part 2, No. 7)	5
The proposal describes how the program will utilize research-based practices in educator preparation. (Section 3 Part 2, No. 8)	5
<b>SECTION 4: SUSTAINABILITY</b>	<b>Possible Points</b>
<b>Sustainability is defined as evidence provided in the form of additional funding and other resource streams that will support the program after grant funding concludes.</b>	<b>5</b>
The proposed plan includes provisions in funding and other resources to sustain the Education Career Pathway long term after	5

the grant period ends. Provided information which includes additional funding and other resource streams. (Section 4, No. 1)

**SECTION 5: COST-EFFECTIVENESS (BUDGET), IMPACT, AND EVALUATION**

**Possible Points**

**Cost-Effectiveness (Budget), Impact, and Evaluation are defined as the overall impact and evaluation in the use of grant funds (expenditures) toward resources aimed at supporting and sustaining the program over time and alignment and impact of those expenditures with goals of the grant program.**

**15**

The proposal provides details how each budgeted item supports proposed goals, objectives, activities and outcomes. (Section 5, No. 1)

5

The proposal provides details on anticipated impact as evidence and justification of spending the funds. (Section 5, No. 2)

5

The proposal describes process to measure and evaluate cost-effectiveness and impact and the process to drive budgetary decisions toward program improvement over time. (Section 5, No. 3)

5

**SECTION: PRIORITY POINTS**

**Possible Points**

Eligibility to receive priority points:

**20**

- a. Rural district(s) are found on the list from the U.S. Department of Education in the first link below. 10
- b. District(s) that have been identified at 70% adequacy or below according to the FY 2022 Evidenced-Based Funding formula in the second link below. 10

[Rural Districts defined by NCES](#)  
[FY 2022 Districts 70% Adequacy and Below](#)

**Merit-Based Review and Selection Process for Competitive Grants**

The Illinois State Board of Education has designed and adopted a merit-based review and selection process for competitive grant applications. The merit-based review process is incorporated herein by reference. The full text of the ISBE merit-based review policy can be found at the website linked below. Applicants are advised to refer to the policy document.

[https://www.isbe.net/Documents/Merit\\_Based\\_Review\\_Policy.pdf](https://www.isbe.net/Documents/Merit_Based_Review_Policy.pdf)

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# eGMS - Grants Application

SESSION TIMEOUT 59:46

**Applicant:**

**County:** State of IL

CTE Education Career Pathway RFP ▼

**Application:** 2021-2022 CTE Education Career Pathway RFP - EP  
**Cycle:** Original Application

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**Project Number:** 22-3220-EP

# RFP found in eGMS

<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
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## Applicant Information

### Applicant Entity Information:

Applicant Name\*

Administrator First Name\*      Middle Initial      Administrator Last Name\*  
           

Address 1\*

Address 2

City\*      State\*      ZIP + 4\*  
           

Phone\*      Extension      Fax  
             

Email\*

Applicant Entity Website Address

### Program Contact Person:

First Name\*      Middle Initial      Last Name\*  
           

Address 1\*

Address 2

City\*      State\*      ZIP + 4\*  
           

Phone\*      Extension      Fax  
             

Summer Phone\*      Extension      Email\*  
             

Check to indicate that the contact person for the budget is the same as the program contact person identified above.

### Budget Contact Person:

First Name      Middle Initial      Last Name  
           

Address 1

Address 2

City  State  ZIP +4

Phone  Extension  Fax

Summer Phone  Extension  Email

RFP found in eGMS

Select the area affected by the project:

- District
- City
- County
- Multiple areas (list)
- Statewide
- Other (describe)

**Activity Period:**

- Regular Project Year - Activities completed through June 30. No new obligations/activities after June 30 except to pay outstanding obligations made prior to June 30 or to pay for teacher salaries for activities completed prior to June 30 (teachers paid on a 12-month basis, but working only 9 months).
- Extended Project Year - Activities occurring between project begin date and August 31. In the rare event that the project must be extended, contact your grant coordinator before selecting the Extended Project Year.

