

Nita M. Lowey 21st Century Community Learning Centers

New Project Directors' Meeting
January 21, 2025

**This webinar is being recorded.
The presentation and recording
will be available on [ISBE's 21st
CCLC website](#) within 72 hours.**

We are unable to respond to questions in real time during this webinar. Please send any questions you may have to ISBE's 21st CCLC mailbox.

21stCCLC@isbe.net

Agenda

Introductions

IWAS Application

**Expenditure
Reporting**

Evaluation

Benchmarking

Monitoring

Reminders & Notes



Introductions

Principal Consultant

Christopher "Chris" Baxter
cbaxter@isbe.net

Principal Consultant

Kristina Clements
kclement@isbe.net

Principal Consultant

Damita Coleman
dcoleman@isbe.net

**Wellness & Student Care
Supervisor**
21st CCLC SEA Coordinator

Ryan Levin
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217-782-5270
21stCCLC@isbe.net

Affiliated Personnel

- Education Development Center (EDC) conducts the statewide evaluation for 21st CCLC programs and assists grantees and their evaluators with local evaluation questions. See the [EDC website](#).
- Northern Illinois University supports the Data Warehouse and Benchmarking tool and monitors data upload to the federal 21APR. See the [MyIRC website](#).
- We are also joined today by staff from ISBE's Funding and Disbursements Department who will provide guidance on Expenditure Reporting.

Purpose of Funds

- This program supports the creation of community learning centers that provide academic enrichment opportunities during non-school hours for children, particularly students who attend high-poverty and low-performing schools.
- The program helps students and schools:
 - Meet state and local academic standards in core academic subjects.
 - Offer a broad array of enrichment activities that complement their regular academic programs.
 - Offer literacy and other educational services to the families of participating children.

Sustainability

Sustainability is an extremely important component of 21st CCLC program planning.

- Grant funds are intended as startup funds and not meant to be the only form of funding for the individual programs in the long term.
- Start working on sustainability now.
- There will be no renewability of funding.
 - The funds for this cohort will end at the conclusion of fiscal year 2027.

Illinois 21st CCLC by the Numbers

- FY 2025
 - 63 grantees
 - 118 grants
 - 367 sites
 - \$55 million in 21st CCLC funding
- FY 2023 (most recent year data are available)
 - 65,043 students were served

Percent of grantees offering programming by age group served.

Programming Type	Elementary (N=156)	Middle (N=151)	High (N=99)
Social-emotional learning	97%	95%	92%
Arts programs	97%	97%	92%
STEM activities	95%	94%	87%



IWAS Application

IWAS Application

- The FY 2025 application is currently available in IWAS and is due **February 15, 2025**. A substantially approvable application must be received on or before that date to receive a July 1, 2024, start date.
- An official application must be submitted in IWAS.
 - This application must match what was proposed on the grantee's RFP application.
 - No changes in programming may occur without prior approval from ISBE.

IWAS Application

- No funding will be disbursed until ISBE provides final approval of IWAS application.
 - 21st CCLC is a reimbursement grant; funds will be disbursed to the entity once expenditures have been submitted to ISBE.
- Budget tips:
 - See [Notice of Funding Opportunities/Request for Proposals](#) for allowables/non-allowables.
 - Function and object codes can be found under instructions on the Budget page.
 - [State and Federal Grant Administration Policy, Fiscal Requirements, and Procedures Handbook](#)

IWAS Application

- It is extremely rare for a 21st CCLC IWAS application to be approved on the first submission.
- Consultants are required to work through the queue in the order in which grants are submitted.
 - Please be patient as first reviews take time.
- Please ensure all items on the Review Checklist have been addressed before resubmitting grants.
 - If you are unable to see the Review Checklist, ensure that popups are allowed on your computer.
- Please ensure returned applications are corrected and resubmitted in a timely fashion.

**Where do I find
IWAS?**

**How do I fill out
the application?**

**How do I
update/amend
the information?**

Go to isbe.net

[System Quick Links](#)

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Need to access the Educator Licensure Information System (ELIS)?
[Click here for ELIS.](#)
Already have an account?
Login Here :
Login Name
Password
☐ Remember Login Name

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If you have forgotten your login name or password, click on the link below.
[Find Login/Password](#)

New Partner - Sign up Now
Some ISBE web-based systems require electronic signatures. You can create your own logon id and password by clicking on the following link. After you establish your logon, you will then have the ability to request authorization to use ISBE's systems.
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System Listing > 21st CCLC New Awards



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I W A S I W A S I W A S I W A S I W A S I W A S I W A S I W A S I W A S

Login:

- Home
- System Listing**
- Pending Sign Ups
- Pending Documents
- Change Password
- Messages - Inbox
- Messages - Archived
- Search
- Help
- Log Out
- [IWAS Training Video](#)

About SSL Certificates

My Systems

Below are systems that you are either authorized to use or are awaiting authorization from either your district (Pending-District), ROE (Pending-ROE) or ISBE (Pending-ISBE). Once you are "Authorized" to access a system, simply click on the system description to use it.

[Click Here for Due Dates](#)

Categories - Click to Expand/Collapse Tree	Authorization
Grants	
└ eGMS Dashboard	Authorized
└ eGMS Reports	Authorized
Active Grants	
└ 21st CCLC (ESSER)	Authorized
└ 21st CCLC Continuation	Authorized
21st CCLC New Awards	Authorized
└ ARP - Community Partnership Grant	Authorized
└ Organizational Risk Assessment	Authorized
Reporting	
└ Grant Periodic Reporting System	Authorized
ISBE Internal	
└ Entity Profile System (Internal)	Authorized

Legend: : System Description - Detailed : Due Dates : Profile

[Want to Signup for Other Systems?](#)

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Create a New Project



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eGMS - Grants Application

SESSION
TIMEOUT59:27

District Name:

RCDT:

County:

Application Select

Instructions

This Program Allows you to have multiple projects.
Would you like to create a new project for the current year ☐ Yes

[Click to view LEA Dashboard](#)
Select an application from the list(s) below and press one of the following buttons:

Open Application

Create Amendment

Delete Application/Amendment

Review Checklist

Print All

Review Checklist Print All

Application / Amendment	Original Submit Date	Status	Status Date	Consult
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Select the Project Code: The Project Title will Self Populate

This Program Allows you to have multiple projects.
Would you like to create a new project for the current year? ☒ Yes

Year: Project Code:

Project Title:

Create New Project

This Program Allows you to have multiple projects.
Would you like to create a new project for the current year? ☒ Yes

Year: Project Code:

Project Title: Allotment Amount:

Create New Project

This Program Allows you to have multiple projects.
Would you like to create a new project for the current year? ☒ Yes

Year: Project Code:

Project Title: Allotment Amount:

Create New Project

Overview

This page gives you information about the grant.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
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Program Overview

Program:	21st Century Community Learning Centers Program - New Awards
Purpose:	To provide academically focused after-school opportunities, particularly to students who attend high-poverty, low-performing schools; to help those students meet state and local performance standards in core academic subjects; and to offer families of participating students opportunities for literacy and related educational development.
Funding:	Allocations are preliminary, and payment under this grant is subject to passage of a sufficient appropriation by the Illinois General Assembly or sufficient appropriation by the U.S. Congress for federal programs. Obligations of the State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient state, federal, or other funds for this program.
Program Type:	Federal Competitive Grant
CSFA Number:	586-46-0423
CSFA Name:	Title IV - 21st Century Comm Learning Centers: 21st CCLC
Assistance Listing Number/CFDA and Name:	84.287C Twenty-First Century Community Learning Centers
Funding Opportunity Number and Name:	2025-4421-XX
Subrecipient Award (Obligation):	See GATA Pages - Notice of State Award and Uniform Grant Agreement. For current and total funds obligated to the subrecipient, see Reports at FRIS Inquiry .
GATA Requirements:	Website Rules Legislation
2 CFR Guidance:	Code of Federal Regulations/Title 2 - Grants and Agreements Guidance is found at: www.gpo.gov/fdsys/browse/collectionCfr.action?collectionCode=CFR
Legislation:	Public Law 107-110
Guidance:	21st Century Community Learning Centers Non-Regulatory Guidance
Application Due Date:	January 15, 2025, to receive a July 1, 2024 start date. Note that no activities can occur until a substantially approvable application is received by ISBE, and no funding will be disbursed until final approval is received.
Amendment Due Date:	Prior to obligation of funds and not later than 30 calendar days prior to the ending date of the program
Grant Period:	The grant period will begin no sooner than July 1, 2024, and will extend from the execution date of the grant until June 30, 2025. Successful applicants may reapply via continuation application for up to two additional year(s). Funding in the subsequent years will be contingent upon compliance with federal and state law, state grantmaking rules, passage of sufficient appropriations for the program, and satisfactory performance in the preceding grant period. There will be no renewability of awards under this RFP/NOFO.
Begin Date:	July 1, 2024, if received by the due date, or the receipt date of a substantially approvable application, whichever is later.
End Date:	June 30, 2025, unless an extension is approved on the Applicant Information page.
Expenditure Reports:	Expenditure reports should be completed at a minimum of quarterly via the IWAS system. A final cumulative expenditure report for all expenditures will be due no later than 90 days after the grant end date.
Programmatic Reports:	21st Century programmatic reports are not required.
Fiscal Information:	State and Federal Grant Administration Policy, Fiscal Requirements, and Procedures (includes Function and Object Code descriptions) Part 100 - Requirements for Accounting, Budgeting, Financial Reporting, and Auditing

Applicant Information Pages > Applicant Information

Indicate contact information for the Project Director, Budget Contact Person, and the Secondary Program Contact.

- Project Director is the main contact for the grant. They will receive emails from ISBE about the grant.
- Secondary Program Contact is for when the Project Director cannot be reached.

Applicant Information Pages > Applicant Information

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GAT Page
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Applicant Information

Project Director Information:

Last Name* First Name* Middle Initial

Address 1*

Address 2

City* State* Zip + 4*

Phone* Extension Fax

Email*

Indicate the experience level for the Project Director.*

Budget Contact Person (required fields if different from Project Director):

Last Name* First Name*

Phone* Extension Fax

Email*

Applicant Entity Website Address

☐ Check here if the Project Director is the only contact for this grant.

Secondary Program Contact Information:

Last Name* First Name* Middle Initial

Address 1*

Address 2

City* State* Zip + 4*

Phone* Extension Fax

Email*

Applicant Information Pages > Applicant Information

Summer Programming: The number of weeks must match what was proposed in the RFP.

Summer Programming:

Will this project have summer programming?

☐ Yes ☐ No

If yes, provide the dates of programming and the total number of weeks:

From:

To:

Number of Weeks:

Applicant Information Pages > Partners and Co-Applicants

This information must match what was proposed in the RFP.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Applicant Information					Partners and Co-Applicants									

Partners and Co-Applicants [Instructions](#)

☐ Yes ☐ No Does the applicant have partners for this project?*

☐ Yes ☐ No Is this application being submitted with a co-applicant?*

Enter the name of your co-applicant(s).

-
-
-
-
-
-
-
-
-
-

Describe any changes in co-applicants since the last approved application and explain why the changes were necessary. Any changes must be pre-approved by ISBE. Enter NO CHANGES if the co-applicants are the same as the last approved application.*

NOTE: The co-applicant shares the responsibilities of grant deliverables and is intended to be a permanent relationship for the purposes of this grant. Partnerships may be temporary or are contracted to assist with aspects of programming.

[Save Page](#)

Amendments

When you create an amendment, notate exactly what was changed.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	AS
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Amendments

Use this page to report any amendment details. If this is an Original application, you still need to respond to the first question, save the page, and continue completing your application.

THIS PAGE MUST BE COMPLETED AND SAVED FOR THE ORIGINAL APPLICATION AND FOR ANY SUBSEQUENT AMENDMENTS.

Is this an Original application or Amended application? *

☐ Original Application ☐ Amended Application

Grant Changes

Provide a brief description of the changes, including the function/object codes which have been amended in this submission. (Limited to 1,500 characters)

(0 of 1500 maximum characters used)

[Save Page](#)

Sites to be Served

- Site Name: The location where programming will occur.
- Site Budget: All site budgets must add up to total allotment.
- School Name: The schools being served at this site.
- District Name and Number: The district where the school is located.
 - If serving a private school at the site, you may indicate "Private School" for the district name and number.
- Projected School Enrollment: The projected total number of students to be enrolled in the school.
- School Grade Span: The grade levels served by this school.
- Grades Served by 21st CCLC: The grade levels served at this school for programming.

