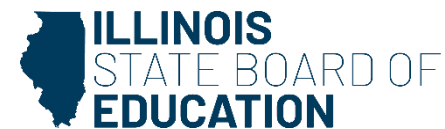


IDEA Part B Grant Overview & Guidance

**Special Education Directors Conference
June 10, 2025**



Welcome & Introductions




Dr. Sherry Bochenek – Supervisor
Katanja Cowsen - Grant Coordinator
Kristy Deckard – Grant Coordinator
Raúl Lemus – Grant Coordinator
Elroy Reed – Grant Coordinator






Agenda

- IWAS Access
- IDEA Grant Information
- Maintenance of Effort (MOE)
- Nonpublic Proportionate Share (NPPS)
- Budget
- Coordinated Early Intervening Services (CEIS)
- Grant Periodic Reports (GPRs)
- Single Audits

Accessing the IWAS System


System Quick Links ▾

 **ILLINOIS**
STATE BOARD OF
EDUCATION

Careers at ISBE Contact Us      Translate ▾









[Log Into ELIS](#) [Log Into IWAS](#) [Public School District Lookup](#) [FRIS Inquiry](#) [IL Report Card](#) [About the Agency and Board](#) [Topics A-Z](#)

HOW CAN WE HELP YOU?


Search... 

Already know what you are looking for? [Find a Topic.](#)

TOP-ACCESSED SERVICES

-  Educator Licensure
-  Board Meetings
-  Supporting Educators
-  Nutrition
-  Special Education
-  Assessment
-  Standards & Instruction
-  Equity

Log In

**ILLINOIS
STATE BOARD OF
EDUCATION**
I W A S I W A S I W A S I W A S I W A S I W A S I W A S I W A S

[ISBE Home](#)
[ELIS Login](#)
[Home](#)
[Sign Up Now](#)
[Get Password](#)
[Contact Us](#)
[Help](#)
[IWAS User Guide](#)
[IWAS Training Video](#)

Need to access the Educator Licensure Information System (ELIS)? [Click here for ELIS.](#)

Already have an account? Login Here :

Login Name

Password

☐ Remember Login Name

LOG IN

Forgot Your Password?

If you have forgotten your login name or password, click on the link below.

[Find Login/Password](#)

New Partner - Sign up Now

Some ISBE web-based systems require electronic signatures. You can create your own logon id and password by clicking on the following link. After you establish your logon, you will then have the ability to request authorization to use ISBE's systems.



[Sign Up Now](#)

Need Help?

If you need help with logging in, the sign up procedure or your password, please click on the link below.

[Help](#)

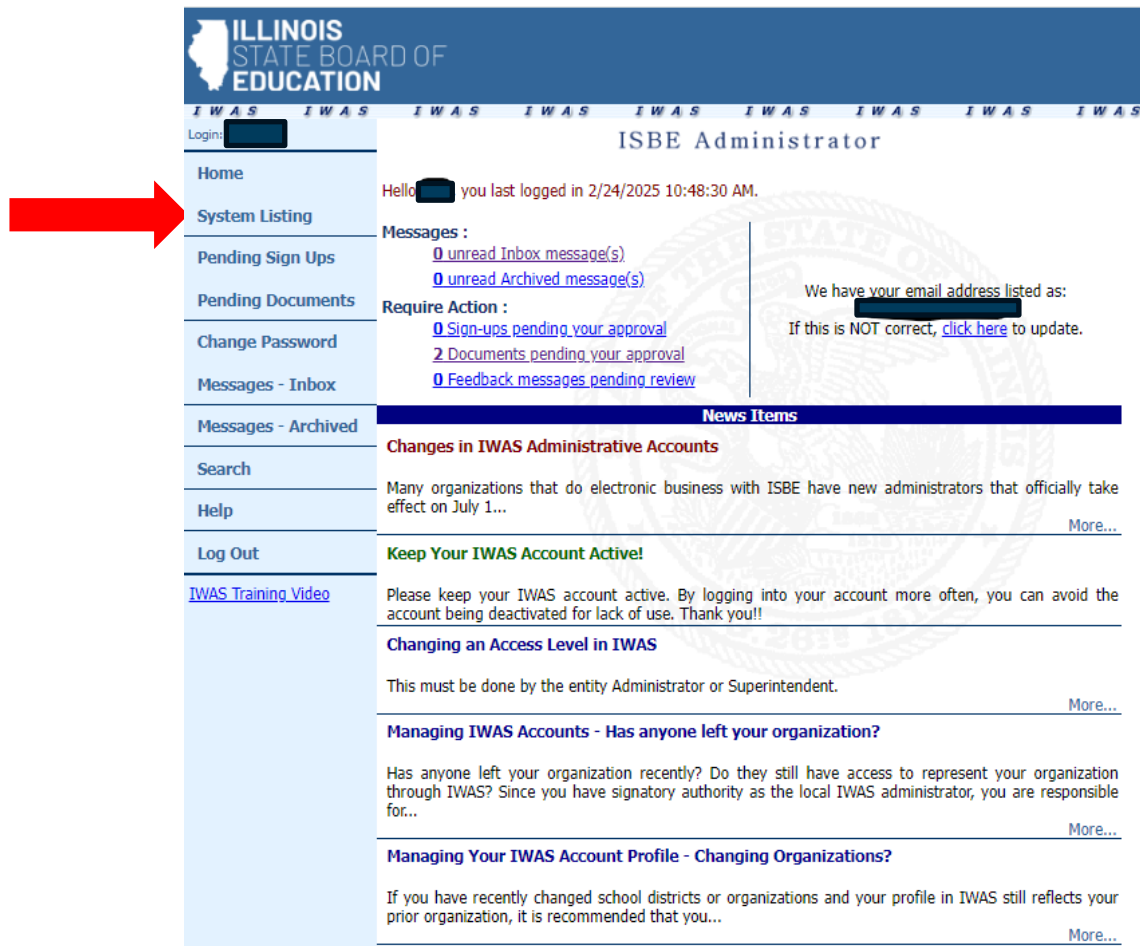
This web site has been optimized for Internet Explorer 6.0 or above / Firefox 2.0 or above. You can download the latest version of these browsers by clicking on the following icons.

Copyright © 2024 Illinois State Board of Education

IWAS Help Desk
217-558-3600

System Listing



ILLINOIS STATE BOARD OF EDUCATION

ISBE Administrator

Home

System Listing

Pending Sign Ups

Pending Documents

Change Password

Messages - Inbox

Messages - Archived

Search

Help

Log Out

[IWAS Training Video](#)

Messages :

- [0 unread Inbox message\(s\)](#)
- [0 unread Archived message\(s\)](#)

Require Action :

- [0 Sign-ups pending your approval](#)
- [2 Documents pending your approval](#)
- [0 Feedback messages pending review](#)

We have your email address listed as: [redacted]
If this is NOT correct, [click here](#) to update.

News Items

Changes in IWAS Administrative Accounts

Many organizations that do electronic business with ISBE have new administrators that officially take effect on July 1... [More...](#)

Keep Your IWAS Account Active!

Please keep your IWAS account active. By logging into your account more often, you can avoid the account being deactivated for lack of use. Thank you!!

Changing an Access Level in IWAS

This must be done by the entity Administrator or Superintendent. [More...](#)

Managing IWAS Accounts - Has anyone left your organization?

Has anyone left your organization recently? Do they still have access to represent your organization through IWAS? Since you have signatory authority as the local IWAS administrator, you are responsible for... [More...](#)

Managing Your IWAS Account Profile - Changing Organizations?

If you have recently changed school districts or organizations and your profile in IWAS still reflects your prior organization, it is recommended that you... [More...](#)

System Listing

ILLINOIS
STATE BOARD OF
EDUCATION

Log in:

[Home](#)
[System Listing](#)
[Pending Sign Ups](#)
[Pending Documents](#)
[Change Password](#)
[Messages - Inbox](#)
[Messages - Archived](#)
[Search](#)
[Help](#)
[Log Out](#)
[IWAS Training Video](#)

[About SSL Certificates](#)

My Systems

Below are systems that you are either authorized to use or are awaiting authorization from either your district (Pending-District), ROE (Pending-ROE) or ISBE (Pending-ISBE). Once you are "Authorized" to access a system, simply click on the system description to use it.

