



# Illinois State Board of Education

100 North First Street, Springfield, Illinois 62777-0001

ATTACHMENT 1

## Uniform Application for State Grant Assistance

Agency Completed Section		
1.	Type of Submission	<input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application
2.	Type of Application	<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation (i.e. multiple year grant) <input type="checkbox"/> Revision (modification to initial application)
3.	Date/Time Received by State <i>Completed by State Agency upon Receipt of Application</i>	
4.	Name of the Awarding State Agency	Illinois State Board of Education
5.	Catalog of State Financial Assistance (CSFA) Number	586-46-0423
6.	CSFA Title	Title IV - Nita M. Lowey 21st Century Comm Learning Centers
Catalog of Federal Domestic Assistance (CFDA) <input type="checkbox"/> Not applicable (No federal funding)		
7.	CFDA Number	84.287
8.	CFDA Title	Twenty-First Century Community Learning Centers
9.	CFDA Number	
10.	CFDA Title	
Funding Opportunity Information		
11.	Funding Opportunity Number	23-4421-A3
12.	Funding Opportunity Title	Title IV - 21st Century Comm Learning Centers
13.	Funding Opportunity Program Field	Education
Competition Identification <input checked="" type="checkbox"/> Not Applicable		
14.	Competition Identification Number	
15.	Competition Identification Title	

**Uniform Application for State Grant Assistance  
Illinois State Board of Education**

**Applicant Completed Section**

APPLICANT NAME (District Name and Number, if applicable)		REGION COUNTY DISTRICT TYPE CODE
16.	Legal Name (Name used for DUNS registration and grantee prequalification)	
17.	Common Name (DBA)	
18.	Employer/Taxpayer Identification Number (EIN, TIN)	
19.	Organizational DUNS Number	
20.	SAM CAGE Code	
21.	Business Address (Street, City, State, County, Zip Code + 4)	
<b>Applicant's Organizational Unit</b>		
22.	Department Name	
23.	Division Name	
<b>Applicant's Name and Contact Information for Person to be Contacted for <i>Program</i> Matters involving this Application</b>		
24.	First/Last Name	
25.	Suffix	
26.	Title	
27.	Organizational Affiliation	
28.	Telephone Number (Include Area Code)	
29.	Fax Number (Include Area Code)	
30.	E-Mail Address	
<b>Applicant's Name and Contact Information for Person to be Contacted for <i>Business/Administrative Office</i> Matters involving this Application</b>		
31.	First/Last Name	
32.	Suffix	
33.	Title	
34.	Organizational Affiliation	
35.	Telephone Number (Include Area Code)	
36.	Fax Number (Include Area Code)	
37.	E-Mail Address	

**Uniform Application for State Grant Assistance  
Illinois State Board of Education**

**Applicant Completed Section (Continued)**

**Areas Affected**

40.	Areas Affected by the Project (cities, counties, state-wide) <i>Add Attachments (e.g., maps), if needed</i>	
41.	Legislative and Congressional Districts of Applicant	
42.	Legislative and Congressional Districts of Program / Project <i>Attach an additional list, if needed</i>	

**Applicant's Project**

43.	Description Title of Applicant's Project <i>Text only for the title of the applicant's project.</i>	
44.	Proposed Project Term	Start Date: _____ End Date: _____
45.	Estimated Funding (Include all that apply)	<input type="checkbox"/> Amount Requested from the State: \$ _____ <input type="checkbox"/> Applicant Contribution (e.g., in kind, matching): \$ _____ <input type="checkbox"/> Local Contribution: \$ _____ <input type="checkbox"/> Other Source of Contribution: \$ _____ <input type="checkbox"/> Program Income: \$ _____ <div style="text-align: right;"><input type="checkbox"/> Total Amount: \$ _____</div>

**Applicant Certification:**

By signing this application, I certify (1) to the statements contained in the list of certifications\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001)

(\*) The list of certification and assurances, or an internet site where you may obtain this list is contained in the Notice of Funding Opportunity.

☐ I agree

**Authorized Representative**

46.	First/Last	
47.	Suffix	
48.	Title	
49.	Telephone Number (Include Area Code)	
50.	Fax Number (Include Area Code)	
51.	E-Mail Address	
53.	Signature of Authorized Representative	
54.	Date Signed	



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 2

FY 2023  
NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (CCLC) PROGRAM

## JOINT APPLICATION AGREEMENT

APPLICANT NAME (Fiscal Agent)	REGION, COUNTY, DISTRICT, TYPE CODE	
CO-APPLICANT NAME - LEA OR ENTITY NAME	CO-APPLICANT NAME - SUPERINTENDENT OR CHIEF EXECUTIVE OFFICER	
CO-APPLICANT ADDRESS (Street, City, State, 9 Digit Zip Code)	CO-APPLICANT TELEPHONE (Include Area Code)	FAX (Include Area Code)
	CO-APPLICANT - SUPERINTENDENT OR CHIEF EXECUTIVE OFFICER E-MAIL	

**Joint Applications:** A consortium of two or more eligible applicants may apply as co-applicants by submitting a joint proposal. An administrative agent must be designated for each proposal. **The co-applicant is equally responsible for the implementation of the grant and will sign off on all certifications and assurances. Joint proposals must have a Memorandum of Understanding between co-applicants which includes** the signature of each district superintendent or official authorized to submit the proposal signifying that they agree to participate in the joint application. Co-applicants in a consortium may submit multiple proposals in response to this NOFO/RFP.

Joint applicants must document the commitment to a partnership for the implementation of the 21st CCLC program in an MOU. **The MOU must be established and signed by the LEA, the principal at each school to be served by the grant, and any other organization included as a co-applicant.** The MOU must outline the terms of the agreement, including the services that will be provided, designation of responsibilities, timelines for actions, and all financial arrangements. **All MOUs must be submitted with the proposal as Attachment A.**

At a minimum, the MOU must include the following information:

- A description of the collaboration among the co-applicants regarding the planning and design of the program;
- An assurance that the 21st CCLC program was developed together with the LEA, the building principals, and the teachers, and that the program will be carried out in collaboration with all parties;
- A description of each co-applicant's role in the delivery of services;
- An explanation of how resources will be shared to carry out each co-applicant's role;
- An explanation of how each co-applicant will have significant and ongoing involvement in the management and oversight of the program;
- A description of how the students will be chosen for the program;
- A clear description of the linkage between the school day and the 21st CCLC programming; and
- A description of how and when data, surveys, and information about the 21st CCLC will be collected, compiled, and shared over the term of the grant, including surveys of students, parents, and teachers; a comparison of students' grades for the first and fourth quarters; and the collection of state assessment scores.

Services provided by a co-applicant within the grant and as required by the assurances and the terms of the grant should be provided in partnership and neither party should benefit or profit from services provided or required within the grant.

### Applicant and Co-Applicant Signatures

\_\_\_\_\_  
*Original or Digital Signature of Applicant*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Original or Digital Signature of Co-Applicant*

\_\_\_\_\_  
*Date*



▪ **Middle and High Schools and Joint Applications**

List the Middle School(s) and/or High School(s) you are proposing to serve:

For the purpose of this NOFO/RFP, middle schools are defined as eligible schools that contain *exclusively* grades 5 through 8, 6 through 8, or 7 and 8. High schools are defined as eligible schools that serve any combination of grades 9 through 12 that grant a diploma upon completion.

▪ **Rural Schools and Joint Applications**

Rural schools as defined by National Center for Education Statistics at <https://nces.ed.gov/surveys/ruraled/definitions.asp> may be one of the following three:

41-Rural-Fringe: Census-defined rural territory that is less than or equal to 5 miles from an urbanized area, as well as rural territory that is less than or equal to 2.5 miles from an urban cluster.

42-Rural-Distant: Census-defined rural territory that is more than 5 miles but less than or equal to 25 miles from an urbanized area, as well as rural territory that is more than 2.5 miles but less than or equal to 10 miles from an urban cluster.

43-Rural-Remote: Census-defined rural territory that is more than 25 miles from an urbanized area and is also more than 10 miles from an urban cluster.

NCES Locale Code of schools provided in F will be used to determine qualification for this priority area. Rural status will be assessed based upon the status of the school(s) proposing to be served. Verification of rural status will be made by using the National Center for Education Statistics provided by ED at <https://nces.ed.gov/ccd/schoolmap/>.

G. List all partners and requested information below.

PARTNER NAME	Dollar Value of Cash or In-Kind Services for FY 2023
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

**FY 2023 NITA M. LOWEY 21<sup>ST</sup> CENTURY COMMUNITY LEARNING  
CENTERS (CCLC) PROGRAM SITES AND SCHOOLS**

**ATTACHMENT 3**

Page \_\_\_\_\_ of \_\_\_\_\_

**INSTRUCTIONS: Complete for each proposed program site (physical location programming will be offered). Use additional pages as needed.**

AFTER-SCHOOL SITE # _____  NAME OF FACILITY _____	ADDRESS (Street, City, State, Zip Code) _____  _____  _____	SITE CONTACT PERSON _____  _____  TELEPHONE NUMBER _____
---	---	--

**LIST ALL SCHOOLS WHOSE STUDENTS WILL BE SERVED AT THIS SITE. PROVIDE THE REQUESTED INFORMATION ABOUT EACH SCHOOL.**

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
DISTRICT NAME AND NUMBER	NAME AND ADDRESS OF SCHOOL	<b>PRINCIPAL CONTACT INFORMATION</b> (Name, Address, Telephone Number, E-Mail)	CHECK IF THIS WILL BE AN ELT SITE	CHECK IF TITLE I FUNDED	SCHOOL GRADE SPAN	SCHOOL ENROLLMENT	PROJECTED MINIMUM NUMBER OF 21ST CCLC STUDENTS SERVED	GRADES TO BE SERVED BY 21ST CCLC PROGRAM
1.			<input type="checkbox"/>	<input type="checkbox"/>				
2.			<input type="checkbox"/>	<input type="checkbox"/>				
3.			<input type="checkbox"/>	<input type="checkbox"/>				

**FY 2023 NITA M. LOWEY 21<sup>ST</sup> CENTURY COMMUNITY LEARNING  
CENTERS (CCLC) PROGRAM SITES AND SCHOOLS**

**ATTACHMENT 3**

Page \_\_\_\_\_ of \_\_\_\_\_

**INSTRUCTIONS: Complete for each proposed program site (physical location programming will be offered). Use additional pages as needed.**

