

**FY18 Early CHOICES Project Proposal Review Rubric**

Proposal Name: \_\_\_\_\_

Proposal Number: \_\_\_\_\_

Reviewer Number: \_\_\_\_\_

<b>1. Experience and Qualifications (30 points)</b>					
<b>Indicator</b>	<b>Not in place, not addressed, or inadequate to meet project outcomes</b>	<b>Weak or unclear, not enough evidence to determine whether the applicant has the ability to meet project outcomes</b>	<b>Average, there is evidence that the applicant may have the ability to meet project outcomes</b>	<b>Strong, applicant will be able to meet project outcomes</b>	<b>Exemplary, applicant will meet project outcomes and exceeds expectations</b>
	<b>(2)</b>	<b>(4)</b>	<b>(6)</b>	<b>(8)</b>	<b>(10)</b>
The proposal describes prior experience in providing training and TA. It provides information that demonstrates the applicant’s experience and knowledge of Illinois early childhood and ECSE systems.					
The proposal provides the following information for <i>each</i> position to be employed using grant funds: position to be filled, list of project responsibilities assigned to each position, required qualifications for each position, and FTE.					
The proposal describes how consultants will be identified, utilized, and evaluated. It includes how trainings will be assigned to each staff member and how PD needs will be determined.					

**Section Total Points** \_\_\_\_\_

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<b><i>2. Quality of Proposed Program (40 points)</i></b>					
<b>Indicator</b>	<b>Not in place, not addressed, or inadequate to meet project outcomes</b>	<b>Weak or unclear, not enough evidence to determine whether the applicant has the ability to meet project outcomes</b>	<b>Average, there is evidence that the applicant may have the ability to meet project outcomes</b>	<b>Strong, applicant will be able to meet project outcomes</b>	<b>Exemplary, applicant will meet project outcomes and exceeds expectations</b>
	<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>
The proposal describes the proposed training and TA to early childhood professionals and describes how the project will assist school districts in improvement activities specific to Indicators 6, and 7 of the ISBE Part B State Performance Plan. The proposal describes how data received from ISBE will be utilized for LEA program improvement. Describe how opportunities for reflection, feedback, and integration of skills will be embedded into PD and TA.					
The proposal describes all methods of training and TA to be utilized such as study groups, professional grants, and various uses of technology					
The proposal describes how training and TA will be aligned with standards and the Adult Learning Theory.					

**Section Total Points** \_\_\_\_\_

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<p>The proposal describes the credentialing system for participants, including how compliance with the ISBE Professional Educator Licensure requirements will be maintained.</p>					
<p>The proposal describes the function of the website and what information will be provided on the website. It also describes the online registration process to be used, if applicable.</p>					
<p>The proposal describes project activities regarding families of children with disabilities. The proposal includes a description of how families will be involved in the planning, implementation, and evaluation of the project activities.</p>					
<p>The proposal describes how regular and ongoing communication will be maintained with ISBE Early Childhood Division, and other training and TA entities regarding planning and implementation of activities.</p>					
<p>The proposal describes information regarding the LRE Stakeholders Consortium, including how often the group will meet, who will be the members of the group, and the function of the group.</p>					

**Section Total Points \_\_\_\_\_**

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<b>3. Evaluation (20 points)</b>					
<b>Indicator</b>	<b>Not in place, not addressed, or inadequate to meet project outcomes</b>	<b>Weak or unclear, not enough evidence to determine whether the applicant has the ability to meet project outcomes</b>	<b>Average, there is evidence that the applicant may have the ability to meet project outcomes</b>	<b>Strong, applicant will be able to meet project outcomes</b>	<b>Exemplary, applicant will meet project outcomes and exceeds expectations</b>
	<b>(4)</b>	<b>(8)</b>	<b>(12)</b>	<b>(16)</b>	<b>(20)</b>
The proposal describes the development/maintenance of an evaluation database for the project and plans to participate in the evaluation. It includes how data will be maintained at the project and the process for submitting an annual report. The proposal describes how ongoing evaluation of trainings will be conducted and how the information will be used towards project continuous quality improvement					

**Section Total Points** \_\_\_\_\_

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<b>4. Budget (10 points)</b>					
<b>Indicator</b>	<b>Not in place, not addressed, or inadequate to meet project outcomes</b>	<b>Weak or unclear, not enough evidence to determine whether the applicant has the ability to meet project outcomes</b>	<b>Average, there is evidence that the applicant may have the ability to meet project outcomes</b>	<b>Strong, applicant will be able to meet project outcomes</b>	<b>Exemplary, applicant will meet project outcomes and exceeds expectations</b>
	<b>(1)</b>	<b>(2)</b>	<b>(3)</b>	<b>(4)</b>	<b>(5)</b>
A. The proposal budget information explains each item completely and gives calculations to support the amount requested. All expenditures are consistent for the scope and purpose of the project.					
B. The proposal budget costs detailed are reasonable for the projected outcomes, and the quality of the activities and services proposed.					

**Section Total Points** \_\_\_\_\_

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<b>Section</b>	<b>Possible Points</b>	<b>Reviewer Points</b>
<b>Experience and Qualifications</b>	30	
<b>Quality of Proposed Program</b>	40	
<b>Evaluation</b>	20	
<b>Budget</b>	10	
<b>TOTAL</b>	<b>100</b>	

**Section Total Points** \_\_\_\_\_