Student Registration/ Personal Needs Profile Field Definitions

ILLINOIS Assessment of Readiness
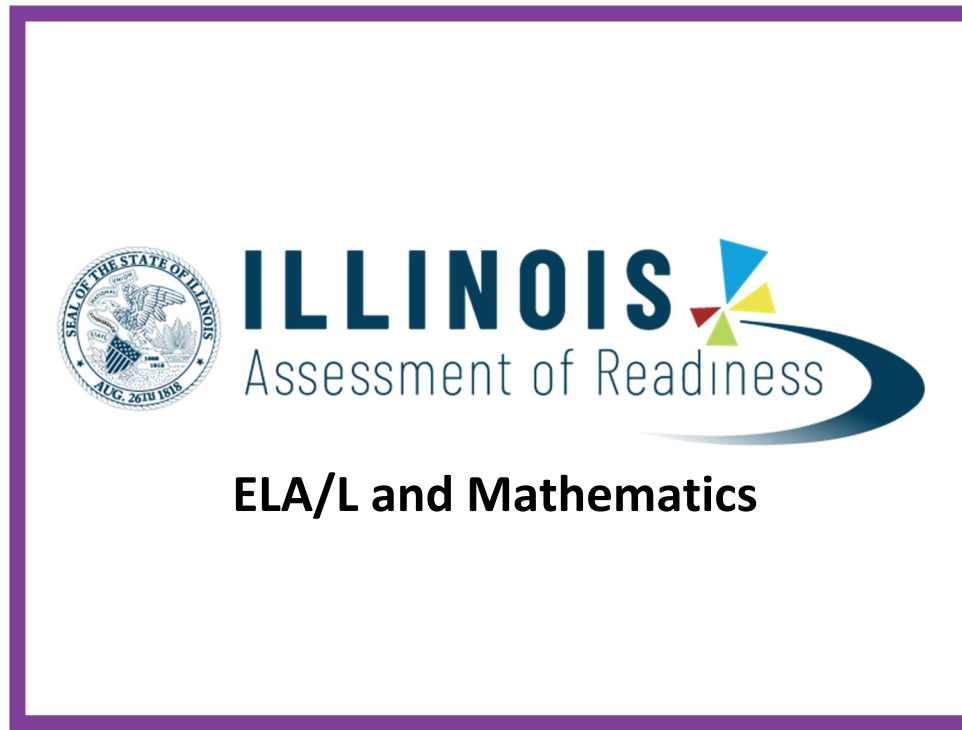
ELA/L and Mathematics

Version 1.0

Spring 2020 Administration
Student Registration/
Personal Needs Profile

Document Revisions

| Revision Date	Version	Description
12/3/2019	1.0	Initial Version

If assistance is needed, contact the Customer Support Center at 1-833-213-3879.

The purpose of this document is to provide the information needed to populate values in the Student Registration/Personal Needs Profile (SR/PNP) data file and instructions for importing the file into PearsonAccess[next]. The first section of this document has a checklist of tasks that need to be completed before importing the file, Matching Criteria used to match SR/PNP records to student records currently in PearsonAccess[next], step-by-step instructions for importing the file into PearsonAccess[next], and Helpful Hints. The second section of this document contains a table with the list of fields that will be present in the data file. This table also indicates if the field is required, field length requirements, Field Definitions, Notes/Validations, and expected values or criteria for entering valid values. It also contains Definitions and Notes that provide additional information for particular fields as well as a column with a quick reference to the Accessibility Features and Accommodations (AF&A) Manual when applicable. The Personal Needs Profile (PNP) section is used to gather information regarding a student's testing condition, materials, or accessibility features and accommodations that may be needed to take the assessment.

Checklist Prior to File Import		
1	Verify student demographic fields used for matching criteria is the same between what is populated in the SR/PNP data file and what is populated currently in PearsonAccess[next].	☐
2	Verify that all required fields are populated. Required field rows are highlighted in green.	☐
3	All expected values match the values found in this document. Bolded text in the **Expected Values** column must be entered exactly as it appears.	☐
4	Do not delete the header row.	☐
5	Import the file as a Comma Delimited File (.csv file extension) or Fixed File (.txt file extension).	☐

The following icon appears in the PNP section of this document. This icon will indicate which testing conditions, materials, or accessibility features and accommodations are available/compatible with computer-based tests (CBT), paper-based tests (PBT), ELA/L, and/or mathematics.

CBT	PBT
ELA/L	Math
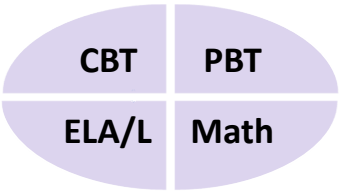
Important

Read the Definitions and Notes carefully to prevent records from encountering cross-validation errors.

If a student has more than one test assignment (e.g., Grade 8 ELA/Literacy and Mathematics Grade 8), **each test assignment needs to appear as a separate record on the SR/PNP Import File**. For example, if a student is taking Grade 8 ELA/Literacy and Mathematics Grade 8, this student will have two records on the SR/PNP Import File (one for each test assignment).

An option allows users to decide whether test sessions are auto-created and tests assigned to them or not during the SR/PNP import process. The **Don't auto-create Test Sessions for online testing** option appears on the Import/Export Task screen option and when checked, test sessions will not be auto created and tests assigned to them. Online test sessions will automatically be created and students added to them if the **Session Name** field is populated and **Don't auto-create Test Sessions for online testing** option on the import task screen is <u>unchecked</u>. If the Session Name field is left blank, online test sessions can be auto-created at a later time by importing an updated SR/PNP or sessions will need to be manually created and students manually added to them in PearsonAccess^next. There are two options to move students to different test sessions: 1. Users can manually move students to different session through the user interface, or 2. Users can remove students from the current test sessions and then import a SR/PNP with updated Session Name field values. If students are currently assigned to a test session, then updating the **Session Name** field and re-importing the SR/PNP will **not** move students to new sessions or update the current session name. A SR/PNP can be used to add students to existing sessions that are not prepared, prepared, or started.

Students requiring a computer-based read-aloud test must be placed in specific read-aloud test sessions. To do this, change the Session Name field to a different value to automatically place students requiring a read-aloud computer-based test in a separate session(s). **Once created, the sessions will need the form group type manually switched to Human Reader under Edit Sessions screen in PearsonAccess^next.**

Students registered for a **computer-based Human Reader or Human Signer Mathematics Test** or **computer-based Spanish Human Reader or Human Signer Mathematics Test** will be shipped a paper human reader/signer script if recorded before the test registration window ends. The test administrator will use this script in conjunction with **computer-based** Human Reader or Human Signer Mathematics Tests. Make sure to place students in a Human Reader or Human Signer Test Session. An additional order will need to be placed for scripts if the enrollment deadline is missed.

Helpful Hints:

- If using Microsoft Excel and a .csv file, it is recommended that the source file is saved as an Excel spreadsheet to keep formatting. Prior to each import attempt, save the data file as an Excel spreadsheet. Then save again as a .csv file. If an error is encountered, make the updates in the source Excel spreadsheet and save, and then save again as a .csv file. Repeat as necessary.
- A file may contain records with or without errors. The records without errors will be imported into PearsonAccess^next. Records with errors will need to be corrected and re-imported into PearsonAccess^next. If errors are discovered, the initial import file may be reused by leaving the records without errors in the file, and correcting only the records with errors. When re-importing this file, PearsonAccess^next will treat the records without errors as updates, even if no values changed. This will not cause any issues.

Student Matching Rules

When student data is imported into PearsonAccess[next], demographic fields are used to identify unique students. When data is updated in PearsonAccess[next], matching rules are applied to these fields to identify if records currently exist within the system. This information will be important for importing SR/PNP files for the 2019-2020 administrations as many students already exist within PearsonAccess[next] from the previous administrations. The table below provides information on the fields used for matching and can be updated through an SR/PNP Import.