[Click Here for Due Dates](#)

Categories - Click to Expand/Collapse Tree	Authorization
Grants	
eGMS Reports	Authorized
Active Grants	
ARP - Coop American Rescue Plan (ESSER III)	Authorized
ARP - IDEA Consolidated	Authorized
Consolidated District Plan	Authorized
Elevating Educators - Special Education	Authorized
IDEA Discretionary	Authorized
IDEA Excess Costs	Authorized
IDEA Part B - Consolidated Application	Authorized
Organizational Risk Assessment	Authorized
Reporting	
Grant Periodic Reporting System	Authorized
Special Education	
I-Star - (Special Education)	Authorized
I-Star Plus (Special Education)	Authorized
ISBE Internal	
Entity Profile System (Internal)	Authorized
Retired Applications	
Grants	

Legend: : System Description - Detailed : Due Dates : Profile

[Want to Signup for Other Systems?](#)

Copyright © 2024 Illinois State Board of Education

LEA IDEA Fiscal Uses of Funds Requirements

- LEA Flow-Through Funds
 - Base payment plus allocation based on population/poverty
- Excess Costs
 - IDEA Regulations Appendix A
- Maintenance of Effort
 - Supplement not supplant
- Equitable Services
 - Parentally placed private school students

Create Application

This Program Allows you to have multiple projects.
Would you like to create a new project for the current year? ☒ Yes


Year: Project Code:

Project Title: Allotment Amount: \$133,642

[Click to view LEA Dashboard](#)

Select an application from the list(s) below and press one of the following buttons:

Overview Tab



eGMS - Grants Application

EGMS HOME | ISBE HOME | LOGOUT

SESSION TIMEOUT 59:50

Applicant: [REDACTED]
Application: 2023 IDEA Part B - Consolidated Application - 00
Cycle: Original Application
County: [REDACTED]
Consolidated Application: **IDEA Part B Consolidated**
Project Number: ISAConsol-00 [REDACTED] Part B

[Overview](#) | [Applicant Information](#) | [Amendments](#) | [Allotment](#) | [Assurance Pages](#) | [Submit](#) | [Application History](#) | [Page Lock Control](#) | [Application Print](#)

Overview
PROGRAM: IDEA Part B Consolidated
PURPOSE: This program provides supplemental funds to ensure that all children with disabilities ages 3 through 21 receive a free appropriate public education in the least restrictive environment. Funds may be used to support salaries of staff that provide services for special education students. This may include teachers, aides, administrative staff and other personnel such as social workers, psychologists, and physical therapists; training; specialized consultants; and instructional supplies, materials, and equipment.
PROGRAM TYPE: Federal entitlement
FUNDING: Allocations are preliminary, and payment under this grant is subject to passage of a sufficient appropriation by the Illinois General Assembly or sufficient appropriation by the U.S. Congress for federal programs. Obligations of the State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient state, federal, or other funds for this program.
GATA INFORMATION: [Grant Accountability and Transparency Act \(GATA\) website](#)
[GATA Rules](#)
[GATA Legislation](#)
[Code of Federal Regulations/Title 2 - Grants and Agreements/Vol 1/2014-01-01192](#)
[Individuals with Disabilities Education Act](#)
[IDEA Final Regulations](#)
[Proportionate Share Calculation](#)
[Required Documentation of Private School Participation](#)
[Treatment of Charter Schools and Their Students](#)
LEGISLATION:
REGULATIONS:
PROGRAM REQUIREMENTS:
APPLICATION DUE DATE: August 1, 2023 to receive a July 1, 2023 start date. Note that no activities can occur until a substantially approvable application is received by ISBE, and no funding will be disbursed until final approval is received.
AMENDMENT DUE DATE: Prior to obligation of funds and not later than 30 calendar days prior to the end of the program
GRANT PERIOD: July 1 through June 30 each year
BEGIN DATE: July 1, 2023, or the receipt date of a substantially approvable application, whichever is later
END DATE: June 30 unless an extension is approved on the Applicant Information page
EXPENDITURE REPORTS: Expenditures reports should be completed at a minimum of quarterly via the IWAS system. A final cumulative expenditure report for all expenditures will be due no later than 90 days after the grant end date.
PERFORMANCE REPORTS: Programmatic reporting should be completed at a minimum of annually via the IWAS system. Additional reporting requirements may be required, as determined by the applicant's risk assessment.
FINANCIAL REPORTING: It is necessary that recipients of funds collect and maintain financial information required by federal regulations to demonstrate compliance. Prescribed formulas and financial records specified in these regulations must be compiled and maintained by the submitting agency and available for audit review annually.
FISCAL INFORMATION: [State and Federal Grant Administration Policy, Fiscal Requirements, and Procedures \(includes Function and Object Code descriptions\)](#)
[Part 100 - Requirements for Accounting, Budgeting, Financial Reporting, and Auditing](#)
INSTRUCTIONS: [Instructions for the entire application in PDF format](#)


Applicant Information Tab



The application has been submitted. No more updates will be saved for the application.

Over view	Applicant Information	Amendments	Approval	Assurances	Submit	Application History	Page Lock Control	Application Print
<div>Applicant Information</div> <div>Program Contact Person Information:</div> <div>Last Name* <input type="text"/></div> <div>Address 1* <input type="text"/></div> <div>Address 2 <input type="text"/></div> <div>City* <input type="text"/></div> <div>Phone* <input type="text"/></div> <div>Budget Contact Person Information (required fields if different from Program Contact):</div> <div>Budget Last Name <input type="text"/></div> <div>State Approved Special Education Director Information:</div> <div>Last Name* <input type="text"/></div> <div>Address 1* <input type="text"/></div> <div>Address 2 <input type="text"/></div> <div>City* <input type="text"/></div> <div>Phone* <input type="text"/></div> <div>NOTE: If the Special Education Director information changes throughout the year, amend the application to keep ISBE records up-to-date for special messaging.</div> <div>Local Special Education Director Information (if applicable):</div> <div>Last Name <input type="text"/></div> <div>Phone <input type="text"/></div> <div>Select the area affected by the project:*</div> <div><input checked="" type="radio"/> District</div> <div><input type="radio"/> City</div> <div><input type="radio"/> County</div> <div><input type="radio"/> Multiple areas (list)</div> <div><input type="radio"/> State-wide</div> <div><input type="radio"/> Other (describe)</div> <div><input type="text"/></div> <div><input type="text"/></div> <div>Applicant Comments:</div> <div>Use this text area to provide additional information regarding the application.</div> <div><input type="text"/></div>								

Allotment Tab



ILLINOIS
STATE BOARD OF
EDUCATION

eGMS - Grants Application

EGMS HOME | ISSE HOME | LOGOUT

SESSION TIMEOUT 59:50

Applicant: [REDACTED]

County: [REDACTED]

Consolidated Application: **IDEA Part B Consolidated**

Application: 2023-2024 IDEA Part B - Consolidated Application - 00

Cycle: Original Application

Project Number: 24-IDEAConsol-[REDACTED] Part B

[Printer-Friendly](#)
[Click to Return to Application Select](#)

Overview

Applicant Information

Amendments

Allotment

Assurance Pages

Submit

Application History

Page Lock Control

Application Print

Allotment

[Instructions](#)

Calculate Totals

Save Page

Allotment Tab -- Carryover

Grant Financial Information | Fiscal Policies and Procedures | ISBE Web Security Module - Permissions | eGMS Transferability

ILLINOIS STATE BOARD OF EDUCATION

eGMS - Grants Application

EGMS HOME | ISBE HOME | LOGOUT

SESSION TIMEOUT: 59:50

Applicant: MT PULASKI CUSD 23
 Application: 2019-2020 IDEA Part B - Consolidated Application - 00
 Cycle: Original Application
 Project Number: 20-IDEAConsol-00-17-054-0230-26

County: Logan

Consolidated Application: IDEA Part B Consolidated

[Printer-Friendly](#)
[Click to Return to Organization Select](#)
[Click to Return to Application Select](#)

Overview | Applicant Information | Amendments | Allotment | Assurances | Submit | Application History | Page Lock Control | Application Print

Allotment [Instructions](#)

The application has been submitted. No more updates will be saved for the application.

	IDEAFT-C4620	CEIS	IDEAPre-C4600
Current Year Allotment	\$125,159	\$0	\$10,783
Reallotted Funds (+)			
Released Funds (-)			
Carryover (+)	0	0	0
PrePayment (+)	0	0	0
SUB TOTAL	\$125,159	\$0	\$10,783
Multi-District			
Transfer In (+)	0	0	0
Transfer Out (-)	0	0	0
Administrative Agent			
ADJUSTED SUB TOTAL	\$125,159	\$0	\$10,783
Transfer Funds *			
Funds Available for Transfer	\$18,774	\$0	\$0
From IDEAFT-C4620 (+)		0	
From CEIS (+)	0		
Total Transfer Out (-)		\$0	\$0
TOTAL AVAILABLE	\$125,159	\$0	\$10,783
	IDEAFT-C4620	CEIS	IDEAPre-C4600

[Calculate Totals](#)

Have questions or need help? Contact our Call Center (217) 558-3600 between 7:00am - 5:00pm CST, Monday - Friday or Click here to Contact Us

11:26 AM 8/20/2019

Assurances

- The Assurance pages must be completed and saved.
- The PRA/ISBE-Specific tab must be completed and saved.
- All GATA pages must be completed and saved.

