

Allowable Use of Funds for Implementation Years 1-3

Title I, Part A, Section 1003 School Improvement FY 2025

Grant funds are allocated on a formula basis to Local Education Agencies (LEAs) serving schools that are implementing Intensive, Comprehensive, or Targeted support and improvement activities. LEAs must use School Improvement funding to develop, implement, and monitor School Improvement Plans (SIPs). The funding's purpose is to build the capacity of school leaders to implement effective school improvement practices. The goal is to enable schools in status to improve student outcomes and exit status. As such, School Improvement Grant funds may be used for the following types of implementation activities:

- ✓ Paying school personnel to build collective teacher efficacy to develop, implement, and monitor SIPs.
- ✓ Analyzing data.
- ✓ Purchasing and administering local assessments for progress monitoring.
- ✓ Articulating curriculum and instructional practices vertically and horizontally.
- ✓ Purchasing standards-aligned curriculum and curricular interventions.
- ✓ Researching and implementing evidence-based practices.
- ✓ Identifying resource inequities.
- ✓ Obtaining professional services from state-approved learning partners.

This document is a fiscal framework resource outlining the allowable use of funds under the School Improvement Grant, funded by Title I, Part A, Section 1003 School Improvement. Funds for this grant are designed to gradually diminish as the grant progresses through a planning year and three consecutive years of implementation. The subsequent framework provides examples of where allowable expenses under this program should be coded on the FY 2025 grant application. Darkened cells are not allowable under this program. Further information about state and federal grant administration policies, fiscal requirements, and procedures can be found in the ISBE [State and Federal Grant Administration Policy, Fiscal Requirements, and Procedures](#) document. Object codes 500, 600, 700, and 800 are not allowable under this grant.

All budgeted items must support the School Improvement Plan.

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April 2024



		Object 100	Object 200	Object 300	Object 400
Function	Function description	Salaries (Include the FTE of any paid salaries)	Employee benefits	Purchased services	Supplies and materials
1000	Instruction	<ul style="list-style-type: none"> • Additional licensed staff to deliver direct student instruction, not to supplant the cost of existing instructional staff (e.g., multilingual resource teacher, Multi-Tiered Systems of Support teacher) • Licensed staff to provide intervention during (e.g., overload or during prep time) or beyond the contractual day (e.g., before/after school or summer school) 	<ul style="list-style-type: none"> • Retirement contributions <ul style="list-style-type: none"> ✓ Teachers' Retirement System (TRS), including applicable federal TRS ✓ Illinois Municipal Retirement Fund (IMRF) • Health, vision, dental, and life insurance 	<ul style="list-style-type: none"> • Benefits for workers comp and unemployment • Annual/multi-year online licenses or subscriptions of core/supplemental curriculum or interventions for student instruction (e.g., Ready Math, ALEKS, Reading A-Z, NEWSELA, Lexia) 	<ul style="list-style-type: none"> • Core curriculum materials (English language arts [ELA], math, science, social studies) for student use, that are aligned to Illinois Learning Standards • Multilingual core curriculum materials (ELA, math, science, social studies) for student use, aligned to Illinois Learning Standards • Supplies, materials, and storage items that provide for a safe and orderly instructional environment (e.g., organizational materials to organize purchased books) <p><i>Technology hardware is not allowable.</i></p>