AFTER-SCHOOL SITE # _____  NAME OF FACILITY _____	ADDRESS (Street, City, State, Zip Code) _____  _____  _____	SITE CONTACT PERSON _____  _____  TELEPHONE NUMBER _____
---	---	--

**LIST ALL SCHOOLS WHOSE STUDENTS WILL BE SERVED AT THIS SITE. PROVIDE THE REQUESTED INFORMATION ABOUT EACH SCHOOL.**

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
DISTRICT NAME AND NUMBER	NAME AND ADDRESS OF SCHOOL	<b>PRINCIPAL CONTACT INFORMATION</b> (Name, Address, Telephone Number, E-Mail)	CHECK IF THIS WILL BE AN ELT SITE	CHECK IF TITLE I FUNDED	SCHOOL GRADE SPAN	SCHOOL ENROLLMENT	PROJECTED MINIMUM NUMBER OF 21ST CCLC STUDENTS SERVED	GRADES TO BE SERVED BY 21ST CCLC PROGRAM
1.			<input type="checkbox"/>	<input type="checkbox"/>				
2.			<input type="checkbox"/>	<input type="checkbox"/>				
3.			<input type="checkbox"/>	<input type="checkbox"/>				



**FY 2023 NITA M. LOWEY 21<sup>ST</sup> CENTURY COMMUNITY LEARNING  
CENTERS (CCLC) PROGRAM SITES AND SCHOOLS**

**ATTACHMENT 3**

Page \_\_\_\_\_ of \_\_\_\_\_

**INSTRUCTIONS: Complete for each proposed program site (physical location programming will be offered). Use additional pages as needed.**

AFTER-SCHOOL SITE # _____	ADDRESS (Street, City, State, Zip Code)	SITE CONTACT PERSON
NAME OF FACILITY		TELEPHONE NUMBER

**LIST ALL SCHOOLS WHOSE STUDENTS WILL BE SERVED AT THIS SITE. PROVIDE THE REQUESTED INFORMATION ABOUT EACH SCHOOL.**

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
DISTRICT NAME AND NUMBER	NAME AND ADDRESS OF SCHOOL	<b>PRINCIPAL CONTACT INFORMATION</b> (Name, Address, Telephone Number, E-Mail)	CHECK IF THIS WILL BE AN ELT SITE	CHECK IF TITLE I FUNDED	SCHOOL GRADE SPAN	SCHOOL ENROLLMENT	PROJECTED MINIMUM NUMBER OF 21ST CCLC STUDENTS SERVED	GRADES TO BE SERVED BY 21ST CCLC PROGRAM
1.			<input type="checkbox"/>	<input type="checkbox"/>				
2.			<input type="checkbox"/>	<input type="checkbox"/>				
3.			<input type="checkbox"/>	<input type="checkbox"/>				



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 4

FY 2023  
NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (CCLC) PROGRAM

## PROPOSAL ABSTRACT

APPLICANT NAME (FISCAL AGENT) - LEA OR ENTITY NAME	REGION, COUNTY, DISTRICT, TYPE CODE
DISTRICT NAME AND NUMBER	SCHOOL NAME

**INSTRUCTIONS:** Briefly describe the overall objectives and activities of the 21ST CCLC project, including students' and families' needs, the activities proposed, how the activities are expected to improve student academic achievement and overall student success, the intended outcomes, and key people who will be involved in the project. ***Responses limited to this page.***



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 5

Page \_\_\_\_ of \_\_\_\_

FY 2023  
NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (CCLC) PROGRAM

## PROJECT SERVICE CHART

**Directions:** Complete the required information for each site.

APPLICANT NAME (Fiscal Agent) - LEA OR ENTITY NAME		REGION, COUNTY, DISTRICT, TYPE CODE			
SITE NAME		AMOUNT BUDGETED FOR SITE \$ _____			
EXPANDED LEARNING TIME OFFERED:  YES NO	<a href="#">ESSA</a> INCLUDES LANGUAGE THAT WOULD ALLOW 21ST CCLC FUNDS TO BE USED FOR SPECIFIC 'AFTERSCHOOL-LIKE' ACTIVITIES AS PART OF EXPANDED LEARNING PROGRAMS IN CASES WHERE AT LEAST 300 HOURS ARE ADDED TO THE SCHOOL DAY DURING THE YEAR.			AMOUNT BUDGETED FOR EXPANDED LEARNING TIME (ELT) NOT TO EXCEED 25% OF TOTAL BUDGET: \$ _____	
<b>SCHOOL YEAR HOURS PER WEEK</b>					
	BEFORE SCHOOL HOURS PER WEEK	DURING SCHOOL HOURS PER WEEK	AFTER SCHOOL/EVENING HOURS PER WEEK	WEEKEND HOURS PER WEEK	TOTAL
# OF HOURS AVAILABLE FOR STUDENT PARTICIPATION		ELT ONLY:			
TIMES IN WHICH PROGRAMMING WILL BE OFFERED TO STUDENTS		ELT ONLY:			
# OF HOURS AVAILABLE FOR FAMILY PARTICIPATION					
TOTAL # OF WEEKS PROGRAMMING IS IMPLEMENTED DURING THE REGULAR SCHOOL YEAR: _____					
<b>SUMMER HOURS PER WEEK</b>					
	HOURS PER WEEK	WEEKEND HOURS PER WEEK		TOTAL	
# HOURS AVAILABLE FOR STUDENT PARTICIPATION					
TIMES IN WHICH PROGRAMMING WILL BE OFFERED TO STUDENTS					
# OF HOURS AVAILABLE FOR FAMILY PARTICIPATION					
TOTAL # OF WEEKS PROGRAMMING IS IMPLEMENTED DURING THE SUMMER: _____					



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 5

Page \_\_\_\_ of \_\_\_\_

FY 2023  
NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (CCLC) PROGRAM

## PROJECT SERVICE CHART

**Directions:** Complete the required information for each site.

APPLICANT NAME (Fiscal Agent) - LEA OR ENTITY NAME		REGION, COUNTY, DISTRICT, TYPE CODE			
SITE NAME		AMOUNT BUDGETED FOR SITE \$ _____			
EXPANDED LEARNING TIME OFFERED:  YES NO	<a href="#">ESSA</a> INCLUDES LANGUAGE THAT WOULD ALLOW 21ST CCLC FUNDS TO BE USED FOR SPECIFIC 'AFTERSCHOOL-LIKE' ACTIVITIES AS PART OF EXPANDED LEARNING PROGRAMS IN CASES WHERE AT LEAST 300 HOURS ARE ADDED TO THE SCHOOL DAY DURING THE YEAR.			AMOUNT BUDGETED FOR EXPANDED LEARNING TIME (ELT) NOT TO EXCEED 25% OF TOTAL BUDGET:  \$ _____	
SCHOOL YEAR HOURS PER WEEK					
	BEFORE SCHOOL HOURS PER WEEK	DURING SCHOOL HOURS PER WEEK	AFTER SCHOOL/EVENING HOURS PER WEEK	WEEKEND HOURS PER WEEK	TOTAL
# OF HOURS AVAILABLE FOR STUDENT PARTICIPATION		ELT ONLY:			
TIMES IN WHICH PROGRAMMING WILL BE OFFERED TO STUDENTS		ELT ONLY:			
# OF HOURS AVAILABLE FOR FAMILY PARTICIPATION					
TOTAL # OF WEEKS PROGRAMMING IS IMPLEMENTED DURING THE REGULAR SCHOOL YEAR: _____					
SUMMER HOURS PER WEEK					
	HOURS PER WEEK	WEEKEND HOURS PER WEEK		TOTAL	
# HOURS AVAILABLE FOR STUDENT PARTICIPATION					
TIMES IN WHICH PROGRAMMING WILL BE OFFERED TO STUDENTS					
# OF HOURS AVAILABLE FOR FAMILY PARTICIPATION					
TOTAL # OF WEEKS PROGRAMMING IS IMPLEMENTED DURING THE SUMMER: _____					



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 5

Page \_\_\_\_ of \_\_\_\_

FY 2023  
NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (CCLC) PROGRAM

## PROJECT SERVICE CHART

**Directions:** Complete the required information for each site.

APPLICANT NAME (Fiscal Agent) - LEA OR ENTITY NAME		REGION, COUNTY, DISTRICT, TYPE CODE			
SITE NAME		AMOUNT BUDGETED FOR SITE \$ _____			
EXPANDED LEARNING TIME OFFERED:  YES NO	<a href="#">ESSA</a> INCLUDES LANGUAGE THAT WOULD ALLOW 21ST CCLC FUNDS TO BE USED FOR SPECIFIC 'AFTERSCHOOL-LIKE' ACTIVITIES AS PART OF EXPANDED LEARNING PROGRAMS IN CASES WHERE AT LEAST 300 HOURS ARE ADDED TO THE SCHOOL DAY DURING THE YEAR.			AMOUNT BUDGETED FOR EXPANDED LEARNING TIME (ELT) NOT TO EXCEED 25% OF TOTAL BUDGET: \$ _____	
SCHOOL YEAR HOURS PER WEEK					
	BEFORE SCHOOL HOURS PER WEEK	DURING SCHOOL HOURS PER WEEK	AFTER SCHOOL/EVENING HOURS PER WEEK	WEEKEND HOURS PER WEEK	TOTAL
# OF HOURS AVAILABLE FOR STUDENT PARTICIPATION		ELT ONLY:			
TIMES IN WHICH PROGRAMMING WILL BE OFFERED TO STUDENTS		ELT ONLY:			
# OF HOURS AVAILABLE FOR FAMILY PARTICIPATION					
TOTAL # OF WEEKS PROGRAMMING IS IMPLEMENTED DURING THE REGULAR SCHOOL YEAR: _____					
SUMMER HOURS PER WEEK					
	HOURS PER WEEK	WEEKEND HOURS PER WEEK		TOTAL	
# HOURS AVAILABLE FOR STUDENT PARTICIPATION					
TIMES IN WHICH PROGRAMMING WILL BE OFFERED TO STUDENTS					
# OF HOURS AVAILABLE FOR FAMILY PARTICIPATION					
TOTAL # OF WEEKS PROGRAMMING IS IMPLEMENTED DURING THE SUMMER: _____					