FFATA

Grant Financial Information

Fiscal Policies and Procedures H

ISBE Web Security Module - Pen

Grant Application

https://sec2.isbe.net/eGrant/Web/ApplicationShell.aspx?DisplayName=FFATA

ILLINOIS
STATE BOARD OF
EDUCATION

eGMS - Grants Application

EGMS HOME | ISBE HOME | LOGOUT

SESSION
TIMEOUT 59:50

Project Number: 20-4620-00-17-054-0230-26

[Click to Return to Organization Select](#)
[Click to Return to Application Select](#)

Spell Check

Overview

Amendments

FFATA

Maintenance
Of Effort

Program
Specific

Budget
Pages

Program
Risk Assessment

GATA
Pages

Page Lock
Control

Federal Funding Accountability and Transparency Act (FFATA)

Instructions

The Federal Funding Accountability and Transparency Act (31 U.S.C. 6102; P.L. 109-282, as amended by section 6202(a) of P.L. 110-252) requires a Prime Awardee, such as a State agency, to report an award of \$25,000 or more made to a subrecipient as of October 1, 2010 [also see 2 CFR part 170].

To fulfill reporting requirements, provide a brief but succinct description of how the funding received will support the activities and actions to meet the purpose and goals of the Federal grant. If there are multiple funding actions, provide a description for each funding action."

Example of project description:
IDEA Part B Flow Through funds ensure that children with disabilities ages 3 through 21 receive a free appropriate public education in the least restrictive environment. Funds may be used for salaries, training, supplies, materials and equipment.

Project Description (do not use the & symbol):
(242 of 255 maximum characters used)

IDEA Part B Flow Through funds ensure that children with disabilities ages 3 through 21 receive a FAPE in the least restrictive environment. Funds may be used for salaries, training, supplies, materials and equipment or contractual services.

Agency's Annual Gross Revenues*:

☐ Yes

☒ No

In the previous fiscal year, this organization (including parent organizations, all branches, and all affiliates worldwide) received (a) 80 percent or more of annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements;
AND
(b) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements.

Select the Yes button ONLY if both (a) and (b) are true.

* Required field

v1.23.2019

Have questions or need help? Contact our Call Center (217)558-3600 between 7:00am - 5:00pm CST, Monday - Friday or Click here to Contact Us.

11:28 AM
8/20/2019

Maintenance of Effort

Maintenance of Effort (MOE) is met by spending the same (or greater) amount of money for special education services from local funds as compared to the previous year. The required MOE levels for budgeting and spending are referred to as the “eligibility standard” and the “compliance standard.”

MOE Eligibility Standard

For purposes of establishing an LEA's eligibility for an award for a fiscal year, the State Education Agency must determine the LEA budgets, for the education of children with disabilities, at least the same amount, from at least one of the following sources, as the LEA spent for that purpose from the same source for the most recent fiscal year for which information is available (i) local funds only, (ii) the combination of state and local funds, (iii) local funds only on a per capita basis: or (iv) the combination of state and local funds on a per capita basis.

34 CFR 300.203(a)(1)

MOE Eligibility

Overview	Activity Period	Amendments	FRATA	Maintenance of Effort	Program Specific	Budget Status	PPA-1586 Specific	GATA Pages	Page Lock Control
MOE Eligibility				MOE Compliance					
<p>Maintenance of Effort (MOE) Requirement</p> <p>MOE Eligibility (Budgeting local or state/local funds for special education services)</p> <p>Per the 34 CFR 300.203(b), each LEA's eligibility to use IDEA funds is contingent upon verification that the LEA budgets local or state/local funds, for the education of children with disabilities, in the current grant period at least the same total or per capita amount as was expended in the last fiscal year for which records are available (up to 2 years prior), i.e. comparison of final FY18 local or state/local special education expenditures to FY20 budgeted local or state/local education expenses.</p> <p>Each district must document in the IDEA grant application MOE eligibility for this fiscal year. All districts should maintain their MOE eligibility documentation at the local level with their grant records.</p> <p>MOE eligibility is considered met when a district meets one of four MOE criteria OR meets MOE eligibility exceptions.</p> <p>A. Complete all the fields required below.*</p> <ul style="list-style-type: none"> - Provide the FY20 state and local per capita expenditure and FY20 state and local net expenditures (both can be found on the FY20 MOE Compliance worksheets). - Provide the FY22 state and local funds budgeted to meet MOE in FY22. - SAVE THE PAGE. The difference between 2 and 3 is automatically calculated when the page is saved. - At the beginning of the school year, it is understood that the budgeted amounts are tentative. Many districts have not finalized the budget for this school year, and they are subject to change. It is not essential that the district amend if the amount changes, but amending to change this amount is permissible. <div> <div>1) FY20 State and Local Per Capita* <input type="text"/></div> <div>2) FY20 State and Local Net Expenditures* <input type="text"/></div> <div>3) State and Local Funds Budgeted to Meet MOE in FY22* <input type="text"/></div> <div>4) Difference Between 3) minus 2). NOTE: negative result requires C. below <input type="text"/></div> </div> <p>Save Page</p> <p>B. Indicate how the district will budget to meet MOE in FY22.*</p> <p> <input type="radio"/> 1. State and Local Expenditures <input type="radio"/> 2. Local Funds - complete C. below <input type="radio"/> 3. State and Local Per Capita - complete C. below <input type="radio"/> 4. Local Per Capita - complete C. below </p> <p>C. Complete the explanation box below if:</p> <ul style="list-style-type: none"> - There is a negative number in A. 4. above - Meeting MOE will not be through B. 1. above OR requires an exception <div style="border: 1px solid black; height: 100px; width: 100%;"></div> <p>Save Page</p>									

*Required field as reported on the MOE District Worksheet

MOE Compliance Standard

An LEA meets the compliance standard if it does not reduce the level of expenditures for education of children with disabilities made by the LEA from at least one of the following sources below the level of those expenditures from the same source for the preceding fiscal year, except as provided in 300.204 and 300.205:

(i) local funds only, (ii) the combination of State and local funds, (iii) local funds only on a per capita basis: or (iv) the combination of state and local funds on a per capita basis.

34 CFR 300.203(b)(2)

MOE Compliance Page

Spell Check

Overview	Applicant Information	FFATA	Maintenance of Effort	Program Specific	Budget Pages	Assurance Pages	Submit	Application History	Page Lock Control	Application Print
----------	-----------------------	-------	-----------------------	------------------	--------------	-----------------	--------	---------------------	-------------------	-------------------

MOE Eligibility	MOE Compliance
-----------------	----------------

Maintenance of Effort Compliance See the Overview page for instructions

Except as provided by law, funds provided under IDEA Part B may not be used to reduce the level of expenditures for the education of children with disabilities made by the LEA from local funds below the level of those expenditures for the preceding fiscal year. Maintenance of Effort (MOE) worksheets should be completed and the appropriate information provided on this page before the grant application can be approved.

[Click here for MOE worksheets and instructions](#)

A. Maintenance of Effort Calculations

Enter the Cooperative Grand Total (Total Expenditures Less Revenue) results from the MOE worksheet.*

Enter the Cooperative Grand Total (Previous Year Special Education Net Expenditures) results from the MOE worksheet.*

Comparison of Current to Previous Year Special Education Net Expenditures

B. Failure to Meet Maintenance of Effort Requirements

If the comparison of current to previous year special education net expenditures is negative, provide an explanation. Exceptions that may be approvable include:

- 1) voluntary departure by retirement or otherwise or departure for just cause of special education or related services personnel;
- 2) decrease in enrollment of children with disabilities (provided the per capita remains the same or increases);
- 3) termination of obligation to provide a program of special education to a particular child with a disability that is an exceptionally costly program; or
- 4) termination of costly expenditures for long-term purchases, such as the acquisition or equipment or the construction of school facilities.

*Required field

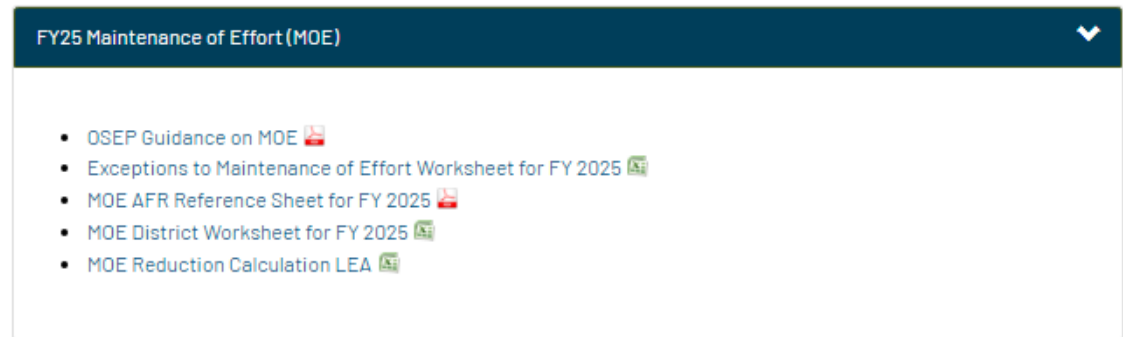
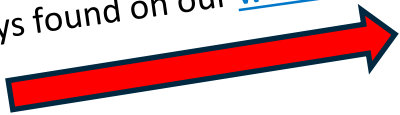
[Save Page](#)

Maintenance of Effort Compliance Process

District:

- Complete the exceptions to MOE if district has MOE shortfall.
- If there are miscodings on the AFR, district may revise the MOE worksheet.

