HOW TO CREATE AN ELIS ACCOUNT

1. GO TO [WWW.ISBE.NET](http://WWW.ISBE.NET)

2. SELECT SYSTEM QUICK LINKS (top right corner of the website)

3. SELECT ELIS: EDUCATOR LICENSURE INFORMATION SYSTEM

4. SELECT: LOGIN TO YOUR ELIS ACCOUNT

5. SELECT: CLICK HERE FOR FIRST TIME ACCESS TO THE ELIS SYSTEM
6. COMPLETE THE ELIS FOR EDUCATORS ACCOUNT SIGN UP

In order to create an account, you will need to fill in the information requested on the IWAS for Educators Account Sign Up page. Once you have filled in the profile correctly, clicking Continue will take you to the IWAS for Educators welcome screen.

*Please note that you do not need to know your IEIN number in order to signup, just your Social Security Number OR your IEIN number.

7. ACCESSING THE EDUCATOR LICENSURE INFORMATION SYSTEM (ELIS)

Once you are at the welcome screen, clicking the Continue button will take you into your ELIS account.