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 5

Page \_\_\_\_ of \_\_\_\_

FY 2023  
NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (CCLC) PROGRAM

## PROJECT SERVICE CHART

**Directions:** Complete the required information for each site.

APPLICANT NAME (Fiscal Agent) - LEA OR ENTITY NAME		REGION, COUNTY, DISTRICT, TYPE CODE			
SITE NAME		AMOUNT BUDGETED FOR SITE \$ _____			
EXPANDED LEARNING TIME OFFERED:  YES NO	<a href="#">ESSA</a> INCLUDES LANGUAGE THAT WOULD ALLOW 21ST CCLC FUNDS TO BE USED FOR SPECIFIC 'AFTERSCHOOL-LIKE' ACTIVITIES AS PART OF EXPANDED LEARNING PROGRAMS IN CASES WHERE AT LEAST 300 HOURS ARE ADDED TO THE SCHOOL DAY DURING THE YEAR.			AMOUNT BUDGETED FOR EXPANDED LEARNING TIME (ELT) NOT TO EXCEED 25% OF TOTAL BUDGET:  \$ _____	
SCHOOL YEAR HOURS PER WEEK					
	BEFORE SCHOOL HOURS PER WEEK	DURING SCHOOL HOURS PER WEEK	AFTER SCHOOL/EVENING HOURS PER WEEK	WEEKEND HOURS PER WEEK	TOTAL
# OF HOURS AVAILABLE FOR STUDENT PARTICIPATION		ELT ONLY:			
TIMES IN WHICH PROGRAMMING WILL BE OFFERED TO STUDENTS		ELT ONLY:			
# OF HOURS AVAILABLE FOR FAMILY PARTICIPATION					
TOTAL # OF WEEKS PROGRAMMING IS IMPLEMENTED DURING THE REGULAR SCHOOL YEAR: _____					
SUMMER HOURS PER WEEK					
	HOURS PER WEEK	WEEKEND HOURS PER WEEK		TOTAL	
# HOURS AVAILABLE FOR STUDENT PARTICIPATION					
TIMES IN WHICH PROGRAMMING WILL BE OFFERED TO STUDENTS					
# OF HOURS AVAILABLE FOR FAMILY PARTICIPATION					
TOTAL # OF WEEKS PROGRAMMING IS IMPLEMENTED DURING THE SUMMER: _____					



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 5

Page \_\_\_\_ of \_\_\_\_

FY 2023  
NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (CCLC) PROGRAM

## PROJECT SERVICE CHART

**Directions:** Complete the required information for each site.

APPLICANT NAME (Fiscal Agent) - LEA OR ENTITY NAME		REGION, COUNTY, DISTRICT, TYPE CODE			
SITE NAME		AMOUNT BUDGETED FOR SITE \$ _____			
EXPANDED LEARNING TIME OFFERED:  YES NO	<a href="#">ESSA</a> INCLUDES LANGUAGE THAT WOULD ALLOW 21ST CCLC FUNDS TO BE USED FOR SPECIFIC 'AFTERSCHOOL-LIKE' ACTIVITIES AS PART OF EXPANDED LEARNING PROGRAMS IN CASES WHERE AT LEAST 300 HOURS ARE ADDED TO THE SCHOOL DAY DURING THE YEAR.			AMOUNT BUDGETED FOR EXPANDED LEARNING TIME (ELT) NOT TO EXCEED 25% OF TOTAL BUDGET:  \$ _____	
SCHOOL YEAR HOURS PER WEEK					
	BEFORE SCHOOL HOURS PER WEEK	DURING SCHOOL HOURS PER WEEK	AFTER SCHOOL/EVENING HOURS PER WEEK	WEEKEND HOURS PER WEEK	TOTAL
# OF HOURS AVAILABLE FOR STUDENT PARTICIPATION		ELT ONLY:			
TIMES IN WHICH PROGRAMMING WILL BE OFFERED TO STUDENTS		ELT ONLY:			
# OF HOURS AVAILABLE FOR FAMILY PARTICIPATION					
TOTAL # OF WEEKS PROGRAMMING IS IMPLEMENTED DURING THE REGULAR SCHOOL YEAR: _____					
SUMMER HOURS PER WEEK					
	HOURS PER WEEK	WEEKEND HOURS PER WEEK		TOTAL	
# HOURS AVAILABLE FOR STUDENT PARTICIPATION					
TIMES IN WHICH PROGRAMMING WILL BE OFFERED TO STUDENTS					
# OF HOURS AVAILABLE FOR FAMILY PARTICIPATION					
TOTAL # OF WEEKS PROGRAMMING IS IMPLEMENTED DURING THE SUMMER: _____					



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 5

Page \_\_\_\_ of \_\_\_\_

FY 2023  
NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (CCLC) PROGRAM

## PROJECT SERVICE CHART

**Directions:** Complete the required information for each site.

APPLICANT NAME (Fiscal Agent) - LEA OR ENTITY NAME		REGION, COUNTY, DISTRICT, TYPE CODE			
SITE NAME		AMOUNT BUDGETED FOR SITE \$ _____			
EXPANDED LEARNING TIME OFFERED:  YES NO	<a href="#">ESSA</a> INCLUDES LANGUAGE THAT WOULD ALLOW 21ST CCLC FUNDS TO BE USED FOR SPECIFIC 'AFTERSCHOOL-LIKE' ACTIVITIES AS PART OF EXPANDED LEARNING PROGRAMS IN CASES WHERE AT LEAST 300 HOURS ARE ADDED TO THE SCHOOL DAY DURING THE YEAR.			AMOUNT BUDGETED FOR EXPANDED LEARNING TIME (ELT) NOT TO EXCEED 25% OF TOTAL BUDGET: \$ _____	
SCHOOL YEAR HOURS PER WEEK					
	BEFORE SCHOOL HOURS PER WEEK	DURING SCHOOL HOURS PER WEEK	AFTER SCHOOL/EVENING HOURS PER WEEK	WEEKEND HOURS PER WEEK	TOTAL
# OF HOURS AVAILABLE FOR STUDENT PARTICIPATION		ELT ONLY:			
TIMES IN WHICH PROGRAMMING WILL BE OFFERED TO STUDENTS		ELT ONLY:			
# OF HOURS AVAILABLE FOR FAMILY PARTICIPATION					
TOTAL # OF WEEKS PROGRAMMING IS IMPLEMENTED DURING THE REGULAR SCHOOL YEAR: _____					
SUMMER HOURS PER WEEK					
	HOURS PER WEEK	WEEKEND HOURS PER WEEK		TOTAL	
# HOURS AVAILABLE FOR STUDENT PARTICIPATION					
TIMES IN WHICH PROGRAMMING WILL BE OFFERED TO STUDENTS					
# OF HOURS AVAILABLE FOR FAMILY PARTICIPATION					
TOTAL # OF WEEKS PROGRAMMING IS IMPLEMENTED DURING THE SUMMER: _____					





# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 6

Page 1 of 2

FY 2023  
NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (CCLC) PROGRAM

## EVALUATION DESIGN

APPLICANT NAME (Fiscal Agent) - LEA OR ENTITY NAME

REGION, COUNTY, DISTRICT, TYPE CODE

**Directions:** Provide the information requested in the 21<sup>ST</sup> CCLC "Program Design" and "Program Evaluation" sections of the RFP. **Responses must be limited to not more than two (2) pages.**

1. Indicate who will be responsible for conducting the evaluation (i.e., name of individual and/or company) along with rationale for selecting evaluator;
2. Have a compelling rationale for the selected evaluation approach;
3. Be technically sound with regard to the evaluation design and measurement of the program toward goals and objectives;
4. Be clearly tied to the state and local goals and objectives;
5. Describe the methods to be used to gather, organize, summarize, analyze, and present data;
6. Identify the quantitative and qualitative data to be collected. Describe and/or include the data collection tools, if applicable. Data collection efforts must be aligned to Illinois' 21<sup>st</sup> CCLC goals, objectives, performance measures, targets, and performance standards as outlined in the Program Objectives and "Performance Measures", Targets, and Performance Standards, of this NOFO/RFP and aligned to local goals and objectives as submitted in Attachment 8 of the NOFO/RFP forms;
7. Facilitate the collection of both formative and summative evaluation data;
8. Provide the organizational structures that will be employed to oversee the evaluation process;
9. Indicate how the resulting recommendations will be incorporated into the program on an annual basis for continuous improvement; and
10. Describe the process to disseminate the evaluation results to the target audiences



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 6

Page 2 of 2

FY 2023  
NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (CCLC) PROGRAM

## EVALUATION DESIGN

APPLICANT NAME (Fiscal Agent) - LEA OR ENTITY NAME

REGION, COUNTY, DISTRICT, TYPE CODE

**Directions:** Provide the information requested in the 21<sup>ST</sup> CCLC “Program Design” and “Program Evaluation” sections of the RFP.  
**Responses must be limited to not more than two (2) pages.**



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 7A

**FY 2023**  
**NITA M. LOWEY 21ST CENTURY COMMUNITY**  
**LEARNING CENTERS (CCLC) PROGRAM**

## FY 2023 SUSTAINABILITY CHART

APPLICANT NAME (Fiscal Agent) - LEA OR ENTITY NAME		REGION, COUNTY, DISTRICT, TYPE CODE	
AREA	STRATEGY	FINANCIAL GOAL	DETAILS
Examples:	Develop partnerships with new and out-of-town program providers and individuals.	\$5,000 by June 30, 2023 of in-kind support	<ul style="list-style-type: none"><li>Recruit three retired teachers from local area.</li><li>Develop college-based program options.</li><li>Build artist collaboration with local potters.</li></ul>
Partnership			
Fees	Bring in \$5,000 per year in fees without turning away a single low-income student.	\$2,500 in fees by June 30, 2023 \$5,000 in fees by June 30, 2023	<ul style="list-style-type: none"><li>Fee structure will follow a break even model for each class.</li><li>Free slots will be offered to all low-income students.</li></ul>
Other	Get 1 sponsor for each session (2 months) of programming.	\$100 per session or \$500 by June 30, 2023  \$200 per session or \$1,000 by June 30, 2023  \$400 per session or \$2,000 by June 30, 2023	<ul style="list-style-type: none"><li>Sponsor gets guest column in local newspaper.</li><li>Sponsor is recognized in 1 public forum and in posters around town.</li><li>Free slots will be offered to all.</li></ul>