**Grant Period:**

Begin Date: No sooner than April 15, 2022, and upon the execution date of the grant

End Date:

*(NOTE: To change the end date, select the other activity period above and SAVE the page. Explain the need for this change in the Applicant Comments section below.)*

**Applicant Comments:**

Use this text area for any needed explanations to ISBE regarding this program, including the need to change end dates.

(0 of 1500 maximum characters used)

[Save Page](#)

\*Required field

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# eGMS - Grants Application

SESSION TIMEOUT 59:56

**Applicant:**

**County:** State of IL

CTE Education Career Pathway RFP ▾

**Application:** 2021-2022 CTE Education Career Pathway RFP - EP  
**Cycle:** Original Application

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**Project Number:** 22-3220-EP

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<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
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## Amendments

[Instructions](#)

**Use this page to report any amendment details. If this is an Original application, you still need to respond to the first question, save the page, and continue completing your application.**

*THIS PAGE MUST BE COMPLETED AND SAVED FOR THE ORIGINAL APPLICATION AND FOR ANY SUBSEQUENT AMENDMENTS.*

Is this an Original application or Amended application? \*

- Original Application
  Amended Application

### Grant Changes

Provide a brief description of the changes, including the function/object codes which have been amended in this submission. (Limited to 1,500 characters)

(0 of 1500 maximum characters used)

### Approval Status

- The application is approved on the condition that any issues noted below are addressed through an amendment in a timely manner.

[Save Page](#)

\*Required field

v.04.22.2021

# RFP found in eGMS

# eGMS - Grants Application

SESSION TIMEOUT 59:46

**Applicant:**

**County:** State of IL

CTE Education Career Pathway RFP ▾

**Application:** 2021-2022 CTE Education Career Pathway RFP - EP

**Cycle:** Original Application

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[Click to Return to Application Select](#)

**Project Number:** 22-3220-EP

# RFP found in eGMS

<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
<a href="#">Abstract</a>	<a href="#">Participating Districts/Schools</a>		<a href="#">Need</a>	<a href="#">Capacity</a>	<a href="#">Quality Part One</a>	<a href="#">Quality Part Two</a>	<a href="#">Sustainability Plan</a>		<a href="#">Cost-Effectiveness</a>	

## Abstract

**Provide an outline/brief summary of the whole project highlighting major points; importance of project; and desired measurable results to be achieved, including the projected number of students to be served each year of the grant for each school. Clearly explain the alignment to the state's strategic vision for Illinois CTE and goals and the proposed project.\***

<https://www.isbe.net/Documents/Perkins-Plan.pdf>

*NOTE: WHEN COMPLETING NARRATIVE PAGES, DO NOT USE SPECIAL FORMATTING COPY/PASTED FROM WORD, SUCH AS NUMBERED OR BULLETED LISTS, CHARTS, GRAPHS, ETC. DO NOT USE SPECIAL CHARACTERS, SUCH AS SINGLE OR DOUBLE QUOTES, AMPERSAND SYMBOL, ETC.*

(0 of 3500 maximum characters used)

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\*Required field

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# RFP found in eGMS



# eGMS - Grants Application

**Applicant:** County: State of IL CTE Education Career Pathway RFP ▾  
**Application:** 2021-2022 CTE Education Career Pathway RFP - EP [Printer-Friendly](#)  
**Cycle:** Original Application [Click to Return to Application Select](#)  
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<a href="#">Abstract</a>	<a href="#">Participating Districts/Schools</a>		<a href="#">Need</a>	<a href="#">Capacity</a>	<a href="#">Quality Part One</a>	<a href="#">Quality Part Two</a>	<a href="#">Sustainability Plan</a>		<a href="#">Cost-Effectiveness</a>	

### Participating Districts/Schools

List the local school district in which a CTE Education Career Pathway or Program of Study will be implemented. Provide all the information requested for each participating school. At least one school is required, and no more than six schools in total. Applicant must have completed Project Participation Agreements on file for each participating district. Agreements must be provided upon request.