Sites to be Served

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	A
Sites To Be Served 1-5				Sites To Be Served 6-10					Sites To Be Served 11-12					

21st Century New Awards - Sites to Be Served (Sites 1-5)

[Instru](#)

For each site to be served in FY 2025, provide the site name and information on all schools served by the site. Include:

- Site name and budget amount (site budgets can be no less than \$50,000 and no greater than \$150,000)
- Name of each school to be served
- District name and number
- Grade span of school served
- Grades to be served by 21st CCLC After-School program
- Projected school enrollment
- Projected Number of 21st CCLC After-School Participants in each hourly band. NOTE: It is recommended that 80% of students served participate in 46 or more hours.
- Up to 5 sites with up to 10 schools per site may be entered on this page. For additional sites, click on the next tab. Up to 12 total sites may be entered.

First Site Name		Site Budget									
	School Name	District Name and Number	Projected School Enrollment	School Grade Span	Grades Served by 21CCLC	Less than 15 Hrs.	15-45 Hrs.	46-90 Hrs.	91-180 Hrs.	181-270 Hrs.	271 Hrs. or More
1.											
2.											
3.											
4.											
5.											
6.											
7.											
8.											
9.											
10.											
Totals											
Site 1 Totals											

Sites to be Served

- List the number of students projected to be served for each hour category.
- Site totals must match what was proposed in the RFP.
- No more than a combined 20% of proposed students should be within the "Less than 15 Hrs." and the "15-45 Hrs." categories.
- 80% or more of proposed students must be served 46 or more hours.

Sites to be Served

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	A
Sites To Be Served 1-5				Sites To Be Served 6-10				Sites To Be Served 11-12						

21st Century New Awards - Sites to Be Served (Sites 1-5)

[Instru](#)

For each site to be served in FY 2025, provide the site name and information on all schools served by the site. Include:

- Site name and budget amount (site budgets can be no less than \$50,000 and no greater than \$150,000)
- Name of each school to be served
- District name and number
- Grade span of school served
- Grades to be served by 21st CCLC After-School program
- Projected school enrollment
- Projected Number of 21st CCLC After-School Participants in each hourly band. NOTE: It is recommended that 80% of students served participate in 46 or more hours.
- Up to 5 sites with up to 10 schools per site may be entered on this page. For additional sites, click on the next tab. Up to 12 total sites may be entered.

First Site Name		Site Budget									
	School Name	District Name and Number	Projected School Enrollment	School Grade Span	Grades Served by 21CCLC	Less than 15 Hrs.	15-45 Hrs.	46-90 Hrs.	91-180 Hrs.	181-270 Hrs.	271 Hrs. or More
1.											
2.											
3.											
4.											
5.											
6.											
7.											
8.											
9.											
10.											
Totals											
Site 1 Totals											

Program Specific > Goals

- Goals must be SMART.
 - Specific
 - Measurable
 - Attainable
 - Relevant
 - Time Bound
- Goals should match what was proposed in the RFP.

Program Specific > Goals

Overview	Applicant Information Pages		Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Goals	Graduation Courses		Program Income		Additional Requirements		Program Summary								
Goal One	Goal Two		Goal Three		Goal Four		Goal Five		Goal Six		Goal Seven				
Goals and Activities															Instructions

Program Specific > Graduation Courses

- Graduation courses should match what was proposed on the RFP.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Goals		Graduation Courses			Program Income				Additional Requirements				Program Summary	

State-Required Graduation Courses

Instructions

☐ Yes

☐ No

Is the grantee proposing to provide course(s) in the 21st CCLC program that are required under Section 27-22 of the School Code (105 ILCS 5/27-22) for receipt of a diploma from an Illinois public high school? If yes, complete this page. If no, select No and save the page before proceeding to the next page."

If yes, appropriate and complete information MUST be provided on the Budget Detail page (e.g., staffing, supplies, materials, etc.).

Save Page

Program Specific > Program Income

- A grantee may not collect program income or fees until and unless it receives written notification from ISBE that approval has been obtained from the U.S. Department of Education.
- If you did not propose to collect program income on your RFP, you may not request to collect program income now.
- Every grantee must certify the assurance.

Program Specific > Program Income

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	AP
Goals		Graduation Courses			Program Income				Additional Requirements				Program Summary	

Program Income

[Instructions](#)

Per the U.S. Department of Education (ED), 21st Century grantees must have prior approval to generate program income or fees. As part of the State's plan to the U.S. Department of Education, grantees will include documentation with their continuation application to collect program income or fees. All uses of approved fees and income generated are only to be used for items and activities that are allowable expenses within the 21st CCLC grant program. **Grantees may not collect program income or fees until and unless it receives written notification from ISBE that approval has been obtained from the U.S. Department of Education.** Grantees who are requesting to collect program income/fees make the request to ISBE. If ISBE provides approval, ISBE will seek secondary approval from ED on behalf of the grantee.

☐ Yes ☐ No Is the grantee proposing to generate program income or fees in this upcoming Fiscal Year? If yes, complete this page. If no, select 'No,' save the page, and proceed to the next page.

☐ Yes ☐ No Does the program provide assurance that it will not collect program income/fees unless and until it receives written approval from both ISBE and ED?

[Save Page](#)

Program Specific > Additional Requirements

Please upload the following items:

- Equitable Participation Forms
 - Any form marked "Yes" must have the school listed under a site on the "Sites To Be Served" page.
- MOUs/Principal Letters of Agreement
 - All applications with co-applicants are required to have memorandums of understanding (MOUs).
- Program Income Approval (if applicable)

Program Specific > Additional Requirements

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	
Goals		Graduation Courses			Program Income				Additional Requirements				Program Summary	

Additional Program Requirements

[Instructions](#)

A. By checking each box below, the applicant acknowledges that additional information is required throughout the year as noted below, and that such information will be provided promptly upon direction or request. *

- ☐ The Spring Survey, part of the annual statewide evaluation, will be completed and submitted by the due date.
- ☐ All federal reporting data requirements will be current and complete by the set deadline so that state reports can be submitted to the US Department of Education.
- ☐ The written program evaluation will be completed internally or by an external evaluator for school year 2024-2025 and submitted to ISBE. The evaluation for the 2024-2025 school year is on schedule for completion and submission to ISBE by the due date.
- ☐ All corrective action plans submitted to ISBE have been fully implemented (if applicable), OR no correction action plans were required.
- ☐ Any and all co-applicants have signed a copy of all assurances and an original signature is on file with the applicant for review upon request.

B. The Equitable Participation of Private Schools form, provided as a hyperlink below; Principal letters/Memos of Understanding (MOUs); and if applicable, program income approval documentation from both ISBE and ED must be completed, signed, and a scanned copy of each be uploaded using the Upload button below.*

[Equitable Participation of Private Schools](#)[Click here for detailed instructions on how to upload a file.](#)

Browse your files to locate the required document. Double-click to display it in the Browser window. Click on the Upload button. The name of the uploaded document will display in the area below.

Choose File No file chosen Upload

Any uploaded files will appear below. Files can be deleted by selecting the document to be deleted and clicking on the Delete Selected Files button below. Please note that files can be deleted only until the application is transmitted to ISBE.

Program Specific > Program Summary

All changes must be preapproved by ISBE.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Goals	Graduation Courses		Program Income		Additional Requirements		Program Summary							

Program Summary [Instructions](#)

A. Students Served*
 Number of students projected to be served in 2024-2025 as entered on the FY 2025 application.

B. Schools Served*
☐ The schools to be served are the SAME as those proposed to be served in the approved application.
☐ The schools to be served are DIFFERENT from those as those proposed to be served in the approved application.
Describe any proposed changes to the schools served and provide reasons for any such changes.
NOTE: All changes must be approved by ISBE.

C. Program Changes*
Indicate any changes in the scope of the program (from the original application) for the 2024-2025 school year.
☐ No Changes
☐ Program Changes (describe all changes below)

Program Specific > Program Summary

- Out-of-state travel for professional development requires prior approval from ISBE. Please submit [Out-of-State Travel Forms](#) to your principal consultant at least 45 days in advance.
- Evaluation Services refers to who will be conducting your Local Evaluation annually.

E. Activity Description*

Describe activities in each of the three areas noted below, regardless of the funding source paying for the activity.

1. Will any Professional Development activities require out-of-state travel? If yes, include in the description below an explanation of the activities and include on the Budget Detail page all the required information as outlined in the Instructions linked on that page.*

☐ Yes

☐ No

(0 of 1500 maximum characters used)

2. Evaluation Services*

(0 of 1500 maximum characters used)

Cost-Sharing

- 21st CCLC does not require cost-sharing.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Pro Risk
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Cost Sharing

☐ Yes ☒ No Does this program require cost sharing (e.g., use of in-kind goods or services, local donations, private donations, program income)?*

[Calculate Totals](#) [Save Page](#)

*Required field

Budget Pages > Technology Acquisition

- This page must be filled out if technology will be purchased. Technology purchases require prior approval from ISBE.
- This page also must be filled out for any item being purchased that costs \$500 or more per item, even if it is not technology.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Program Risk Assessment
	Technology Acquisition		ELT Pages		Allotment			Cost

Technology Acquisition Information

- ☐ Yes ☐ No **The applicant is requesting approval to purchase technology.* If yes, complete this page. If no, save the page and move on to the next one.**
If yes, provide the capitalization threshold (dollar figure above which an equipment item will be depreciated)

Budget Pages > ELT Pages > Expanded Learning Time Sites

- ELT refers to when a district extends the school day, and 21st CCLC programming occurs during this expanded time.
- Grantees that wish to use grant funds for ELT services must seek and obtain approval from ISBE before doing so.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment
Technology Acquisition			ELT Pages		Allotment			Indirect Cost Calculation
		Expanded Learning Time Sites				ELT Activity Description		

Expanded Learning Time Sites

Budget Pages > ELT Pages > ELT Activity

Description

- If you indicated "No" on the previous page, this will prepopulate "No." Save the page and continue.
- If you indicated "Yes" on the previous page, this will prepopulate "Yes." Fill out the appropriate boxes about program description, changes, and when programming will occur.

Budget Pages > ELT Pages > ELT Activity Description

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assessment Pages
	Technology Acquisition				Allotment			Indirect Cost Calculation		
				Expanded Learning Time Sites				ELT Activity Description		

ELT Activity Description

Funds from this grant are being used to support ELT services at one or more site(s).* (This response is controlled on the Expanded Learning Time Sites page.)

☒ Yes ☐ No

Sites providing ELT services are re-displayed from the previous page. Respond to the three questions for each site at which ELT services are provided.

- Describe the ELT services to be provided.
- Describe any changes from those previously approved. If no changes, enter Not Applicable.
- Indicate when the proposed ELT activities will take place.

1. [Site 1](#)

Program Description:

Changes:

When:

Budget Pages > ELT Pages > ELT Services

- If you indicated "No" on the previous pages, this will prepopulate "No." Save the page and continue.
- If you indicated "Yes" on the previous pages, this will prepopulate "Yes." Fill out the total number of hours per week and who is engaged in providing ELT services.

Budget Pages > ELT Pages > ELT Services

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	
Technology Acquisition			ELT Pages	Allotment			Indirect Cost Calculation				Budget Detail		Budget	
Expanded Learning Time Sites					ELT Activity Description							ELT Services		

ELT Services Description

Instructions

Funds from this grant are being used to support ELT services at one or more site(s).* (This response is controlled on the Expanded Learning Time Sites page.)

☒ Yes ☐ No

Sites providing ELT services are re-displayed from the Extended Learning Time Sites page. Provide the requested information for each site at which ELT services are provided.

1. Site 1

Provide the total number of hours per week that ELT activities are offered at this site.

Indicate who is engaged in providing services during ELT. Check all that apply.

- ☐ Administrators
- ☐ School Day Teachers
- ☐ Other Non-Teaching Staff
- ☐ College Students
- ☐ Community Members
- ☐ Subcontracted Staff
- ☐ High School Students
- ☐ Parents
- ☐ Other - specify:

Budget Pages > Allotment

- This page indicates this application's allotment.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages
	Technology Acquisition		ELT Pages		Allotment			Indirect Cost Calculation		
Allotment										
							New21stC4421			
Current Year Allotment										
Reallotted Funds (+)										
Released Funds (-)										
Carryover (+)										
PrePayment (+)										
SUB TOTAL										
Multi-District										
Transfer In (+)							0			
Transfer Out (-)							0			
Administrative Agent										
ADJUSTED SUB TOTAL										
TOTAL AVAILABLE							New21stC4421			

Budget Pages > Indirect Cost Calculation

- This page provides information about this application's indirect cost rate.