**ATTACHMENT 7A**

Page \_\_\_\_\_ of \_\_\_\_\_

**FY 2023  
NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (CCLC) PROGRAM**

APPLICANT NAME (Fiscal Agent) - LEA OR ENTITY NAME	REGION, COUNTY, DISTRICT, TYPE CODE
--	-------------------------------------

Area	Strategy	Financial Goal	Details



**ATTACHMENT 7A**

Page \_\_\_\_\_ of \_\_\_\_\_

**FY 2023  
NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (CCLC) PROGRAM**

APPLICANT NAME (Fiscal Agent) - LEA OR ENTITY NAME

REGION, COUNTY, DISTRICT, TYPE CODE

**Directions:** Using the sample provided complete the following chart.

Area	Strategy	Financial Goal	Details



Page \_\_\_\_\_ of \_\_\_\_\_

## FY 2023 SUSTAINABILITY CHART

REGION, COUNTY, DISTRICT, TYPE CODE

[illegible]



**Illinois**  
**State Board of Education**  
Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

**FY 2023**  
**NITA M. LOWEY 21ST CENTURY COMMUNITY**  
**LEARNING CENTERS (CCLC) PROGRAM**

## PROGRAM INCOME

### INSTRUCTIONS

There are a limited number of circumstances where generating program income or collecting fees will be permissible.

- 1. Program registration/participation.** Nita M. Lowey 21st CCLC programs may charge a fee to participants; however, staff must ensure equal access to all students (and their families) targeted for services regardless of their ability to pay. Programs that charge fees may not prohibit any family from participating due to its financial situation. No student may be denied services due to lack of ability to pay fees.
- 2. Sustainability.** Grantees may choose to impose fees as one option for securing additional funds for programming.
- 3. Fundraising.** Fundraising must be related to program goals and innovative programming elements.

---

APPLICANT NAME

---

REGION, COUNTY, DISTRICT, TYPE CODE

1. No student may be denied services due to lack of ability to pay fees. Will the proposed program charge fees?

☐ YES ☐ NO

If no, no explanation is required. If yes, please explain how the program will ensure that those students who are unable to pay will have access to the same service and/or activity as students who pay a fee.

2. Under what circumstances will this Applicant be generating program income/fees adhering to the statute, State Plan, Uniform Guidance or any other federal or state regulations, as-well-as the approved application? Please reference the three allowable circumstances (listed above) where generating program income is permissible.

---

3. How will the State's clearly delineated criteria for allowing subrecipients to generate program income/fees be followed if this request is approved?

- a. Describe how income collected from fees will be used to fund program activities during the fiscal year in which they are received and as specified in the grant application.
  
  
  
  
  
  
  
  
  
  
- b. How will 50% of the income collected from fundraising be used to fund program activities during the fiscal year in which they are received and as specified in the grant application? The remaining 50% must be used to fund program activities during the grant period in which they are received and as specified in the grant application.
  
  
  
  
  
  
  
  
  
  
- c. Will all uses of fees and income generated only be used for items and activities that are allowable expenses within the grant program?

---

SIGNATURE OF SUPERINTENDENT OR ADMINISTRATOR

---

DATE



FY 2023 NITA M. LOWEY 21<sup>ST</sup> CENTURY COMMUNITY LEARNING CENTERS (CCLC) PROGRAM

Page \_\_\_\_ of \_\_\_\_

## GOALS AND OBJECTIVES

APPLICANT NAME (Fiscal Agent) - LEA OR ENTITY NAME	REGION, COUNTY, DISTRICT, TYPE CODE	SOURCE OF FUNDS CODE <b>4421-22</b>
--	-------------------------------------	--

**Directions:** Create a goal for the program and describe your program's objectives; measurable outcomes to help reach that goal; include a strategy to help achieve the objective; and a target date for completion. Each goal must be aligned to one of the seven state performance indicators. The grantee must have at least seven local goals and objectives related to the areas specified in the Program Objectives. Goals must be **s**pecific, **m**easurable, **a**ttainable, **r**ealistic, and **t**ime bound (S.M.A.R.T.). All goals should focus on improvement of student achievement and overall student success.

**Example:**

**Goal:** 70% of regular attendees will demonstrate an increase in involvement in at least one school activity and in other subject areas such as technology, arts, music, theater, sports, and other recreation activities by the end of the five-year grant period.

**Program Objective #1: Schools will improve student achievement in core academic areas.**

**21st CCLC Goal #1:**

Objective	Measurable Outcome(s)	Strategy or Activity	Target Date for Completion
Example: Participants will demonstrate an increased involvement in school activities and in participating in other subject areas such as technology, arts, music, theater, sports, and other recreation activities	Attendees will have an increase in attendance rates by 10%.  Attendees will have an increased graduation rate of 10%	Incorporate age-appropriate enrichment activities that foster an appreciation in subject areas such as technology, arts, music, theater, sports, and other recreation activities.	June 30, 2023  June 30, 2023

**Program Objective #2: Schools will show an increase in student attendance and graduation from high school.**

**21st CCLC Goal #2:**

Objective	Measurable Outcome(s)	Strategy or Activity	Target Date for Completion

FY 2023 NITA M. LOWEY 21<sup>ST</sup> CENTURY COMMUNITY LEARNING CENTERS (CCLC) PROGRAM

Page \_\_\_\_ of \_\_\_\_

## GOALS AND OBJECTIVES

APPLICANT NAME (Fiscal Agent) - LEA OR ENTITY NAME	REGION, COUNTY, DISTRICT, TYPE CODE	SOURCE OF FUNDS CODE <b>4421-22</b>
--	-------------------------------------	--

**Program Objective #3: Schools will see an increase in the social-emotional skills of their students.**

**21st CCLC Goal #3:**

Objective	Measurable Outcome(s)	Strategy or Activity	Target Date for Completion

**Program Objective #4: Programs will collaborate with the community.**

**21st CCLC Goal #4:**

Objective	Measurable Outcome(s)	Strategy or Activity	Target Date for Completion

**Program Objective #5: Programs will coordinate with schools to determine the students and families with the greatest need.**

**21st CCLC Goal #5:**

Objective	Measurable Outcome(s)	Strategy or Activity	Target Date for Completion

FY 2023 NITA M. LOWEY 21<sup>ST</sup> CENTURY COMMUNITY LEARNING CENTERS (CCLC) PROGRAM

Page \_\_\_\_ of \_\_\_\_

## GOALS AND OBJECTIVES

APPLICANT NAME (Fiscal Agent) - LEA OR ENTITY NAME	REGION, COUNTY, DISTRICT, TYPE CODE	SOURCE OF FUNDS CODE <b>4421-22</b>
--	-------------------------------------	--

**Program Objective #6: Programs will provide ongoing professional development to program personnel.**  
**21st CCLC Goal #6:**

Objective	Measurable Outcome(s)	Strategy or Activity	Target Date for Completion

**Program Objective #7: Programs will collaborate with schools and community-based organizations to provide sustainable programs.**  
**21st CCLC Goal #7:**

Objective	Measurable Outcome(s)	Strategy or Activity	Target Date for Completion

☐ Initial Budget

☐ Revised Initial Budget

☐ Amendment No. \_\_\_\_\_

☐ Multi-district Application

ILLINOIS STATE BOARD OF EDUCATION

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ISBE USE ONLY

Please check:  
☐ COMPLETED Notice of State Award (NOSA)  
☐ COMPLETED Uniform Grant Agreement (UGA)

PROGRAM APPROVAL DATE AND INITIALS

TOTAL FUNDS

CARRYOVER FUNDS

CURRENT FUNDS

BEGIN DATE

END DATE

FY 2023

Nita M. Lowey 21ST Century Community Learning Centers  
(CCLC) Program Federal Budget Summary

FEDERAL BUDGET SUMMARY

Use whole dollars only. Omit Dollar Signs, Commas,  
and Decimal Places, e.g., 2536

FISCAL YEAR <b>23</b>	SOURCE OF FUNDS CODE <b>4421-A3</b>	REGION, COUNTY, DISTRICT, TYPE CODE	SUBMISSION DATE (mm/dd/yyyy)
APPLICANT NAME (District Name and Number, if applicable)			
CONTACT PERSON		TELEPHONE NUMBER (Include Area Code)	
E-MAIL ADDRESS		FAX NUMBER (Include Area Code)	

LINE	FUNCTION NUMBER (1)	EXPENDITURE ACCOUNT (2)	SALARIES (3) (Obj. 100s)	EMPLOYEE BENEFITS (4) (Obj. 200s)	PURCHASED SERVICES (5) (Obj. 300s)	SUPPLIES AND MATERIALS (6) (Obj. 400s)	CAPITAL OUTLAY (7) (Obj. 500s)	OTHER OBJECTS (8) (Obj. 600s)	NON-CAPITALIZED EQUIPMENT (9) (Obj. 700s)	TOTAL (11)
1	1000	Instruction								
2	2110	Attendance & Social Work Services								
3	2120	Guidance Services								
4	2130	Health Services								
5	2140	Psychological Services								
6	2150	Speech Pathology & Audiology Services								
7	2210	Improvement of Instruction Services								
8	2220	Educational Media Services								
9	2230	Assessment & Testing								
10	2300	General Administration								
11	2400	School Administration								
12	2510	Direction of Business Support Services								
13	2520	Fiscal Services								
14	2530	Facilities Acquisition and Construction								
15	2540	Operation & Maintenance of Plant Services								
16	2550	Pupil Transportation Services								
17	2560	Food Services								
18	2570	Internal Services								
19	2610	Direction of Central Support Services								
20	2620	Planning, Research, Development & Evaluation Services								
21	2630	Information Services								
22	2640	Staff Services								
23	2660	Data Processing Services								
24	2900	Other Support Services								
25	3000	Community Services								
26	3700	Nonpublic School Pupil Services								
27	4000	Payments to Other Districts or Government Units								
28	5000	Debt Services								
29	Total Direct Costs									
30	INDIRECT COSTS (Direct Cost X _____ %) *									
31	TOTAL BUDGET									