Key to column headings:

- Provide the name of the participating district.
- Provide the name of the school that will be implementing a CTE Education Career Pathway or Program of Study.
- Provide the name of the district or school staff member that will be the contact for the program.
- Check the box if the district is 70% adequacy or below as determined by the Evidence-Based Funding formula FY 2022.
- Check the box if the district is a rural district as defined by the National Center for Education Statistics.
- Check the box to confirm a Project Participation Agreement is complete and on file with the applicant.
- Provide the number of students projected to participate in a CTE Education Career Pathway or Program of Study.

	Participating District	Implementation School	District/School Contact	70% Adequacy or Below	Rural District (NCES)	Project Participation Agreement on File*	Projected Number of Students to be Served
*1.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

[Save Page](#)

\*Required field

# RFP found in eGMS

# eGMS - Grants Application

SESSION TIMEOUT 59:57

**Applicant:**

**County:** State of IL

CTE Education Career Pathway RFP ▾

**Application:** 2021-2022 CTE Education Career Pathway RFP - EP  
**Cycle:** Original Application

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**Project Number:** 22-3220-EP

# RFP found in eGMS

<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
<a href="#">Abstract</a>	<a href="#">Participating Districts/Schools</a>		<a href="#">Need</a>	<a href="#">Capacity</a>	<a href="#">Quality Part One</a>	<a href="#">Quality Part Two</a>	<a href="#">Sustainability Plan</a>	<a href="#">Cost-Effectiveness</a>		

## Section 1: Need

This section of the application documents local needs of the identified school(s) and is supported by data.

**1. Describe the local need for establishing a CTE Education Career Pathway or Program of Study by describing specific local student populations (including demographics) and how the program will meet the needs/interests of all students, including minorities, special populations (such as English Learners, special education), and gifted students.\***

(0 of 5000 maximum characters used)

**2. Describe how your proposed program addresses local educator workforce development needs, including teacher shortages.\***

(0 of 5000 maximum characters used)

**3. Explain how students will be recruited and selected to the program and needs pertaining to recruitment and outreach, such as counselors, instructional staff, administrative and support staff.\***

(0 of 5000 maximum characters used)

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# eGMS - Grants Application

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**Applicant:**

**County:** State of IL

CTE Education Career Pathway RFP ▼

**Application:** 2021-2022 CTE Education Career Pathway RFP - EP  
**Cycle:** Original Application

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**Project Number:** 22-3220-EP

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<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
<a href="#">Abstract</a>	<a href="#">Participating Districts/Schools</a>		<a href="#">Need</a>	<a href="#">Capacity</a>	<a href="#">Quality Part One</a>	<a href="#">Quality Part Two</a>	<a href="#">Sustainability Plan</a>	<a href="#">Cost-Effectiveness</a>		

## Section 2: Capacity

This section describes in detail the ability of an entity to execute the grant project according to the project requirements.

**1. List the partnerships and the roles of each partner such as school districts, higher education, community, and/or local ROEs or EFE systems that will participate and support the development, implementation, evaluation, and sustainability of the program. State the expected impact of each partner on the success and sustainability of the program and aligned activities.\***

(0 of 5000 maximum characters used)

**2. Explain the anticipated capacity of identified school/district needed in preparation to implement the program, such as number of students to be served each year of the grant, teacher recruitment, salary, benefits, professional learning, student and teacher supports, supplies, mentoring, and partnerships necessary to implement and sustain the program.\***

(0 of 5000 maximum characters used)

**3. Identify the plan and process to recruit and select instructional staff. Include number of staff and courses within the pathway.\***

(0 of 5000 maximum characters used)

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**4. Include planned dual credit courses and capacity of schools for transportation to field experiences/internships at elementary or middle schools or community-based organizations.\***

(0 of 5000 maximum characters used)

