Spring 2020 IAR, SAT, PSAT 10, PSAT 8/9, and DLM-AA Pre-ID

Assessment Pre-ID rostering is automatically assigned based on each student's grade level and SIS assessment history.

NEW for SY 2020: Alternate Assessment (DLM-AA) students are now identified on the SIS Enrollment Program Indicators tab.

Review each assessment roster using the SIS Assessment Pre-ID reports (Detail). If a student incorrectly appears on a SIS Assessment Pre-ID report, update the student's Alternate Assessment indicator on the SIS Program Indicators tab.

To change the student's Alternate Assessment indicator on the SIS Program Indicators tab:
1. Log into SIS.
2. Search the SID.
3. Navigate to the Program Indicator tab and select **Edit**.
4. Under IDEA Services, update **Alternate Assessment (DLM-AA)** as appropriate.
5. Select **Submit**.

Note: The student should immediately appear on the respective Assessment Pre-ID report.

To update the Testing School for [IAR](#) Pre-ID, [DLM-AA](#) Pre-ID, or [SAT, PSAT 10, and PSAT 8/9](#) Pre-ID, log into SIS, select the appropriate Assessment from the Pre-ID menu and follow the prompts.

To request the Pre-ID file, log into SIS, select Batch Files, select the desired assessment, and then select Request File. Once processed, the requested file appears on the Upload/Download page under Batch Files. The Pre-ID Template and Tips and Steps can be found at https://www.isbe.net/Pages/Excel-Templates-for-student-data-input-into-SIS.aspx.

IAR Pre-ID (Step 1 and Step 2)
For grades 3-8, both an ELA/L and a mathematics grade-level test record are created in the IAR Pre-ID automatically when the student is enrolled in SIS, unless the student is identified on the SIS enrollment Program Indicators tab as IDEA Services= "Yes" and Alternate Assessment: DLM-AA = "Yes."

Step 1: Identify Testing Window
Testing window information in IAR Pre-ID as of 4:00 p.m. **February 14, 2020**, will be provided to Pearson for loading into its PearsonAccess[next] (PAN) system. If districts do not enter a testing window start and end date by February 14, SIS will default these values to the earliest start date (March 11, 2020) and the latest end date (April 24, 2020). Districts should adjust the testing window start and end dates in SIS, if applicable, even after February 14, 2020, to ensure accurate enrollments are captured for assessment corrections after testing.

Step 2: Editing Testing RCDTS
1. Log into SIS, select Assessment Pre-ID, and select the IAR.
2. Search for the student by his/her SID and one of the three: first name, last name, or DOB.
3. Edit Testing RCDTS only if needed, and select Update.

SIS Pre-ID Transmission to PAN
Data from the IAR Pre-ID will be provided to the PearsonAccess[next] (PAN) system to:
- Load student data into the PAN system, based on the Testing RCDTS in the SIS Pre-ID file.
- All demographic and enrollment updates will be driven through SIS demographics and enrollment.
- SIS will send all change updates made on demographics, enrollment, or Testing RCDTS to PAN on the following dates:
  - January 6, 2020 (Initial Pre-ID Transmission to PAN)
  - January 10, 2020
  - January 17, 2020
  - January 24, 2020
  - January 31, 2020
  - February 7, 2020
  - February 21, 2020
  - March 6, 2020
  - March 27, 2020 (FINAL IAR Pre-ID file from SIS to PAN)
    Note: Districts will have the ability to push Pre-ID updates directly from SIS to PAN by the end of January. More information will be provided when this is available and how to transmit data!

Spring 2020 IAR, SAT, PSAT 10, PSAT 8/9, and DLM-AA Pre-ID

SAT, PSAT 10, and PSAT 8/9 Pre-ID (January 15 and 31 2020, Deadlines*)

The following is true unless the student is identified in the SIS enrollment Program Indicators tab as IDEA Services= "Yes" and Alternate Assessment: DLM-AA = "Yes."

- An SAT test record is automatically created when a student is enrolled in SIS as grade 11.
- A PSAT 10 test record is automatically created when a student is enrolled in SIS as grade 10.
- A PSAT 8/9 test record is automatically created when a student is enrolled in SIS as grade 9.