How Matching Works?

Record will match if State Student Identifier and at least two of the following Core Demographic Fields match:
- Local Student Identifier
- Last or Surname (First 10 characters)
- First Name (First 8 characters)
- Sex
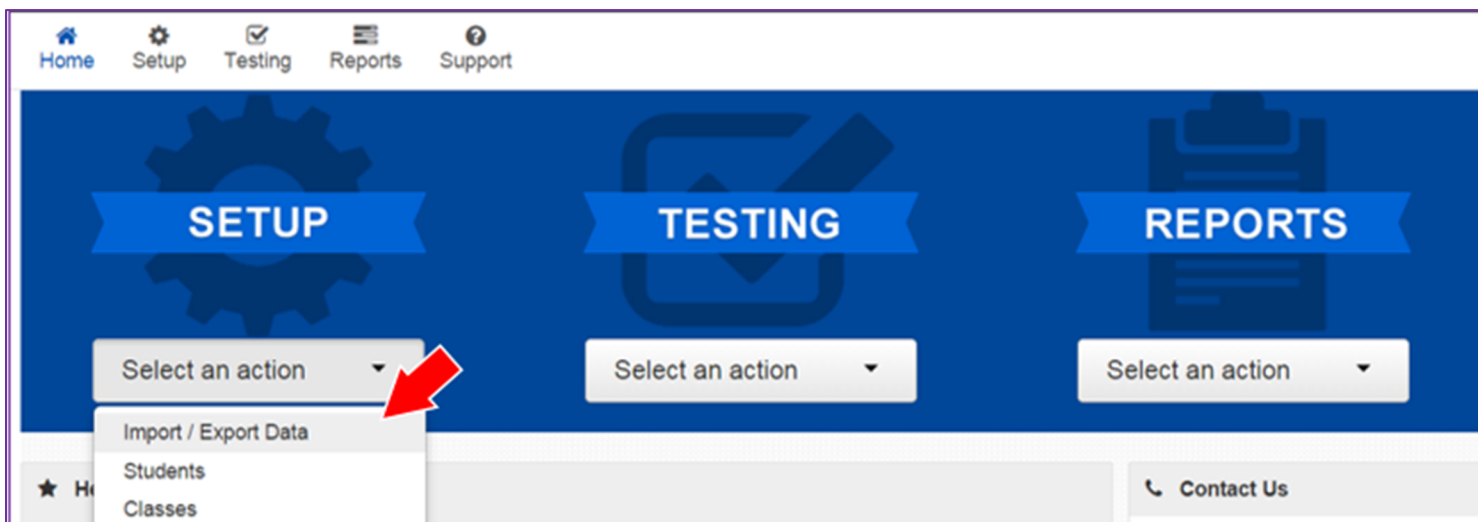- Birth Date

ISBE's Student Information System (SIS)

Student Registration Information will come from ISBE's Student Information System (SIS) via direct feeds from ISBE SIS. The initial import will be in early January and any student demographic changes after that date will be sent from SIS to PearsonAccess[next]. Fields that are driven by SIS will overwrite any changes that have been made to student demographics in PearsonAccess[next] . These fields are designated in the layout in the "SIS Field" column with a "Y". It is important to make sure that SIS is always the most accurate information for these fields.
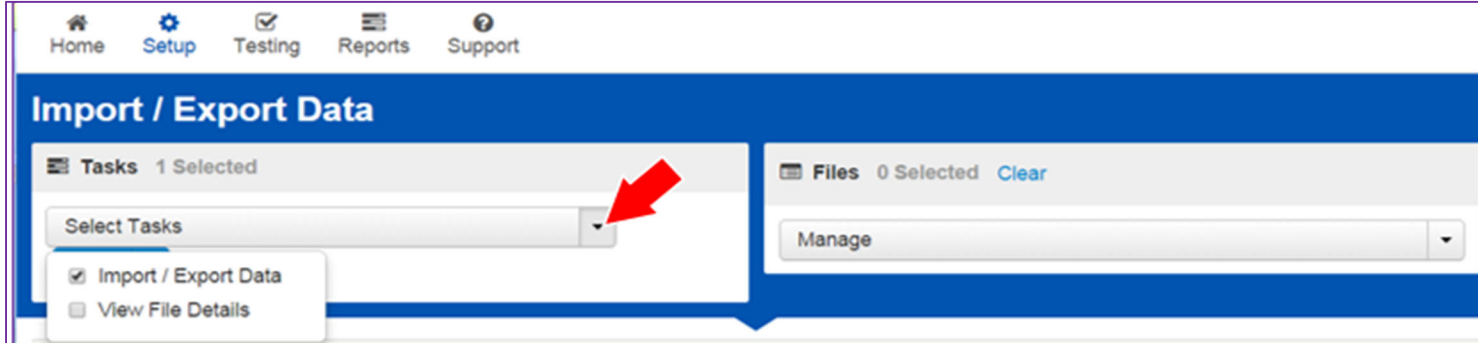
Importing a SR/PNP Data File

1. Log into PearsonAccess[next].

2. Select the **admin** from the **admin drop down** menu on the top of the screen (**IAR Spring 2020**).
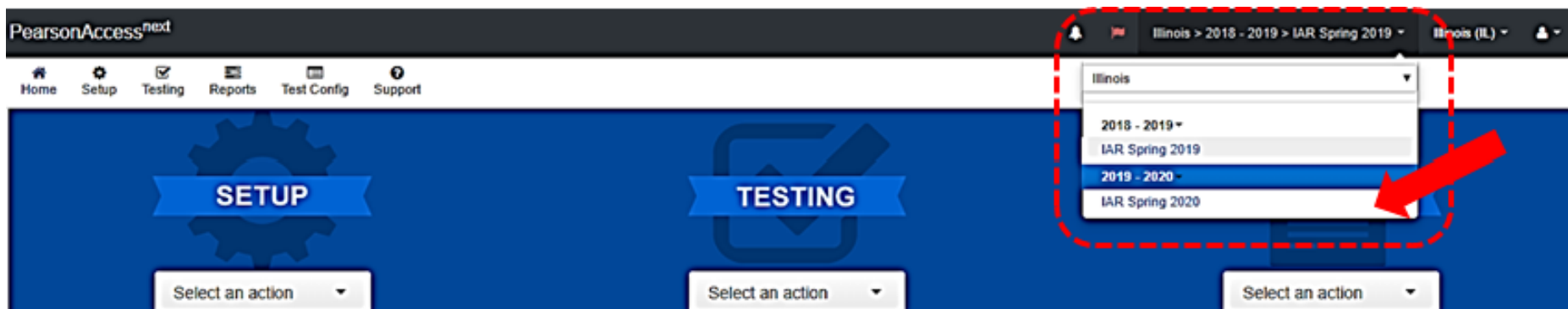
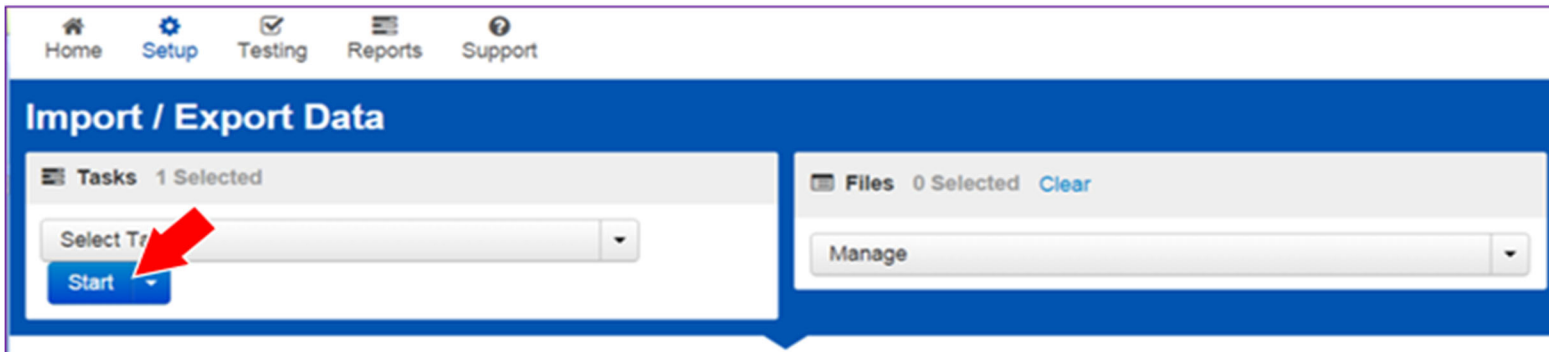3. In the **SETUP** section, click on the "**Select an action**" dropdown menu, and then select **Import/Export Data**.