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# eGMS - Grants Application

**Applicant:**

**County:** State of IL

CTE Education Career Pathway RFP ▼

**Application:** 2021-2022 CTE Education Career Pathway RFP - EP  
**Cycle:** Original Application

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**Project Number:** 22-3220-EP

# RFP found in eGMS

<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
<a href="#">Abstract</a>	<a href="#">Participating Districts/Schools</a>		<a href="#">Need</a>	<a href="#">Capacity</a>	<a href="#">Quality Part One</a>	<a href="#">Quality Part Two</a>	<a href="#">Sustainability Plan</a>	<a href="#">Cost-Effectiveness</a>		

## Section 3: Quality Part One

This section focuses on the PROGRAM PLAN objectives and activities in the design and implementation of the CTE Education Pathway and alignment to goals and objectives of the NOFO/RFP.

Respond to the items below to provide a detailed plan to implement a new or expand existing CTE Education Career Pathways or Programs of Study at the local school level based on a collaborative working partnership with school districts, higher education, and other (optional, but recommended) community partners, as appropriate.

**1. Describe how the pathway aligns with the definition of Size, Scope, and Quality.\***

(0 of 5000 maximum characters used)

**2. a. Describe how the plan includes components a - e listed below:\***

- a. Marketing and recruitment plan for students, such as a student brochure, or an individualized learning plan template.
- b. Offer an Education Career Pathway endorsement.
- c. Offer opportunities to earn dual credit and Seal of Biliteracy.
- d. Provide work-based learning opportunities and internships.
- e. Observations at elementary/middle schools and /or community-based organizations with opportunities to create and deliver mini lessons.

(0 of 5000 maximum characters used)

**2. b. Describe how the plan includes the remaining components listed below:\***

- f. Program based on teaching standards or competencies.
- g. Offer a Career and Technical Student Organization along with advisor stipend, if needed.

- h. Include methodology for data collection and evaluation.
- i. Establish an ongoing timeline for communication with ISBE.

In addition, programs may provide:

- a. Career exploration opportunities in grades 5 - 8; and
- b. Provisions for career counseling and career exploration student interest survey.

(0 of 5000 maximum characters used)

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**3. Describe micro-credentials, credentials, or certifications offered for students to obtain during high school prior to graduation.\***

(0 of 5000 maximum characters used)

**4. List measurable objectives, supported by activities, and/or performance standards, or planned benchmarks.\***

(0 of 5000 maximum characters used)

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**Applicant:**

**County:** State of IL

CTE Education Career Pathway RFP ▾

**Application:** 2021-2022 CTE Education Career Pathway RFP - EP  
**Cycle:** Original Application

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**Project Number:** 22-3220-EP

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<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
<a href="#">Abstract</a>	<a href="#">Participating Districts/Schools</a>		<a href="#">Need</a>	<a href="#">Capacity</a>	<a href="#">Quality Part One</a>	<a href="#">Quality Part Two</a>	<a href="#">Sustainability Plan</a>	<a href="#">Cost-Effectiveness</a>		

## Section 3: Quality Part Two

PROGRAM PLAN Continued: Respond to the remaining items below to complete your detailed plan to implement a new or expand existing CTE Education Career Pathways or Programs of Study at the local school level based on a collaborative working partnership with school districts, higher education, and other (optional, but recommended) community partners, as appropriate.

**5. Include a plan to ensure that SIS numbers of all program participants are provided to ISBE to support longitudinal tracking by ISBE.\***

(0 of 5000 maximum characters used)

**6. Include a plan to measure effectiveness and data collection to drive improvements and sustain the Education Career Pathway based on local data, Workforce Innovation Board data, student and business (community) needs, and postsecondary program completion rates.\***

(0 of 5000 maximum characters used)

**7. Describe the number of dual credit and Advanced Placement opportunities that will be available to students in the program and how they will specifically prepare secondary students for entry into educator preparation courses at the postsecondary level.\***

(0 of 5000 maximum characters used)