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Function	Function description	Salaries (Include the FTE of any paid salaries)	Employee benefits	Purchased services	Supplies and materials
2110	Attendance & Social Work Services	<ul style="list-style-type: none"> • Staff to assist with attendance • Licensed social workers • All salaries paid at a diminishing rate not to exceed: <ul style="list-style-type: none"> ✓ 100% of salary in year 1 ✓ 50% of salary in year 2 ✓ 25% of salary in year 3 	<ul style="list-style-type: none"> • Retirement contributions <ul style="list-style-type: none"> ✓ TRS, including applicable federal TRS ✓ IMRF • Health, vision, dental, and life insurance 	<ul style="list-style-type: none"> • Benefits for workers comp and unemployment • Mileage for home visits • Annual/multi-year online licenses or subscriptions for social-emotional learning (SEL) curriculum or interventions (e.g., Second Step, PBIS, Panorama) for direct instruction or data collection • Licenses for attendance software to help staff and administration monitor students' attendance and trends • Additional contracted social work services 	<ul style="list-style-type: none"> • Print/hard copies of SEL/ attendance curriculum/ materials • Sensory items to support differentiated instructional needs <p><i>Technology hardware is not allowable.</i></p>
2120	Guidance Services	<p>Licensed staff to establish and implement guidance services at a diminishing rate not to exceed:</p> <ul style="list-style-type: none"> ✓ 100% of salary in year 1 ✓ 50% of salary in year 2 ✓ 25% of salary in year 3 	<ul style="list-style-type: none"> • Retirement contributions <ul style="list-style-type: none"> ✓ TRS, including applicable federal TRS ✓ IMRF • Health, vision, dental, and life insurance 	<ul style="list-style-type: none"> • Benefits for workers comp and unemployment • Mileage for home visits • Scheduling software • Annual/multi-year online license/subscription for study skills curriculum and/or credit recovery programs 	<p>Printed/hard copy of study skills curriculum, college and career materials</p> <p><i>Technology hardware is not allowable.</i></p>

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2140	Psychological Services	Additional pay for licensed staff to plan, develop, and implement support to students: <ul style="list-style-type: none"> ✓ 100% of salary in year 1 ✓ 50% of salary in year 2 ✓ 25% of salary in year 3 	<ul style="list-style-type: none"> • Retirement contributions <ul style="list-style-type: none"> ✓ TRS, including applicable federal TRS ✓ IMRF • Health, vision, dental, and life insurance 	<ul style="list-style-type: none"> • Benefits for workers comp and unemployment • Mileage for home visits • Additional contracted psychological services 	

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Function	Function description	Salaries (Include the FTE of any paid salaries)	Employee benefits	Purchased services	Supplies and materials
2210	Improvement of Instruction Services	<ul style="list-style-type: none"> • Additional pay for school staff to work beyond the contractual workday or year on School Improvement Plan (development and implementation), vertical and horizontal articulation of curriculum (within the designated school and with schools that feed in or out of designated school), and instructional development • Substitute pay for teachers and paraprofessionals to attend professional development or work on SIP, vertical and horizontal articulation of curriculum (within the designated school and with schools that feed in or out of designated school), and instructional development • Additional pay for teachers, administrators, and paraprofessionals to attend PD 	<ul style="list-style-type: none"> • Retirement contributions ✓ TRS, including applicable federal TRS ✓ IMRF • Health, vision, dental, and life insurance • Benefits for teachers to attend PD • Benefits for paraprofessionals to attend PD 	<ul style="list-style-type: none"> • Professional services from learning partners • Registration fees for conferences related to school improvement (e.g., to include newcomers/multilingual services) • Subscriptions to on-demand professional learning (e.g., Rosetta Stone, PD-360) • Registration fees for State ESSA Conference • Mileage to attend PD at state or district rate • Lodging for staff to attend PD at state or district rate • Per diem to attend PD at state or district rate • Benefits for workers comp and unemployment 	<ul style="list-style-type: none"> • Professional learning materials specific to SIP work or working with newcomers (e.g., books for book studies and training manuals)

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2210	Improvement of Instruction Services	<ul style="list-style-type: none"> • Instructional coach/specialist to increase capacity of school personnel at a diminishing rate not to exceed: <ul style="list-style-type: none"> ✓ 100% of salary in year 1 ✓ 50% of salary in year 2 ✓ 25% of salary in year 3 		<ul style="list-style-type: none"> • Pay for ongoing contractual services from the curriculum publishers and professional development from the standards-aligned vendor to support implementation of core curriculum or assessment (For example, Houghton Mifflin provides training on Everyday Math Curriculum and FastBridge provides PD on administering assessment and reading reports.) 	