Overview	Applicant Information Pages	Amendments	EFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit
Technology Acquisition		ELT Pages		Allotment				Indirect Cost Calculation			

Indirect Cost Calculation

THIS PAGE IS INFORMATIONAL ONLY AND REQUIRES NO DATA ENTRY

Indirect cost rates will display on the Budget Detail page when they are available but will be 0% until rates are calculated and loaded for the grant year. Watch for an IWAS message indicating that rates are loaded to amend and budget for indirect costs.

A. Rates To Be Used for Calculating Indirect Costs

- If the program is mandated to use a RESTRICTED rate, these rates will be loaded:

NOTE: Each individual grant may have a lower restricted rate cap.

- LEAs - rates calculated from the Annual Financial Report
- ROEs, ISCs, EFEs, charter schools, university lab schools, and special education joint agreements - the statewide average rate
- Colleges and universities - 8%
- Not-for-profit and community organizations - as selected by the entity; options are 0%, 10% de minimis, or negotiated rate

- If the program allows an UNRESTRICTED rate, these rates will be loaded:

- LEAs - rates calculated from the Annual Financial Report
- ROEs, ISCs, EFEs, charter schools, university lab schools, and special education joint agreements - the statewide average rate
- Colleges and universities - 8%
- Not-for-profit and community organizations - as selected by the entity; options are 0%, 10% de minimis, or negotiated rate

B. Basis for Calculating Indirect Costs

- If RESTRICTED rates are used, the Modified Total Direct Cost (MTDC) basis will be used.
- If UNRESTRICTED rates are used, the basis will be MTDC for:
 - LEAs
 - ROEs, ISCs, EFEs, charter schools, university lab schools, and special education joint agreements - the statewide average rate
 - Colleges and universities
 - Not-for-profit or community organizations taking the de minimis rate of 10%
- If UNRESTRICTED rates are used, not-for-profit or community organizations that have a negotiated rate may use a basis other than MTDC for calculating indirect costs.

THE INDIRECT COST RATE FOR THIS PROGRAM IS: RESTRICTED

Budget Pages > Budget Detail

- This page will be used to itemize the use of 21st CCLC funds.
- 50% of the total allotment must be spent toward programming (function codes 1000, 2110, 2120, 2130, 2140, 2150, 2220, 2230, 2540 (if used for security), 2550, 2560, 3000, and 4000).
- No more than 5% of the total allotment may be used for General Administration (function code 2300).
- No more than 10% of the total allotment may be used for Planning, Research, Development, and Research Services (function code 2620).
- Indirect Cost may not be claimed if any of the following function codes are utilized: 2510, 2520, 2570, 2640, 2660.

Budget Pages > Budget Detail

- Utilize the [Description of Function Codes and Object Codes](#) document to correctly identify codes.

Overview	Applicant Information Pages	Amendments	FEATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Technology Acquisition		ELT Pages		Allotment		Indirect Cost Calculation		Budget Detail		Budget				

Budget Detail BUDGET BREAKDOWN (Use whole dollars only. Omit Decimal Places, e.g., \$2536)

Minimize and explain each expenditure amount that appears on the Budget Summary. Provide a complete breakdown of eligible employee benefits. Federal Funds: Please review the Instructions link for details that apply to your specific grant regarding the Teachers' Retirement System (TRS). Contact your program consultant with any additional questions you may have regarding TRS contributions. Click on the "Create Additional Entries" button to enter additional information.

[Description of Function Codes and Object Codes](#)

Function Code	Object Code	Exclude from MTDC**	Expenditure Description and Itemization	New21stC4421 Funds	Delete Row
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>

[Create Additional Entries](#)

Total Direct Costs	<input type="text"/>
Less Functions 2530 and 4000, Objects 500 and 700, Contract amounts over \$50,000	<input type="text"/>
Modified Total Direct Costs	<input type="text"/>
Indirect Cost Rate %	<input type="text"/>
Maximum Indirect Cost *	<input type="text"/>
Indirect Cost	<input type="text"/>
Grand Total	<input type="text"/>
Allotment Remaining	<input type="text"/>

Total Allotment

Budget Pages > Budget Detail

- If the itemized line needs to be excluded from the Modified Total Direct Costs, check this box.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Technology Acquisition		ELT Pages	Allotment			Indirect Cost Calculation			Budget Detail		Budget			

Budget Detail BUDGET BREAKDOWN (Use whole dollars only. Omit Decimal Places, e.g., \$2536)

[Instructions](#)

Itemize and explain each expenditure amount that appears on the Budget Summary. Provide a complete breakdown of eligible employee benefits. Federal Funds: Please review the Instructions link for details that apply to your specific grant regarding the Teachers' Retirement System (TRS). Contact your program consultant with any additional questions you may have regarding TRS contributions. Click on the "Create Additional Entries" button to enter additional information.

[Description of Function Codes and Object Codes](#)

Function Code	Object Code	Exclude from MTDC**	Expenditure Description and Itemization	New21stC4421 Funds	Delete Row
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>

[Create Additional Entries](#)

Total Direct Costs	<input type="text"/>
Less Functions 2530 and 4000, Objects 500 and 700, Contract amounts over \$50,000	<input type="text"/>
Modified Total Direct Costs	<input type="text"/>
Indirect Cost Rate %	<input type="text"/>
Maximum Indirect Cost %	<input type="text"/>
Indirect Cost	<input type="text"/>
Grand Total	<input type="text"/>
Allotment Remaining	<input type="text"/>

Total Allotment



Budget Pages > Budget Detail

- Describe and itemize how funding will be utilized.
- Be very specific.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Technology Acquisition		ELT Pages		Allotment		Indirect Cost Calculation		Budget Detail		Budget				

Budget Detail BUDGET BREAKDOWN (Use whole dollars only. Omit Decimal Places, e.g., \$2536)

[Instructions](#)

itemize and explain each expenditure amount that appears on the Budget Summary. Provide a complete breakdown of eligible employee benefits. Federal Funds: Please review the Instructions link for details that apply to your specific grant regarding the Teachers' Retirement System (TRS). Contact your program consultant with any additional questions you may have regarding TRS contributions. Click on the "Create Additional Entries" button to enter additional information.

[Description of Function Codes and Object Codes](#)

Function Code	Object Code	Exclude from MTDC**	Expenditure Description and Itemization	New21stC4421 Funds	Delete Row
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>

[Create Additional Entries](#)

Total Direct Costs	<input type="text"/>
Less Functions 2530 and 4000, Objects 500 and 700, Contract amounts over \$50,000	<input type="text"/>
Modified Total Direct Costs	<input type="text"/>
Indirect Cost Rate %	<input type="text"/>
Maximum Indirect Cost %	<input type="text"/>
Indirect Cost	<input type="text"/>
Grand Total	<input type="text"/>
Allotment Remaining	<input type="text"/>

Total Allotment



Budget Pages > Budget Detail

- Indicate how much funding will be spent on this itemized budget line.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Technology Acquisition		ELT Pages		Allotment		Indirect Cost Calculation		Budget Detail		Budget				

Budget Detail BUDGET BREAKDOWN (Use whole dollars only. Omit Decimal Places, e.g., \$2536)

Itemize and explain each expenditure amount that appears on the Budget Summary. Provide a complete breakdown of eligible employee benefits. Federal Funds: Please review the Instructions link for details that apply to your specific grant regarding the Teachers' Retirement System (TRS). Contact your program consultant with any additional questions you may have regarding TRS contributions. Click on the "Create Additional Entries" button to enter additional information.


[Description of Function Codes and Object Codes](#)

Function Code	Object Code	Exclude from MTDC**	Expenditure Description and Itemization	New21stC4421 Funds	Delete Row
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>

[Create Additional Entries](#)

Total Direct Costs	<input type="text"/>
Less Functions 2530 and 4000, Objects 500 and 700, Contract amounts over \$50,000	<input type="text"/>
Modified Total Direct Costs	<input type="text"/>
Indirect Cost Rate %	<input type="text"/>
Maximum Indirect Cost %	<input type="text"/>
Indirect Cost	<input type="text"/>
Grand Total	<input type="text"/>
Allotment Remaining	<input type="text"/>

Total Allotment

 ILLINOIS STATE BOARD OF EDUCATION

Budget Pages > Budget Detail

- If Indirect Costs will be utilized, indicate the amount in the "Indirect Cost" box.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Technology Acquisition		ELT Pages		Allotment		Indirect Cost Calculation			Budget Detail		Budget			

Budget Detail BUDGET BREAKDOWN (Use whole dollars only. Omit Decimal Places, e.g., \$2536)

[Instructions](#)

Itemize and explain each expenditure amount that appears on the Budget Summary. Provide a complete breakdown of eligible employee benefits. Federal Funds: Please review the Instructions link for details that apply to your specific grant regarding the Teachers' Retirement System (TRS). Contact your program consultant with any additional questions you may have regarding TRS contributions. Click on the "Create Additional Entries" button to enter additional information.

[Description of Function Codes and Object Codes](#)

Function Code	Object Code	Exclude from MTDC**	Expenditure Description and Itemization	New21stC4421 Funds	Delete Row
<input type="text" value=""/>	<input type="text" value=""/>	<input type="checkbox"/>		<input type="text" value="0"/>	<input type="checkbox"/>
<input type="text" value=""/>	<input type="text" value=""/>	<input type="checkbox"/>		<input type="text" value="0"/>	<input type="checkbox"/>
<input type="text" value=""/>	<input type="text" value=""/>	<input type="checkbox"/>		<input type="text" value="0"/>	<input type="checkbox"/>
<input type="text" value=""/>	<input type="text" value=""/>	<input type="checkbox"/>		<input type="text" value="0"/>	<input type="checkbox"/>
<input type="text" value=""/>	<input type="text" value=""/>	<input type="checkbox"/>		<input type="text" value="0"/>	<input type="checkbox"/>

[Create Additional Entries](#)

Total Direct Costs	<input type="text" value="0"/>
Less Functions 2530 and 4000, Objects 500 and 700, Contract amounts over \$50,000	<input type="text" value="0"/>
Modified Total Direct Costs	<input type="text" value="0"/>
Indirect Cost Rate %	<input type="text" value=""/>
Maximum Indirect Cost %	<input type="text" value=""/>
Indirect Cost	<input type="text" value="0"/>
Grand Total	<input type="text" value="0"/>
Allotment Remaining	<input type="text" value=""/>

Total Allotment



Budget Pages > Budget

- This page helps to more clearly see the breakdown of funding by function code.
- This page prepopulates based on what is entered and saved on the Budget Detail Page.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Technology Acquisition	ELT Pages	Allocation	Indirect Cost Calculation	Budget Detail	Budget									

Budget (Read Only)

Instructions

LINE	FUNCTION	EXPENDITURE ACCOUNTING	SALARIES 100	EMPLOYEE BENEFITS 200	PURCHASED SERVICES 300	SUPPLIES & MATERIALS 400	CAPITAL OUTLAY** 500	OTHER OBJECTS 600	NONCAP EQUIP** 700	TOTAL
1	1000	Instruction								
2	2110	Attendance & Social Work Services								
3	2120	Guidance Services								
4	2130	Health Services								
5	2140	Psychological Services								
6	2150	Speech Pathology and Audiology Services								
7	2210	Improvement of Instruction Services								
8	2220	Educational Media Services								
9	2230	Assessment & Testing								
10	2300	General Administration								
13	2520	Fiscal Services*								
15	2540	Operation & Maintenance of Plant Services*								
16	2550	Pupil Transportation Services								
17	2560	Food Services								
18	2570	Internal Services*								
20	2620	Planning, Research, Dev. & Eval. Services								
21	2630	Information Services								
22	2640	Staff Services*								
23	2660	Data Processing Services*								
24	2900	Other Support Services								
25	3000	Community Services								
27	4000	Payment to Other Districts and Governmental Units								
29	Total Direct Costs									
30	Indirect Costs									
31	Total Budget									

* If expenditures are shown, the indirect cost rate cannot be used. If a program has an unrestricted indirectcost rate, expenditures budgeted in Function 2540 will also prevent LEAs from using indirect cost.

** Capital Outlay cannot be included in the indirect cost calculation.

Programmatic Risk Assessment

- Make sure any prepopulated information is correct.
- Item 1.1 should directly match the information on the Applicant Information Pages: Applicant Information tab.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment
PRA - ISBE Specific								

ISBE portion of Program Risk Assessment

NOTE: Fields below may be prepopulated with data. Review any prepopulated data, revise as needed, and save the page.