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**8. Describe how your program will utilize research-based practices in educator preparation.\***

(0 of 5000 maximum characters used)

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**Applicant:**

**County:** State of IL

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**Project Number:** 22-3220-EP

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<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
<a href="#">Abstract</a>	<a href="#">Participating Districts/Schools</a>		<a href="#">Need</a>	<a href="#">Capacity</a>	<a href="#">Quality Part One</a>	<a href="#">Quality Part Two</a>	<a href="#">Sustainability Plan</a>	<a href="#">Cost-Effectiveness</a>		

## Section 4: Sustainability Plan

This section asks for a Sustainability Plan that will describe the plan to continue this program after the funding ends.

**1. The proposed plan includes provisions in funding and other resources to sustain the Education Career Pathways long term after the grant period ends. Provide information that includes additional funding and other resource streams.\***

(0 of 5000 maximum characters used)

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SESSION TIMEOUT 59:56

**Applicant:**

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**Application:** 2021-2022 CTE Education Career Pathway RFP - EP  
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**Project Number:** 22-3220-EP

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<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
<a href="#">Abstract</a>	<a href="#">Participating Districts/Schools</a>		<a href="#">Need</a>	<a href="#">Capacity</a>	<a href="#">Quality Part One</a>	<a href="#">Quality Part Two</a>	<a href="#">Sustainability Plan</a>	<a href="#">Cost-Effectiveness</a>		

## Section 5: Cost-Effectiveness (Budget), Impact, and Evaluation Narrative

The narrative will explain how each budgeted item supports proposed program goals, objectives, activities, matched funds, and expected outcomes. The narrative details anticipated impact as evidence and justification of spending.

**1. Provide details how each budgeted item supports proposed goals, objectives, activities, and outcomes.\***

(0 of 5000 maximum characters used)

**2. Provide details on anticipated impact as evidence and justification of spending the funds.\***

(0 of 5000 maximum characters used)

**3. Describe the process to measure and evaluate cost-effectiveness and impact, and the process to drive budgetary decisions toward program improvement over time.\***

(0 of 5000 maximum characters used)

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## eGMS - Grants Application

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## Applicant:

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Project Number: 22-3220-EP

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<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
<a href="#">Indirect Cost Calculation</a>				<a href="#">Budget Detail</a>		<a href="#">Budget</a>		<a href="#">Payment Schedule</a>		

## Indirect Cost Calculation

[Instructions](#)

***This page will not be active for programs that have an UNRESTRICTED indirect cost rate until indirect cost rates are determined for the grant year. It will become active and will be required later in the fiscal year when the updated indirect cost rates for all entities are available. The information presented below is for your information and planning purposes until that time. Watch for an IWAS message indicating that rates are loaded to budget or amend for indirect costs.***

**A. Rates to Be Used for Calculating Indirect Costs**

1. If the program is mandated to use a RESTRICTED rate, these rates will be loaded:
  - a. LEAs - rates calculated from the Annual Financial Report
  - b. ROEs, ISCs, EFes, charter schools, university lab schools, and special education joint agreements - the statewide average rate
  - c. Colleges and universities - 8%
  - d. Not-for-profit and community organizations - 8%
2. If the program allows an UNRESTRICTED rate, these rates will be loaded:
  - a. LEAs - rates calculated from the Annual Financial Report
  - b. ROEs, ISCs, EFes, charter schools, university lab schools, and special education joint agreements - the statewide average rate
  - c. Colleges and universities - 8%
  - d. Not-for-profit and community organizations - as selected by the entity; options are 0%, 10% de minimus, or negotiated rate

**B. Basis for Calculating Indirect Costs**

1. If RESTRICTED rates are used, the Modified Total Direct Cost (MTDC) will be used as the direct cost base.
2. If UNRESTRICTED rates are used, the MTDC will be used as the direct cost base for:
  - a. LEAs
  - b. ROEs, ISCs, EFes, charter schools, university lab schools, and special education joint agreements - the statewide average rate
  - c. Colleges and universities
  - d. For-profit, not-for-profit, or community organizations taking the de minimis rate of 10%
3. If UNRESTRICTED rates are used, for-profit and not-for profit community organizations that have a federal/GOMB negotiated rate may apply their indirect cost rate to a direct cost base other than MTDC, if approved.