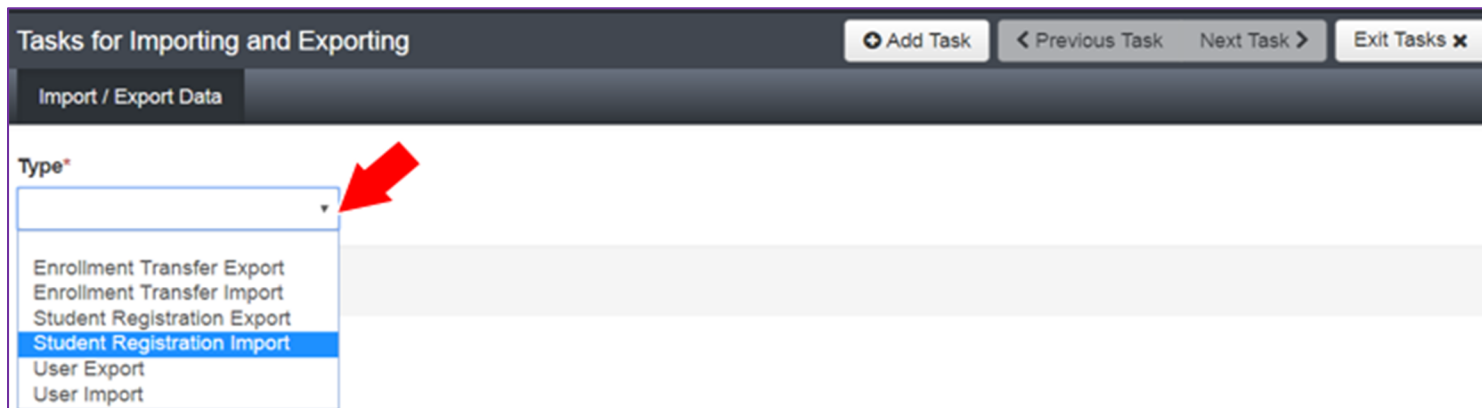4. In the **Select Tasks** dropdown menu, select **Import/Export Data**.

5. Select **Start.**

6. In the **Type** dropdown menu, select **Student Registration Import**.

7. In the **File Layout Type** dropdown menu, select the type of file to be imported (.csv or Fixed).
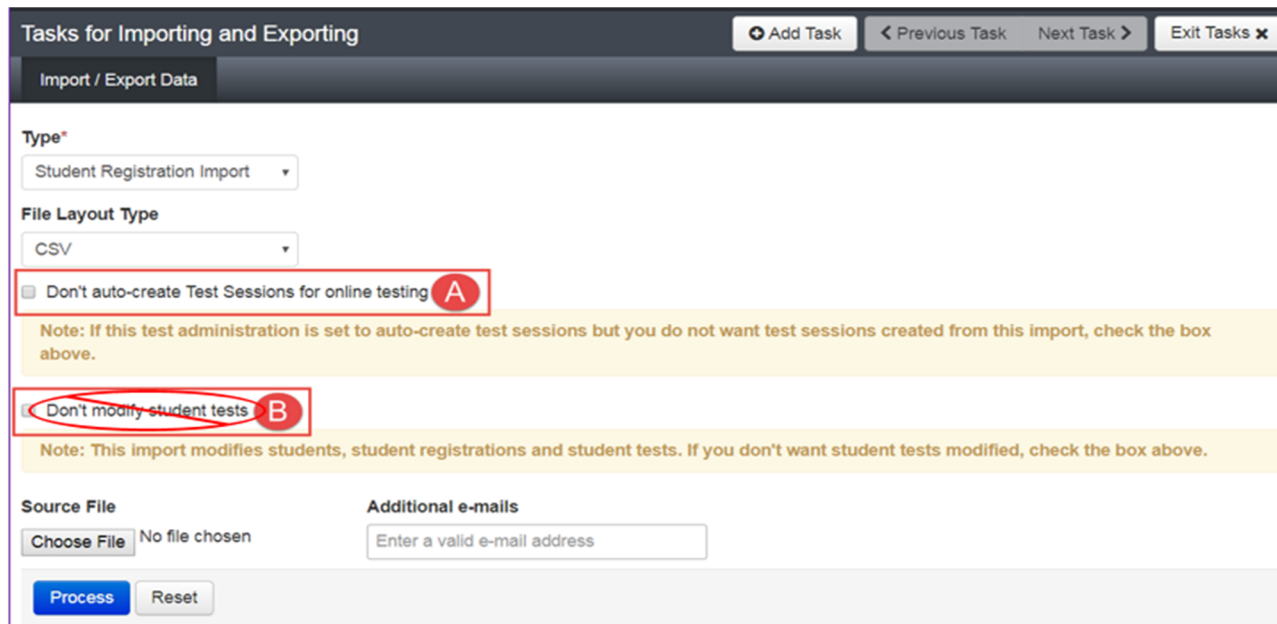
8. Review options for File Import.

   A. This option allows users to decide if they would like to auto-create and assign tests to test sessions.

   B. DO NOT select the **Don't modify student tests**. This option should only be selected when updating existing student demographic data without updating test registration data.

9. **Choose File** to select the file to import.

Source File

[Choose File] No file chosen
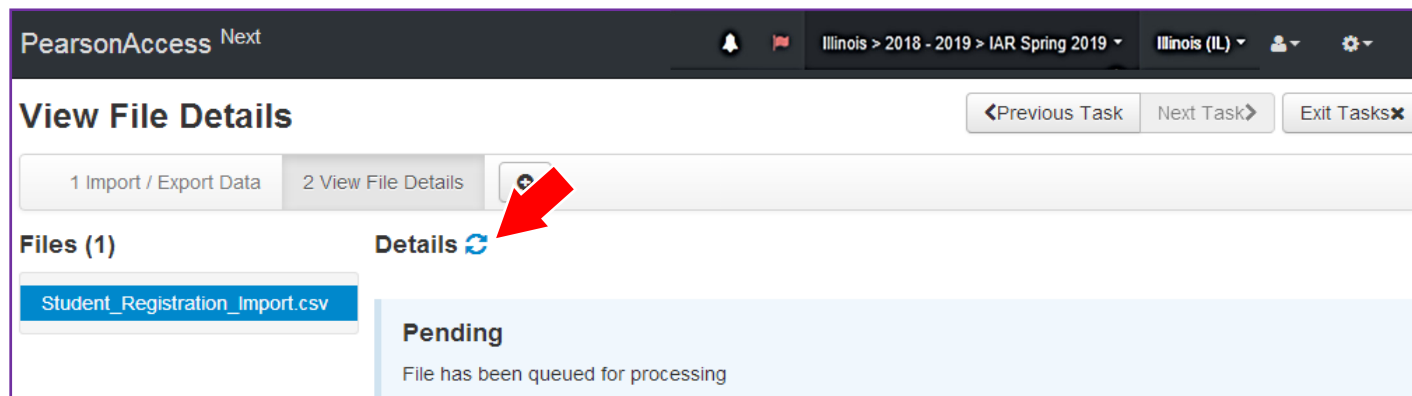
10. Once you see the correct .csv file listed, click **Process** to submit the selected file.

