



Illinois State Board of Education

100 North First Street • Springfield, Illinois 62777-0001
www.isbe.net

Darren Reisberg
Chairman

Dr. Carmen I. Ayala
State Superintendent of Education

Certification of Request

for Exemption from the Accountability Assessment Requirement to Receive a Regular High School Diploma

I certify that _____ is requesting exemption of the
(District Name and Number)

requirement to have taken the state's final accountability assessment in order to receive a regular high school diploma for

(Student Name and 9-digit State ID)

I understand that the granting of this exemption:

- Is limited to the student listed in this request, and applicable to no others;
- Maintains the expectation that *all* students take the state's final accountability assessment as a regular part of their public school education and as a requirement to receive a regular high school diploma;
- May not be used to exclude students of a particular demographic group from accountability; and
- May cause the district to be subject to additional monitoring, reporting, and/or corrective action, up to and including denial of future requests, if the volume of requests is excessive or if the exemption process appears to be excluding students of a particular demographic group from accountability.

I certify that the district will provide any and all additional documentation requested to support this exemption and comply with any corrective action to ensure full district participation in accountability.

Date Original Signature of Home School District Superintendent/Authorized Administrator

Printed Name

Date Original Signature of Home High School Principal

Printed Name

Submit this Certification of Request form along with the [Exemption Request form \(Excel file\)](#) and any additional supporting documentation using the [ISBE Attachment Manager tool](#). Select "Diploma Exemption" from the "ISBE eMail Name" dropdown menu. If you are unable to submit the files electronically, please label as "confidential" and fax to 217-782-6097.

DO NOT email directly to ISBE staff, as these forms contain personally-identifiable information.

For ISBE Use Only

Approved by the Illinois State Board of Education:

Date ISBE Authorized Administrator