Always found on our [website](#)



LEAs and districts use ISBE-calculated figures to complete the MOE page of the IDEA grant.

How is MOE Calculated ?

For both standards, LEAs have four options to demonstrate they have met MOE requirement:

- Total amount of local funds,
- Total amount of state and local funds,
- Per capita (e.g., per child with disability) amount of local funds, or
- Per capita amount of state and local funds.

Allowable MOE Exceptions?

LEAs may reduce their MOE for eligibility (budget) and compliance (expenditure) if there is an allowable exception:

- Voluntary departure or for-cause departure of special education staff,
- A decrease in the enrollment of children with disabilities, if an LEA maintains the per capita spending;
- Termination of an exceptionally costly program/service,
- Termination of costly expenditures for long-term purchases, such as equipment or construction, and
- Assumption of cost by ISBE's high-cost fund.

34 CFR 300.204

In Addition to MOE Exceptions ...

MOE is met if MOE balance is negative, but per capita spending stays the same or increases.

The 50% MOE reduction/flexibility provision is an option when a district has an increase in funds (generally not applicable).

If a district is eligible to use MOE reduction/flexibility:

- Any use of CEIS will count toward that total.
- The combined dollar amount for the MOE flexibility and CEIS will be limited to the smaller amount (usually 15%).

Applications may be submitted to secure a start date but cannot be approved until MOE is resolved.

If **an** LEA fails to meet MOE, a penalty will apply. The LEA must repay from non-federal funds the amount by which it failed to maintain effort.

Program-Specific Tabs

- Nonpublic Consultation Tab
- Nonpublic Proportionate Share Tab
- NPPS Reporting Tab

Nonpublic Consultation

Applicant: County: Consolidated Application: **IDEA Flow-Through - Consolidated**

Application: 2021-2025 IDEA Part B - Consolidated Application - 00
Cycle: Amendment 3

Project Number:

[Click to Return to Organization Setup](#)
[Click to Return to Application Setup](#)

The application has been submitted. No more updates will be saved for the application.

Overview	Activity Period	Amendments	FFATA	Maintenance Of Effort	Program Specific	Budget Pages	PRA- ISBE Specific	Uniform Grant Agreement	Page Lock Control
	Nonpublic Consultation				Nonpublic Proportionate Share			NPPS Reporting	

Timely and Meaningful Consultation (TMC) [Instructions](#)

A. Select the correct TMC status.*

☒ The district held a TMC on the date noted below and all required documentation is on file and available for review at the district.
Date TMC was held:

☐ The applicant is a state-authorized charter school or state-operated school - not applicable. For example, IDJJ and DHS.

NEW THIS GRANT PERIOD:
In most instances, the TMC documentation upload will not be required in the FY 2025 application. The TMC documentation which must be maintained at the LEA is unchanged. The TMC information must be made available to the SEA upon request. Additional information regarding this requirement is below. Please note, the Nonpublic Consultation Tab will only appear in the Flow-Through section and will not be repeated in the Preschool section.

DOCUMENTATION OF TMC COMPLETION
Timely and meaningful consultation must occur and be documented. Each LEA must maintain the following documents at the LOCAL LEVEL:

- 1. List of Nonpublic Schools and Home-School Parents**
A list of the known nonpublic schools and known parents of home-schooled students with disabilities located within the district's jurisdiction with addresses and primary contact telephone numbers for each school and person listed.
- 2. Invitation Letters**
Copies of each individual invitation letter sent out to a nonpublic school representative, a parent representative, or the parent of a home-school student.
- 3. Proof of Advertisements**
Proof of the advertisement placed by the district to provide notice to parents of home-school students including the date and the name of the publication in which the text appeared, verifying that this is the primary place to reach the intended audience.
- 4. Attendance Lists**
A sign-in sheet or other documentation showing a list of the actual participants at the TMC meeting.
- 5. Meeting Agendas**
The agenda for the meeting describing point-by-point each topic or issue discussed at the meeting, including the five principal topics: 1) Child Find, 2) Proportionate Share, 3) Meaningful Participation, 4) Allocation of Services, and 5) Proposals of the Nonpublic School Representatives.
- 6. Handouts**
All handouts the district provides to meeting participants during the course of the meeting.
- 7. Attestation Forms**
Copies of the attestation forms signed by each participant at the TMC meeting. Each participant should be asked to sign an attestation that indicates all five principal topics of the TMC were discussed. Districts may use a form that substantially conforms to the contents of our suggested attestation form, which is found at <https://www.isbe.net/Documents/eyschA00A.pdf>. Districts should attempt to obtain at least one signed attestation from each school and family in attendance at the TMC meeting. In the event a school representative or family representative refuses to sign the attestation, the district should maintain a record of that refusal either in the form of a statement, "refused to sign" on the attestation form or on a list maintained and signed by the district individual responsible for conducting the TMC meeting. If the nonpublic representatives do not provide affirmation within a reasonable amount of time, the district must forward the documentation to the Special Education Services Division by June 15 of each year. (34 CFR 300.135)

Remember to enter the Timely Meaningful Consultation (TMC) meeting date after choosing the first radio dial. TMC documentation no longer needs to be uploaded annually in the IDEA Part B grant, unless the previous year's funds were not all spent. The districts will still be responsible for maintaining TMC documentation at the local level.

Nonpublic Proportionate Share

Applicant: [REDACTED] County: Adams Consolidated Application: IDEA Flow-Through - Consolidated

Application: 2023-2024 IDEA Part B - Consolidated Application - 00
Cycle: Original Application
Project Number: [REDACTED]

[Printer-Friendly](#)
[Click to Return to Application Select](#)

Overview	Activity Period	Amendments	FFATA	Maintenance Of Effort	Program Specific	Budget Pages	PRA- ISBE Specific	GATA Pages	Page Lock Control
Nonpublic Consultation		Nonpublic Proportionate Share				NPPS Reporting			

Current Project Year Nonpublic Proportionate Share (NPPS) [Instructions](#)

2072 Initial Proportionate Share amount displayed is estimated. This field will be updated when final numbers are available.

Indicate the Proportionate Share Calculation Status*
(Proportionate share expenditures provided by a governmental entity (usually a cooperative) must be in function code 4000 on the budget detail tab. All other proportionate share expenditures must be in function code 3700.)

☐ 1. The district has a proportionate share requirement and the expenses for providing those services are included in the budget detail tab of the IDEA grant. Please note, when final allocations are released revisions to the budget detail tab will be required for those grantees who have an adjustment to the NPPS amount.

☐ 2. The district has a proportionate share requirement but has not budgeted for those expenses. The required amount is shown in the 'Allotment Remaining' on the budget detail page. Please note, when final allocations are released revisions to the budget detail tab will be required for those grantees who have an adjustment to the NPPS amount.

The explanation for not budgeting these funds is provided below:

☐ 3. The district does not have a proportionate share requirement and is not required to budget for such expense.

[Save Page](#)

*Required field

Choose one radio dial to indicate calculation status.

NPPS Reporting Tab

Overview	Activity Period	Amendments	FFATA	Maintenance Of Effort	Program Specific	Budget Pages	PRA- ISBE Specific	GATA Pages	Page Lock Control
Nonpublic Consultation		Nonpublic Proportionate Share						NPPS Reporting	

Previous Year Nonpublic Proportionate Share (NPPS) Reporting [Instructions](#)

Select the option below that accurately reflects the previous year NPPS status.*

- ☐ During the previous year, the district did not have a REQUIRED NPPS amount; therefore, will not have NPPS carryover funds from the previous year.
- ☐ All required NPPS funds from the previous grant year were spent during the program period on proportionate share expenses.
- ☒ The required NPPS funds from FY 2023 were not fully expended. The total current year NPPS requirement and the NPPS carryover from the previous year is budgeted for services to nonpublic students.

NPPS Carryover from FY 2023 to be Used in FY 2024:*

Provide an explanation for not fully expending NPPS funds in the previous year:*

7/1/2023 The district did not have NP students needing services under an ISP.

CAUTION - FERPA Compliance Required!

Remove any student names, parent names, and any other sensitive information that could be used to identify individual students receiving services.