\* Contact the GATA Department for indirect cost restrictions.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Original Signature of Superintendent or Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Original Signature of ISBE Division Administrator

## Page \_\_\_\_\_ of \_\_\_\_\_

FUNCTION NUMBER (1)	EXPENDITURE DESCRIPTION AND ITEMIZATION (2)	SALARIES (3)	EMPLOYEE BENEFITS (4)	PURCHASES SERVICES (5)	SUPPLIES AND MATERIALS (6)	CAPITAL OUTLAY (7)	OTHER OBJECTS (8)	NON-CAPITALIZED EQUIPMENT (9)	TOTAL (11)
		(Obj. 100s)	(Obj. 200s)	(Obj. 300s)	(Obj. 400s)	(Obj. 500s)	(Obj. 600s)	(Obj. 700s)	
TOTAL									

## Page \_\_\_\_ of \_\_\_\_

FUNCTION NUMBER (1)	EXPENDITURE DESCRIPTION AND ITEMIZATION (2)	SALARIES (3)	EMPLOYEE BENEFITS (4)	PURCHASES SERVICES (5)	SUPPLIES AND MATERIALS (6)	CAPITAL OUTLAY (7)	OTHER OBJECTS (8)	NON-CAPITALIZED EQUIPMENT (9)	TOTAL (11)
		(Obj. 100s)	(Obj. 200s)	(Obj. 300s)	(Obj. 400s)	(Obj. 500s)	(Obj. 600s)	(Obj. 700s)	
TOTAL									

## Page \_\_\_\_ of \_\_\_\_

FUNCTION NUMBER (1)	EXPENDITURE DESCRIPTION AND ITEMIZATION (2)	SALARIES (3)	EMPLOYEE BENEFITS (4)	PURCHASES SERVICES (5)	SUPPLIES AND MATERIALS (6)	CAPITAL OUTLAY (7)	OTHER OBJECTS (8)	NON-CAPITALIZED EQUIPMENT (9)	TOTAL (11)
		(Obj. 100s)	(Obj. 200s)	(Obj. 300s)	(Obj. 400s)	(Obj. 500s)	(Obj. 600s)	(Obj. 700s)	
TOTAL									

## Page \_\_\_\_ of \_\_\_\_

FUNCTION NUMBER (1)	EXPENDITURE DESCRIPTION AND ITEMIZATION (2)	SALARIES (3)	EMPLOYEE BENEFITS (4)	PURCHASES SERVICES (5)	SUPPLIES AND MATERIALS (6)	CAPITAL OUTLAY (7)	OTHER OBJECTS (8)	NON-CAPITALIZED EQUIPMENT (9)	TOTAL (11)
		(Obj. 100s)	(Obj. 200s)	(Obj. 300s)	(Obj. 400s)	(Obj. 500s)	(Obj. 600s)	(Obj. 700s)	
TOTAL									



## Page \_\_\_\_ of \_\_\_\_

FUNCTION NUMBER (1)	EXPENDITURE DESCRIPTION AND ITEMIZATION (2)	SALARIES (3)	EMPLOYEE BENEFITS (4)	PURCHASES SERVICES (5)	SUPPLIES AND MATERIALS (6)	CAPITAL OUTLAY (7)	OTHER OBJECTS (8)	NON-CAPITALIZED EQUIPMENT (9)	TOTAL (11)
		(Obj. 100s)	(Obj. 200s)	(Obj. 300s)	(Obj. 400s)	(Obj. 500s)	(Obj. 600s)	(Obj. 700s)	
TOTAL									



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 11A

FY 2023  
21st CENTURY COMMUNITY LEARNING  
CENTERS (CCLC) PROGRAM

## EQUITABLE PARTICIPATION OF PRIVATE SCHOOLS

The equitable participation requirements in Subpart 1 of Part E of Title IX of the ESEA apply to the Title IV, Part B, 21st CCLC program. Applications proposing to serve public school students need to consult with non-public schools within the catchment area of each site that align with the grades proposed to be served under the application. One form should be submitted for each site being served under the proposal. Non-public school participation requirements cannot be satisfied by simply inviting non-public schools to participate in programs and/or activities designed for public school students, teachers, or other educational personnel. Consultation must occur before the state education agency (SEA) or grantee makes any decision that affects the opportunities of eligible non-public school children, families, teachers, and other educational personnel. Further, each grantee must provide the SEA with a written affirmation signed by officials of each participating non-public school that such consultation has occurred.

School districts and eligible local entities must engage in timely and meaningful consultation with appropriate non-public school officials during the design and development of programs and continue the consultation throughout the implementation of these programs. School districts and local entities must provide, on an equitable basis, special educational services or other benefits that address the needs under the program of children, teachers, and other educational personnel in public schools in areas served by the districts and local entities. Expenditures for educational services and other benefits for private school children, families, teachers, and other educational personnel must be equal, taking into account the number and educational needs of the children to be served, to the expenditures for participating public school children.

The law requires the consultations to address:

- How children's needs will be identified;
- What services will be provided;
- How, where, and by whom services will be offered;
- How services will be assessed and how results of the assessment will be used to improve those services;
- The size and scope of the equitable services to be provided to the eligible non-public school children, families, teachers, and other educational personnel and the amount of funds available for those services; and
- How and when the grantee will make decisions about the delivery of services, including a thorough consideration and analysis of views of non-public school officials on the provision of contract services through potential third-party providers.

We hereby testify as indicated by the below signatures that appropriate consultation as described above has occurred.

☐ Yes, we wish to participate.

☐ No, we do not wish to participate.

☐ Yes, we wish to participate and request further consultation

\_\_\_\_\_  
Name of Private School

\_\_\_\_\_  
Address of Private School

\_\_\_\_\_  
Grades Served by Private School

\_\_\_\_\_  
Type Name of Private School Administrator

\_\_\_\_\_  
Signature of Private School Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Administrative Organization

\_\_\_\_\_  
Type Name of Administrative Agent

\_\_\_\_\_  
Signature of Administrative Agent

\_\_\_\_\_  
Date



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 11B

FY 2023  
21st CENTURY COMMUNITY LEARNING  
CENTERS (CCLC) PROGRAM

## EQUITABLE PARTICIPATION OF PUBLIC SCHOOLS

The equitable participation requirements in Subpart 1 of Part E of Title IX of the ESEA apply to the Title IV, Part B, 21st CCLC program. Applications proposing to serve non-public school students need to consult with public schools within the catchment area of each site that align with the grades proposed to be served under the application. One form should be submitted for each site being served under the proposal. Public school participation requirements cannot be satisfied simply by inviting public schools to participate in programs and/or activities designed for non-public school students, teachers or other educational personnel. Consultation must occur before the state education agency (SEA) or grantee makes any decision that affects the opportunities of eligible public school children, families, teachers, and other educational personnel. Further, each grantee must provide the SEA with a written affirmation signed by officials of each participating public school that such consultation has occurred.

Local entities (Community Based Organizations [CBOs] and Faith Based Organizations [FBOs]) must engage in timely and meaningful consultation with appropriate local education agency (LEA) or LEA officials during the design and development of programs and continue the consultation throughout the implementation of these programs. Local entities must provide, on an equitable basis, special educational services or other benefits that address the needs under the program of children, families, teachers, and other educational personnel in public schools in areas served by the districts and local entities. Expenditures for educational services and other benefits for public school children, teachers, and other educational personnel must be equal, taking into account the number and educational needs of the children to be served, to the expenditures for participating private school children.

The law requires the consultations to address:

- How children's needs will be identified;
- What services will be provided;
- How, where, and by whom services will be offered;
- How services will be assessed and how results of the assessment will be used to improve those services;
- The size and scope of the equitable services to be provided to the eligible public school children, families, teachers, and other educational personnel and the amount of funds available for those services; and

How and when the grantee will make decisions about the delivery of services, including a thorough consideration and analysis of views of public school officials on the provision of contract services through potential third-party providers.

We hereby testify as indicated by the below signatures that appropriate consultation as described above has occurred:

☐ Yes, we wish to participate.      ☐ No, we do not wish to participate.      ☐ Yes, we wish to participate and request further consultation.

\_\_\_\_\_  
District Name and Number

\_\_\_\_\_  
Name of Public School

\_\_\_\_\_  
Type Name of Public School Administrator

\_\_\_\_\_  
Signature of Public School Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Administrative Organization

\_\_\_\_\_  
Type Name of Administrative Agent

\_\_\_\_\_  
Signature of Administrative Agent

\_\_\_\_\_  
Date



**NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (CCLC) PROGRAM**

**If this form does not apply to application, indicate N/A, sign, and submit with proposal.**

APPLICANT NAME (Fiscal Agent) - LEA OR ENTITY NAME	REGION, COUNTY, DISTRICT, TYPE CODE
--	-------------------------------------

COURSE NAME	COURSE DESCRIPTION
<p>AMOUNT OF CREDIT: _____</p> <p>Is this course offered during the regular school year? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If "yes," explain how offering the course will be supplemental to, rather than supplanting, courses offered in the regular school curriculum? (May have to attach rationale.)</p>

COURSE NAME	COURSE DESCRIPTION
<p>AMOUNT OF CREDIT: _____</p> <p>Is this course offered during the regular school year? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If "yes," explain how offering the course will be supplemental to, rather than supplanting, courses offered in the regular school curriculum? (May have to attach rationale.)</p>

The undersigned certifies that each class listed in this chart meets the minimum requirements of the school district that will be issuing credit for the course. The school district superintendent further certifies that this course will be taught by an individual appropriately qualified to teach the course and that the course in the before-school, after-school, or summer school setting does not reduce the number of such offerings at the school and in no way supplants other federal, state, or local funds.

District Name And Number	Signature of Superintendent	Date
Region, County, District, Type Code	Signature of Fiscal Agent	Date



ATTACHMENT 12

Page of

**FY 2023  
NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (CCLC) PROGRAM**

**If this form does not apply to application, indicate N/A, sign, and submit with proposal.**

APPLICANT NAME (Fiscal Agent) - LEA OR ENTITY NAME	REGION, COUNTY, DISTRICT, TYPE CODE
--	-------------------------------------

**Directions:** Each applicant proposing to provide a course(s) in the 21<sup>ST</sup> CCLC program that are required under Section 27-22 of the School Code (105 ILCS 5/27-22) for receipt of a diploma from an Illinois public high school must provide the following information.