[Process] Cancel

Checking the status of an imported file

The **View File Details** screen will appear after selecting **Process.** This screen will show the processing status. Select the 🔄 icon to refresh the screen.

PearsonAccess Next

View File Details   ❮Previous Task   Next Task❯   Exit Tasks✖

1 Import / Export Data   2 View File Details

Files (1)   Details 🔄

Student_Registration_Import.csv

Pending
File has been queued for processing

After the file processes, the **View File Details** screen will show a **Complete** message, and the number of **Successful Records** processed will be indicated. The number of **Error Records** processed will also be indicated.

If there are errors, they will be displayed at the bottom of the screen. There is an option to download a file with just the records that contained an error in order to resolve these records and import them. There is also an option to view a list of error messages (without the records).

Helpful Hint:

A file may contain records with or without errors. The records without errors will be imported into PearsonAccess[next]. Records with errors will need to be corrected and re-imported into PearsonAccess[next]. The initial import file may be reused by leaving the records without errors in the file, and correcting only the records with errors. When re-importing this file, PearsonAccess[next] will treat the records without errors as updates, even if no values changed. This will not cause any issues.

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
					Core Student Data			
A	State Abbreviation	N	2	State's 2 character abbreviation		IL	Y	
B	Testing District Code	Y	15	The Testing District responsible for administering the test for a student.	Error and reject record if organization does not exist and set to participate in administration within PearsonAccess^next.	A-Z, 0-9	Y	
C	Testing School Code	Y	15	The Testing School responsible for administering the test for a student.	Error and reject record if organization does not exist and set to participate in administration within PearsonAccess^next.	A-Z, 0-9	Y	
D	Home District Code	N	15	The district responsible for specific educational services and/or instruction of the student.	Only populate this field if the Responsible District is different than Testing District. If this field is left blank, it is assumed the Testing District is also the Accountable District. Error and reject record if organization does not exist and set to participate in administration within PearsonAccess^next.	A-Z, 0-9 Blank	Y	
E	Home School Code	N	15	A unique number or alphanumeric code assigned to an institution by a school, school system, a state, or other agency or entity.	Only populate this field if the Responsible School is different than Testing School. If this field is left blank, it is assumed the Testing School is also the Accountable School. School reporting to a District Error and reject record if organization does not exist and set to participate in administration within PearsonAccess^next.	A-Z, 0-9 Blank	Y	

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
F	State Student Identifier	Y	9	A unique number or alphanumeric code assigned to a student by a state or any other entity.	State Student Identifier needs to be unique by state.	0-9 No embedded spaces	Y	
G	Local Student Identifier	N	30	A unique number or alphanumeric code assigned to a student by a school system or any other entity.		A-Z 0-9 No embedded spaces Blank	Y	
H	Unique Pearson Student ID	N	36	Unique Pearson Student ID that is used for growth analysis across years.	Assigned within PearsonAccess[next].		Y	
I	Last or Surname	Y	35	The full legal last name borne in common by members of a family.		A-Z 0-9 . - ' (Standard Apostrophe) Embedded Spaces	Y	
J	First Name	Y	35	The full legal first name given to a person at birth, baptism, or through legal change.		A-Z 0-9 . - ' (Standard Apostrophe) Embedded Spaces	Y	

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
K	Middle Name	N	35	A full legal middle name given to a person at birth, baptism, or through legal change.		A-Z 0-9 . - ' (Standard Apostrophe) Embedded Spaces Blank	Y	
L	Birthdate	Y	10	The year, month and day on which a person was born.		YYYY-MM-DD 0-9 - /	Y	
M	Sex	Y	1	The concept describing the biological traits that distinguish the males and females of a species.		**F** = Female **M** = Male	Y	
N	State Field 1	N	20		Leave blank unless you receive other direction from your state.	A-Z 0-9 . - ' (Standard Apostrophe) Embedded Spaces Blank	Y	
	Student Registration (Administration-level Data)							

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
O	Grade Level When Assessed	Y	2	The grade or developmental level of a student when assessed.		**02** = Second grade **03** = Third grade **04** = Fourth grade **05** = Fifth grade **06** = Sixth grade **07** = Seventh grade **08** = Eighth grade **09** = Ninth grade **10** = Tenth grade **11** = Eleventh grade **12** = Twelfth grade **13** = Grade 13 **99** = Other **OS** = Out of school **PS** = Postsecondary	Y	
P	Hispanic or Latino Ethnicity	N	1	An indication that the person traces his or her origin or descent to Mexico, Puerto Rico, Cuba, Central and South America, and other Spanish cultures, regardless of race.	This field is not required during import of student data, but if left blank, this field will create a Critical Warning in PearsonAccess[next].	**Y** = Yes **N** = No Blank	Y	
Q	American Indian or Alaska Native	N	1	A person having origins in any of the original peoples of North and South America (including Central America), and who maintains cultural identification through tribal affiliation or community attachment.	This field is not required during import of student data. A Critical Warning will appear in PearsonAccess[next] if no race fields (Columns Q-W) have an expected value entered.	**Y** = Yes **N** = No Blank	Y	

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
R	Asian	N	1	A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent. This area includes, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.	This field is not required during import of student data. A Critical Warning will appear in PearsonAccess[next] if no race fields (Columns Q-W) have an expected value entered.	**Y** = Yes **N** = No Blank	Y	
S	Black or African American	N	1	A person having origins in any of the black racial groups of Africa.	This field is not required during import of student data. A Critical Warning will appear in PearsonAccess[next] if no race fields (Columns Q-W) have an expected value entered.	**Y** = Yes **N** = No Blank	Y	
T	Native Hawaiian or Other Pacific Islander	N	1	A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.	This field is not required during import of student data. A Critical Warning will appear in PearsonAccess[next] if no race fields (Columns Q-W) have an expected value entered.	**Y** = Yes **N** = No Blank	Y	
U	White	N	1	A person having origins in any of the original peoples of Europe, Middle East, or North Africa.	This field is not required during import of student data. A Critical Warning will appear in PearsonAccess[next] if no race fields (Columns Q-W) have an expected value entered.	**Y** = Yes **N** = No Blank	Y	
V	Blank Field	N	1		Note this field is being used as a placeholder for possible future data field.	**N/A**	Y	

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
W	Two or More Races	N	1	A person having origins in any of more than one of the racial groups.	This field is not required during import of student data. A Critical Warning will appear in PearsonAccess[next] if no race fields (Columns Q-W) have an expected value entered.	**Y** = Yes **N** = No Blank	Y	
X	English Learner (EL)	N	1	English Learner (EL)	This field is not required during import of student data, but if left blank, this field will create a Critical Warning in PearsonAccess[next].	**Y** = Yes **N** = No Blank	Y	
Y	Title III Limited English Proficient Participation Status	N	1	An indication that a limited English proficient (LEP) student is served by an English language instruction educational program supported with Title III of ESEA funds.	This field is not required during import of student data, but if left blank, this field will create a Critical Warning in PearsonAccess[next].	**Y** = Yes **N** = No **X** = Not Collected or N/A Blank	Y	
Z	Gifted and Talented	N	1	An indication that the student is participating in and served by a Gifted/Talented program.	This field is not required during import of student data, but if left blank, this field will create a Critical Warning in PearsonAccess[next].	**Y** = Yes **N** = No **X** = Not Collected or N/A Blank	Y	