Upload FY 2023 TMC Documentation*

Compile all necessary documentation and ensure that any sensitive information has been redacted (FERPA and HIPAA compliance). At a minimum, documentation should include a copy of the newspaper advertisement and attestation forms or statement where signature was refused. Convert all the necessary documentation into a single PDF. Label the document with the region-county-district-type code number of the applicant, followed by a hyphen, then the name of the district, followed by a hyphen, followed by TMC. DO NOT USE ANY SPACES OR SPECIAL CHARACTERS IN THE NAME.

Example: Quincy District 172 would name the upload as 01-001-1720-22-Quincy172-TMC

All districts must upload:

- Proof of advertisement of the Timely and Meaningful consultation (This needs to be proof of a public published notice. A clipping from the newspaper, a receipt, or correspondence from the publisher, would all be acceptable.)

If the Timely and Meaningful Consultation meeting was held, the following must be uploaded in addition to the above:

- Sample invitation letter (please ensure no names are listed for FERPA purposes)
- Agenda
- Handouts and attestation forms

How to Upload a File

- Browse your files to locate the required document.
- Double-click to display it in the Browser window.
- Click on the Upload button.
- The name of the uploaded document will display in the area below.
- PDFs that exceed 4 MB will not upload and will trigger an error message. Photographs usually exceed the allowable size. A screen print or snippet of the information pasted into a Word document does not usually exceed the allowable size.

Any uploaded files will appear below. Until the application is submitted to ISBE, an uploaded document may be deleted using the Delete button below. After submitting to ISBE, any required changes must be submitted separately, adding a Version number to the name.

☐ guidance-15-09-idea-pos-nonpublic.pdf

Provide any necessary comments or explanations related to uploaded files in the area below.

NPPS Budget Line Descriptions

- Proportionate share will be returned for revision when terms such as “TBD,” “placeholder,” and “money reserved for NPPS” are found in the budget description. Other accepted suggestions:
 - 3700/100 -- Currently, the district does not have nonpublic students needing services under an Individual Service Plan (ISP). If in the future the district does have students, NPPS funds will be used to provide ISP services to parentally placed students in nonpublic schools, which are eligible under IDEA.
 - 3700/100 --The district does not have nonpublic students needing services. District staff will provide services to students with disabilities who attend parentally placed NP schools within the district as they are identified throughout the school year, and services will be provided.

Keep in Mind -- NPPS

- NPPS for special education services must be provided in accordance with ISPs, which can include teaching assistants and tutoring. The services provided to nonpublic students with disabilities by public school personnel must meet IDEA personnel qualifications and requirements.
- IDEA proportionate share expenditures must minimally include services to the students. Please note: Supplies, materials, and professional development for nonpublic school staff, in relation to the student services, are allowable. Supplies and materials that are not consumable must remain property of the district.
- NPPS funds cannot be provided directly to the nonpublic school or a homeschool parent.
- A district contracted nonpublic school employee cannot deliver ISP services during the nonpublic school day.

NPPS Guidance Documents

- [Questions and Answers on Serving Children with Disabilities placed by their parents in Private Schools \(revised February 2022\)](#)
- [Illinois State Board of Education Special Education Department Guidance Document: Nonpublic Proportionate Share Services May 2023](#)

Budget

Overview	Activity Period	Amendments	FFATA	Maintenance Of Effort	Program Specific	Budget Pages	PRA-1586 Specific	GATA Pages	Page Lock Control
Budget Detail		Budget			Indirect Cost Calculation				

Budget Detail BUDGET BREAKDOWN (Use whole dollars only. Omit Decimal Places. e.g., \$2536)

[Instructions](#)

Itemize and explain each expenditure amount that appears on the Budget Summary. Provide a complete breakdown of eligible employee benefits. Federal Funds: Please review the Instructions link for details that apply to your specific grant regarding teacher's retirement. Contact your program consultant with any additional questions you may have regarding TRS contributions. Click on the "Create Additional Entries" button to enter additional information.

[Description of Function Codes and Object Codes](#)

Function Code	Object Code	Exclude from MTDC**	Expenditure Description and Itemization	IDEAFT-C4620 Funds	Delete Row
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="checkbox"/>		<input type="text"/>	<input type="checkbox"/>

[Create Additional Entries](#)

Total Direct Costs	<input type="text"/>
Less Functions 2530 and 4000, Capital Outlay Costs, Contract amounts over \$25,000	<input type="text"/>
Modified Total Direct Costs	<input type="text"/>
Indirect Cost Rate %	<input type="text"/>
Maximum Indirect Cost %	<input type="text"/>
Indirect Cost	<input type="text"/>
Grand Total	<input type="text"/>
Allotment Remaining	<input type="text"/>

Total Allotment

[NOTE: READ BEFORE IMPORTING - Data Import Instructions](#)

[Data Import Template](#)

[Choose File](#) | No file chosen

[Upload/Validate File](#)

[Calculate Totals](#)

[Save Page](#)

General Allowable Uses of Funds

- LEA administrative costs
- Child Find (public and private schools)
- Individualized Education Program (IEP) services
 - Special education and related services
- Coordinating Early Intervening Services (CEIS)
- Comprehensive CEIS

Keep in Mind -- Budget

Any contract over \$50,000 must have the "Exclude from MTDC" box checked.

Any one item over \$500 must be coded as a 500 or 700 object code (curriculum is not included), dependent on District Capitalization Threshold.

Any one item over \$5,000 must receive ISBE approval. Capital Outlay Request may be found on the IDEA Part B webpage, under IDEA Part B Program Information dropdown.

All 2530 and 2540 function codes must receive ISBE approval. An Application may be found on the IDEA Part B webpage, under construction with IDEA funds dropdown.

Costs Not Permitted

Examples of allowable costs can be found on pages 6 and 7 of the [IDEA Grant Instructions](#).

Grant funds may not be used for:


- Transportation costs not included in IEPS
- Refreshments for staff
- Matching funds
- Debt reduction or fines
- Entertainment, contributions, or donations
- Attorney's fees or costs of a party related to an action
- Other expenditures not directly related to the grant activities.

Professional Development

Professional development is a required component of IDEA. ISBE recommends at least 5% of IDEA Part B Flow-Through funds to be allocated for professional development.



Accessing CEIS Pages



ILLINOIS
STATE BOARD OF
EDUCATION

eGMS - Grants Application

EGMS HOME | ISBE HOME | LOGOUT

SESSION
TIMEOUT 59:50

Application: 2023-2024 IDEA Part B - Consolidated Application - 00
Cycle: Original Application

County:

Consolidated Application Coordinated Early Intervening Services

Project Number:

[Printer-Friendly](#)
[Click to Return to Application Select](#)

Overview	Activity Period	Amendments	Program Specific	Budget Pages	Page Lock Control
Coordinated Early Intervening Services				CEIS Reporting	

Coordinated Early Intervening Services (CEIS)

Instructions

Coordinated Early Intervening Services Subtab

Overview	Activity Period	Amendments	Program Specific	Budget Pages	Page Lock Control
Coordinated Early Intervening Services			CEIS Reporting		
Coordinated Early Intervening Services (CEIS) Instructions					
<p>In accordance with the requirement at 34 CFR 300-646, those districts identified as having significant disproportionality based on race and ethnicity with respect to: 1) identification of students as having disabilities; 2) placement of these students in particular education setting; and/or 3) disciplinary actions, including suspensions and expulsions, MUST use 15 percent of funds to provide Comprehensive Coordinated Early Intervening Services (CCEIS) for students ages 3 - 21 not identified as needed special education or related services but who need additional academic and behavioral support to succeed in the general education environment.</p> <p>Use of funds for CEIS purposes for this district is: <input type="text" value="Voluntary"/></p> <p>Select one of the three choices below and complete this page as appropriate.</p> <p>A. Indicate whether funds will be used for CEIS and, if so, the amount to be used.*</p> <p><input type="radio"/> Funds will NOT be used for CEIS (Save page and continue to next tab)</p> <p><input type="radio"/> Up to 15% of funds will be used VOLUNTARILY for CEIS (complete remainder of tab)</p> <p><input type="radio"/> 15% of funds will be used as REQUIRED for CEIS (complete remainder of tab)</p> <p><input type="text" value="61659"/> Funds available for CEIS are based on current year IDEA flow-through/preschool funds</p> <p><input type="text"/> Funds to be used for CEIS</p> <p>NOTE: The use of CEIS funds for RTI is appropriate only for nondisabled students needing extra support at Tier 2 and/or Tier 3.</p> <p>Additional guidance regarding CEIS is available from the United States Department of Education</p> <p>B. Funds will be used to: (check all that apply)</p> <p><input type="checkbox"/> Provide professional development</p> <p><input type="checkbox"/> Provide educational and behavioral evaluations, services, and supports, including scientifically based literacy instruction</p> <p>C. Briefly summarize the LEA's CEIS plan. (0 of 1500 maximum characters used)</p> <div></div> <p>Federal regulations require that all LEAs who expend IDEA Part B funds on CEIS must annually report the following information to ISBE:</p> <ol style="list-style-type: none">1. The number of students who received early intervening services; and2. The number of students who received early intervening services and subsequently receive special education and related services during the preceding two year period <p>D. Briefly describe how the LEA will collect this data. (0 of 1500 maximum characters used)</p> <div></div>					

CEIS Reporting Subtab – Used Voluntarily

Overview	Activity Period	Amendments	Program Specific	Budget Pages	Page Lock Control
Coordinated Early Intervening Services				CEIS Reporting	

Coordinated Early Intervening Services (CEIS) Reporting [Instructions](#)

Indicate how IDEA Part B and ARP IDEA CEIS funds/services were ACTUALLY implemented in the prior year.*

☐ Funds were NOT used for CEIS (No additional information is required on this page. Save the page and move to the next tab.)
☒ Funds were used VOLUNTARILY for CEIS
☐ Funds were used as REQUIRED for CEIS
☐ Budgeted, but did not expend funds for CEIS

Total IDEA funds used for CEIS in FY 2023

Indicate the allocation year(s) of funds used for CEIS purposes.