**THE INDIRECT COST RATE FOR THIS PROGRAM IS: UNRESTRICTED**

**C. Identify the type of organization applying below. For types (a) through (d), the rate displays on the Budget Detail page and automatically calculates the maximum allowable amount. For type (e), additional questions will appear and must be completed before completing the Budget Detail page.**

- (a) LEAs
- (b) ROEs, ISCs, EFes, charter schools, university lab schools, and special education joint agreements - the statewide average rate
- (c) Colleges and universities
- (d) For-profit, not-for-profit, or community organizations using:
  - A de minimis rate of 10%,
  - A rate of 0%, or
  - A federal/GOMB negotiated rate.

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v.05.26.2021

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# eGMS - Grants Application

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CTE Education Career Pathway RFP ▼

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**Cycle:** Original Application

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**Project Number:** 22-3220-EP

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<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
<a href="#">Indirect Cost Calculation</a>			<a href="#">Budget Detail</a>		<a href="#">Budget</a>		<a href="#">Payment Schedule</a>			

**Budget Detail** BUDGET BREAKDOWN (Use whole dollars only. Omit Decimal Places, e.g., \$2536)

[Instructions](#)

Itemize and explain each expenditure amount that appears on the Budget Summary. Provide a complete breakdown of eligible employee benefits. Federal Funds: Please review the Instructions link for details that apply to your specific grant regarding teacher's retirement. Contact your program consultant with any additional questions you may have regarding TRS contributions. Click on the "Create Additional Entries" button to enter additional information.

[Description of Function Codes and Object Codes](#)

Function Code	Object Code	Exclude from MTDC**	Expenditure Description and Itemization	CTEPath-3220 Funds	Delete Row
<input type="text" value="v"/>	<input type="text" value="v"/>	<input type="checkbox"/>		<input type="text" value="0"/>	<input type="checkbox"/>
<input type="text" value="v"/>	<input type="text" value="v"/>	<input type="checkbox"/>		<input type="text" value="0"/>	<input type="checkbox"/>
<input type="text" value="v"/>	<input type="text" value="v"/>	<input type="checkbox"/>		<input type="text" value="0"/>	<input type="checkbox"/>
<input type="text" value="v"/>	<input type="text" value="v"/>	<input type="checkbox"/>		<input type="text" value="0"/>	<input type="checkbox"/>
<input type="text" value="v"/>	<input type="text" value="v"/>	<input type="checkbox"/>		<input type="text" value="0"/>	<input type="checkbox"/>

[Create Additional Entries](#)

Total Direct Costs	<input type="text" value="0"/>
Less Functions 2530 and 4000, Capital Outlay Costs, Contract amounts over \$25,000	<input type="text" value="0"/>
Modified Total Direct Costs	<input type="text" value="0"/>
Indirect Cost Rate %	<input type="text" value=""/>
Maximum Indirect Cost *	<input type="text" value="0"/>
Indirect Cost	<input type="text" value="0"/>
Total Allotment	<input type="text" value="0"/>
Grand Total	<input type="text" value="0"/>
Allotment Remaining	<input type="text" value="0"/>

[NOTE: READ BEFORE IMPORTING - Data Import Instructions](#)

[Data Import Template](#)

Choose File No file chosen  
 Upload/Validate File

[Calculate Totals](#) [Save Page](#)

\*If expenditures are budgeted in Functions 2510, 2520, 2570, 2640, or 2660 by an LEA, the indirect cost rate cannot be used  
 \*\* Contracts over \$25,000 must be entered in a separate line items and the Exclude from MTDC box selected. (Modified Total Direct Cost)