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
AA	Migrant Status	N	1	Persons who are, or whose parents or spouses are, migratory agricultural workers, including migratory dairy workers, or migratory fishers, and who, in the preceding 36 months, in order to obtain, or accompany such parents or spouses, in order to obtain, temporary or seasonal employment in agricultural or fishing work (A) have moved from one LEA to another; (B) in a state that comprises a single LEA, have moved from one administrative area to another within such LEA; or (C) reside in an LEA of more than 15,000 square miles, and migrate a distance of 20 miles or more to a temporary residence to engage in a fishing activity.	This field is not required during import of student data, but if left blank, this field will create a Critical Warning in PearsonAccess[next].	**Y** = Yes **N** = No Blank	Y	
AB	Economic Disadvantage Status	N	1	An indication that the student met the State criteria for classification as having an economic disadvantage.	This field is not required during import of student data, but if left blank, this field will create a Critical Warning in PearsonAccess[next].	**Y** = Yes **N** = No Blank	Y	
AC	Student With Disabilities	N	3	If a student has a disability and an IEP, they are automatically covered by Section 504. If a student has an IEP and needs academic interventions, this should be included in their IEP. The IEP is required to address ALL of a student's needs that are related to the disability.	IEP = Student has IEP 504 = Student has 504 Plan B = Both IEP and 504 N = Student does not have IEP or 504 plan This field is not required during import of student data, but if left blank, this field will create a Critical Warning in PearsonAccess[next]	**IEP** **504** **B** = Both IEP and 504 **N** = No Blank	N	

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
AD	Primary Disability Type	N*	3	The major or overriding disability condition that best describes a person's impairment.	*This field is ONLY required if Student With Disabilities field equals "IEP" or "B". Only users with the Sensitive Data and/or Student Test Update Add-on Role will be able to view/update this field after students have been imported into PearsonAccess[next]. NC = Not Collected is acceptable by ISBE.	**AUT** = Autism **DB** = Deaf-blindness **DD** = Developmental delay **EMN** = Emotional disturbance **HI** = Hearing impairment **ID** = Intellectual Disability **MD** = Multiple disabilities **NC = Not Collected** **OI** = Orthopedic impairment **OHI** = Other health impairment **SLD** = Specific learning disability **SLI** = Speech or language impairment **TBI** = Traumatic brain injury **VI** = Visual impairment Blank	N	
AE	State Field 2	N	20		Leave blank unless you receive other direction from ISBE.	A-Z 0-9 . - ' (Standard Apostrophe) Embedded Spaces Blank	Y	

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
AF	State Field 3	N	20		Leave blank unless you receive other direction from ISBE.	Leave blank unless you receive other direction from ISBE.	Y	
AG	State Field 4	N	20		Leave blank unless you receive other directions from ISBE.	Leave blank unless you receive other direction from ISBE.	Y	
AH	State Field 5	N	20		Leave blank unless you receive other direction from ISBE.	A-Z 0-9 . - ' (Standard Apostrophe) Embedded Spaces Blank	Y	
AI	State Field 6	N	20		Leave blank unless you receive other direction from ISBE.	A-Z 0-9 . - ' (Standard Apostrophe) Embedded Spaces Blank	Y	

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
AJ	State Field 7	N	20		Leave blank unless you receive other direction from ISBE.	A-Z 0-9 . - ' (Standard Apostrophe) Embedded Spaces Blank	Y	
AK	State Field 8	N	20		Leave blank unless you receive other direction from ISBE.	A-Z 0-9 . - ' (Standard Apostrophe) Embedded Spaces Blank	Y	
AL	State Field 9	N	20		Leave blank unless you receive other direction from ISBE.	A-Z 0-9 . - ' (Standard Apostrophe) Embedded Spaces Blank	Y	

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
AM	State Field 10	N	20		Leave blank unless you receive other direction from ISBE.	A-Z 0-9 . - ' (Standard Apostrophe) Embedded Spaces Blank	Y	
AN	State Field 11	N	20		Leave blank unless you receive other direction from ISBE.	A-Z 0-9 . - ' (Standard Apostrophe) Embedded Spaces Blank	Y	
AO	State Field 12	N	20		Leave blank unless you receive other direction from ISBE.	A-Z 0-9 . - ' (Standard Apostrophe) Embedded Spaces Blank	Y	

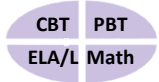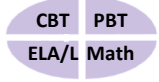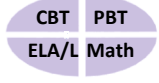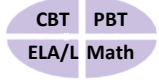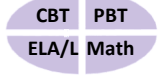| Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
AP	State Field 13	N	20		Leave blank unless you receive other direction from ISBE.	A-Z 0-9 . - ' (Standard Apostrophe) Embedded Spaces Blank	Y	
AQ	State Field 14	N	20		Leave blank unless you receive other direction from ISBE.	A-Z 0-9 . - ' (Standard Apostrophe) Embedded Spaces Blank	Y	
AR	State Field 15	N	20		Leave blank unless you receive other direction from ISBE.	A-Z 0-9 . - ' (Standard Apostrophe) Embedded Spaces Blank	Y	
	Test Registration (Test-level Data)							

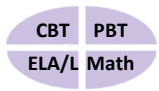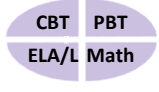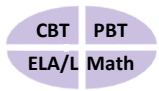| Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
AS	Session Name	N	50	The description of the place where an assessment is administered.	**For computer-based testing:** If this field is populated on an import the session will be auto-created and the student's test will be placed into the named session. If students are already in test sessions, students must be removed from current test sessions prior to importing an updated SR/PNP. **Students requiring a read aloud computer-based test should be placed in specific read aloud test sessions.** **For paper-based testing:** If this field is populated on an import prior to the enrollment window closing and the test format is paper, then this will be used for sorting and rostering of student and their test book labels.	A-Z a-z 0-9 - ' (Standard Apostrophe) embedded spaces Blank	N	
AT	Class Name	N	45	The name of a group of students.	This field can be used to add students to test sessions by groups (i.e. Class Name) through the user interface.	A-Z a-z 0-9 - ' (Standard Apostrophe).) (& / + embedded spaces Blank	N	

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
AU	Test Administrator	N	30	Test Administrator is the person overseeing the student(s) in a test session.		A-Z a-z - ' (Standard Apostrophe) .) (& / + 0-9 embedded spaces Blank	N	
AV	Staff Member Identifier	N	30	A unique number or alphanumeric code assigned to a staff member by a school, school system, a state, registry, or other agency or entity.	Student's assigned teacher used for teacher level aggregation reporting.	A-Z a-z - ' (Standard Apostrophe) .) (& / + 0-9 embedded spaces Blank	N	

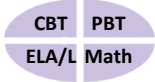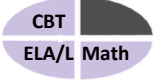| Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
AW	Test Code	Y	5	Identifier assigned to the test name.		**ELA03** = Grade 3 ELA/L **ELA04** = Grade 4 ELA/L **ELA05** = Grade 5 ELA/L **ELA06** = Grade 6 ELA/L **ELA07** = Grade 7 ELA/L **ELA08** = Grade 8 ELA/L **MAT03** = Grade 3 Math **MAT04** = Grade 4 Math **MAT05** = Grade 5 Math **MAT06** = Grade 6 Math **MAT07** = Grade 7 Math **MAT08** = Grade 8 Math	Y	
AX	Test Format	Y	1	Format of the Test	Paper = Paper-based Testing (PBT) Online = Computer-based Testing (CBT) Initial student load from SIS will default to Online; If paper tester, value must be switched to P.	**P** = Paper **O** = Online	N *Default is Online	
AY	Retest	N	1	Indicates if this registration is for a retest (retake). Retest can occur if a student failed a prior attempt and is eligible to retake. Other retest scenarios also can occur.	Indicates if the student is retaking the test.	**Y** = Yes **N** = No Blank	N	
AZ	Blank Field	N	1	**N/A**	Note this field is being used as a placeholder for possible future data field.	N/A	N	