☐ FY 2021 Carryover used for CEIS in FY 2023
☐ FY 2022 Carryover used for CEIS in FY 2023
☐ FY 2023 IDEA Part B
☐ ARP IDEA Grant Funds

The IDEA regulations at 34 CFR 300.226(d) require an LEA to report data to ISBE if the district used up to 15% of IDEA Part B Flow-Through funds (voluntarily or required) to develop and implement coordinated early intervening services (CEIS) in the school year covered by the prior application. Provide the information requested below for school year 2022-23.

For Question 1, report the total number of children who received CEIS under IDEA at any point during the course of the 2022-23 school year. This should be an UNDUPLICATED count.

a. A child should be included in this count if he/she is also included in Question 2, if he/she received CEIS during school year 2022-23.
 b. If the CEIS funds were used for behavioral and educational evaluations, professional development, or a school-wide intervention initiative, refer to the guidance from the U.S. Department of Education which describes in questions 7 and 8 how to count and track students under these circumstances.
 NOTE: As such, districts should NOT report 0 children receiving CEIS in this question.
<http://www2.ed.gov/policy/special/idea/idea-ceis-qa3.html>

1. Provide the total number of children served under this section who received early intervening services in the 2022-23 school year.

For Question 2, report the total number of children who received CEIS under IDEA at any time in the past three school years (2020-21, 2021-22, 2022-23) and subsequently received special education and related services in 2022-23. This should be an UNDUPLICATED count.

a. If a child received CEIS and subsequently received special education and related services under Part-B of the Act during the preceding two-year period (2020-21, 2021-22, 2022-23), the child should be counted in Question 2.
 b. Students who were found eligible but who did NOT receive special education services should NOT be counted in Question 2.
 c. Report 0 for any district which had children who received CEIS under IDEA any time in the past three school years (2020-21, 2021-22, 2022-23) but NONE of these children received special education and related services in 2022-23.

2. Provide the number of children under this section who received early intervening services and subsequently received special education and related services under Part B of the Act during the preceding two-year period (2020-21, 2021-22, 2022-23).

[Save Page](#)

*Required field

CEIS Reporting Subtab – Required

Overview	Activity Period	Amendments	Program Specific	Budget Pages	Page Lock Control
Coordinated Early Intervening Services				CEIS Reporting	
Coordinated Early Intervening Services (CEIS) Reporting Instructions					
<p>Indicate how IDEA Part B and ARP IDEA CEIS funds/services were ACTUALLY implemented in the prior year.*</p> <p> <input type="radio"/> Funds were NOT used for CEIS (No additional information is required on this page. Save the page and move to the next tab.) <input type="radio"/> Funds were used VOLUNTARILY for CEIS <input checked="" type="radio"/> Funds were used as REQUIRED for CEIS <input type="radio"/> Budgeted, but did not expend funds for CEIS </p> <p>Total IDEA funds used for CEIS in FY 2023 <input type="text"/></p> <p>Indicate the allocation year(s) of funds used for CEIS purposes.</p> <p> <input type="checkbox"/> FY 2021 Carryover used for CEIS in FY 2023 <input type="checkbox"/> FY 2022 Carryover used for CEIS in FY 2023 <input type="checkbox"/> FY 2023 IDEA Part B <input type="checkbox"/> ARP IDEA Grant Funds </p> <p>The IDEA regulations at 34 CFR 300.226(d) require an LEA to report data to ISBE if the district used up to 15% of IDEA Part B Flow-Through funds (voluntarily or required) to develop and implement coordinated early intervening services (CEIS) in the school year covered by the prior application. Provide the information requested below for school year 2022-23.</p> <p>For Question 1, report the total number of children who received CEIS under IDEA at any point during the course of the 2022-23 school year. This should be an UNDUPLICATED count.</p> <p>a. A child should be included in this count if he/she is also included in Question 2, if he/she received CEIS during school year 2022-23.</p> <p>b. If the CEIS funds were used for behavioral and educational evaluations, professional development, or a school-wide intervention initiative, refer to the guidance from the U.S. Department of Education which describes in questions 7 and 8 how to count and track students under these circumstances.</p> <p>NOTE: As such, districts should NOT report 0 children receiving CEIS in this question.</p> <p>http://www2.ed.gov/policy/special/oid/idea/ceis_pg3.html</p> <p>1A. <input type="text"/> Provide the total number of children with IEPs served under this section who received early intervening services in the 2022-23 school year.</p> <p>1B. <input type="text"/> Provide the total number of children without IEPs served under this section who received early intervening services in the 2022-23 school year.</p> <p>For Question 2, report the total number of children who received CEIS under IDEA at any time in the past three school years (2020-21, 2021-22, 2022-23) and subsequently received special education and related services in 2022-23. This should be an UNDUPLICATED count.</p> <p>a. If a child received CEIS and subsequently received special education and related services under Part-B of the Act during the preceding two-year period (2020-21, 2021-22, 2022-23), the child should be counted in Question 2.</p> <p>b. Students who were found eligible but who did NOT receive special education services should NOT be counted in Question 2.</p> <p>c. Report 0 for any district which had children who received CEIS under IDEA any time in the past three school years (2020-21, 2021-22, 2022-23) but NONE of these children received special education and related services in 2022-23.</p> <p>2. <input type="text"/> Provide the number of children under this section who received early intervening services and subsequently received special education and related services under Part B of the Act during the preceding two-year period (2020-21, 2021-22, 2022-23).</p>					

CEIS Reporting Subtab – Budgeted, Did Not Spend

Overview	Activity Period	Amendments	Program Specific	Budget Pages	Page Lock Control
Coordinated Early Intervening Services				CEIS Reporting	

Coordinated Early Intervening Services (CEIS) Reporting [Instructions](#)

Indicate how IDEA Part B and ARP IDEA CEIS funds/services were ACTUALLY implemented in the prior year.*

☐ Funds were NOT used for CEIS (No additional information is required on this page. Save the page and move to the next tab.)
☐ Funds were used VOLUNTARILY for CEIS
☐ Funds were used as REQUIRED for CEIS
☒ Budgeted, but did not expend funds for CEIS

Total IDEA funds used for CEIS in FY 2023

Indicate the allocation year(s) of funds used for CEIS purposes.

☐ FY 2021 Carryover used for CEIS in FY 2023
☐ FY 2022 Carryover used for CEIS in FY 2023
☐ FY 2023 IDEA Part B
☐ ARP IDEA Grant Funds

The IDEA regulations at 34 CFR 300.226(d) require an LEA to report data to ISBE if the district used up to 15% of IDEA Part B Flow-Through funds (voluntarily or required) to develop and implement coordinated early intervening services (CEIS) in the school year covered by the prior application. Provide the information requested below for school year 2022-23.

For Question 1, report the total number of children who received CEIS under IDEA at any point during the course of the 2022-23 school year. This should be an UNDUPLICATED count.

a. A child should be included in this count if he/she is also included in Question 2, if he/she received CEIS during school year 2022-23.

b. If the CEIS funds were used for behavioral and educational evaluations, professional development, or a school-wide intervention initiative, refer to the guidance from the U.S. Department of Education which describes in questions 7 and 8 how to count and track students under these circumstances.

NOTE: As such, districts should NOT report 0 children receiving CEIS in this question.

<http://www2.ed.gov/policy/special/idea/idea-ceis-q03.html>

For Question 2, report the total number of children who received CEIS under IDEA at any time in the past three school years (2020-21, 2021-22, 2022-23) and subsequently received special education and related services in 2022-23. This should be an UNDUPLICATED count.

a. If a child received CEIS and subsequently received special education and related services under Part-B of the Act during the preceding two-year period (2020-21, 2021-22, 2022-23), the child should be counted in Question 2.

b. Students who were found eligible but who did NOT receive special education services should NOT be counted in Question 2.

c. Report 0 for any district which had children who received CEIS under IDEA any time in the past three school years (2020-21, 2021-22, 2022-23) but NONE of these children received special education and related services in 2022-23.