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# eGMS - Grants Application

**Applicant:**

**County:** State of IL

CTE Education Career Pathway RFP ▾

**Application:** 2021-2022 CTE Education Career Pathway RFP - EP

**Cycle:** Original Application

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**Project Number:** 22-3220-EP

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<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
<a href="#">Indirect Cost Calculation</a>			<a href="#">Budget Detail</a>		<a href="#">Budget</a>		<a href="#">Payment Schedule</a>			

**Budget (Read Only)**

[Instructions](#)

LINE	FUNCTION	EXPENDITURE ACCOUNTING	SALARIES 100	EMPLOYEE BENEFITS 200	PURCHASED SERVICES 300	SUPPLIES & MATERIALS 400	CAPITAL OUTLAY** 500	OTHER OBJECTS 600	TOTAL
1	1000	Instruction							
3	2120	Guidance Services							
7	2210	Improvement of Instruction Services							
9	2230	Assessment & Testing							
10	2300	General Administration							
13	2520	Fiscal Services*							
25	3000	Community Services							
27	4000	Payments to Other Districts and Governmental Units							
29	Total Direct Costs								
30	Indirect Costs								
31	Total Budget								

\* If expenditures are shown, the indirect cost rate cannot be used

\*\* Capital Outlay cannot be included in the indirect cost calculation.

Superintendent Name: Not calling IWAS Web Service

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# eGMS - Grants Application

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**Applicant:**

**County:** State of IL

CTE Education Career Pathway RFP ▾

**Application:** 2021-2022 CTE Education Career Pathway RFP - EP  
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**Project Number:** 22-3220-EP

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<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
<a href="#">Indirect Cost Calculation</a>			<a href="#">Budget Detail</a>		<a href="#">Budget</a>		<a href="#">Payment Schedule</a>			

## Payment Schedule

[Instructions](#)

An authorized user must save this page prior to Application Submission.

Month	Payment Amount
July	<input type="text" value="0"/>
August	<input type="text" value="0"/>
September	<input type="text" value="0"/>
October	<input type="text" value="0"/>
November	<input type="text" value="0"/>
December	<input type="text" value="0"/>
January	<input type="text" value="0"/>
February	<input type="text" value="0"/>
March	<input type="text" value="0"/>
April	<input type="text" value="0"/>
May	<input type="text" value="0"/>
June	<input type="text" value="0"/>
<b>Total \$</b>	<input type="text" value="0"/>
<hr/>	
Budget Detail Total	<input type="text" value="0"/>
Amount Remaining	<input type="text" value="0"/>

[Calculate Total](#)

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## eGMS - Grants Application

SESSION  
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## Applicant:

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Project Number: 22-3220-EP

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<a href="#">Overview</a>	<a href="#">General Information</a>	<a href="#">Applicant Information</a>	<a href="#">Amendments</a>	<a href="#">Application Narrative</a>	<a href="#">Budget Pages</a>	<a href="#">Assurance Pages</a>	<a href="#">Submit</a>	<a href="#">Application Print</a>	<a href="#">Application History</a>	<a href="#">Page Lock Control</a>
<a href="#">Program Assurances</a>		<a href="#">State Assurances</a>			<a href="#">GATA Assurances</a>		<a href="#">Assurances</a>			

## Program-Specific Terms of the Grant

[Instructions](#)

- By checking this box, the applicant hereby certifies that he or she has read, understood, and will comply with the assurances listed below, as applicable to the program for which funding is requested.

## 1. Subcontracting:

No subcontracts or subgrants are allowed without prior written approval of the State Superintendent of Education. If subcontracts or subgrants are allowed, then all project responsibilities are to be retained by the grantee to ensure compliance with the terms and conditions of the grant. All subcontracts and subgrants must be documented and must have the prior written approval of the State Superintendent of Education. Approval of subcontracts and subgrants shall be subject to the same criteria as are applied to the original proposal/application. The following information is required if any subcontracts/subgrants are to be utilized:

- \* Name(s) and address(es) of subcontractor(s)/subgrantee(s);
- \* Need and purpose for each subcontract/subgrant;
- \* Measurable and time specific services to be provided;
- \* Associated costs (i.e., amounts to be paid under each subcontract/subgrant); and
- \* Projected number of participants to be served.