COURSE NAME	COURSE DESCRIPTION
AMOUNT OF CREDIT: _____ Is this course offered during the regular school year? <input type="checkbox"/> Yes <input type="checkbox"/>	If “yes,” explain how offering the course will be supplemental to, rather than supplanting, courses offered in the regular school curriculum? (May have to attach rationale.)
COURSE NAME	COURSE DESCRIPTION
AMOUNT OF CREDIT: _____ Is this course offered during the regular school year? <input type="checkbox"/> Yes <input type="checkbox"/>	If “yes,” explain how offering the course will be supplemental to, rather than supplanting, courses offered in the regular school curriculum? (May have to attach rationale.)

The undersigned certifies that each class listed in this chart meets the minimum requirements of the school district that will be issuing credit for the course. The school district superintendent further certifies that this course will be taught by an individual appropriately qualified to teach the course and that the course in the before-school, after-school, or summer school setting does not reduce the number of such offerings at the school and in no way supplants other federal, state, or local funds.

District Name And Number	Signature of Superintendent	Date
Region, County, District, Type Code	Signature of Fiscal Agent	Date



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 13A  
APPLICANT

FY 2023  
NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (CCLC) PROGRAM

## PROGRAM-SPECIFIC TERMS OF THE GRANT

☐ By checking this box, the applicant hereby certifies that he or she has read, understood and will comply with the assurances listed below, as applicable to the program for which funding is requested.

1. The program will be administered in accordance with all applicable statutes, regulations, program plans, and applications:
  - A. the control of funds provided under the program and title to property acquired with program funds will be in a public agency or in a nonprofit private agency, institution, organization, or Indian tribe, if the law authorizing the program provides for assistance to those entities; and
  - B. the public agency, nonprofit private agency, institution, organization, or Indian tribe will administer the funds and property to the extent required by the authorizing statutes.
2. The grantee will adopt and use proper methods of administering each such program, including:
  - A. the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and
  - B. the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation.
  - C. the program will be in compliance with all Grant Accountability Transparency Act (GATA).
3. The grantee will cooperate in carrying out any evaluation of the program conducted by or for the state education agency (SEA), the Secretary, or other Federal officials.
4. The grantee will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, federal funds paid to the applicant under each such program.
5. The grantee will:
  - A. submit such reports to the Illinois State Board of Education (which shall make the reports available to the Governor) and the Secretary as the SEA and Secretary may require to enable the SEA and the Secretary to perform their duties under each such program; and
  - B. maintain such records, provide such information, and afford such access to the records as the Illinois State Board of Education (after consultation with the Governor) or the Secretary may reasonably require to carry out the duties of the SEA or the Secretary.
6. Before the application was submitted, the grantee afforded a reasonable opportunity for public comment on the application and considered such comment. Applicants will give 45 day notice to the community of the intent to submit an application. The application and any waiver request will be made available for public review and after submission of the application.
7. The before- or after-school program will take place in a safe and easily accessible facility. The grantee will ensure that any program to be located in a facility other than an elementary or secondary school is at least as accessible to the students to be served as if the program were located in an elementary or secondary school. The learning center will make available a description of how the students participating in the program carried out by the community learning center will travel safely to and from the center and home. Buildings that house the Nita M. Lowey 21st Century Community Learning Centers programs will meet local standards and codes for public facilities. Indoor and outdoor facilities must be safe and in good repair.
8. The grantee will ensure that students participating in the program carried out by the community learning center will travel safely to and from the center and home. Program funds may be used to cover reasonable transportation costs for program participants. If transportation is provided, the transportation plan must be clearly and appropriately related to project activities.
9. Funds under this part will be used to increase the level of state, local, and other non-federal funds that would, in the absence of funds under Title IV, Part B, be made available for programs and activities authorized under this part, and in no case supplant federal, state, local, or non-federal funds.
10. The program will primarily target students who attend schools eligible for schoolwide programs under Title I, Section 1114, and the families of such students.
11. Applicant ensures the activities offered are expected to improvement student academic achievement as well as overall student success.

12. The program will be developed and carried out in active collaboration with the schools the students attend. At a minimum, grantees will have a letter of collaboration from each school that will have students participating in Nita M. Lowey 21<sup>ST</sup> Century Community Learning Centers activities. Each school will acknowledge its willingness to provide the program with, at a minimum, copies of participating student grade records, school attendance records, and information regarding whether or not the participating students were promoted to the next grade level as well as facilitate attainment of state assessment scores and surveys of teachers. Schools will receive parental/guardian consent before school records are submitted to the Nita M. Lowey 21<sup>ST</sup> Century Community Learning Centers program.
13. The organization selected for funding will meet all statutory and regulatory requirements of this program. In order to ensure that a local grantee, including faith-based organizations, meets the purposes and criteria of the program, it shall not discriminate against beneficiaries on the basis of religion. Funds shall be used solely for the purposes set forth in this grant program. No funds provided pursuant to this program shall be expended to support religious practices, such as religious instruction, worship, or prayer. Faith-based organizations may offer such practices, but not as part of the program receiving assistance and faith-based organizations shall comply with generally accepted cost accounting requirements to ensure that funds are not used to support these activities.
14. Grantees will keep attendance records of program participants. These records will be maintained for no less than three years. Participants are required to be enrolled in the before- or after-school program. Drop-in services cannot be funded by Nita M. Lowey 21<sup>ST</sup> Century Community Learning Centers program funds. Grantees are expected to maintain attendance at the level for which funding is requested. Enrollment and retention activities should be described in the proposal.
15. Grantees will conduct criminal background checks for all program staff and volunteers who have direct contact with children and youth. Grantees are required to have a written protocol on file requiring background checks, as well as evidence of their completion. Further, no person shall be employed who has been convicted of a crime as listed in Section 10-21.9(c) of the School Code (105 ILCS 5/12-21.0(c)).
16. In accordance with the Child Abuse and Neglect Reporting Act (325 ILCS 5), adults working with children and youth under the age of 18 years old are required to be mandated reporters for suspected child abuse and neglect. All 21<sup>ST</sup> Century Community Learning Centers programs must have a written protocol for training their employees about the Act and identifying and reporting suspected incidents of child abuse or neglect.
17. Grantees will obtain permission from parents or guardians of participants prior to using students for public relations purposes, gathering data by methods such as youth surveys and interviews, and obtaining academic and school data.
18. The grantee is not delinquent in the payment of any debt to the State (or, if delinquent, has entered into a deferred payment plan to pay the debt), and acknowledges that the Illinois State Board of Education may declare the grant agreement void if this certification is false (30 ILCS 500/50-11).
19. Grantees are required to submit an annual performance report (APR) that describes participant information, project activities, accomplishments, and outcomes. All information related to the APR must be entered into the 21<sup>ST</sup> CCLC electronic APR as required by the U.S. Department of Education. Failure to do so based on the timeline provided by the federal government will result in the freezing of funds until the information is completed. The dual purpose of the APR is to:
  - A. demonstrate that substantial progress has been made toward meeting the goals and objectives of the project, and
  - B. collect data that addresses the performance indicators for the Nita M. Lowey 21<sup>ST</sup> Century Community Learning Centers program.This will be aligned with the integrated evaluation system that the Illinois State Board of Education has developed. Grantees are also required to conduct needs assessments, parent and student satisfaction surveys, and self-assessments. Resources developing these instruments may be found at the ISBE website for Nita M. Lowey 21<sup>ST</sup> Century Community Learning Centers Grants.
20. Grantees will attend workshops and trainings offered by the Illinois State Board of Education or another entity contracted by the state. The workshops and trainings are designed to improve the quality of the program and give technical assistance to the staff for continuous improvement.
21. Requests to attend national conferences, other than the Nita M. Lowey 21<sup>ST</sup> CCLC Summer Symposium, must be submitted to ISBE for approval at least 45 days prior to using grant funds for this purpose, and all out-of-state travel must receive prior approval from ISBE.
22. Grantees will submit additional information as may be requested by the State Superintendent of Education.
23. Grantees will evaluate their programs annually as described in the approved proposal. Copies of the evaluation will be made available to the Illinois State Board of Education or others upon request. In addition to the local evaluation report, grantees will be required to participate in the state evaluation process.
24. Any course offered for state-required graduation credits meets the minimum requirements of the school district that will be issuing credit for the course. Any such courses will be taught by an appropriately qualified individual, and providing this course in the before-school, after-school, or summer school setting will not reduce the number of such offerings at the school and will in no way supplant other federal, state, or local funds.

25. Funding in subsequent years of the grant shall be provided based upon the satisfactory progress of the grantee in the preceding grant period and submission to the State Board of Education of an approvable continuation application in the format that the State Board specifies. Failure of the grantee to submit the information requested by the timelines indicated in the continuation application may result in the loss of continuation funding or the freezing of funds until such times as the requirements are fulfilled.
26. Both applicants and co-applicants have signed a printed copy of all grant assurances and copies with original signatures will be maintained by the primary applicant for review upon request.
27. 21<sup>ST</sup> CCLC programs funded under this RFP must operate a minimum of 12 hours a week for a minimum of 28 weeks per year. Any proposed summer programming would be considered in addition to the 12 hour, 28 week requirement and will have a three-week minimum requirement.
28. Grantees who expend \$750,000 or more in total combined federal funds must have a single audit conducted for that year in accordance with the provisions of the OMB Circular A-133: Audit of States, Local Governments and Non-Profit Organizations. Where applicable, grantees must submit these audits to ISBE at the end of each fiscal year of the grant.
29. Subcontracting: Subcontracting: No subcontracts or sub-grants are allowed without prior written approval of the State Superintendent of Education. If subcontracts or sub-grants are allowed, then all project responsibilities are to be retained by the grantee to ensure compliance with the terms and conditions of the grant. All subcontracts and sub-grants must be documented and must have the prior written approval of the State Superintendent of Education. Approval of subcontracts and sub-grants shall be subject to the same criteria as are applied to the original proposal/application. The following information is required if any subcontracts/sub-grants are to be utilized:
- Name(s) and address(es) of subcontractor(s)/sub-grantee(s);
  - Need and purpose for each subcontract/sub-grant;
  - Measurable and time specific services to be provided;
  - Associated costs (i.e., amounts to be paid under each subcontract/sub-grant); and
  - Projected number of participants to be served.
- The grantee may not assign, convey or transfer its rights to the grant award without the prior written consent of the Illinois State Board of Education.
30. Stevens Amendment: Successful applicants will be subject to the provisions of Section 511. P.L. 101-166 (the "Stevens Amendment") due to the use of federal funds for this program. All announcements and other materials publicizing this program must include statements as to the amount and proportion of federal funding involved.
31. Funds received under this program must be used to supplement, and not supplant, funds that would otherwise be used for authorized activities.

