



Illinois State Board of Education

100 North First Street, C-215
Springfield, Illinois 62777-0001

CTE EDUCATION PATHWAY SEMI ANNUAL REPORTING TEMPLATE

CTE AND INNOVATION DEPARTMENT

Due January 15 of each fiscal year submitted to ISBE via email to CTE@isbe.net.

Please complete the following template based on the current status and accomplishments of the grant program to date.

1. Report on meetings that are conducted and timelines that are established in cooperation and collaboration with all members of the Planning Committee.
 - a. List all items from the timeline, provide status for each, and date completed as appropriate (add extra rows as necessary).
 - b. List all meetings conducted and summarized substantive information from each. Attach meeting agenda and minutes.

Status of Timeline Items

Timeline Item		Status (Select One)	Date Completed
1.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
2.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
3.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
4.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
5.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	

Planning Committee Meetings Conducted

Meeting Title	Participants	Date	Details
1.			
2.			
3.			
4.			
5.			

General Comments about meetings, partnerships, and collaboration of all members:

2. Report any created or solicited professional learning opportunities for capacity building:
List all professional learning opportunities; pertinent information related to host/location; participants; objectives for the event; and any concrete outcomes/results that can be identified.

Professional Learning Opportunities for Capacity Building

	Professional Learning Opportunity Name	Date	Location/ Host	Objectives	Outcomes/Results
1.					
2.					
3.					
4.					
5.					

General Comments about Professional Learning Opportunities for Capacity Building:

3. Report on proposed timeline and analysis of progress toward the goal to achieve grant objectives.
 Identify each goal established in proposal, indicate status, and identify outcomes for items that have been completed.

Progress Toward Proposed Goals Aligned with Timeline Events

Objective 1:			
Task	Timeline (when event will happen)	Status (Select One)	Outcome (If Completed)
1.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
2.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
3.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
4.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
5.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	

Objective 2:			
Task	Timeline (when event will happen)	Status (Select One)	Outcome (If Completed)
1.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
2.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
3.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
4.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
5.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	

Objective 3:			
Task	Timeline (when event will happen)	Status (Select One)	Outcome (If Completed)
1.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
2.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
3.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
4.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
5.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	

Objective 4:

Task	Timeline (when event will happen)	Status (Select One)	Outcome (If Completed)
1.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
2.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
3.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
4.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
5.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	

Objective 5:

Task	Timeline (when event will happen)	Status (Select One)	Outcome (If Completed)
1.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
2.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
3.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
4.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
5.		<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	

General Comments about *Progress Toward Proposed Goals Aligned with Timeline Events*:

4. Review and report the current data collection and analyze deficiencies. Provide a plan to improve and grow a robust process that identifies disparities and gaps in equity and access to CTE programs (include ways of identifying and recruiting potential students to pathways in the teaching career field).

Identify and analyze deficiencies and gaps in data collection; provide strategy for addressing; status of strategy implementation; and if fully implemented provide information outcomes/progress made.

Data Disparities and Gaps Improvement Plan Summary

Disparity and Gap 1:		
Strategy	Status (Select One)	Outcome (If Completed)
1.	<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
2.	<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
3.	<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	

Disparity and Gap 2:		
Strategy	Status (Select One)	Outcome (If Completed)
1.	<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
2.	<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	
3.	<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Nearly Complete	

Disparity and Gap 3:		
Strategy	Status (Select One)	Outcome (If Completed)
1.	<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Completed	
2.	<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Completed	
3.	<input type="checkbox"/> Not Started <input type="checkbox"/> In Progress <input type="checkbox"/> Completed	

Data Disparities and Gaps Improvement Plan Summary:		

5. Report on Student Personalized Learning Plan implementation, including details of alignment to CTE Education Career Pathways and programs and connections to the Workforce Innovation Board and postsecondary institutions.
 - a. Upload a **SAMPLE** of the Student Personalized Learning Plan template developed and utilized; and
 - b. Provide a narrative describing the implementation of the Student Personalized Learning Plan.

Student Personalized Learning Plan Implementation

Provide a narrative describing the Student Personalized Learning Plan

Describe the alignment of the Student Personalized Plan to CTE Education Career Pathways/Programs

Describe the connections of the Student Personalized Plan to Workforce Innovation Board

Describe the connections of the Student Personalized Plan to Postsecondary Institutions

Student Personalized Learning Plan Implementation	
Event/Action Item	Projected Date of Completion
1.	
2.	
3.	
4.	
5.	

6. Report of provisions for career counseling, students interest surveys and student internships included the opportunity to earn endorsements and dual credit.

Describe Career Counseling

Describe Student Interest Surveys

Describe Student Internship Opportunities

Describe Endorsements and Dual Credit Opportunities