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2230	Assessment & Testing			<ul style="list-style-type: none"> Annual/multi-year licenses or subscription for universal screening assessments (e.g., AIMSweb Plus, FastBridge) Annual/multi-year licenses or subscription for progress monitoring assessments and/or assessment preparation 	<ul style="list-style-type: none"> Supplies and materials to administer screening and benchmark assessments (e.g., headphones with microphone for reading fluency, USB computer mice, and calculators for use in online assessments) Assessment preparation materials (Illinois Assessment of Readiness, PSAT, SAT, etc.)
2300	General Administration (Maximum of 5% between Functions 2300 and 2400)	Additional pay for district-level administrators and support staff to work beyond the contractual workday or year on SIP (development and implementation), curriculum alignment, and instructional development	<ul style="list-style-type: none"> Retirement contributions <ul style="list-style-type: none"> ✓ TRS ✓ IMRF Health, vision, dental, and life insurance 	<ul style="list-style-type: none"> Benefits for workers comp Mileage for SIP-related travel 	
2400	School Administration (Maximum of 5% between Functions 2300 and 2400)	Additional pay for school-level administrators to work beyond the contractual workday or year on SIP (development and implementation), curriculum alignment, and instructional development	<ul style="list-style-type: none"> Retirement contributions <ul style="list-style-type: none"> ✓ TRS ✓ IMRF Health, vision, dental, and life insurance 	<ul style="list-style-type: none"> Benefits for workers comp and unemployment Mileage for SIP-related travel 	

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2550	Pupil Transportation Services	Additional pay for district transportation staff to transport students outside of the regular school day or year	<ul style="list-style-type: none"> Retirement contributions ✓ IMRF Health, vision, dental, and life insurance 	Activities concerned with transporting pupils to and from school (e.g., school choice transportation, before-/after-school tutoring, and extended school year) <i>Field trips and college visits are not allowable.</i>	
2630	Information Services				External communication (e.g., newsletters, printing) <i>Technology hardware is not allowable.</i>
2660	Data Processing Services	<ul style="list-style-type: none"> Qualified staff to process, analyze, and report SIP-related data at a diminishing rate not to exceed: <ul style="list-style-type: none"> ✓ 100% of salary in year 1 ✓ 50% of salary in year 2 ✓ 25% of salary in year 3 Additional pay for qualified staff to work beyond the contractual workday or year to process, analyze, and report SIP-related data Substitute pay for teachers and paraprofessionals to review or analyze SIP-related data 	<ul style="list-style-type: none"> Retirement contributions ✓ TRS ✓ IMRF Health, vision, dental, and life insurance 	<ul style="list-style-type: none"> Benefits for workers comp and unemployment 	Supplies and materials related to data analysis <i>Technology hardware is not allowable.</i>

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Function	Function description	Salaries (Include the FTE of any paid salaries)	Employee benefits	Purchased services	Supplies and materials
3000	Community Services	<ul style="list-style-type: none"> Salary for qualified staff (e.g., parent liaison, community outreach coordinator) to plan, develop, and implement family engagement programs at a diminishing rate not to exceed: <ul style="list-style-type: none"> ✓ 100% of salary in year 1 ✓ 50% of salary in year 2 ✓ 25% of salary in year 3 Additional pay for staff to plan, develop, and implement family engagement programs 	<ul style="list-style-type: none"> Retirement contributions <ul style="list-style-type: none"> ✓ TRS ✓ IMRF Health, vision, dental, and life insurance 	<ul style="list-style-type: none"> Benefits for workers comp and unemployment Subscriptions services for family communication (e.g., Class Dojo, See Saw) 	<p>Supplies and materials related to family engagement programs (e.g., books, take-home math and literacy activities)</p> <p><i>Technology hardware is not allowable.</i></p>
4000	Payments to Other Districts & Governmental Units			<ul style="list-style-type: none"> Professional learning services from an approved Regional Office of Education/ Intermediate Service Center Registration fees for conferences/workshops related to school improvement Contracted services from other districts and governmental units (paras, interpreters, social workers, etc.) 	

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