Note: Some students in grade 12 may also be included in the SAT Pre-ID, based on the logic described in this flow chart: https://www.isbe.net/Documents/Grade_12_Testers_Flow_Chart.pdf. For situations not addressed by this flow chart (e.g., exit codes in SIS) or if your district believes a grade 12 student is erroneously identified as being required to participate in SAT in spring 2020, please contact the Department of Assessment by calling 866-317-6034 or writing to assessment@isbe.net.

*SAT, PSAT 10, and PSAT 8/9 Pre-ID data will be sent to College Board based on data collected on **January 31, 2020**. For the 80 schools using the March 25, 2020, SAT primary test date, SAT Pre-ID data will be sent to College Board based on data collected on **January 15, 2020**. A complete list of established test sites, along with the SAT primary test date, is posted on https://www.isbe.net/Documents/SAT-PSAT-Test-Sites-2020.pdf.

SAT, PSAT 10, and PSAT 8/9 Pre-ID labels, standard test materials, manuals quantities, and pre-administration materials quantities are generated based on the Testing RCDTS listed in the Pre-ID as of the dates noted above. Verify that the Testing RCDTS listed in the Pre-ID file is included on the list of established test sites. If the Testing RCDTS is not on the list of established test sites, ISBE will edit the Testing RCDTS to match the student's Home RCDTS before the file is sent to College Board. **New for SY2020**, the Pre-ID includes an error code field to indicate whether the Testing RCDTS is an established test site.

DLM-AA Pre-ID (February 14, 2020, Deadline)

Students in grades 3-11 (ELA and Math) and 5, 8, and 11 (ELA, Math, and Science) will be included on the DLM-AA Pre-ID if the following are true:

- The student's most recent past assessment is IAA or DLM-AA,
- The student's IDEA Services (IEP) indicator is "Yes" and,
- The student's Alternate Assessment: DLM-AA Indicator is "Yes" in the SIS enrollment Program Indicators tab.

Note: Some students in grade 12 may also be included in the DLM-AA Pre-ID, based on the logic described in this flow chart: https://www.isbe.net/Documents/Grade_12_Testers_Flow_Chart.pdf. For situations not addressed by this flow chart (e.g., exit codes in SIS) or if your district believes a grade 12 student is erroneously identified as being required to participate in DLM-AA in spring 2020, please contact the Department of Assessment by calling 866-317-6034 or writing to assessment@isbe.net.

Data updates in the DLM-AA Pre-ID are sent to the DLM-AA vendor weekly until February 14, 2020.

IAR, SAT, PSAT 10, PSAT 8/9, and DLM-AA Pre-ID "Summary" and "Detail" reports are available in SIS. To access the reports, log into SIS, select "Reports," and expand the "Assessment" Category.

IAR Pre-ID Reports
The IAR Pre-ID "Summary" report will provide overall counts for each IAR data element. The IAR Pre-ID "Detail" report will show a roster of each student along with the IAR data element details. ISBE recommends reviewing the "Detail" report to ensure all expected students are included.

SAT, PSAT 10, and PSAT 8/9 Pre-ID Reports
The SAT, PSAT 10, and PSAT 8/9 Pre-ID "Summary" reports will provide overall counts for each SAT, PSAT 10, and PSAT 8/9 data element. The SAT, PSAT 10, and PSAT 8/9 Pre-ID "Detail" report will show a roster of each student along with the data element details. ISBE recommends reviewing the "Detail" report to ensure all expected students are included. It is also important to review the "Detail" report using the "Sort By" tool. Review all grade 12 students by sorting by "Grade 12 Required to Test" and review any Testing RCDTS issues by sorting by "Error."

DLM-AA Pre-ID Reports
The DLM-AA "Summary" report will provide overall counts for each DLM-AA data element. The DLM-AA Pre-ID "Detail" report will show a roster of each student along with the DLM-AA data element details. ISBE recommends reviewing the "Detail" report to ensure all expected students are included. It is also important to use the "Sort By" tool in the "Detail" to review all grade 12 students by sorting by "Grade 12 Required to Test."

If you have assessment related questions, contact the Department of Assessment at 866-317-6034 or assessment@isbe.net. If you need assistance with updating Pre-ID data in SIS, contact the ISBE Help Desk at 217-558-3600, Option 3.