

[CLICK HERE](#) to view
the tutorial video.

How to Apply for a Professional Educator License

(via entitlement)

**Handheld devices, tablets and Macs are not compatible with our system.
Please make sure you are using a desktop or laptop computer for the most optimal experience.**

The screenshot shows a web browser window with the URL "Illinois State Board of Education". The page has a blue header with navigation links: Home, My Credentials, PD Plus, and Help. Below the header is a "Home Page" section with a left-hand menu containing: Credentials, Degrees, Fees, Tests, Communications, Deficiency Letters, Additional Credentials, Images, Assignments/Salary, Professional Development, and TCIS History. The main content area features two yellow warning banners: "Educator is not currently eligible for public school employment." and "Attention: You hold a license that is not yet valid. Please view the Home Page in your ELIS account for next steps on Registration/Renewal." Below these is a blue box titled "Entitled Credentials" with a sub-header "Redeem License(s)". Under this sub-header, there is a list of license types: Professional Educator License (PEL), Elementary Education (Self Contained General Education), and Social Science. To the right of this list is a grey button labeled "Apply Now". A large red arrow points from the right towards the "Apply Now" button. At the bottom of the browser window, the Windows taskbar is visible with various application icons and a search bar.

Click on "Apply Now" under "Entitled Credentials" on your "Home" tab.

Illinois State Board of Education

Home My Credentials PD Plus Help

Candidate Entitlement Application

Entitlement Application Survey Legal Questions Submit Payment

Before receiving your license, you are required to take a short survey about your preparation program. Your feedback will help the Illinois State Board of Education continuously improve educator preparation across the state. The survey should take approximately 15 minutes.

Entitlement Survey

The Entitlement Survey will open in a new tab. Please return to this tab to complete your Entitlement application.

OK

Previous Cancel Next

Click "Entitlement Survey."
A box will then appear on your screen that states the survey will open in a new tab. Click "OK."
Do NOT close the original entitlement wizard tab. You will return to this page when the survey is complete.

Illinois State Board of Education

Home My Credentials PD Plus Help

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[Entitlement Survey](#)

Thank you for taking the survey.

Previous Cancel Next

Once the survey is completed, return to this entitlement wizard tab and click "Next" to continue with the application.

Illinois State Board of Education X +

Home My Credentials PD Plus Help


Candidate Entitlement Application

Entitlement Application Survey Legal Questions Submit Payment

Please answer the following required questions of the Criminal History Disclosure Statement.

<input type="radio"/> Yes	<input type="radio"/> No	Has your license or certificate (teaching, administrative, school support, etc.) ever been formally denied, suspended, or revoked in Illinois or any other state?
<input type="radio"/> Yes	<input type="radio"/> No	Have you ever been convicted of a felony in Illinois or any other state, or are you subject to pending criminal charges for a felony in Illinois or any other state? (You are not obligated to disclose sealed and expunged records of a conviction or an arrest. If unsure, you may seek legal counsel or contact ISBE for further information. Failure to accurately disclose this information may result in application denial or licensure sanction.)
<input type="radio"/> Yes	<input type="radio"/> No	Have you ever been convicted of any sex, narcotic, or drug offense in Illinois or any other state, or are you subject to pending criminal charges for any sex, narcotics, or drug offense (whether felony or misdemeanor) in Illinois or any other state? (You are not obligated to disclose sealed and expunged records of a conviction or an arrest. If unsure, you may seek legal counsel or contact ISBE for further information. Failure to accurately disclose this information may result in application denial or licensure sanction.)
<input type="radio"/> Yes	<input type="radio"/> No	Have you failed to (a)file an Illinois tax return, (b)pay the interest, penalty, or tax shown on an Illinois filed return, or (c)pay any final assessment of interest, penalty, or tax as required by law and administered by the Illinois Department of Revenue which was not subsequently resolved to the Department's satisfaction?
<input type="radio"/> Yes	<input type="radio"/> No	Have you ever been indicated as a perpetrator of child abuse or neglect by a state agency responsible for child welfare? (Note: You must answer "Yes" to this question even if the report was removed from the State Central register due to expiration of the retention period, but you may answer "No" to this question if the finding was reversed on appeal.)
<input type="radio"/> Yes	<input type="radio"/> No	Are you currently more than 30 days delinquent in complying with a child support order? <i>No, I am not more than 30 days delinquent in complying with a child support order. I certify under penalty of perjury that this information is true and correct. I understand that failure to respond to this question may result in disciplinary action and that making a false statement with regard to this question may subject me to disciplinary action and contempt of court.</i>
<input checked="" type="radio"/> Yes	<input type="radio"/> No	<i>Yes, I am currently more than 30 days delinquent in complying with a child support order.</i> I certify, under penalty of loss of my right to teach or work in the schools of Illinois, the answers to these questions are true and correct in every respect.

Previous Cancel Next



**Answer each of the background questions as they apply to you.
The last question must be answered "Yes" as this verifies you have answered
the background questions truthfully. When finished, click "Next."**

Illinois State Board of Education

Home My Credentials PD Plus Help

Candidate Entitlement Application

Entitlement Application Survey Legal Questions Submit Payment

Please review the information below. Once you have reviewed the information, click "Submit Payment." By clicking "Submit Payment," you are electronically signing this application and authorizing the Illinois State Board of Education (ISBE) to charge your credit card for the listed application amount. **Refund requests can only be considered for applications that are still in Pending status AND the request is received within 7 days of the application date. ISBE form 95-10 must be used to request a refund.**

Name
Birth Date
Amount

Professional Educator License (PEL)
Elementary Education (Self Contained General Education)
Social Science

Once you click "Submit Payment" you will be redirected to a payment processing page. Once your payment information has been entered, you will be redirected back to this page to complete the application process. Do NOT close this window until you receive your confirmation.

*A non-refundable convenience fee will be added by NCR Corporation, a third party processing company, and will appear as a separate charge on your credit card statement.

Submit Payment

**Click "Submit Payment" after you review the information on this screen.
You will enter your debit, credit, or prepaid card information on the next screen.
If you're using a prepaid card, ensure that the card balance covers both the application fee and the processing fee.**

The screenshot shows a web browser window with the URL "Illinois State Board of Education". The navigation bar includes "Home", "My Credentials", "PD Plus", and "Help". The main content area displays the following text:

You have successfully applied for your new Illinois teaching credential.

Professional Educator License (PEL)
Elementary Education (Self Contained General Education)
Social Science

Your license has been issued.

Below the text are two buttons: "Print" and "Home".

At the bottom of the browser window, the Windows taskbar is visible with the search bar and various application icons.

**You can print this page for your records after you complete the application process.
You will need to register your license to make it valid for employment.**