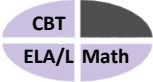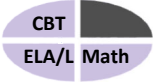| Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
	Administration Considerations							
BA	Frequent Breaks (CBT PBT ELA/L Math)	N	1	Student is allowed to take breaks, at their request, during the testing session.	Proctor/School Provided Administration Considerations	**Y** = Yes Blank	N	2f
BB	Separate/Alternate Location (CBT PBT ELA/L Math)	N	1	Student tested in specially-assigned location.	Proctor/School Provided Administration Considerations	**Y** = Yes Blank	N	2c
BC	Small Group Testing (CBT PBT ELA/L Math)	N	1	Student is tested in a separate location as an individual or with a small group of students with matching accessibility features, accommodations, or testing needs as appropriate. Check individual state policies on the maximum number of students that are allowed in a small testing group.	Proctor/School Provided Administration Considerations	**Y** = Yes Blank	N	2a
BD	Specialized Equipment or Furniture (CBT PBT ELA/L Math)	N	1	Student is provided specialized equipment or furniture needed for a successful testing environment (e.g., low lighting; adaptive seat).	Proctor/School Provided Administration Considerations	**Y** = Yes Blank	N	2e
BE	Specified Area or Setting (CBT PBT ELA/L Math)	N	1	Student is tested in a specialized area or setting (e.g., front of the classroom; seat near the door; library, etc.).	Proctor/School Provided Administration Considerations	**Y** = Yes Blank	N	2d

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
BF	Time of Day CBT PBT ELA/L Math	N	1	Student is tested during a specific time of day based on their individual needs (e.g., ELA/Literacy in the morning; no testing after lunch).	Proctor/School Provided Administration Considerations	**Y =** Yes Blank	N	2b
Accessibility Features Identified in Advance (These accessibility features are available to all students and not limited to students with disabilities or English learners.)								
BG	Answer Masking CBT PBT ELA/L Math	N	1	Specifies as part of an Assessment Personal Needs Profile the type of masks the user is able to create to cover portions of the question until needed.	**For Computer-based Testing:** Used to assign this accessibility feature for computer-based testing. By default, answer choices for multiple-choice items are covered when the item is first presented. The student has the ability to remove the masks at a time of their choosing. This is available to **ALL** students taking computer-based tests and is available on all test forms. **For Paper-based Testing:** Specifies as part of an Assessment Personal Needs Profile the type of masks the student is able to use to cover answers until needed.	**Y =** Yes Blank	N	1a

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
BH	Student Reads Assessment Aloud to Self CBT PBT ELA/L Math	N	1	The student reads the assessment aloud to themselves and may use an external device such as a whisper phone. The student must be tested in a separate setting.		**Y** = Yes Blank	N	1q

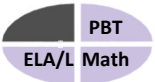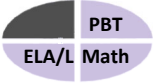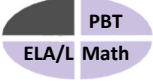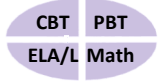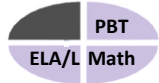| Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
BI	Color Contrast CBT PBT ELA/L Math	N	2	Defines as part of an Assessment Personal Needs Profile the access for preference to invert the foreground and background colors.	**For Computer-based Testing:** The interface launches a pre-selected alternate color combination for the text (foreground) and background colors. This is available to **ALL** students testing and is available on all test forms. If expected value equals "01"-"06"; then the student must have Test Format populated with "O" or record will error. **For Paper-based Testing:** Colored overlays for background color. Font color cannot be changed. Proctor/School-provided Accommodation If expected value equals "07"; then the student must have Test Format populated with "P" or record will error.	**01** = black font on cream background **02** = black font on light blue background **03** = black font on light magenta background **04** = white font on black background **05** = yellow font on blue background **06** = low contrast color, dark gray font on pale green background **07** = locally provided color overlay for the student to place over their paper test Blank	N	1d

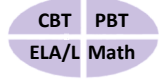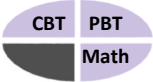| Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
				Presentation Accommodations for Students with Disabilities with an IEP or 504 Plan				
BJ	ASL Video CBT ELA/L Math	N	1	Used to assign the form administered for computer-based testing. American Sign Language content is provided to the student by a human signer through a video. If ASL Video is populated for an ELA/L test, an accommodation reminder will be displayed stating: "Adding ASL Video to an ELA/L test without proper documentation may result in the student's test being invalidated." Reminders cannot be cleared.	If expected value equals "Y"; then the following criteria must be met or record will error: • Test Format populated with "O", • Student with Disabilities populated with either "504", "IEP", OR "B", • Assistive Technology - Screen Reader must be left blank, • Assistive Technology - Non-Screen Reader must be left blank, • Closed Captioning for ELA/L must be left blank, • Spanish Transadaptation of the Mathematics Assessment must be left blank, • Text-to-Speech must be left blank, • and Human Reader or Human Signer must be left blank.	**Y** = Yes Blank	N	3j - ELA/L 3l - Math

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
BK	Assistive Technology - Screen Reader CBT ELA/L Math	N	1	Used to assign the form administered for computer-based testing. Assistive Technology - Screen Reader - Screen Reader Assistive Technology Application (Examples: Jaws, NVDA) used to deliver computer-based test form for ELA/L and Math. Delivers form tagged to support Screen Reader use. Screen Reader Application used to deliver computer-based test form for ELA/L and Math. Screen Reader Assistive Technology is a 3rd party external support intended for students who are blind. The Screen Reader is used for browser navigation and access to content. Examples: Jaws, NVDA. It can also be used in combination with a Refreshable Braille device for access and response.	If expected value equals "Y"; then the following criteria must be met or record will error: • Test Format populated with "O", • Student with Disabilities populated with either "504", "IEP", OR "B", • ASL Video must be left blank, • Assistive Technology - Non-Screen Reader must be left blank, • Closed Captioning for ELA/L must be left blank, • Spanish Transadaptation of the Mathematics Assessment must be left blank, • Text-to-Speech must be left blank, • and Human Reader or Human Signer must be left blank. Note: If Assistive Technology - Screen Reader value equals "Y" then a Tactile Graphics supplement booklet will be shipped automatically if the specific computer-based test images or graphics must be represented by tactile graphics. If a student is enrolled for Assistive Technology - Screen Reader after the enrollment window is closes then an additional order will need to be submitted.	**Y** = Yes Blank	N	3b

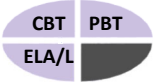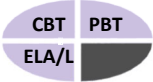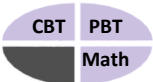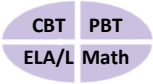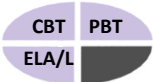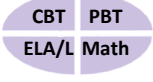| Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
BL	Assistive Technology - Non-Screen Reader CBT ELA/L Math	N	1	Used to assign the form administered for computer-based testing when an assistive technology application is needed for students without visual impairments. Assistive Technology - Non-Screen Reader - Assistive Technology Application (Examples: Co:Writer, Read&Write Gold) used to deliver computer-based test form for ELA/L and Math. Assistive technology that provides magnification or word prediction assistive technology support that requires security pass through to interact with TestNav.	If expected value equals "Y"; then the following criteria must be met or record will error: • Test Format populated with "O", • Student with Disabilities populated with either "504", "IEP", OR "B", • ASL Video must be left blank, • Assistive Technology - Screen Reader must be left blank, • Closed Captioning for ELA/L must be left blank, • Spanish Transadaptation of the Mathematics Assessment must be left blank, • Text-to-Speech must be left blank, • and Human Reader or Human Signer must be left blank.	**Y** = Yes Blank	N	3a 4a

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
BM	Closed Captioning for ELA/L CBT ELA/L	N	1	Used to assign the form administered for computer-based testing. Closed captioning and subtitling are both processes of displaying text on a television, video screen, or other visual display to provide additional or interpretive information.	If expected value equals "Y"; then the following criteria must be met or record will error: • Test Format populated with "O", • Test Code must be populated with a ELA/L Subject, • Student with Disabilities populated with either "504", "IEP", OR "B", • ASL Video must be left blank, • Assistive Technology - Screen Reader must be left blank, • Assistive Technology - Non-Screen Reader must be left blank, • Text-to-Speech must be left blank, • and Human Reader or Human Signer must be left blank.	**Y** = Yes Blank	N	3h
BN	Refreshable Braille Display for ELA/L CBT ELA/L	N	1	Used to assign a computer-based form for Braille in conjunction with Screen Reader. Student uses external device which converts the text from the Screen Reader into Braille.	If expected value equals "Y"; then the following criteria must be met or record will error: • Test Format populated with "O", • Test Code must be populated with a ELA/L Subject, • Student with Disabilities populated with either "504", "IEP", OR "B", • and Assistive Technology - Screen Reader populated with "Y".	**Y** = Yes Blank	N	3c
BO	Alternate Representation - Paper Test PBT ELA/L Math	N	1	Student requires paper and pencil test format as an approved accommodation.	If expected value equals "Y"; then the student must have Format field populated with "P" and Student with Disabilities field populated with either "504", "IEP", OR "B" or record will error.	**Y** = Yes Blank	N	3g