Quality of Management Systems:

1.1 How many years of experience does the project leader have managing the scope of services required under this program?

☐ More than five years

GATA Pages > Notice Of State Awards > NOSA Grant Information

- Review page, making sure all information is correct.
- Assure page by checking the box at the bottom.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages
		Notice Of State Awards							
	NOSA Grant Information			Prequalification Status				ICQ Conditions	
Notice of State Award									

GATA Pages > Notice Of State Awards > Prequalification Status

- If any of the boxes do not say "Yes" or "Approved," follow the directions on this page to obtain prequalification.
- Assure page by checking the box at the bottom.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Log
Notice Of State Awards				Uniform Grant Agreement									
NOSA Grant Information				Prequalification Status		ICQ Conditions		Program Risk Conditions					

Grantee Prequalification Status

Grantee Prequalification must be complete prior to submission of this grant.

GATA Grantee Prequalification is complete

☒ Yes

SAM Registration

Expiration Date

ICQ Status

☒ Approved

PRA Status

☒ Approved

Complete Grantee Prequalification Status includes the components above. This grant cannot be submitted to ISBE until the district/entity meets these requirements and the entity status above states Yes in the completion box.

Review any deficiency above. Resources to remediate registration deficiencies may be obtained at the ISBE GATA web page, under the Prequalification and Registration Status tab, or at the links provided below for the components.

If a checkbox and Save Page button do not appear at the bottom of this page, compare your entity's status above to the following:

1. Grant Accountability and Transparency Act (GATA) Grantee Prequalification must be Yes. <https://grants.illinois.gov/portal>
2. System for Award Management (SAM) Registration date must be current. <https://www.sam.gov/>
3. Internal Control Questionnaire (ICQ) Status must be Approved.
4. Program Risk Assessment (PRA) and Organizational Risk Assessment (ORA) must be Approved.

If you have successfully registered but have not received an ICQ, please email your entity's region-county-district-type code, entity name, your name, email address, and phone number to the address linked below.
GATA@isbe.net

☐ The district/entity assures that this page has been reviewed and the prequalification status is Yes. (Check the box and save the page.)*

GATA Pages > Notice Of State Awards > ICQ Conditions

- Assure page by checking the box at the bottom.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Su
		Notice Of State Awards						Uniform Grant Agreement			
NOSA Grant Information				Prequalification Status				ICQ Conditions			

Conditions - F & A ICQ

ICQ Section 2. Quality of Management Systems (2 CFR 200.302)

No additional conditions imposed

ICQ Section 3. Financial and Programmatic Reporting (2 CFR 200.328)

No additional conditions imposed

ICQ Section 4. Ability to Effectively Implement Requirements

No additional conditions imposed

ICQ Section 5. Audit (2 CFR 200.500)

Conditions: Grantee must submit, at least semi-annually, documentation to support the status of implementation of corrective action for audit findings.

Risk Explanation: Medium to high risk will result in repeated audit findings, potential questioned cost, and increase of administrative and programmatic specific conditions that will increase the cost of managing the grant program.

How to Fix: Implementation of grantee's corrective action plan.

Timeframe: When corrective action is complete.

In order to save the page, the entity must assure that this page has been reviewed and conditions accepted.

- If conditions 2-5 are not noted above and if there is no checkbox displayed below, the Fiscal ICQ has not been approved.
- The Fiscal ICQ must be completed annually by the organization's administrator in the GATA Grantee Portal (<https://grants.illinois.gov/portal/>) and approved by ISBE prior to submitting your application.
- If the Fiscal ICQ has been approved but error messages continue, please email your entity's GATA ID number, Region-County-District-Type (RCDT) code, entity name, and your name, email address, and phone number to: gataicq@isbe.net

☐ The district/entity assures that this page has been reviewed and conditions accepted. (Check the box and save the page.)*

[Save Page](#)

GATA Pages > Notice Of State Awards > Program Risk Conditions

- Assure page by checking the box at the bottom.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control
				Notice Of State Awards			Uniform Grant Agreement						
NOSA Grant Information				Prequalification Status			ICQ Conditions			Program Risk Conditions			

GATA Pages > Uniform Grant Agreement > UGA Overview

- This page gives an overview of the UGA tabs.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control
Notice Of State Awards							Uniform Grant Agreement						
UGA Overview	UGA Parts One, Two, and Three							Exhibits			UGA Summary		

Uniform Grant Agreement Overview

The Uniform Grant Agreement (UGA) is divided into three parts along with exhibits.

Part One contains the uniform requirements applicable to all grants in the State of Illinois.

Part Two contains additional agency-specific requirements.

Part Three contains grant or program-specific requirements. It includes information that is currently in ISBE's Program-Specific Terms of the Grant, including financial and performance reporting requirements, applicable state and federal rules and regulations, and other specific requirements, restrictions, or limitations for the grant program or project.

Exhibits are provided as follows:

- Exhibit A - Project Description
- Exhibit B - Deliverables or Milestones
- Exhibit C - Payment
- Exhibit D - Contact Information
- Exhibit E - Performance Measures
- Exhibit F - Performance Standards
- Exhibit G - Specific Conditions

Once Parts One, Two, and Three and the Exhibits have been assured to, via check boxes on the applicable pages, complete the UGA Summary page.

GATA Pages > Uniform Grant Agreement > UGA Parts One, Two, and Three

- Make sure any prepopulated information is correct.
- Indicate the tax identification for the grantee.
- Assure page by checking the boxes at the bottom.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit
Notice Of State Awards							Uniform Grant Agreement				
UGA Overview				UGA Parts One, Two, and Three				Exhibits			

GATA Pages > Uniform Grant Agreement > Exhibits

- Assure page by checking the box at the bottom.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	APP H
Notice Of State Awards							Uniform Grant Agreement					
UGA Overview	UGA Parts One, Two, and Three							Exhibits				

GATA Pages > Uniform Grant Agreement > UGA Summary

- Assure page by checking the box at the bottom.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control
Notice Of State Awards							Uniform Grant Agreement						
UGA Overview		UGA Parts One, Two, and Three						Exhibits				UGA Summary	

Uniform Grant Agreement Summary

NOTE: The below check boxes will be automatically filled in as each of the separate Uniform Grant Agreement sections are read and completed.

- ☐ Part One - The Uniform Terms
- ☐ Part Two - The Grantor-Specific Terms
- ☐ Part Three - The Project-Specific Terms - Currently within the Program Assurances
- ☐ Exhibits
- ☐ The above check boxes accurately reflect that the Uniform Grant Agreement was completed.*

Save Page

Assurance Pages > Program Assurances

- Assure page by checking the box at the top.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	S
	Program Assurances	State Assurances		Debarment		Lobbying		GEPA 442			A

Specific Terms of the Grant

☐ By checking this box, the applicant hereby certifies that he or she has read, understood, and will comply with the assurances listed below, as applicable to the program for which funding is requested.

Assurance Pages > State Assurances

- Assure page by checking the box at the top.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages
Program Assurances	State Assurances			Debarment		Lobbying		GEPA 442		

Grant Application Certifications and Assurances

☐ By checking this box, the applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires) hereby certifies and assures the Illinois State Board of Education that:

Assurance Pages > Debarment

- Assure page by checking the box at the top.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages
Program Assurances	State Assurances		Debarment		Lobbying	GEPA 442				

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Orders 12549 and 12689, Debarment and Suspension, 2 CFR part 3485, including Subpart C Responsibilities of Participants Regarding Transactions (also see federal acquisition regulation 27.101-6). This certification may be obtained by contacting the Illinois State Board of Education.

Before completing this certification, read instructions below.

CERTIFICATION

☐ By checking this box, the prospective lower tier participant certifies that:

Assurance Pages > Lobbying

- Assure page by checking the box at the top.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
Program Assurances		State Assurances		Debarment		Lobbying		GEPA 442		GATA Assurances		Assurances		

Certification Regarding Lobbying

[Instructions](#)

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

☐ By checking this box, the applicant hereby certifies, to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the contractor/grantee, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the contractor/grantee shall complete and submit [ISBE 85-37](#) "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The applicant shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

[Save Page](#)

v.04.23.2021

Assurance Pages > GEPA 442

- Assure the page by checking the box at the top.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Summary
Program Assurances	State Assurances	Debarment	Lobbying	GEPA 442	Assurances						

GEPA 442 Assurances

☐ By checking this box, the applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires), hereby certifies and assures the Illinois State Board of Education that:

Assurance Pages > GATA Assurances

- Assure the page by checking the box at the top.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History
Program Assurances	State Assurances	Debarment	Lobbying	GEPA 442	GATA Assurances							

GATA Assurances

☐ By checking this box, the applicant/award recipient (hereinafter the term applicant includes award recipient as the context requires), hereby certifies and assures the Illinois State Board of Education that he/she has reviewed the:

1. NIOS Grant Information page
2. Prequalification Status page
3. ICQ Conditions page and assures the conditions have been accepted
4. Program Risk Conditions page and assures the conditions have been accepted
5. Parts One, Two, and Three of the Uniform Grant Agreement and confirms the Agreement terms
6. Exhibits to the UGA
7. UGA in its entirety

[Save Page](#)

Assurance Pages > Assurances

- Assure all the assurances by signing the page at the bottom.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	App P
Program Assurances		State Assurances		Debarment		Lobbying		GEPA 442		GATA Assurances		Assurances		

Assurances

[Instructions](#)

GRANT AGREEMENT: The submissions made to the Illinois State Board of Education by the applicant and the terms and conditions described in each tab of this application shall constitute the grant agreement between the applicant and the Illinois State Board of Education for the use of the funds described in the "Budget Detail" tab. This grant agreement shall be deemed to be entered into when the application has been approved by the Illinois State Board of Education. This grant agreement constitutes the entirety of the agreement between the parties and supersedes any other agreement or communication, whether written or oral, relating to the award of the grant funds. The person submitting this application on behalf of the applicant certifies and assures the Illinois State Board of Education that he or she has been duly authorized to file this application for and on behalf of the applicant, is the authorized representative of the applicant in connection with this grant agreement, and that he or she is authorized to execute these Certifications and Assurances, and Standard Terms of the Grant on behalf of the applicant. Further, the person submitting this application on behalf of the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification. This grant agreement may not be amended or modified except as by receiving approval for an amendment through the IWAS application process or otherwise by the approval of the Illinois State Board of Education. By hitting "Submit" on the Submit page, this grant agreement shall be deemed to be executed on behalf of the applicant.

The authorized representative of the applicant who will affix his or her signature below certifies that he or she has read, understood, and will comply with all of the provisions of the following certifications, and assurances.

The person approving these Grant Application Certifications and Assurances hereby certifies and assures the Illinois State Board of Education that the person submitting the final application on behalf of the applicant (and thereby executing the grant agreement with the Illinois State Board of Education) has the necessary legal authority to do so.

The person approving this application certifies (1) to the statements contained in the list of certifications, and (2) that the statements herein are true, complete, and accurate to the best of his/her knowledge. He/she also provided the required assurances and agrees to comply with any resulting terms if an award is accepted. He/she is aware that any false, fictitious, or fraudulent statements or claims may subject him/her to criminal, civil, or administrative penalties, in accordance with applicable federal and state law, including, but not limited to, 18 U.S.C. 101, the federal False Claims Act (31 U.S.C. 3729 et seq.), and the Illinois False Claims Act (740 ILCS 175/). The list of certifications and assurances is included below and/or incorporated into the Uniform Grant Agreement contained herein.

NOTE: These boxes will be automatically filled in as each of the separate certifications/assurances are read and completed.

- ☐ Assurances for 21st Century Community Learning Centers - New Awards
- ☐ Grant Application Certifications and Assurances (State Assurances)
- ☐ Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion; see the Overview page for instructions
- ☐ Certification Regarding Lobbying
- ☐ GEPA 442 Assurances
- ☐ GATA Assurances

v.09.08.2021

☐ [Not calling IWAS Web Ser](#)

☐

Signature of School District Superintendent / Agency Administrator

Signature of Board-Certified Delegated Authority for the School District Superintendent

Submit

- Consistency check must be completed before an application can be submitted.
- Access levels below District Administrator will submit completed application to District Administrator.
- District Administrator is the only access level that can submit application to ISBE.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit
----------	--------------------------------	------------	-------	-----------------------	---------------------	-----------------	-----------------	---------------------------------	---------------	--------------------	--------

Submit

Assurances must be reviewed and approved by your Local IWAS Administrator before you can submit your application.