---

Name of Applicant

---

Signature of Applicant

---

Date





# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 13B  
CO-APPLICANT

FY 2023  
NITA M. LOWEY 21ST CENTURY COMMUNITY  
LEARNING CENTERS (CCLC) PROGRAM

## PROGRAM-SPECIFIC TERMS OF THE GRANT

☐ By checking this box, the applicant hereby certifies that he or she has read, understood and will comply with the assurances listed below, as applicable to the program for which funding is requested.

1. The program will be administered in accordance with all applicable statutes, regulations, program plans, and applications:
  - A. the control of funds provided under the program and title to property acquired with program funds will be in a public agency or in a nonprofit private agency, institution, organization, or Indian tribe, if the law authorizing the program provides for assistance to those entities; and
  - B. the public agency, nonprofit private agency, institution, organization, or Indian tribe will administer the funds and property to the extent required by the authorizing statutes.
2. The grantee will adopt and use proper methods of administering each such program, including:
  - A. the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and
  - B. the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation.
3. The grantee will cooperate in carrying out any evaluation of the program conducted by or for the state education agency (SEA), the Secretary, or other Federal officials.
4. The grantee will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, federal funds paid to the applicant under each such program.
5. The grantee will:
  - A. submit such reports to the Illinois State Board of Education (which shall make the reports available to the Governor) and the Secretary as the SEA and Secretary may require to enable the SEA and the Secretary to perform their duties under each such program; and
  - B. maintain such records, provide such information, and afford such access to the records as the Illinois State Board of Education (after consultation with the Governor) or the Secretary may reasonably require to carry out the duties of the SEA or the Secretary.
6. Before the application was submitted, the grantee afforded a reasonable opportunity for public comment on the application and considered such comment.
7. The before- or after-school program will take place in a safe and easily accessible facility. The grantee will ensure that any program to be located in a facility other than an elementary or secondary school is at least as accessible to the students to be served as if the program were located in an elementary or secondary school. The learning center will make available a description of how the students participating in the program carried out by the community learning center will travel safely to and from the center and home. Buildings that house the Nita M. Lowey 21<sup>ST</sup> Century Community Learning Centers programs will meet local standards and codes for public facilities. Indoor and outdoor facilities must be safe and in good repair.
8. The grantee will ensure that students participating in the program carried out by the community learning center will travel safely to and from the center and home. Program funds may be used to cover reasonable transportation costs for program participants. If transportation is provided, the transportation plan must be clearly and appropriately related to project activities.
9. Funds under this part will be used to increase the level of state, local, and other non-federal funds that would, in the absence of funds under Title IV, Part B, be made available for programs and activities authorized under this part, and in no case supplant federal, state, local, or non-federal funds.
10. The program will primarily target students who attend schools eligible for schoolwide programs under Title I, Section 1114, and the families of such students.
11. Applicant ensures the activities offered are expected to improvement student academic achievement as well as overall student success.

12. The program will be developed and carried out in active collaboration with the schools the students attend. At a minimum, grantees will have a letter of collaboration from each school that will have students participating in Nita M. Lowey 21<sup>ST</sup> Century Community Learning Centers activities. Each school will acknowledge its willingness to provide the program with, at a minimum, copies of participating student grade records, school attendance records, and information regarding whether or not the participating students were promoted to the next grade level as well as facilitate attainment of state assessment scores and surveys of teachers. Schools will receive parental/guardian consent before school records are submitted to the Nita M. Lowey 21<sup>ST</sup> Century Community Learning Centers program.
13. The organization selected for funding will meet all statutory and regulatory requirements of this program. In order to ensure that a local grantee, including faith-based organizations, meets the purposes and criteria of the program, it shall not discriminate against beneficiaries on the basis of religion. Funds shall be used solely for the purposes set forth in this grant program. No funds provided pursuant to this program shall be expended to support religious practices, such as religious instruction, worship, or prayer. Faith-based organizations may offer such practices, but not as part of the program receiving assistance and faith-based organizations shall comply with generally accepted cost accounting requirements to ensure that funds are not used to support these activities.
14. Grantees will keep attendance records of program participants. These records will be maintained for no less than three years. Participants are required to be enrolled in the before- or after-school program. Drop-in services cannot be funded by Nita M. Lowey 21<sup>ST</sup> Century Community Learning Centers program funds. Grantees are expected to maintain attendance at the level for which funding is requested. Enrollment and retention activities should be described in the proposal.
15. Grantees will conduct criminal background checks for all program staff and volunteers who have direct contact with children and youth. Grantees are required to have a written protocol on file requiring background checks, as well as evidence of their completion. Further, no person shall be employed who has been convicted of a crime as listed in Section 10-21.9(c) of the School Code (105 ILCS 5/12-21.0(c)).
16. In accordance with the Child Abuse and Neglect Reporting Act (325 ILCS 5), adults working with children and youth under the age of 18 years old are required to be mandated reporters for suspected child abuse and neglect. All Nita M. Lowey 21<sup>ST</sup> Century Community Learning Centers programs must have a written protocol for training their employees about the Act and identifying and reporting suspected incidents of child abuse or neglect.
17. Grantees will obtain permission from parents or guardians of participants prior to using students for public relations purposes, gathering data by methods such as youth surveys and interviews, and obtaining academic and school data.
18. The grantee is not delinquent in the payment of any debt to the State (or, if delinquent, has entered into a deferred payment plan to pay the debt), and acknowledges that the Illinois State Board of Education may declare the grant agreement void if this certification is false (30 ILCS 500/50-11).
19. Grantees are required to submit an annual performance report (APR) that describes participant information, project activities, accomplishments, and outcomes. All information related to the APR must be entered into the Nita M. Lowey 21<sup>ST</sup> CCLC electronic APR as required by the U.S. Department of Education. Failure to do so based on the timeline provided by the federal government will result in the freezing of funds until the information is completed. The dual purpose of the APR is to:
  - A. demonstrate that substantial progress has been made toward meeting the goals and objectives of the project, and
  - B. collect data that addresses the performance indicators for the 21<sup>ST</sup> Century Community Learning Centers program. This will be aligned with the integrated evaluation system that the Illinois State Board of Education has developed. Grantees are also required to conduct needs assessments, parent and student satisfaction surveys, and self-assessments. Resources developing these instruments may be found at the ISBE website for Nita M. Lowery 21<sup>ST</sup> Century Community Learning Centers Grants.
20. Grantees will attend workshops and trainings offered by the Illinois State Board of Education or another entity contracted by the state. The workshops and trainings are designed to improve the quality of the program and give technical assistance to the staff for continuous improvement.
21. Requests to attend national conferences, other than the Nita M. Lowey 21<sup>ST</sup> CCLC Summer Symposium, must be submitted to ISBE for approval at least 45 days prior to using grant funds for this purpose, and all out-of-state travel must receive prior approval from ISBE.
22. Grantees will submit additional information as may be requested by the State Superintendent of Education.
23. Grantees will evaluate their programs annually as described in the approved proposal. Copies of the evaluation will be made available to the Illinois State Board of Education or others upon request. In addition to the local evaluation report, grantees will be required to participate in the state evaluation process.
24. Any course offered for state-required graduation credits meets the minimum requirements of the school district that will be issuing credit for the course. Any such courses will be taught by an appropriately qualified individual, and providing this course in the before-school, after-school, or summer school setting will not reduce the number of such offerings at the school and will in no way supplant other federal, state, or local funds.

25. Funding in subsequent years of the grant shall be provided based upon the satisfactory progress of the grantee in the preceding grant period and submission to the State Board of Education of an approvable continuation application in the format that the State Board specifies. Failure of the grantee to submit the information requested by the timelines indicated in the continuation application may result in the loss of continuation funding or the freezing of funds until such times as the requirements are fulfilled.
26. Both applicants and co-applicants have signed a printed copy of all grant assurances and copies with original signatures will be maintained by the primary applicant for review upon request.
27. 21<sup>ST</sup> CCLC programs funded under this RFP must operate a minimum of 12 hours a week for a minimum of 28 weeks per year. Any proposed summer programming would be considered in addition to the 12 hour, 28 week requirement and will have a three-week minimum requirement.
28. Grantees who expend \$750,000 or more in total combined federal funds must have a single audit conducted for that year in accordance with the provisions of the OMB Circular A-133: Audit of States, Local Governments and Non-Profit Organizations. Where applicable, grantees must submit these audits to ISBE at the end of each fiscal year of the grant.
29. Subcontracting: Subcontracting: No subcontracts or sub-grants are allowed without prior written approval of the State Superintendent of Education. If subcontracts or sub-grants are allowed, then all project responsibilities are to be retained by the grantee to ensure compliance with the terms and conditions of the grant. All subcontracts and sub-grants must be documented and must have the prior written approval of the State Superintendent of Education. Approval of subcontracts and sub-grants shall be subject to the same criteria as are applied to the original proposal/application. The following information is required if any subcontracts/sub-grants are to be utilized:
- Name(s) and address(es) of subcontractor(s)/sub-grantee(s);
  - Need and purpose for each subcontract/sub-grant;
  - Measurable and time specific services to be provided;
  - Associated costs (i.e., amounts to be paid under each subcontract/sub-grant); and
  - Projected number of participants to be served.
- The grantee may not assign, convey or transfer its rights to the grant award without the prior written consent of the Illinois State Board of Education.
30. Stevens Amendment: Successful applicants will be subject to the provisions of Section 511. P.L. 101-166 (the "Stevens Amendment") due to the use of federal funds for this program. All announcements and other materials publicizing this program must include statements as to the amount and proportion of federal funding involved.
31. Funds received under this program must be used to supplement, and not supplant, funds that would otherwise be used for authorized activities.