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
BP	Large Print PBT ELA/L Math	N	1	A Large Print test booklet is provided with text increased 150% to an 18 point font. **Note:** Spanish Transadaptation of the Mathematics Assessment is available in large print. To receive this accommodation, populate Spanish Transadaptation of the Mathematics Assessment field with "SPA" and Large Print field with "Y". Validation rules still apply.	A Large Print test booklet is provided with text increased 150% to an 18 point font. Student responds in Large Print booklet and responses are transcribed. If expected value equals "Y"; then the following criteria must be met or record will error: • Test Format populated with "P", • Student with Disabilities populated with either "504", "IEP", OR "B", • and Braille with Tactile Graphics must be left blank.	**Y** = Yes Blank	N	3f 7i - Spanish
BQ	Braille with Tactile Graphics PBT ELA/L Math	N	2	A hard copy Braille test booklet is provided with embedded tactile graphics.	The student responds and responses are transcribed. If expected value equals "01"; then the following criteria must be met or record will error: • Test Format populated with "P", • Student with Disabilities populated with either "504", "IEP", OR "B", • and Large Print must be left blank.	**01** = UEB/Unified English Braille Blank	N	3d
BR	Blank Field	N	1	**N/A**	Note this field is being used as a placeholder for possible future data field.	N/A	N	

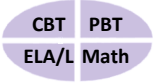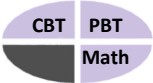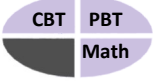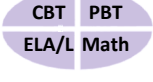| Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
BS	Human Signer for Test Directions CBT PBT ELA/L Math	N	1	A human signer will sign the test directions to a student. The student may need to be tested in a small group or separate setting.	If expected value equals "Y"; then the student must have Student with Disabilities field populated with either "504", "IEP", OR "B" or record will error.	**Y** = Yes Blank	N	3m
	Response Accommodations for Students with Disabilities with an IEP or 504 Plan Accommodations from a student's personal needs profile supports response accommodations							
BT	Answers Recorded in Test Book PBT ELA/L Math	N	1	Grades 4-8 and High School, the student records answers directly in the test book. Responses must be transcribed verbatim in an answer document. Responses that have not been transcribed will not be scored.	If expected value equals "Y"; then the student must have Format field populated with "P" and Student with Disabilities field populated with either "504", "IEP", OR "B" or record will error.	**Y** = Yes Blank	N	Appendix A - 4t
BU	Braille Response CBT PBT ELA/L Math	N	2	For a student who is blind or visually impaired, responses are captured by a Braille Writer or Note-taker.	Proctor/School Provided Accommodation If expected value equals "01" OR "02"; then the student must have Student with Disabilities field populated with either "504", "IEP", OR "B" or record will error.	**01** = Braille Writer **02** = Braille Notetaker Blank	N	4c 4b

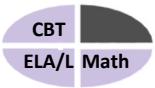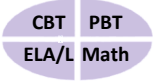| Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
BV	Calculation Device and Mathematics Tools CBT PBT Math	N	1	The student is allowed to use a calculator as an accommodation, including for items in test sections designated as non-calculator sections. In addition, an arithmetic table (including addition/ subtraction and/or multiplication/division charts), and/or manipulatives may be used. If Calculation Device and Mathematics tools is populated, an Accommodation Reminder will be displayed stating: "Adding Calculation Device and Mathematics Tools without proper documentation may result in the student's test being invalidated." Reminders cannot be cleared.	Proctor/School Provided Accommodation If expected value equals "C", "T", OR "B"; then the student must have Test Code populated with a Mathematics Subject and Student with Disabilities field populated with either 504", "IEP", OR "B" or record will error.	**C** = Uses calculator on non-calculator section **T** = Uses mathematics tools on non-calculator section **B** = Uses both calculator and mathematics tools on non-calculator section Blank	N	4e

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
BW	ELA/L Constructed Response CBT PBT ELA/L	N	2	The student's response is captured by an external Speech to Text device, external AT device, Human Scribe or Signer for Constructed Response item types. If Human Scribe for ELA/L Constructed Response is populated, an Accommodation Reminder will be displayed stating: "Adding Human Scribe without proper documentation may result in the student's test being invalidated." Reminders cannot be cleared.	Proctor/School Provided Accommodation If expected value equals "01"-"04"; then the student must have Test Code populated with a ELA/L Subject and Student with Disabilities field populated with either 504", "IEP", OR "B" or record will error.	**01** = Speech-to-Text **02** = Human Scribe **03** = Human Signer **04** = External AT Device Blank	N	4n 4o 4p 4q & 4a
BX	ELA/L Selected Response or Technology Enhanced Items CBT PBT ELA/L	N	2	The student's response is captured by an external Speech to Text device, external AT device, Human Scribe or Signer for Selected Response or Technology Enhanced items types.	Proctor/School Provided Accommodation If expected value equals "01"-"04"; then the student must have Test Code populated with a ELA/L Subject and Student with Disabilities field populated with either 504", "IEP", OR "B" or record will error.	**01** = Speech-to-Text **02** = Human Scribe **03** = Human Signer **04** = External AT Device Blank	N	4f 4g 4h 4i & 4a
BY	Mathematics Response CBT PBT Math	N	2	The student's response is captured by an external Speech to Text device, external AT device, Human Scribe or Signer.	Proctor/School Provided Accommodation If expected value equals "01"-"04"; then the student must have Test Code populated with a Mathematics Subject and Student with Disabilities field populated with either 504", "IEP", OR "B" or record will error.	**01** = Speech-to-Text **02** = Human Scribe **03** = Human Signer **04** = External AT Device Blank	N	4j 4k 4l 4m & 4a

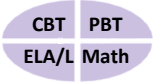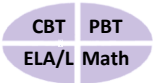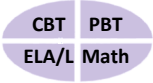| Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
BZ	Monitor Test Response CBT PBT ELA/L Math	N	1	The test administrator or assigned accommodator monitors proper placement of student responses on a test booklet/answer document or within a computer based test. The test examiner or assigned accommodator cannot assist the student with changing a response.	If expected value equals "Y"; then the student must have the Student with Disabilities field populated with either 504", "IEP", OR "B" or record will error.	**Y** = Yes Blank	N	4r
CA	Word Prediction for ELA/L CBT PBT ELA/L	N	1	The student uses a word prediction external device that provides a bank of frequently- or recently-used words as a result of the student entering the first few letters of a word.	Proctor/School Provided Accommodation If expected value equals "Y"; then the student must have Test Code populated with a ELA/L Subject and Student with Disabilities field populated with either 504", "IEP", OR "B" or record will error.	**Y** = Yes Blank	N	4s
	Accommodations for English Learners (EL)							
CB	Administration Directions Clarified in Student's Native Language CBT PBT ELA/L Math	N	1	The test administrator clarifies general administration instructions only.	Proctor/School Provided Accommodation If expected value equals "Y"; then the student must have the English Learner (EL) field populated with "Y" or record will error.	**Y** = Yes Blank	N	7f

