

HOW TO CREATE AN ELIS ACCOUNT

1. GO TO WWW.ISBE.NET

2. SELECT SYSTEM QUICK LINKS (top right corner of the website)



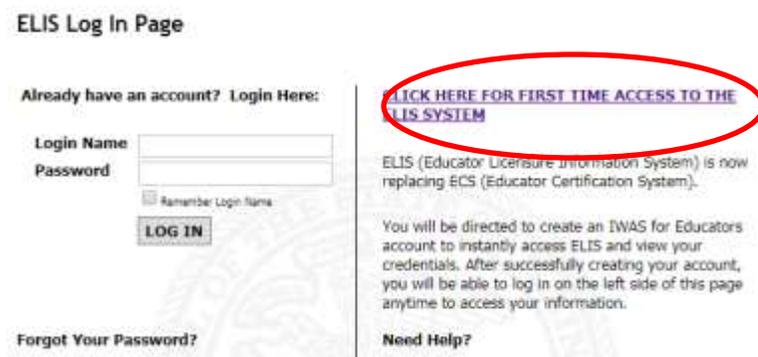
3. SELECT ELIS: EDUCATOR LICENSURE INFORMATION SYSTEM



4. SELECT: LOGIN TO YOUR ELIS ACCOUNT



5. SELECT: CLICK HERE FOR FIRST TIME ACCESS TO THE ELIS SYSTEM



6. COMPLETE THE ELIS FOR EDUCATORS ACCOUNT SIGN UP

ELIS for Educators Account Sign Up

Required

First Name

Last Name

Date of Birth mm/dd/yyyy

Enter either SSN or IEIN

Social Security Number No hyphens

OR

IEIN

Login Name

Password

Confirm Password

Email Address

Secret Question

Answer

Broadcast Email YES - Send system messages to the above email address

Email Type HTML

QUICK TIP: To avoid duplicate accounts and records, use your **legal first name** when creating your ELIS account and when registering for any licensure testing!

In order to create an account, you will need to fill in the information requested on the IWAS for Educators Account Sign Up page. Once you have filled in the profile correctly, clicking Continue will take you to the IWAS for Educators welcome screen.

*Please note that you do not need to know your IEIN number in order to signup, just your Social Security Number OR your IEIN number.

7. ACCESSING THE EDUCATOR LICENSURE INFORMATION SYSTEM (ELIS)

Once you are at the welcome screen, clicking the Continue button will take you into your ELIS account

Illinois State Board of Education
Gery J. Chen, Chairman Christopher A. Koch, State Superintendent

Log in: J752UCKA70B Hello Jonathan, you last logged in 6/20/2013 4:07:36 PM.

Welcome to your personal IWAS for Educators account.

From this page you can click on the "Continue" button to access all of your credentials online.

Home
Edit Profile
Change Password
Contact Us
Help
Logout
IWAS Training Video
About IISL Certificate