The grantee may not assign, convey, or transfer its rights to the grant award without the prior written consent of the Illinois State Board of Education.

## 2. Reporting:

Semiannual GATA Reports to ISBE:

Performance reports must include a comparison of actual accomplishments to the objectives of the program and indicate expected impact and actual impact.

Semiannual Reports to ISBE:

During the grant cycle, by January 15 of each year, the grantee must use the template provided to report on:

- a. Meetings that are conducted and timelines that are established in cooperation and collaboration with all members of the Planning Committee.
- b. Any created or solicited professional learning opportunities for capacity building.
- c. Report on proposed timeline goals and analysis of progress toward goal to achieve grant objectives.
- d. The current data collection and analysis deficiencies and provide a plan to improve and grow a robust process that identifies disparities and gaps in equity and access to CTE programs (include identifying and recruiting potential students to pathways in the teaching career field).
- e. Student personalized learning plan implementation, including details of alignment to CTE Education Career Pathways and programs and connections to the Workforce Innovation Board and postsecondary institutions.
- f. Provisions for career counseling, student interest surveys, and student internships, including the opportunity to earn endorsements and dual credit.

An Implementation Plan for the execution of the grant during fiscal years 2023-25 will be due no later than the conclusion of FY 2022 (6/30/2022). The plan must:

- a. Describe how to recruit and retain special population CTE students, non-traditional students, and English Learners, along with other groups identified in the Illinois ESSA Plan.
- b. Identify key learning outcomes for students based upon teaching standards or competencies and research-based practices in educator preparation.
- c. Contain a multi-year timeline with tasks leading to program goal attainment, projected dates of task completion, person or people in charge of task(s), and dates for data collection of program participants.
- d. Address program sustainability.
- e. Identify supports to address disparities and gaps for special populations.
- f. Identify potential barriers, strengths, and weaknesses to reaching goals and objectives of the Education Career Pathway program.

End of the Year Reports to ISBE:

## Grant Application

A report will be submitted in a format specified by ISBE and serve as a summary of the implementation process in fiscal years 2022-25 containing information about:

- a. Number of students, including disaggregated data for gender, race, non-traditional, and special population, who completed at least one course in the Education Career Pathway in the final year;
- b. Number of students, including disaggregated data for gender, race, non-traditional, and special population, on track to complete at least two courses in the Education Career Pathway in the final year (student is currently enrolled in the second course when reporting or student is registered for second course during following semester or following year);
- c. Number of senior students, including disaggregated data for gender, race, non-traditional, and special population, in the Education Career Pathway who indicate that they intend to enroll in an educator preparation program after high school graduation;
- d. Number of students, including disaggregated data for gender, race, non-traditional, and special population, who obtain a micro-credential, credential, or certification;
- e. Number of micro-credentials, credentials, or certifications offered for students to obtain during high school prior to graduation;
- f. Number of students, including disaggregated data for gender, race, non-traditional, and special population, who obtain seal of biliteracy;
- g. Number of students, including disaggregated data for gender, race, non-traditional, and special population, who have participated in education preparation activities within a Career and Technical Student Organization relating to education;
- h. Barriers, strengths, and weaknesses to reaching goals and objectives of the Education Career Pathway program to be considered in future actionable steps;
- i. Strategic efforts to target and recruit non-traditional students or reduce gaps or disparities; and
- j. Actionable steps for addressing the timelines in the sustainability plan.

### 3. Evaluation:

The program evaluation will be included within the end of the year report. The program evaluation should include number of students, including disaggregated data for gender, race, non-traditional, and special population, who completed at least one course in the Education Career Pathway in the final year.

4. No funds received under this grant shall be used to supplant funds normally budgeted for the planning of services of the same type.

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