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
CC	Administration Directions Read Aloud in Student's Native Language CBT / PBT / ELA/L / Math	N	3	The test administrator reads aloud, and repeats as needed, test directions in the student's native language.	Proctor/School Provided Accommodation If expected value equals: "**ARA", "CHI", "FRE", "GUJ"**, "**KOR"**, "POL", "SPA", "**TAG", "URD", OR "VIE"** then the student must have the English Learner (EL) field populated with "Y" or record will error.	**ARA** = Arabic **CHI** = Chinese (Mandarin) **FRE =** French **GUJ** = Gujarati **KOR** = Korean **POL** = Polish **SPA** = Spanish **TAG** = Tagalog **URD** = Urdu **VIE** = Vietnamese Blank	N	7e
CD	Mathematics Response - EL CBT / PBT / Math	N	2	The student's response is captured by an external speech-to-text device or human scribe.	Proctor/School Provided Accommodation If expected value equals "01" OR "02"; then the student must have the Test Code populated with a Mathematics Subject and the English Learner (EL) field populated with "Y" or record will error.	**01** = Speech-to-Text **02** = Human Scribe Blank	N	7c 7d

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
CE	Spanish Transadaptation of the Mathematics Assessment CBT / PBT / Math	N	3	Used to assign the form administered for testing based on another language other than English. **Note:** Spanish Transadaptation of the Mathematics Assessment is available with Text-to-Speech enabled. To receive this accommodation, populate the Text-to-Speech field with "04" or "05" and leave the Spanish Transadaptation of the Mathematics Assessment blank.	If expected value equals "SPA"; then the following criteria must be met or record will error: • Test Code populated with a Mathematics Subject, • English Learner (EL) field populated with "Y", OR Student must be enrolled in a dual language program for Spanish • ASL Video must be left blank, • Assistive Technology - Screen Reader must be left blank, • Assistive Technology - Non-Screen Reader must be left blank, • and Text-to-Speech must be left blank.	**SPA** = Spanish Blank	N	1u - Online 1v - Paper 1x - Human Reader 7g - Large print
CF	Word-to-Word Dictionary (English/Native Language) CBT / PBT / ELA/L / Math	N	1	The student uses a published word-to-word hand-held dictionary.	Proctor/School Provided Accommodation If expected value equals "Y"; then the student must have the English Learner (EL) field populated with "Y" or record will error.	**Y** = Yes Blank	N	7b
	Other Accessibility Features and Accommodations							

| CG | Text-to-Speech | N | 2 | Used as part of an Assessment Personal Needs Profile to define the type of material that should be rendered using the read aloud alternative content.
It is not intended to support students who are blind.

If Text-To-Speech is populated for an ELA/L test, an accommodation reminder will be displayed stating: "Adding Text-To-Speech to an ELA/L test without proper documentation may result in the student's test being invalidated." Reminders cannot be cleared. | **Mathematics Tests**
If expected value equals "02", "03", "04", OR "05"; then the following criteria must be met or record will error:
• Test Format populated with "O",
• Test Code populated with a Mathematics Subject,
• ASL Video must be left blank,
• Assistive Technology - Screen Reader must be left blank,
• Assistive Technology - Non-Screen Reader must be left blank,
• Spanish Transadaptation of the Mathematics Assessment must be left blank,
• Human Reader or Human Signer must be left blank,
• and, for "04" or "05" options only, the English Learner (EL) field populated with "Y" OR student must be enrolled in a dual language program.
ELA/L Tests
If expected value equals "01"; then the following criteria must be met or record will error:
• Test Format populated with "O",
• Test Code populated with a ELA/L Subject,
• Student with Disabilities populated with either 504", "IEP", OR "B",
• ASL Video must be left blank,
• Assistive Technology - Screen Reader must be left blank,
• Assistive Technology - Non-Screen Reader must be left blank,
• Closed Captioning for ELA/L must be left blank,
• Refreshable Braille Display for ELA/L must be left blank,
• and Human Reader or Human Signer must be left blank. | **01** = Text-to-Speech English for ELA/L Text and Graphics
02 = Text-to-Speech English for Math Text and Graphics
03 = Text-to-Speech English for Math Text Only
04 = Text-to-Speech Spanish for Math Text and Graphics
05 = Text-to-Speech Spanish for Math Text Only
Blank | N | 1r - Math
3i - ELA/L
1w - Spanish |

CH	Human Reader or Human Signer CBT PBT ELA/L Math	N	2	The test is read aloud or signed to the student by the test administrator. **Important:** Students requiring a read-aloud computer-based test must be placed in specific read-aloud test sessions. To do this, change the Session Name field to a different value to automatically place students requiring a read-aloud computer-based test in a separate session(s). Once created, the sessions will need the form group type manually switched to Human Reader under Edit Sessions screen in PearsonAccess[next]. **Note:** Spanish Transadaptation of the Mathematics Assessment is available with Human Reader or Human Signer. To receive this accommodation, populate Spanish Transadaptation of the Mathematics Assessment field with "SPA" and Human Reader or Human Signer field with "01" (Human Signer) OR "02" (Human Read Aloud). Validation rules still apply. Make sure to manually switch the form group type to Human Reader Spanish under Edit Sessions screen in PearsonAccess[next]. If Human Reader/Human Signer is populated for an ELA/L test; an accommodation reminder will be displayed stating: "Adding Human Reader/Human Signer to an ELA/L test without proper documentation may result in the student's test being invalidated." Reminders cannot be cleared.	If expected value equals "01" OR "02"; then the following criteria must be met or record will error: For **Mathematics Tests:** • Test Code populated with a Mathematics Subject, • ASL Video must be left blank, • Assistive Technology - Screen Reader must be left blank, • Assistive Technology - Non-Screen Reader must be left blank, • and Text-to-Speech must be left blank. For **ELA/L Tests:** • Test Code populated with a ELA/L Subject, • Student with Disabilities populated with either 504", "IEP", OR "B", • ASL Video must be left blank, • Assistive Technology - Screen Reader must be left blank, • Assistive Technology - Non-Screen Reader must be left blank, • Closed Captioning for ELA/L must be left blank, • Refreshable Braille Display for ELA/L must be left blank, • and Text-to-Speech must be left blank.	**01** = Human Signer **02** = Human Read Aloud Blank	N	1s - Math 3k - ELA/L 1x - Spanish

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
CI	Unique Accommodation CBT PBT ELA/L Math	N	1	An accommodation required for a student with a disability or an English Learner that is not listed in the Accessibility Features and Accommodations Manual but is identified in the student's IEP, 504 plan or EL plan (if approved by the state).	Unique accommodations must be submitted at least 6 weeks prior to testing to allow adequate time for the state to determine a final decision. If expected value equals "Y"; then the student must have the Student with Disabilities field populated with either "504", "IEP", OR "B" AND/OR the English Learner (EL) field populated with "Y" or record will error.	**Y** = Yes Blank	N	Appendix F
CJ	Emergency Accommodation CBT PBT ELA/L Math	N	2	An emergency accommodation for a student who incurs a temporary disabling condition that interferes with test performance shortly before or during the assessment window.		**01** = Human Scribe **99** = Other Blank	N	Appendix G
Timing and Scheduling Accommodations for English Learners and Students with Disabilities								

Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	SIS-Fields* Y = SIS will over-ride PAN	AF&A Manual Reference
CK	Extended Time CBT PBT ELA/L Math	N	6	Extended Time is provided to the student.	Proctor/School Provided Accommodation • If expected value equals "EL"; then the student must have the English Learner (EL) field populated with "Y" or record will error. • If expected value equals "IEP504"; then the student must have the Student with Disabilities field populated with either "504", "IEP", OR "B" or record will error. • If expected value equals "Both"; then the student must have the Student with Disabilities field populated with either "504", "IEP", OR "B" AND the English Learner (EL) field populated with "Y" or record will error.	**EL** **IEP504** **Both** Blank	N	5a 7a – EL Appendix E
CL	PreID Barcode Number	N	1	Student Label Barcode for paper testers	Export only		N	
CM	End-of-Record	Y	1			**Y**	N	