Consistency Check	Lock Application	Unlock Application
-------------------	------------------	--------------------

Application History

- This page documents every person who worked on the application and what role they played.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History
--------------------------	---	----------------------------	-----------------------	------------------------------------	----------------------------------	------------------------------	------------------------------	--	----------------------------	---------------------------------	------------------------	-------------------------------------

Application History(Read Only)

Page Lock Control

- Application locks when sent to ISBE.
- If an application is sent back to the grantee to correct, the page must be unlocked to save any changes.
- Only unlock the pages that will be changed.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
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Page Review Status [Instructions](#)

☒ Expand All

	Page Status	Open Page for editing
21st CCLC New Awards		

Application Print

- This page allows the application to be printed.
- Grantees may pick and choose which pages to print.

Overview	Applicant Information Pages	Amendments	FFATA	Sites To Be Served	Program Specific	Cost Sharing	Budget Pages	Programmatic Risk Assessment	GATA Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
----------	-----------------------------	------------	-------	--------------------	------------------	--------------	--------------	------------------------------	------------	-----------------	--------	---------------------	-------------------	-------------------

Selectable Application Print

Request Print Job

☐ [21st CCLC New Awards](#)

Request Print

Requested Print Jobs

Completed Print Jobs

Creating an Amendment

- Select the application and click "Create and Amendment".

District Name: [REDACTED] RCDT: [REDACTED] County: [REDACTED] [Instructions](#)

Application Select

This Program Allows you to have multiple projects.
Would you like to create a new project for the current year? ☐ Yes

[Click to view LEA Dashboard](#)
Select an application from the list(s) below and press one of the following buttons:

[Open Application](#) [Create Amendment](#) [Delete Application/Amendment](#) [Review Checklist](#) [Print All](#) [Review Checklist Print All](#)

	Application / Amendment	Original Submit Date	Status	Status Date	Consult
024-2025	24-4435-ES Original Application - FY25 Cohort-Project 2		Not Submitted		



Expenditure Reporting

Electronic Expenditure Reporting

Funding and Disbursements Division

Find the **official user guide** at <https://www.isbe.net/Documents/Electronic-Exp-Reporting-System-User-Guide.pdf> or search “*Electronic Expenditure Reporting System User Guide*” on ISBE.net

Expenditure Reporting Overview

- We cannot distribute any funding if we have not received the required expenditure reports by their respective deadlines
 - For Federal projects, disbursements are based upon the amount you report as expended
 - For State projects, disbursements are based upon the payment schedule submitted with your most recently approved application/amendment
- Expenditure reports are submitted via IWAS (ISBE Web Application Security) to report to the ISBE the **actual** expenditures for approved grants.
- Expenditures **must** be cumulative (year-to-date)
- Expenditures should be documented from the Local Education Agency's (LEA's) general ledger and be for approved program costs only.
- You cannot submit an expenditure report until your original application is final approved.
- Expenditure reports are required on a quarterly basis (even if there no new expenditures to report)
 - Reports can be submitted more frequently if needed, however it is not required.
- **Required reports due at ISBE on the 20th of the month must be submitted to ISBE by 11:59 p.m. on the 19th to ensure receipt by ISBE on the 20th.**

Due Dates

Expenditure Reports are due 20 calendar days after the expenditure through date. Having a past due report will result in project funds being frozen until the report has been received. Typically, we only require quarterly reports.

Quarter	Reporting Period:	Report Due Date
	Project begin date through approval date*	Prior to disbursement
1	Project begin date through September 30	October 20
2	Project begin date through December 31	January 20
3	Project begin date through March 31	April 20
4	Project begin date through June 30	July 20

There may occasionally be additional required reports:

- A GATA required report – whenever a grant is approved more than 30 days after the grant start date, GATA legislation requires an additional report be submitted in the month of approval
 - e.g., if your grant was approved in October, but has a July 1 start date, an October report will be required
- An end-date report – whenever the grant ends on a day that is not a regular quarterly report date (e.g., if your grant ends on 8/31, an 8/31 report will be required)
- Liquidation report – whenever a commitment amount or outstanding obligations are claimed
 - Commitment Amount - if you submit a report claiming a commitment amount, you must submit an additional report within 30 days of the report date liquidating it.
 - Outstanding Obligations - if you submit an end-date report that includes outstanding obligations, you must submit an additional report within 90 days of the end date liquidating it (which will finalize the project)

Obligation vs. Expenditure

○ When is an obligation and expenditure made?

If the obligation is for:	The obligation is made:	The expenditure is made and may be reported when an obligation is made AND...
a) Acquisition of real or personal property.	-on the date on which a written commitment to acquire the property has been made...	...AND when payment has been issued and sent to the seller.
b) Personal services by an employee.	-when the services has been performed...	...AND when paycheck has been issued and sent to the employee.
c) Personal services by a contractor (not an employee).	-on the date on which a binding written commitment to obtain the services has been made...	...AND when payment has been issued and sent to the contractor.
d) Performance of work other than a personal service.	-on the date on which a binding written commitment to obtain the work has been made...	...AND when payment has been issued and sent to the service provider.
e) Public utility service.	-when the service is received...	...AND when the payment has been issued and sent to the service provider.
f) Travel.	-when the travel is taken...	...AND when the payment has been issued and sent to the traveler/travel provider.
g) Rental of real or personal property.	-when the property is used...	...AND when the payment has been issued and sent to the renter.
h) A pre-agreement cost that was properly approved by the State.	-when the pre-agreement costs were approved by the State...	...AND when the payment has been issued and sent to the recipient.

Approval Levels in IWAS

- Approval levels are determined by the school Superintendent
 - **Please DO NOT share passwords/user accounts!**
- It is very important that you only adjust approval levels when there are no pending expenditure reports in the works
- There are 4 approval levels in EER, however the only required level is the RCDT/ROE Admin. Whenever someone is assigned to a level, they will need to approve every expenditure report, regardless of which grant it comes from.
 - Document Author <- Can only submit for approval
 - Admin Level 1 <- Must approve anything sent from the document author
 - Admin Level 2 <- Must approve anything sent from document author and/or Level 1
 - RCDT/ROE Admin <- Final approval; ISBE will not receive an expenditure report until they approve
- Emails will be sent monthly to inform you when an expenditure report is past due

Accessing IWAS

Illinois State Board of Education
Dr. Steven Isoye, *Chairman* Dr. Tony Sanders, *State Superintendent of Education*

Navigation Menu:
ISBE Home
ELIS Login
Home
Sign Up Now
Get Password
Contact Us
Help
[IWAS User Guide](#)
[IWAS Training Video](#)

Need to access the Educator Licensure Information System (ELIS)? [Click here for ELIS.](#)

Already have an account? Login Here :

Login Name
Password
☐ Remember Login Name
LOG IN

Forgot Your Password?
If you have forgotten your login name or password, click on the link below.
[Find Login/Password](#)

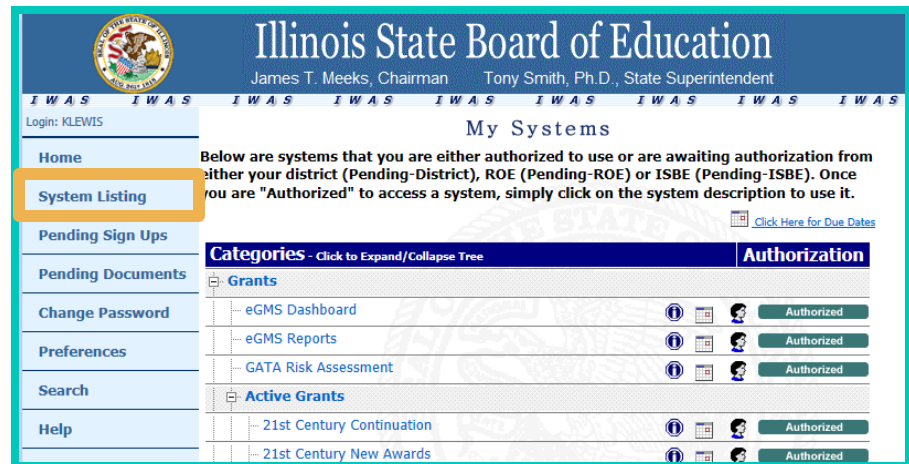
New Partner - Sign up Now

Some ISBE web-based systems require electronic signatures. You can create your own login id and password by clicking on the following link. After you establish your login, you will then have the ability to request authorization to use ISBE's systems.

Sign Up Now

Need Help?
If you need help with logging in, the sign up procedure or your password, please click on the link below.
[Help](#)

Accessing the Electronic Expenditure Reporting System (EER)



Illinois State Board of Education
James T. Meeks, Chairman Tony Smith, Ph.D., State Superintendent

Login: KLEWIS

My Systems

Below are systems that you are either authorized to use or are awaiting authorization from either your district (Pending-District), ROE (Pending-ROE) or ISBE (Pending-ISBE). Once you are "Authorized" to access a system, simply click on the system description to use it. [Click Here for Due Dates](#)

Categories - Click to Expand/Collapse Tree	Authorization
Grants	
... eGMS Dashboard	Authorized
... eGMS Reports	Authorized
... GATA Risk Assessment	Authorized
Active Grants	
... 21st Century Continuation	Authorized
... 21st Century New Awards	Authorized

Accessing the Electronic Expenditure Reporting System (EER)

Illinois State Board of Education
James T. Meeks, Chairman Tony Smith, Ph.D., State Superintendent

IAWASTRAIN IAWASTRAIN IAWASTRAIN IAWASTRAIN IAWASTRAIN IAWASTRAIN

Login: RCDT475

My Systems

Below are systems that you are either authorized to use or are awaiting authorization from either your district (Pending-District), ROE (Pending-ROE) or ISBE (Pending-ISBE). Once you are "Authorized" to access a system, simply click on the system description to use it. [Click Here for Due Dates](#)

Categories - Click to Expand/Collapse Tree	Authorization
Reporting	
American Recovery and Reinvestment Act (ARRA) Reporting	Authorized
District Spec Ed Profile	Authorized
Electronic Expenditure Reports	Authorized
Annual	
0-3 Prevention Initiative Outcomes Questionnaire	Authorized

Locating the Grant



Illinois State Board of Education
Dr. Steven Isaye, Chairman Dr. Tony Sanders, State Superintendent of Education

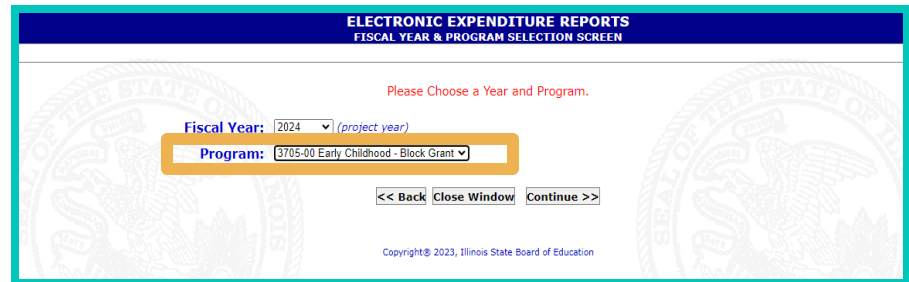
ELECTRONIC EXPENDITURE REPORTS
FISCAL YEAR & PROGRAM SELECTION SCREEN

Please Choose a Year and Program.

Fiscal Year: 2024 (project year)

Program: -- Please select a project --

<< Back Close Window Continue >>



ELECTRONIC EXPENDITURE REPORTS
FISCAL YEAR & PROGRAM SELECTION SCREEN

Please Choose a Year and Program.


Fiscal Year: 2024 (project year)

Program: 3705-00 Early Childhood - Block Grant

<< Back Close Window Continue >>

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Reports in Progress



Illinois State Board of Education
James T. Meeks, Chairman Christopher A. Koch, State Superintendent


ELECTRONIC EXPENDITURE REPORTS
LIST EXPENDITURES SCREEN

SUBMITTED EXPENDITURE REPORTS					
#	FY	PROGRAM CODE	PROGRAM NAME	THRU DATE	STATUS
1	2015	3705 - 00	Early Childhood - Block Grant	12/31/2014	Submitted to ISBE

[Click here to view list of processed expenditures at ISBE](#)

<< Back Close Window

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Illinois State Board of Education
James T. Meeks, Chairman Christopher A. Koch, State Superintendent

ELECTRONIC EXPENDITURE REPORTS
LIST EXPENDITURES SCREEN

SUBMITTED EXPENDITURE REPORTS					
#	FY	PROGRAM CODE	PROGRAM NAME	THRU DATE	LAST UPDATED
1	2014	4300 - 00	Title I - Low Income	08/31/2014	9/17/2014 4:54:48 PM

<< Back Close Window

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Starting a New Report

ELECTRONIC EXPENDITURE REPORTS
THRU DATE SELECTION SCREEN

Project Nu

Please select a Thru Date / Current Date as Thru Date.

