



## Grant Periodic Reporting System (GPRS)

**Purpose:** Grant Periodic Reports demonstrate district accountability and transparency for meeting the requirements of the Grant Accountability and Transparency Act (GATA). The reports are submitted to ISBE to address program related activities and services.

**GPRS Guidelines:** To align with GATA, periodic performance reports are required for each Title grants program. The reports include accomplishment of deliverables from the grant budget and the results accomplished by the delivered services, during a specific period. The grantee must also identify the performance explanation-award to date and performance accomplishment correlated to reported expenses. The reports are submitted monthly or quarterly, depending on the risk assessment. This includes deliverables that align with the budget and services performed, produced, or provided by or on behalf of, or made available through, the grantee during the reporting period. The report also includes results, or outcomes, for each service rendered and listed in the Deliverables section.

The deliverable may (a) describe the progress toward raising student achievement and closing educational gaps (including programming and activities); (b) elaborate on progress in improving quality and effectiveness of teachers, principals, and other school leaders; and/or (c) describe the district’s progress in increasing its capacity to provide students with a well-rounded education, improve school conditions, and use of technology.

The result may provide a description of how the deliverable impacts student performance or teacher effectiveness/performance. Results should focus on services delivered during the reporting period.

A district may choose to include documents to support deliverables or results by using the optional upload file feature in the report.

Report	Reporting Period	Report Available	Report Due Date
First Quarter	July 1 – Sept. 30	September 30	October 30
Second Quarter	Oct. 1 – Dec. 31	December 31	January 30
Third Quarter	Jan. 1 – March 31	March 31	April 30
Fourth Quarter	April 1 – June 30	June 30	July 30
*Extended Report	July 1 – Aug. 31	September 30	October 30
Monthly Report	Full Month	Last Day of Month	20 Days After Month End

\*Districts with an extended project year and grant end date of August 31.

**Disapproved Report:** Disapproved and returned reports must be revised and re-submitted to ISBE within 10 days of the disapproval.

**Completing Reports:**

GPRS reports should include details for deliverables and results. The following are examples of deliverables and results.

	NOT APPROVABLE DELIVERABLE	NOT APPROVABLE RESULTS/ACCOMPLISHMENTS	APPROVABLE DELIVERABLE	APPROVABLE RESULTS/ACCOMPLISHMENTS
<b>Title I</b>	Paid reading specialist salary.	Students are making progress.	Funded two reading specialists to assist with pull out sessions for twenty-five students/30 minutes per day. Benchmark assessments were completed with Aimsweb.	Twenty-three out of twenty-five students working with the reading specialists improved two or more guided reading levels during this quarter. The reading specialist is monitoring the other two students. Benchmark assessments revealed an instructional student need of Tier 2 (27 percent) and Tier 3 (8 percent).
<b>Title II</b>	Staff attended PD.	Staff found PD favorable.	Three teachers attended the Illinois Reading Conference in October.	Teachers who attended the conference met with twenty-two instructors to discuss comprehension strategies and resources. They shared information from books received at the conference. Comprehension strategies are implemented in guided reading.
<b>Title IV</b>	STEM materials purchased.	Students used STEM materials in the classroom.	STEM materials, such as a 3-D printer, test tubes, batteries and microscopes, have been purchased and used to implement curriculum.	Third-grade students worked with solar system models to learn about planets and sun scale and distance. The activity builds 21 <sup>st</sup> -century skills in critical thinking, communication, and measurement.

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