2.

Provide the number of children under this section who received early intervening services and subsequently received special education and related services under Part B of the Act during the preceding two-year period (2020-21, 2021-22, 2022-23).

CEIS Reporting – Funding Source

Overview	Activity Period	Amendments	Program Specific	Budget Pages	Page Lock Control
----------	-----------------	------------	------------------	--------------	-------------------

Coordinated Early Intervening Services	CEIS Reporting
--	----------------

Coordinated Early Intervening Services (CEIS) Reporting [Instructions](#)

Indicate how IDEA Part B and ARP IDEA CEIS funds/services were ACTUALLY implemented in the prior year.*

☐ Funds were NOT used for CEIS (No additional information is required on this page. Save the page and move to the next tab.)
☐ Funds were used **VOLUNTARILY** for CEIS (If selected, Box 1 appears. Box 2 is always available.)
☐ Funds were used as **REQUIRED** for CEIS (If selected, Box 1 appears. Box 2 is always available.)
☐ Budgeted, but did not expend funds for CEIS

Total IDEA funds used for CEIS in FY 2024

Indicate the **allocation year(s)** of funds used for CEIS purposes.

☐ FY 2022 Carryover used for CEIS in FY 2024
☐ FY 2023 Carryover used for CEIS in FY 2024
☐ FY 2024 IDEA Part B

The IDEA regulations at 34 CFR 300.226(d) require an LEA to report data to ISBE if the district used up to 15% of IDEA Part B Flow-Through funds (voluntarily or required) to develop and implement coordinated early intervening services (CEIS) in the school year covered by the prior application. Provide the information requested below for school year 2023-24.

For Question 1, report the total number of children who received CEIS under IDEA at any point during the course of the 2023-24 school year. This should be an UNDUPLICATED count.

a. A child should be included in this count if he/she is also included in Question 2, if he/she received CEIS during school year 2023-24.

b. If the CEIS funds were used for behavioral and educational evaluations, professional development, or a school-wide intervention initiative, refer to the guidance from the U.S. Department of Education which describes in questions 7 and 8 how to count and track students under these circumstances.

NOTE: As such, districts should NOT report 0 children receiving CEIS in this question.

http://www2.ed.gov/policy/speced/guid/idea/ceis_pg3.html

For Question 2, report the total number of children who received CEIS under IDEA at any time in the past three school years (2021-22, 2022-23, 2023-24) and subsequently received special education and related services in 2023-24. This should be an UNDUPLICATED count.

Keep in Mind -- CEIS

- "Required" funds that go unspent must be spent in the following fiscal year.
- Funds must be manually moved from Flow-Through into CEIS column on the Allotment page.
- If choosing to voluntarily use funds, districts are only able to use up to 15% of your total IDEA allotment.
- Voluntary CEIS funds are only able to be used for nonspecial education students.
- Required CEIS funds cannot be used to serve special education students only.

Keep in Mind

- To obtain a July 1 start date, districts must submit prior to the due date (June 30, of said year).
- Maintenance of Effort does **NOT** have to be met prior to submission.
- Expenditure Reports are due quarterly, no later than the 20th of the following month.
- Once final allotments are pushed into the applications (typically end of December), districts **MUST** amend if REQUIRED for CEIS or if they have NPPS funds.

Items to Consider *Prior* to Submission



Each Amendment tab has the same information (Part B, Flow-Through, CEIS, and Preschool):

- Consolidated application indicates they should all correspond with each other.
- CEIS page and CEIS Reporting page are appropriately completed.
- The uploaded TMC documents do not contain any identifying student/parent information.
- The number of staff and roles for funded positions are provided. (Names are not needed.)
- Professional development has been budgeted.
- Any 700-object code includes the Capital Outlay Threshold amount in the budget description.

Amendments

Overview

Applicant Information

Amendments

Allotment

Assurance Pages

Submit

Application History

Page Lock Control

Application Print

Submit

Instructions

The Consistency Check must be successfully processed before you can submit your application.

Consistency Check

Lock Application

Unlock Application

Application was created on: 4/30/2024

Assurances were agreed to on: 6/21/2023

District Data Entry

Business Manager

District Administrator

ISBE Program Administrator #1

ISBE Program Administrator #2

Amendments

Overview	Application Information	Amendments	Alignment	Assurance Dates	Submit	Application History	Page Lock Controls	Application Status
The application has been locked. No more updates will be saved for the application.								
Page Review Status: Instructions								
<input checked="" type="checkbox"/> Expand All								
IDEA Part B - Consolidated Application								
IDEA Part B - Consolidated								
Allotment LOCKED <input type="checkbox"/>								
Assurance Dates FINAL <input type="checkbox"/>								
Program Assurances FINAL <input type="checkbox"/>								
GATA Assurances FINAL <input type="checkbox"/>								
IDEA Flow-Through - Consolidated								
FRATL FINAL <input type="checkbox"/>								
Maintenance Of Effort LOCKED <input type="checkbox"/>								
MOE Eligibility LOCKED <input type="checkbox"/>								
MOE Compliance LOCKED <input type="checkbox"/>								
Program Specific LOCKED <input type="checkbox"/>								
Nonpublic Consultation LOCKED <input type="checkbox"/>								
Proportionate Share LOCKED <input type="checkbox"/>								
Budget Dates LOCKED <input type="checkbox"/>								
Budget Detail LOCKED <input type="checkbox"/>								
PRIA-1988 Specific LOCKED <input type="checkbox"/>								
GATA Dates LOCKED <input type="checkbox"/>								
Notice Of State Award LOCKED <input type="checkbox"/>								
NIOSA Grant Information LOCKED <input type="checkbox"/>								
JOQ Conditions LOCKED <input type="checkbox"/>								
Program Risk Conditions LOCKED <input type="checkbox"/>								
Prequalification Status LOCKED <input type="checkbox"/>								
UGA/IGA LOCKED <input type="checkbox"/>								
Parts One, Two, and Three LOCKED <input type="checkbox"/>								
Exhibits LOCKED <input type="checkbox"/>								
UGA/IGA Summary LOCKED <input type="checkbox"/>								
Coordinated Early Intervention Services								
Program Specific LOCKED <input type="checkbox"/>								
Coordinated Early Intervening Services LOCKED <input type="checkbox"/>								
CEIS Reporting LOCKED <input type="checkbox"/>								
Budget Dates LOCKED <input type="checkbox"/>								
Budget Detail LOCKED <input type="checkbox"/>								
IDEA Preschool - Consolidated								
FRATL FINAL <input type="checkbox"/>								
Program Specific LOCKED <input type="checkbox"/>								
Nonpublic Consultation LOCKED <input type="checkbox"/>								
Proportionate Share LOCKED <input type="checkbox"/>								
Budget Dates LOCKED <input type="checkbox"/>								
Budget Detail LOCKED <input type="checkbox"/>								
PRIA-1988 Specific LOCKED <input type="checkbox"/>								
GATA Dates LOCKED <input type="checkbox"/>								
Notice Of State Award LOCKED <input type="checkbox"/>								
NIOSA Grant Information LOCKED <input type="checkbox"/>								
JOQ Conditions LOCKED <input type="checkbox"/>								
Program Risk Conditions LOCKED <input type="checkbox"/>								
Prequalification Status LOCKED <input type="checkbox"/>								
UGA/IGA LOCKED <input type="checkbox"/>								
Parts One, Two, and Three LOCKED <input type="checkbox"/>								
Exhibits LOCKED <input type="checkbox"/>								
UGA/IGA Summary LOCKED <input type="checkbox"/>								
<input type="button" value="Save"/>								

Amendments

- Must mark in each section.
- Are required when:
 - There is a significant change in program scope (e.g., adding a new component - summer school); or
 - The grantee intends to budget for more available funds (e.g., federal carryover); or
 - The expected expenditures exceed the ISBE expenditure variance of 10 percent or \$1,000 per an object total, whichever is greater without going over the total budget; or
 - The grantee adds a new expenditure item.
- Must be completed 30 days prior to the end date.
- Best Practice – Type amendment number when amending an application.

The screenshot displays the 'Amendments' section of the ISBE application system. At the top, there are three tabs: 'Overview', 'Applicant Information', and 'Amendments'. The 'Amendments' tab is selected. Below the tabs, the text reads: 'Use this page to report any amendment details. If this is an Original application, you still need to respond to the first question, save the page. This page must be completed and saved for the original application AND for any subsequent amendments.' Below this, there is a question: 'Is this an Original application or Amended application? *'. There are two radio buttons: 'Original Application' and 'Amended Application'. The 'Amended Application' radio button is selected. Below the radio buttons, there is a section titled 'Grant Changes' with the text: 'Provide a brief description of the changes, including the function/object codes which have been amended in this submission. (Limited to 1,500 characters) (0 of 1500 maximum characters used)'. Below this is a large text area for the description. At the bottom, there is a section titled 'Approval Status' with a radio button and the text: 'The application is approved on the condition that any issues noted below are addressed through an amendment in a timely manner.'