Select Thru Date
☒ 09/30/2023 @# ▼

OR

Current Date
☐ 10/12/2023

Legend :
@ - Expenditure Report is Required for this Thru Date.
- Expenditure Report has been Processed at ISBE for this Thru Date.
+ - Outstanding obligations reported.

☒ Check here to copy previously submitted expenditures

<< Back Close Window Continue >>

Section I – Project Information



Illinois State Board of Education

James T. Meeks, Chairman

Tony Smith, Ph.D., State Superintendent

ELECTRONIC EXPENDITURE REPORTS EXPENDITURE REPORT ENTRY SCREEN

Entity Name :

Project Number :

Fed. - Sp. Ed. - Pre-School Flow Through FISCAL YEAR 2018 EXPENDITURE REPORT

SECTION I. - PROJECT INFORMATION

Please update the 'CONTACT PERSON', 'TELEPHONE NUMBER' and 'FAX NUMBER' with your name and number (s) so that we may contact you for any questions about this expenditure report.

PROJECT NUMBER		DISTRICT NAME		DUE DATE	PROJECT START DATE
					07/24/2017
EXPENDITURE REPORT SUBMISSION DATE	CUMULATIVE EXPENDITURES THROUGH DATE	CONTACT PERSON	TELEPHONE NUMBER	FAX NUMBER	PROJECT END DATE
08/14/2017	07/31/2017				06/30/2018

Section I – Project Information

PROJECT SUMMARY	AMOUNT
BUDGET AMOUNT	\$42,900
PRE-PAYMENT AMOUNT*** (PP)	\$0
CARRYOVER ALLOTMENT (COA)	\$18,696
CURRENT YEAR ALLOTMENT (CYA)	\$44,185
TOTAL ALLOTMENT (PP+ADJ+COA+CYA)	\$62,881

*** Pre-payments are disbursements made in the prior year project applied to the current year project. Line 31 includes the pre-payment amount.

Section II and III – Expenditure Objects

SECTION II. - EXPENDITURE OBJECTS (100 - 400)

Please enter your **CUMULATIVE** expenditures through the '**CUMULATIVE** EXPENDITURES THROUGH DATE' specified in SECTION I for Expenditure Objects (100 - 400). To see the budgeted amount for each cell, click on or hover the mouse pointer over the **B**.

LINE	FUNC	EXPENDITURE ACCOUNTING 2	SALARIES 3 (Obj 100's)	EMPLOYEE BENEFITS 4 (Obj 200's)	PURCHASED SERVICES 5 (Obj 300's)	SUPPLIES & MATERIALS 6 (Obj 400's)
1	1000	Instruction	B 6048	B 7603	0	B 0
2	2110	Attendance & Social work Services	0	0	0	0
3	2120	Guidance Services	0	0	0	0

SECTION III. - EXPENDITURE OBJECTS (500 - 800)

Please enter your **CUMULATIVE** expenditures through the '**CUMULATIVE** EXPENDITURES THROUGH DATE' specified in SECTION I for Expenditure Objects (500 - 800). To see the budgeted amount for each cell, click on or hover the mouse pointer over the **B**.

LINE	FUNC	EXPENDITURE ACCOUNTING 2	CAPITAL OUTLAY** 7 (Obj 500's)	OTHER OBJECTS 8 (Obj 600's)	NON-CAPITALIZED EQUIPMENT 9 (Obj 700's)	TERMINATION BENEFITS 10 (Obj 800's)
1	1000	Instruction	0		0	
2	2110	Attendance & Social work Services	0		0	

Section IV – Indirect Costs

Max Indirect Costs Expended Calculation

Total of Lines 1-28	Max Indirect Cost Expended for this Report
7623277	292977

SECTION IV. - APPROVED INDIRECT COSTS (Line 30)

LINE	EXPENDITURE ACCOUNTING 2	TOTAL 11
30	Approved Indirect Costs X 3.85 %	B 227214

Section V – Outstanding Obligations and Commitment Amounts

SECTION V - (A) - OUTSTANDING OBLIGATIONS (Line 34)

LINE	EXPENDITURE ACCOUNTING 2	AMOUNT
34	Outstanding Obligations (Use Whole Dollars)	<input type="text" value="15000"/> ?

SECTION V - (B) - COMMITMENT AMOUNT (Line 36)

LINE	EXPENDITURE ACCOUNTING 2	AMOUNT
36	Enter the amount needed for expenditures on a cash basis from : 02/01/2015 to: 02/28/2015 (maximum 1 month allowed)	<input type="text" value="0"/>

Section VI – Calculate Totals

SECTION VI. - CALCULATE TOTALS FOR FOLLOWING SECTIONS

Press this button when you are finished entering the information for Sections II, III, IV and V above. Each time this button is pressed, validity checks are performed and you may be asked to react to an exception before moving on. You may calculate the totals at any time.

Calculate Totals for Following Sections

Section VI(A) – Expenditure Split

SECTION VI. (a). - EXPENDITURE SPLIT FOR AMOUNTS EXPENDED AFTER JUNE 30

\$13,796 has been expended since June 30. Please provide a split of \$13,796 between Lines A and B:

LINE #	DESCRIPTION	TOTAL
A.	Expenditures (i.e. cash paid) for activities June 30 or Prior ?	13000
B.	Expenditures (i.e. cash paid) for activities July 1 through 08/31/2015 ?	796

SECTION VI. (b). - OUTSTANDING OBLIGATIONS SPLIT FOR AMOUNTS OBLIGATED AFTER JUNE 30

\$5,000 has been reported as outstanding obligations. Please provide a split of \$5,000 between Lines A and B:

LINE #	DESCRIPTION	TOTAL
A.	Obligations incurred June 30 or Prior ?	2000
B.	Obligations incurred July 1 through 08/31/2015 ?	3000

Section VII and VIII – Total Direct Costs

SECTION VII. - TOTAL DIRECT COSTS (COLUMN 11) - LINE TOTALS

To update these totals, press the 'Calculate Totals for Following Sections' button in SECTION VI.

LINE	FUNC	EXPENDITURE ACCOUNTING 2	CUMULATIVE TOTAL 11	BUDGET	VARIANCE	ACTUAL TOTAL
1	1000	Instruction	1000000	1481185	67.51%	234639
2	2110	Attendance & Social work Services	0	0	0.00%	0
3	2120	Guidance Services	0	0	0.00%	0
4	2130	Health Services	0	0	0.00%	0
5	2140	Psychological Services	0	0	0.00%	0
6	2150	Speech Pathology and Audiology Services	0	0	0.00%	0
7	2210	Improvement of Instruction Services	38963	148467	26.24%	5995
8	2220	Educational Media Services	0	0	0.00%	0
9	2230	Assessment & Testing	0	0	0.00%	0
10	2300	General Administration	0	0	0.00%	0
11	2400	School Administration	0	0	0.00%	0
12	2510	Direction of Business Support Services*				
13	2520	Fiscal Services*	1600	2000	80.00%	0

Section IX and X – Total Expenditures and Cash Summary

SECTION IX. - TOTAL EXPENDITURES (Line 31)

To update these totals, press the 'Calculate Totals for Following Sections' button in SECTION VI.

LINE	EXPENDITURE ACCOUNTING 2	TOTAL 11
31	TOTAL EXPENDITURES	439256

SECTION X. - CASH SUMMARY

To update these totals, press the 'Calculate Totals for Following Sections' button in SECTION VI.

LINE	EXPENDITURES AND RECEIPTS	AMOUNT
32	Vouchered to Date (includes pre-payment & negative adjustment)	100049
33	Cumulative Expenditures (i.e. Year-To-Date) (Line 31)	439256
34	Outstanding Obligations	0
35	Total Expenditures + Obligations (Line 33 + Line 34)	439256
36	Commitment Amount	0
37	(FUTURE USE)	
38	BALANCE (Line 32 - Line 33)	-339207
39	Adjusted Commitment Amount	0

Section XI – Submit Expenditure Report

Initiator

SECTION XI. - SUBMIT EXPENDITURE REPORT

Press the 'Submit for Approval' button when you are ready to submit this expenditure report. Totals will be recalculated before submission. This expenditure report can be printed from [FRIS Inquiry](#) usually within one business day.

[Return to Main Screen](#)

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Approver

SECTION XI. - SUBMIT EXPENDITURE REPORT

Press the 'Approve' Button when you are ready to submit this expenditure report. Totals will be recalculated before submission. This expenditure report can be printed from [FRIS Inquiry](#) usually within one business day.

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Initiator – RCDT

SECTION XI. - SUBMIT EXPENDITURE REPORT

Press the 'Submit To ISBE' button when you are ready to submit this expenditure report. Totals will be recalculated before submission. This expenditure report can be printed from [FRIS Inquiry](#) usually within one business day.

I hereby certify that the financial expenditures reported are accurate to the best of my knowledge and belief. The expenditures being reported are on a cash basis for the time period submitted and are only being used to support the activities approved within this Federal grant.

[Return to Main Screen](#)

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Approver – RCDT

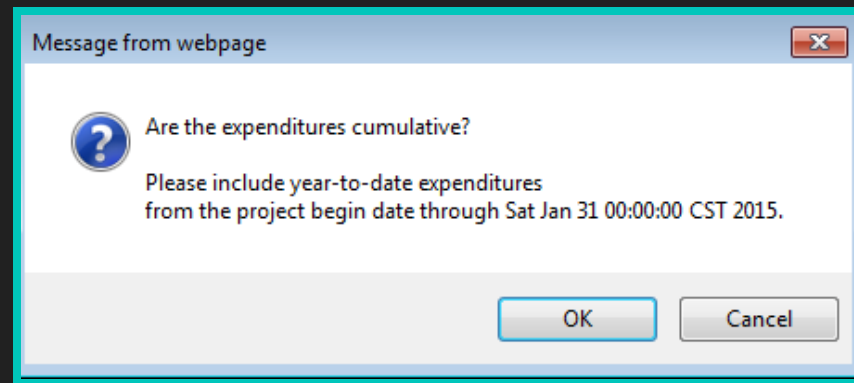
SECTION XI. - SUBMIT EXPENDITURE REPORT

Press the 'Approve' Button when you are ready to submit this expenditure report. Totals will be recalculated before submission. This expenditure report can be printed from [FRIS Inquiry](#) usually within one business day.

I hereby certify that the financial expenditures reported are accurate to the best of my knowledge and belief. The expenditures being reported are on a cash basis for the time period submitted and are only being used to support the activities approved within this Federal grant.

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Section XI – Submit Expenditure Report




ONCE SUBMITTED TO ISBE AN EXPENDITURE REPORT CANNOT BE RETURNED OR ADJUSTED!

If you discover you have made an error on a fully submitted report, there is no way to correct it.

You will need to submit a new expenditure report with the correct information once one becomes available to you. *Remember: You can only submit one report per project per day.*

If you make an error on a final expenditure report, please contact our department ASAP

Confirmation Page



Illinois State Board of Education
Gery J. Chico, Chairman Christopher A. Koch, State Superintendent

ELECTRONIC EXPENDITURE REPORTS
CONFIRMATION SCREEN

Entity Name : Project Number :

Your Expenditure Report has been Successfully Submitted to ISBE - Thank You!

It is recommended that you print this confirmation screen for your records.