**Joint applications MUST have signature of co-applicant.** If application is not being submitted with a co-applicant, fiscal agent should indicate N/A, sign, and submit this form with proposal

---

Name of Co-applicant

---

Signature of Co-applicant

---

Date



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 14A

## PROGRAM NARRATIVE RESPONSES

APPLICANT'S NAME (FISCAL AGENT) - LEA OR ENTITY NAME	REGION COUNTY DISTRICT TYPE CODE
--	----------------------------------

**INSTRUCTIONS:** Respond to each prompt in the space provided on Attachments 14A-14N, ensuring your responses do not exceed the page limit specified, where applicable. **Portions of responses that exceed the page limit will not be read or considered.**

Unless otherwise directed, compose responses in paragraph format. Including occasional bulleted lists within otherwise paragraph-formatted responses is acceptable.

**NEED:** Summarize the comprehensive needs assessment by describing the process used with the school and community to determine the need for the project in the community, the availability of resources for the center, and the data used to determine the need (e.g., student achievement data, demographic data, student behavioral data, substance abuse, teen pregnancy birth rates, and parent data). **(1 page limit)**



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 14B

## PROGRAM NARRATIVE RESPONSES

APPLICANT'S NAME (FISCAL AGENT) - LEA OR ENTITY NAME	REGION COUNTY DISTRICT TYPE CODE
--	----------------------------------

**INSTRUCTIONS:** As needed, refer to the instructions on Attachment 14A.

Provide evidence of the need and resources, including the source and year the data was collected. Use the most recent data (e.g., student achievement data, demographic data, student behavioral data, substance abuse, teen pregnancy birth rates, and parent data) and the data that best represents the schools and geographic area. Self-reported survey results that an applicant chooses to use must have been compiled within the past three years (i.e., since 2019). **(1 page limit)**



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 14C  
1 of 2

## PROGRAM NARRATIVE RESPONSES

APPLICANT'S NAME (FISCAL AGENT) - LEA OR ENTITY NAME	REGION COUNTY DISTRICT TYPE CODE
--	----------------------------------

**INSTRUCTIONS:** As needed, refer to the instructions on Attachment 14A.

Address the results of the needs and resources assessment. Include a gap analysis of strengths and weaknesses of the youth developmental needs and available community services. Use the gap analysis to draw conclusions and discuss how the proposed program will address the needs of the community; the students, including homeless children; neglected, delinquent, and migrant youth; and the families, including the needs of working families. **(2 page limit)**





# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 14D

## PROGRAM NARRATIVE RESPONSES

APPLICANT'S NAME (FISCAL AGENT) - LEA OR ENTITY NAME	REGION COUNTY DISTRICT TYPE CODE
--	----------------------------------

**INSTRUCTIONS:** As needed, refer to the instructions on Attachment 14A.

Describe the partnership between the LEA, CBO, and any other public or private entity, and the relevance and commitment of each collaborative partner in the proposed program to the implementation and success of the project. Describe how the historical performance of each partner demonstrates its capacity to collaborate with the applicant to implement the services as described in either the written agreement or the MOU, including the commitment of the partners to sustain the project after the grant has expired.  
**(1 page limit)**





# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 14E  
1 of 2

## PROGRAM NARRATIVE RESPONSES

APPLICANT'S NAME (FISCAL AGENT) - LEA OR ENTITY NAME	REGION COUNTY DISTRICT TYPE CODE
--	----------------------------------

**INSTRUCTIONS:** As needed, refer to the instructions on Attachment 14A.

**PROJECT:** Describe how the program will identify, recruit, and retain those students who are underperforming academically and most in need of academic assistance, including what criteria will be used to recommend students for services, and what process will be used to select students for participation. **(2 page limit)**





# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 14F

## PROGRAM NARRATIVE RESPONSES

APPLICANT'S NAME (FISCAL AGENT) - LEA OR ENTITY NAME	REGION COUNTY DISTRICT TYPE CODE
--	----------------------------------

**INSTRUCTIONS:** As needed, refer to the instructions on Attachment 14A.

The community must be notified at least 45 days prior to submission of the proposal. Describe how information about the 21st CCLC program, including its availability and location, will be disseminated to the community in a manner that is understandable and accessible. Describe the method for outreach and a plan for securing the student's regular participation. Indicate how the entity will maintain before and after school programming that will meet the needs of working families and students **(1 page limit)**



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 14G

## PROGRAM NARRATIVE RESPONSES

APPLICANT'S NAME (FISCAL AGENT) - LEA OR ENTITY NAME	REGION COUNTY DISTRICT TYPE CODE
--	----------------------------------

**INSTRUCTIONS:** As needed, refer to the instructions on Attachment 14A.

Identify and describe how program systems, policies, services, and activities are developed and delivered in equitable ways for all students served. This includes ensuring that there is adequate funding for staff training in issues such as equity; ability to collect robust data at disaggregate levels, establishment of high standards, differentiation of learning (especially for English Learners, students with disabilities, and students living in poverty); allocation of resources in responsive ways; ensuring that all programming takes place in safe and accessible facilities; facilities are compliant with the Americans with Disabilities Act; describing how students are able to travel safely between the center and home and collaboration with key stakeholders to better leverage and coordinate supports. **(1 page limit)**



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 14H  
1 OF 3

## PROGRAM NARRATIVE RESPONSES

APPLICANT'S NAME (FISCAL AGENT) - LEA OR ENTITY NAME	REGION COUNTY DISTRICT TYPE CODE
--	----------------------------------

**INSTRUCTIONS:** As needed, refer to the instructions on Attachment 14A.

Describe in detail how the proposed activities are expected to improve student academic achievement and overall student success, including how they will:

1. support college and career readiness skills,
2. be aligned to the Illinois Learning Standards,
3. will use best practices, including research- or evidence-based practices, to provide educational and related activities that will complement and enhance academic performance, achievement, postsecondary and workforce preparation, and positive youth development of the students.
4. explain how the proposed program will incorporate innovative and evidence-based practices to support the enhancement of students' academic, social, and career skills.

Sufficient detail must be provided to relay that the program will supplement programs already being provided to improve student achievement and not supplant federal, state, and local funding. **(3 page limit)**







# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 14I  
1 OF 2

## PROGRAM NARRATIVE RESPONSES

APPLICANT'S NAME (FISCAL AGENT) - LEA OR ENTITY NAME	REGION COUNTY DISTRICT TYPE CODE
--	----------------------------------

**INSTRUCTIONS:** As needed, refer to the instructions on Attachment 14A.

Describe the types of services to be offered to the families of students who participate and an estimate of the number of families to be served. All services should be ongoing. Indicate how the proposed program will promote parent involvement, family literacy, and related educational development activities. **(2 page limit)**

1. Identify the community's needs and current resources in this regard
2. Describe how the program will recruit and engage community partners to serve parents and families
3. Illustrate how parents and families will be supported as a key strategy to student success.







# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 14J

## PROGRAM NARRATIVE RESPONSES

APPLICANT'S NAME (FISCAL AGENT) - LEA OR ENTITY NAME	REGION COUNTY DISTRICT TYPE CODE
--	----------------------------------

**INSTRUCTIONS:** As needed, refer to the instructions on Attachment 14A.

**MANAGEMENT & RESOURCES:** (Applicants who are not LEAs only) Provide brief background information about the applying entity. **(1 page limit)**

1. Provide a summary of the types of services you provide and to whom
2. Provide evidence of the applying entity's cultural and linguistic competence to provide services as described in this proposal
3. Provide a description of existing linkages, or a plan to establish linkages, with community resources and services, particularly the organizations addressing substance abuse treatment, mental health treatment, and other human services that will not be provided by the applying entity.



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 14K

## PROGRAM NARRATIVE RESPONSES

APPLICANT'S NAME (FISCAL AGENT) - LEA OR ENTITY NAME	REGION COUNTY DISTRICT TYPE CODE
--	----------------------------------

**INSTRUCTIONS:** As needed, refer to the instructions on Attachment 14A.

Identify the ongoing professional development that will be provided to staff and explain how it will contribute to student achievement. Describe the professional development activities, including targeted staff, frequency, format, etc. Indicate how staff will be trained on the [Illinois Quality Statewide Afterschool Standards](#). Describe how the [You for Youth](#) portal will be used for professional development purposes. **(1 page limit)**



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 14L

## PROGRAM NARRATIVE RESPONSES

APPLICANT'S NAME (FISCAL AGENT) - LEA OR ENTITY NAME	REGION COUNTY DISTRICT TYPE CODE
--	----------------------------------

**INSTRUCTIONS:** As needed, refer to the instructions on Attachment 14A.

Provide a statement to demonstrate the applicant's ability to be successful in providing educational and related activities that will increase student outcomes and enhance positive youth development of the students to be served. The statement can include a summary of any local needs assessments, surveys, grant awards, evaluations, studies, reports, or research that supported the applicant's past successes in providing activities and services of this type. **(1 page limit)**



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 14M

## PROGRAM NARRATIVE RESPONSES

APPLICANT'S NAME (FISCAL AGENT) - LEA OR ENTITY NAME	REGION COUNTY DISTRICT TYPE CODE
--	----------------------------------

**INSTRUCTIONS:** As needed, refer to the instructions on Attachment 14A.

Provide a statement describing past after-school programming, whether through 21st CCLC programs or not. Include the length (per day and per year), frequency, average number of students served, and any differences between proposed services and actual services delivered. Describe the successes and challenges of the previous after-school program(s). **(1 page limit)**



# Illinois State Board of Education

Wellness Department  
100 North First Street, E-222  
Springfield, Illinois 62777-0001

ATTACHMENT 14N

## PROGRAM NARRATIVE RESPONSES

APPLICANT'S NAME (FISCAL AGENT) - LEA OR ENTITY NAME	REGION COUNTY DISTRICT TYPE CODE
--	----------------------------------

**INSTRUCTIONS:** As needed, refer to the instructions on Attachment 14A.

Describe how federal, state, and local funding will be used in coordination with 21st CCLC grant funds to maximize the effective use of public resources. Indicate any after-school programs already in operation and identify specifically all other funding sources that will be used to supplement the program. **(1 page limit)**