Grant Periodic Reports



ILLINOIS
STATE BOARD OF
EDUCATION

My Systems

Below are systems that you are either authorized to use or are awaiting authorization from either your district (Pending-District), ROE (Pending-ROE) or ISBE (Pending-ISBE). Once you are "Authorized" to access a system, simply click on the system description to use it.

[Click Here for Due Dates](#)

Categories - Click to Expand/Collapse Tree	Authorization
Grants	
Active Grants	
Consolidated District Plan	Authorized
IDEA Part B - Consolidated Application	Authorized
Reporting	
Grant Periodic Reporting System	Authorized
ISBE Internal	
Entity Profile System (Internal)	Authorized

Legend: ⓘ : System Description - Detailed 📅 : Due Dates 👤 : Profile

[Want to Signup for Other Systems?](#)

Copyright © 2025 Illinois State Board of Education

Home

System Listing

Pending Sign Ups

Pending Documents

Change Password


Messages - Inbox

Messages - Archived

Help

Log Out

[IWAS Training Video](#)



ILLINOIS
STATE BOARD OF
EDUCATION

Grant Periodic Reporting System

Entity Name: [REDACTED]

IDEA Flow-Through - Consolidated (4620-00)

General Information

Grantee Name (per Grant Agreement)	Grantee DUNS	Grantee FEIN
[REDACTED]	[REDACTED]	[REDACTED]

Project/Grant Period		Reporting Period End Date
Start Date	End Date	End Date
07/01/2023	06/30/2024	06/30/2024

Upload/View File(s)

Supporting information to the below sections can be included in this file.

[IDEAPeriodic_Performance_ReportingJuly2024-25183909.pdf](#)

Deliverables

Sixteen quantifiable indicators of performance in the priority areas of RAPE in the least restrictive environment (LRE) and disproportionality are used for effective general supervision. Measurable and rigorous targets exist for each indicator with the intention of leading to improved results for children and youth with disabilities. Annual performance reporting is required through the Annual Performance Report (APR) to address the progress of the Illinois State Board of Education (ISBE). This report is due to the Office of Special Education Programs in February.

Grant Periodic Reports



[Log Into ELIS](#) [Log Into IWAS](#) [Become a Teacher](#) [Public School District Lookup](#) [FRIS Inquiry](#) [IL Report Card](#) [About the Agency and Board](#) [Topics A-Z](#)

[Home](#) > [Special Education](#) > [Special Education Information](#) > [IDEA Part B Grant Program](#)

SPECIAL EDUCATION Special Education Information

IDEA Part B Grant Program

RESOURCES

- [IDEA - Federal Assistance to States for the Education of Children With Disabilities and Preschool Grants for Children With Disabilities; Final Rule](#) 📄

SPECIAL EDUCATION

IDEA PART B GRANT PROGRAM

The Individuals with Disabilities Education Act, established in law in 1975, retains the basic rights and protections for children with disabilities. In 1997, President Clinton signed amendments to the Act that focus on improving the education of children with disabilities by:

- Identifying children with special needs before they enter school and providing services to help them.
- Developing individualized education programs (IEPs) that focus on improving educational results through the general curriculum.
- Educating children with disabilities with their nondisabled peers.
- Setting higher expectations for students who are disabled and ensuring schools are held accountable.
- Strengthening the role of parents and fostering partnerships between parents and schools.
- Reducing unnecessary paperwork and other burdens.

FY25 IDEA Part B Program Information ▾

FY2025 IDEA Excess Cost ▾

FY24 IDEA Part B Application Information ▾

IDEA Announcements ▾

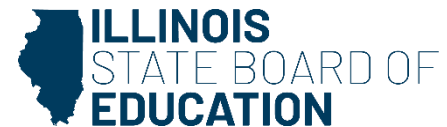
IDEA Coordinator Listing by School District ▾

IDEA Part B Program Information ▾

Grantee Periodic Reporting for IDEA ▾

Periodic Performance Reporting ▾

- [Instructions for Periodic Performance Reporting Form](#) 📄



Grant Periodic Reports



100 North First Street, N-253
Springfield, Illinois 62777-0001

IDEA FLOW-THROUGH / PRESCHOOL GRANT APPLICATION PERIODIC REPORTING FORM

☐ Yearly Report

SPECIAL EDUCATION DEPARTMENT

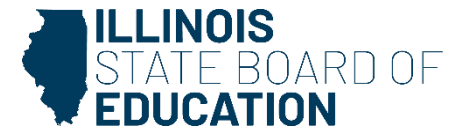
DATE	LEA NAME
------	----------

Deliverables/Milestones: Individuals with Disabilities Education Act (IDEA) grants are used to supplement state/local funds in providing a free and appropriate public education to students who are eligible for IDEA services.

Yes No N/A

- | | | | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Local funds are budgeted so that, at a minimum, local spending on special education and Related services meets the most recent positive maintenance of effort (MOE) compliance level (MOE eligibility requirement). |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | MOE compliance requirements are met for the current fiscal year (positive comparison or allowable exceptions). |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Process is in place to track state/local spending on IDEA-eligible students with the intended purpose of meeting MOE compliance requirements in subsequent fiscal years. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Process is in place to track state/local spending on IDEA-eligible students to meet excess cost threshold established in the prior fiscal year. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | IDEA proportionate share funds are budgeted and expended to provide special education and related services to IDEA-eligible nonpublic students.
*If no IDEA-eligible nonpublic students require services, the cooperative/district has reserved the proportionate share funds in the event eligible nonpublic students present this fiscal year. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Process is in place to track IDEA spending on VOLUNTARY Coordinated Early Intervening Services (CEIS) to ensure that IDEA funds are expended on allowable CEIS supports. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Process is in place to track IDEA spending on REQUIRED CEIS to ensure that the required 15% is expended on allowable CEIS supports. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Process is in place to track IDEA expenditures to ensure that IDEA flow-through funds are expended on professional development activities. (Please choose N/A for Preschool.) |

Provide an explanation for any "No" answers.



Grant Periodic Reports

[More...](#)

Grant Periodic Performance Reporting Notices

If a GPRS report is returned for changes by ISBE or your Administrator, you will not receive notification that it was rejected. Please check the system periodically for these instances. Or have your administrator contact you when they return the report.

Single Audits

When the audit has been completed, the district will be offered an exit conference. The district can choose to waive the exit conference; however, if it does, the Corrective Action Plan will be decided on behalf of the district.

When ISBE receives a single audit finding, the district has already signed an agreement to the findings and the plan of action.

- Communicate internally regarding audit findings.
- Member districts communicate with cooperative personnel, as needed.

Questioned costs are subject to repayment or budget adjustments. Districts can contact the IDEA grant coordinators during the audit process.

Single Audits

Single Audit -- Respond in a timely manner. Contact your grant coordinator with any questions.

- District and cooperative communication is important.
- Follow through on corrective action to avoid a repeat finding.
- Audit findings can impact LEA determinations.

Returned Audit Findings Examples

- Funds spent outside the grant period.
- Unallowable expenditures.
- Not keeping time and effort sheets.
- Lack of receipts.
- Auditor can't locate the equipment.
- Interest earned.
- Local records don't match expenditure reports.

Resources



For IDEA App Budget Help:

- [ISBE's Fiscal Policy and Procedures Handbook Rules](#)
- [ISBE Rules webpage](#)
- [Title 23: Part 100](#)

IDEA Flow-Through and Preschool Allocations

- [ISBE Special Education Reimbursement webpage](#)

IDEA Proportionate Share Amounts

- [ISBE Special Education Reimbursement webpage](#)

[OSEP's Excess Calculation](#)

Resources



For IDEA program help:

- IDEA handbook under the Technical Assistance Resources dropdown on the [IDEA Part B Grant webpage](#)
- IDEA Application Overview pages
- IDEA Application [Instructions](#) link

Contacts

ISBE Grant Coordinators -- Telephone 217-782-5589

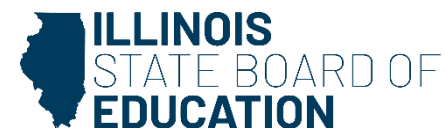
Dr. Sherry Bochenek, Supervisor -- sbochene@isbe.net

Katanja Cowsen, Grant Coordinator -- kcowsen@isbe.net

Kristy Deckard, Grant Coordinator -- kdeckard@isbe.net

Raúl Lemus, Grant Coordinator -- rlemus@isbe.net

Elroy Reed, Grant Coordinator -- ereed@isbe.net



Thank you