Entity Name	
Program Name	Title I - Low Income
Project Number	
Expenditures Thru Date	01/31/2015
Expenditures Submit Date	01/21/2015
Total Expenditures	\$439,256.00
Scheduled Payment	\$339,207.00
Commitment Amount	\$0.00
Total Scheduled Payment	\$339,207.00
Date & Time	01/21/2015 9:43:48 AM

Close Window

Return To Main Screen

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- **Required reports must be submitted first!**
- One report per day/per program can be submitted.
- All reports submitted to ISBE by 11:59 p.m. will be loaded the following business day.
- **Required reports are DUE at ISBE on the 20th of the month following the quarter or month-end. The report must be submitted to ISBE by 11:59 p.m. on the 19th to ensure receipt by ISBE on the 20th.**
- If the required report(s) are not submitted in a timely manner, the project will be FROZEN (no further disbursements will be made) until the required report has been received at ISBE.
- **Quarterly Reports are due EVERY quarter even if you have spent & reported all your funds.**

Expenditure Reporting Review

How to Reach Us

Funding and Disbursements

217-782-5256

Elyse Calhoun: ecalhoun@isbe.net

Find the **official user guide** at <https://www.isbe.net/Documents/Electronic-Exp-Reporting-System-User-Guide.pdf> or search “*Electronic Expenditure Reporting System User Guide*” on ISBE.net

Technology Questions - IWAS Help Desk

217-558-3600



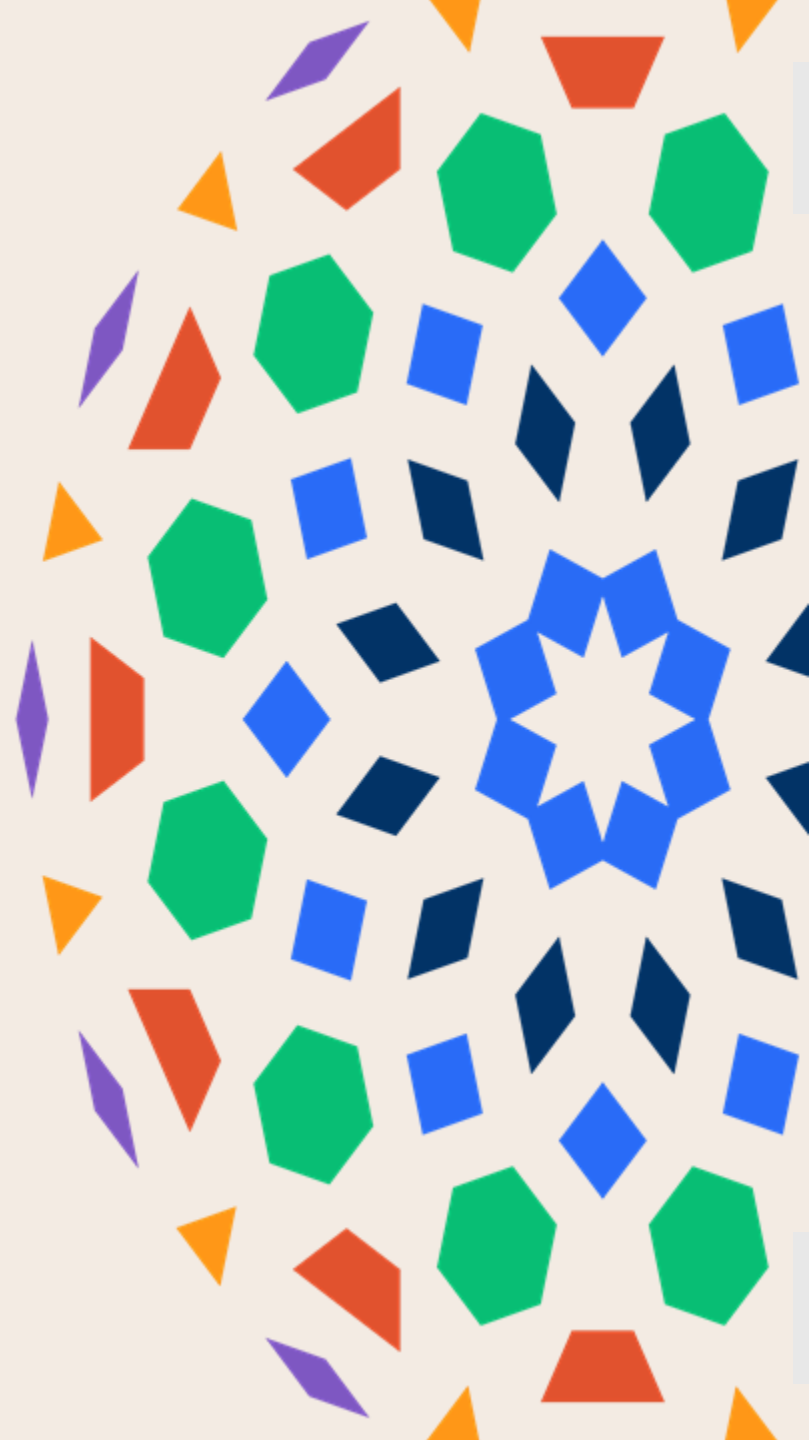
Evaluation



ISBE FY25 21st CCL New Project Director Webinar: Statewide Evaluation

Leslie Goodyear, Sophia Mansori, Josh Cox, Sheila Howard,
and Nora van Wassenauer

January 21, 2025



Agenda



- Overview of the statewide evaluation
- Evaluation requirements and activities

Overview of the statewide evaluation

Our goal

To provide ISBE with instructive, relevant, and actionable data and information on the progress of the 21st CCLC program and subgrantees toward meeting the state's program objectives.

Our Team

Leslie Goodyear
Sophia Mansori
Josh Cox
Sheila Rodriguez
Nora van Wassenauer

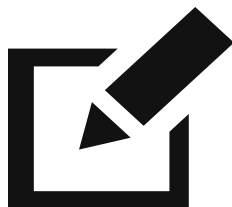
Overview of the statewide evaluation

What is included in the statewide evaluation?

- We complete an annual evaluation report on the program as a whole for the state, based on the following data :
 - The annual evaluation survey
 - Local evaluation reports submitted by grantees
 - Data from the Data Warehouse system
- We conduct site visits to learn about grantee accomplishments:
 - This year, we are visiting a selection of grantees in cohorts 2021 and 2023
- We provide support and technical assistance for grantees on evaluation:
 - You can find past presentations on the ISBE and IQA websites

Evaluation requirements and activities

Grantee data requirements



- ✓ Annual local evaluation report for each grant
- ✓ Annual Statewide Evaluation Survey for each grant
- ✓ APR data and student roster information submitted to the IIRC system for each term, including teacher survey data

Evaluation requirements and activities

Evaluation startup resources

Are you wondering what you should be doing to start your grant evaluation?

- Identify an external evaluator
- Develop an evaluation plan – logic models can help!
- Identify the data you will need to collect and being planning

Check out the resources included in this presentation on getting your evaluation off the ground, available here:

https://iqa.airprojects.org/files/ISBE_21st_Eval_for_New_Grants_Webinar.pdf



Evaluation requirements and activities

Annual local evaluation reports

Report templates are available on the ISBE 21st CCLC website:
<https://www.isbe.net/Pages/21CCLC-LE.aspx>

Report	Cohorts	Due Date
FY25 Final Report (July 1, 2024 – June 30, 2025)	2021 2023	June 15, 2025
FY25 Annual Report (July 1, 2024 – June 30, 2025)	2022, 2025	January 15, 2026

Evaluation requirements and activities

Annual local evaluation reports

- Your first report (for FY25) will cover activities from now through June 30, 2025. We understand you may have limited activities to report.
- What is included in the local evaluation report?
 - Background: Program goals, evaluation plan
 - Program implementation: Students served, family participation
 - Program operations: Program hours, staffing, and governance
 - Progress toward statewide objectives: Activities and data

Evaluation requirements and activities

Annual statewide evaluation survey



Individual links will be emailed on **May 1, 2025**.

Completed surveys due **May 30, 2025**.

The annual statewide evaluation survey collects information about grantee implementation during the previous year.

- ✓ Recruitment and retention
- ✓ Communication
- ✓ Programming and activities
- ✓ Transportation
- ✓ Sustainability

- ✓ Professional development
- ✓ Progress in implementation
- ✓ Challenges and barriers
- ✓ Site-specific information

***No teacher survey data included this year**

Evaluation requirements and activities

Teacher Surveys: Collecting data to include in IIRC

Which participants do you collect surveys for?

- ALL participants in grades 1 through 5
- Note that you will need to be able to report totals by hours of attendance

What questions does the survey need to ask?

Did the student improve with respect to:

- Classroom behavior
- Homework completion
- Participation in class



Resources about the teacher survey are available on the ISBE website. See a presentation on the teacher survey here:

<https://www.isbe.net/Documents/21CCLC-Teacher-Survey-Webinar-Dec-2023.pdf>

Find statewide evaluation information and resources on the ISBE website:

<https://www.isbe.net/Pages/21CCLC-LE.aspx>

System Quick Links ▾ Search...

ILLINOIS STATE BOARD OF EDUCATION

Careers at ISBE Contact Us Translate ▾

[Log Into ELIS](#) [Log Into IWAS](#) [Become a Teacher](#) [Public School District Lookup](#) [FRIS Inquiry](#) [IL Report Card](#) [About the Agency and Board](#) [Topics A-Z](#)

> [School Wellness](#) > [Out of School Time](#) > [Nita M. Lowey 21st Century Community Learning Centers](#) > **21st CCLC: Current Grantees**

SCHOOL WELLNESS
Out of School Time
Nita M. Lowey 21st Century Community Learning Centers

21st CCLC: Current Grantees

- [21st CCLC: Local Evaluation](#)
- [21st CCLC: Benchmarking and Monitoring](#)

RESOURCES

- [21CCLC List of Documents to](#)

SCHOOL WELLNESS
21ST CCLC: CURRENT GRANTEES

This page is intended to help current grantees find useful information, including training webinars, Requests for Proposals, and relevant forms used by grantees within the grant cycle. The site also houses a variety of links to valuable research and resources that can assist the grantee in establishing and providing robust 21st CCLC programming.

21st CCLC: Local Evaluation

21st CCLC: Benchmarking and Monitoring



Thank you Merci Gracias شكرا

Contact the evaluation team at any time:

21stCCLC.Evaluation@edc.org

Follow
Us!





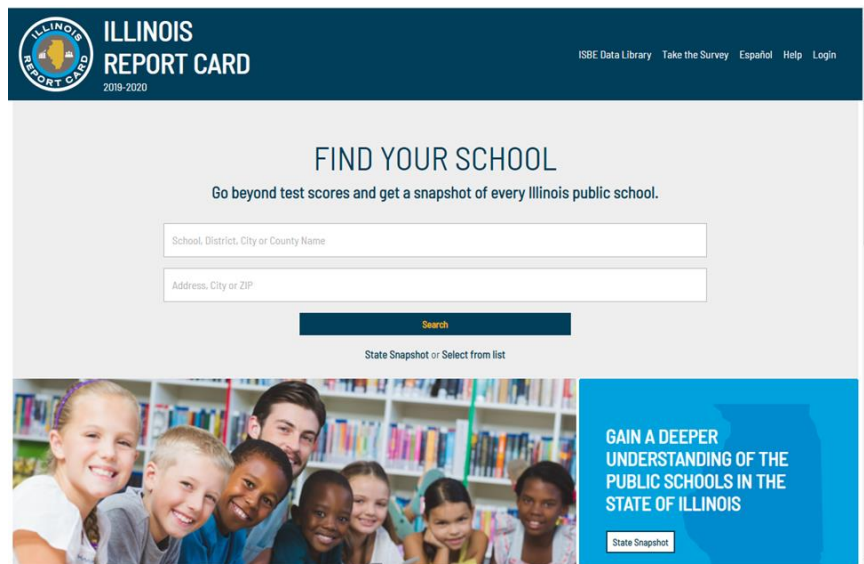
Benchmarking

Operational Data Collection and Submission

- The 21st CCLC Data and Benchmarking Tool (soon to be renamed) is the tool used for programmatic data submission to the state and federal 21st CCLC program offices.
- You submit data through the tool to the state, and then we automatically reformat your data and submit it to the federal data collection system (21APR).

