

Emergency Entitlement edTPA Waiver

How to add the EdTPA Waiver

1. Log in to ELIS for Administrators

2. Select the Incomplete Entitlements button from the home screen



3. Click on the Not Eligible tab



4. Under the EdTPA Waiver column, check the box next to the candidates receiving the waiver.

A screenshot of a table with columns 'EdTPA Waiver', 'First Name', and 'Last Name'. The 'EdTPA Waiver' column has checkboxes. The 'Waive EdTPA' button at the top left is circled in green. The table contains 9 rows of candidate data.

EdTPA Waiver	First Name	Last Name
<input checked="" type="checkbox"/>	Rachel	Brauns
<input type="checkbox"/>	Shannon	Rees
<input type="checkbox"/>	Eric	Johnson
<input checked="" type="checkbox"/>	Walker	Whalen
<input checked="" type="checkbox"/>	Megan	Wagenknecht
<input type="checkbox"/>	Tyler	Berger
<input checked="" type="checkbox"/>	Shawna	Ables
<input type="checkbox"/>	Joseph	Carroll
<input type="checkbox"/>	Joseph	Carroll

5. Click the Waive EdTPA button

A screenshot of the same table as above, but with the 'Waive EdTPA' button at the top left circled in green. The table shows the first three rows of data.

EdTPA Waiver	First Name	Last Name
<input checked="" type="checkbox"/>	Rachel	Brauns
<input type="checkbox"/>	Shannon	Rees
<input type="checkbox"/>	Eric	Johnson

6. Confirm the results, click Finish

Confirm EdTPA Waiver(s) for the following candidates ×

Brauns, Rachel	×
Whalen, Walker	×
Wagenknecht, Megan	×
Ables, Shawna	×

Cancel **Finish**

7. Once confirmed, the candidates will move from the Not Eligible tab to the Eligible tab, and a test record for the waiver will be added to their Tests page.

Test Description	Test Date	Test Grade Code	Post Date
EdTPA EdTPA Waiv. EdTPA Wavier - Emergency Rules Spring 2020	4/24/2020	P	4/24/2020

8. Once candidates are on the eligible tab you can complete the entitlement process of moving the candidates to completed program status.