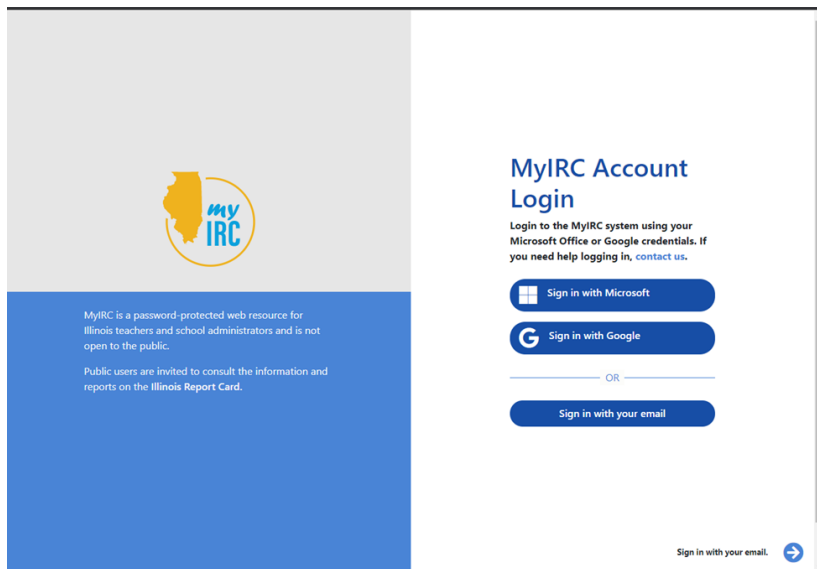
Equity • Quality • Collaboration • Community

Accessing the Tool



The screenshot shows the Illinois Report Card website. The header is dark blue with the 'ILLINOIS REPORT CARD 2019-2020' logo on the left and navigation links 'ISBE Data Library', 'Take the Survey', 'Español', 'Help', and 'Login' on the right. The main content area is light gray and features the heading 'FIND YOUR SCHOOL' with the subtext 'Go beyond test scores and get a snapshot of every Illinois public school.' Below this are two input fields: 'School, District, City or County Name' and 'Address, City or ZIP'. A blue 'Search' button is positioned below the second field. Under the search button, it says 'State Snapshot or Select from list'. At the bottom of the main content area, there is a banner image of diverse children in a library. To the right of the image, the text reads 'GAIN A DEEPER UNDERSTANDING OF THE PUBLIC SCHOOLS IN THE STATE OF ILLINOIS' with a 'State Snapshot' button below it.

Click on “Login”
On the main screen at
Illinoisreportcard.com



Log in to MyIRC. Credentials were established for directors as a part of the onboarding process for each grant. Click “Contact Us” if you need assistance with your credentials. Site Coordinators can gain access to some features with authorization of their Grant Directors.

Welcome Alan

Sample Grant - 1000000000015
21st Century Grant Administrator

Click an icon below to access key information and resources.

- My Nita M. Lowey 21st Century Community Learning Centers Data**
Access to Student Rosters and Reporting Resources
- My Educator Preview**
View your school(s) data on the Illinois Report Card public-facing website
- My Data Dashboard**
My Data Dashboard (formerly Ed360) provides data related to critical performance metrics.
- My Student Data**
Access student-level data from PARCC and other assessments.
- My Data Review and Verification Tool**
Review calculated Report Card metrics in advance of the Report Card release.

Announcements

- My Data Dashboard soon to replace Ed360
February 24, 2021
[Learn more](#)
- 21st CCLC: Fall 2021 data submission deadline
August 13, 2021
[Learn more](#)
- 21st CCLC: Spring 2021 data submission deadline
July 12, 2021
[Learn more](#)
- Ed Preview Release windows
July 1, 2021
[Learn more](#)

[View All Announcements](#)

The MyIRC Home Page. The Data Tool is the green one, and for most 21st CCLC users the only active tile that you can use.

Illinois Data and Benchmarking Tool

Alan Help

Nita M. Lowey 21st Century Community Learning Centers Data Dashboard

100000000016 - Sample Grant Go

Data Center
Upload your grant data

Event Management
Manage Events at your Grants/Centers

Student Data
View your student data records

21 APR Reports
View reports for 21 APR submission

Message Center

26 MAY 2023
Grantees should submit GPA & Behavior information for the students who attended only for the Fall term (if any), after submitting Spring Attendance File.
[Review GPA & Behavior information collected by 21APR under Outcomes section.](#)

26 MAY 2023
Submission window for grantees to submit term data for Spring 2023 will be opened on May 30, 2023. Grantees can submit their term data through July 18, 2023.
Note: Starting Spring 2023, Grantees should submit the GPA & Behavior information while submitting the Spring Attendance File.
[Review GPA & Behavior information collected by 21APR under Outcomes section.](#)

1 MAR 2022
Summer 2021 Benchmarking Adjustment
Any grantee who provided programming during the Summer 2021 term will need to enter the Data Warehouse and Benchmarking Tool and adjust the Activities reported to match the new GPRA measures. Activities for Summer 2021 should now be reported in the same manner as Fall 2021.
Activities were reported. If a grantee has

Data Center.

The portal for entering data into the Data Tool at the end of each grant term.

Required data includes roster/attendance data, activities data, family participation data, outcomes data, and more – details are available on the site.

Important Webinar Today 1:00pm

- There have been changes to the Data Center operation that will have an impact on the process of submitting data.
 - New data points being collected
 - A new and more specific flow to the data entry process
 - New validations that will check your data while it is being entered and reject data entry that violates 21APR business rules
- All of these three will be reviewed today at 1:00
- Please invite site coordinators if you haven't already and they are providing you data for 21APR submission.

Important Deadlines

- January 27 through March 3, 2025
 - Submission of Fall 2024 term data
- May 27 through July 12, 2025
 - Submission of Spring 2025 term data

Thank You! Questions?

- You can contact our offices at any time at
 - 815-753-0978
 - 21stcclc@niu.edu



Monitoring

Purpose of Monitoring

ISBE conducts routine monitoring on 21st CCLC programs to:

- Develop and nurture relationships between ISBE and program personnel.
- Highlight program successes.
- Identify opportunities/needs for technical assistance.
- Assess and respond to program risk.

Monitoring Overview

ISBE conducts three tiers of monitoring. This enables ISBE principal consultants to gain invaluable insights into a program's dynamics and progress.

- Tier I – Biannual Calls
- Tier II – Desktop Audit
- Tier III – Onsite Visit

Tier I Monitoring – Biannual Calls

- Every grantee is required to participate in Tier I monitoring twice per year.
- Monitoring takes place July-December and January-June.
- Your principal consultant will contact you via email to schedule your biannual call. In the email, you will be asked to complete a questionnaire and return it at least 24 hours before your call. Plan on your call lasting about one hour.

Tier I Monitoring – Biannual Calls

Topics on the questionnaire:

- Academic Programming
- Building Supportive Relationships
- Data Collection
- Fiscal
- Program Organization
- Project Design
- Quality Assurance

Tier II Monitoring – Desktop Audit

Purpose:

- To ensure grantees and their programs comply with 21st CCLC legislation.
- To verify grantees are meeting the goals of their proposals, are offering quality programming to participants, and that data is being collected in an efficient and timely manner.
- To identify any technical assistance that may be needed.

Tier II Monitoring – Desktop Audit

- A desktop audit may occur when a grantee receives a medium-risk score on the Risk Analysis or due to additional requirements from a Corrective Action Plan that is in place.
- The Risk Analysis is derived from ISBE partners (EDC and NIU), along with principal consultant program knowledge. A Risk Analysis is composed of several weighted elements and criteria that are used to determine the level of additional monitoring for each grantee.
- These efforts are used to monitor program progress and compliance. Both tiers will review required documentation that aligns with Program Assurances and terms that grantees are expected to maintain.

Tier II Monitoring – Desktop Audit

Keep in mind:

- Not everyone will receive Tier II monitoring.
- Tier II monitoring is not a requirement to be monitored for Tier III.
- This is not a program evaluation.
- If chosen to participate, you will:
 - Receive an email from your assigned ISBE principal consultant explaining the purpose of the Tier II monitoring process.
 - Receive a list of required desktop monitoring documents.
 - Receive a due date for when documents must be submitted for review.

Tier III Monitoring – Onsite Visit

- Tier III monitoring is the last part of the monitoring process.
- It is a combination of interview, onsite visit, and review of submitted documentation.
- The U.S. Department of Education requested that each grant -- not grantee or site -- go through the Tier III monitoring process.
- Each grant is selected randomly.
- Grantees that demonstrate high risk on ISBE's risk analysis tool may also be selected for Tier III monitoring.
- The visited site is chosen from a review of the previous year's data.

Tier III Monitoring – Onsite Visit

- Grantees will be notified if they are required to participate in the Tier III monitoring process.
- The assigned ISBE principal consultant will coordinate with the project director to determine dates for interviews and visits.
- A request for documentation and the deadline for submission will be communicated.
- Recipients selected for the Tier III monitoring process will receive prompt notification in mid-fall.
- At that time, the List of Documentation will be dispatched to those grantees.
- More information about this process will be given to those grantees at that time.

Tier III Monitoring – Onsite Visit

To help with documentation gathering:

- Have a designated location, either hard copy or electronic, for all documents.
- Have designated personnel to file and pull documents.
 - Update documents periodically.
 - Review documents for validity and need.
 - Remember certain documents are to be kept for three years after the program ends.

Tier III Monitoring – Onsite Visit

- A modified list of documents used for Tier III monitoring is available on ISBE's website.
- All grantees are encouraged to review the list as it has the potential to enhance programming. However, grantees that will not be monitored are not required to compile the documents on the list.

Note on Monitoring

- ISBE is looking at ways to streamline and improve our 21st CCLC monitoring process, including a greater focus on supporting continuous program improvement.
- Any adjustments that are made during FY 2025 will be promptly communicated.



Reminders & Notes

IWAS Applications

- System:
 - [IWAS](#)
- When to Expect It/Window Opening:
 - Now open.
- When is it Due/Complete:
 - February 15, 2025, to receive a July 1, 2024, start date.
- Note that the dates above apply only to the application for this new award. Dates related to Continuation Applications for other cohorts have not changed.

Notes:

- Must be fully approved or substantially approvable.
- All information must be kept up to date.
- Amendments due 30 days before close of grant.
 - Amendments should be rare and not the expectation.
- No changes in programming may occur without prior approval from ISBE.

Expenditure Reporting

- System:
 - [IWAS](#)
- When to Expect It/Window Opening:
 - Must be submitted a minimum of quarterly but may be submitted more frequently.
- When is it Due/Complete:
 - October 19, 2024
 - January 19, 2025
 - April 19, 2025
 - July 19, 2025

Notes:

- Noncompliance could result in freezing of funding.

Quarter Ends:	Expenditure Report Due by 11:59 p.m. on:
September 30, 2024	October 19, 2024
December 31, 2024	January 19, 2025
March 31, 2025	April 19, 2025
June 30, 2025	July 19, 2025

Annual Survey

- System:
 - Individualized link sent to project directors via email from EDC.
- When to Expect It/Window Opening:
 - May 1, 2025
- When is it Due/Complete:
 - May 30, 2025

Notes:

- Noncompliance could result in freezing of funding.

Local Evaluation

- System:
 - Template on [ISBE 21 CCLC webpage](#).
 - Report submitted via email.
- When to Expect It/Window Opening:
 - Template already available.
- When is it Due/Complete:
 - TBD (2026)

Notes:

- This is completed after each program year.
- Past webinars for more information are on website.
- Noncompliance could result in freezing of funding.

Benchmarking

- System:
 - [MyIRC](#)
- When to Expect It/Window Opening:
 - Fall 2024: January 21, 2025
 - Spring 2025: May 26, 2025 (Tentative)
 - Summer 2025: TBD
- When is it Due/Completed:
 - Fall 2024: February 24, 2025
 - Spring 2025: July 11, 2025 (Tentative)
 - Summer 2025: TBD

Notes:

- Benchmarking covers activities, staffing, attendance files, family members, certification of information for each site.
- Noncompliance could result in freezing of funding.

Biannual Calls (Tier I Monitoring)

- **System:**
 - Email from ISBE principal consultant.
 - Teams call.
- **When to Expect It/Window Opening:**
 - Fall (July-December): Calls typically take place in November.*
 - Spring (January-June): Calls typically take place in May*.
- **When is it Due/Completed:**
 - Fall (July-December): Must be completed by December 15.*
 - Spring (January-June): Must be completed by June 15. *

Notes:

- Biannual Call Form completed/turned in one business day prior to call.
- Calls typically last for one hour.
- Noncompliance results in Corrective Action Plan.

*Dates are tentative and subject to change.

Questions?

For FY 2021, FY 2022, and FY 2023 grantees:

- Please reach out to your assigned principal consultant or the 21st CCLC mailbox with any questions that were not addressed in this webinar.
- ISBE principal consultants:
 - Chris Baxter cbaxter@isbe.net
 - Kristina Clements kclement@isbe.net
 - Damita Coleman dcoleman@isbe.net
- 21st CCLC mailbox: 21stCCLC@isbe.net

For new grantees:

- A principal consultant will be assigned to you shortly.
 - Your principal consultant will email you a welcome letter introducing themselves.
- Please reach out to the 21st CCLC mailbox with any questions that were not addressed in this webinar.
- 21st CCLC mailbox: 21stCCLC@isbe.net

thank you