

Subject: IIKA Updates for August

To: All Private School Administrators

CC: All Scholarship Granting Organizations


Dear School Administrator,

Here are some updates and reminders of actions that must be completed in the next couple of weeks.

Updating School Contact Information in the Entity Profile System

Please take a moment prior to the start of the school year to log into your IWAS account to make sure your school information is current within the Entity Profile System. It's important for this information to be updated regularly as this is where ISBE gets all data to send out updates, messages, etc. Please make sure to identify the principal or principals if you have multiple grade levels. If you have not designated someone on your staff to be the Illinois Assessment of Readiness (IAR) coordinator, the Illinois Science Assessment coordinator, or the PSAT/SAT coordinator, please take some time to choose a contact person for each and complete this information.

<https://www.isbe.net/Pages/Entity-Profile-System.aspx>

		<p><u>Entity Profile System (EPS)</u></p> <p>The Entity Profile System (EPS) serves as the directory for Illinois schools and districts. All other IWAS systems are populated with information entered in EPS.</p> <p>www.isbe.net</p>
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If there are any questions about adding this information or you cannot access the Entity Profile System, please click on the "Help" link on the IWAS login page.

IIKA Establishment Survey

All private schools with Illinois Invest in Kids Act (IIKA) students in Grades 3-10 must fill out the Establishment Survey for the 2022-23 school year. This survey allows each school to update its contact information with the Illinois State Board of Education, so we have the most current information going into the new school year.

[Take Survey](#)

Please contact assessment@isbe.net if you have any questions.

Reporting of Non-Tested Students

A shared Excel document was sent to all schools that listed students who did not get tested last year in Grades 3-8. Please make sure to complete the checklist by selecting the reason for each student that is listed as to why they were not able to complete the IAR Pearson test. Please contact assessment@isbe.net if have any questions regarding this document.

HIGH SCHOOLS

Reporting of SAT Scores to ISBE is Requested

Instructions on How to Report IAR, PSAT, and SAT Scores from 2021-22

- Once your school has received its SAT with Essay scores, please make sure to submit a PDF of your IKA student scores. Please DO NOT send them via email. You must use the ISBE Attachment Manager for a secure transfer of scores. Directions on how to submit scores are below. We need these scores sent to us so that an independent auditor can review the scores of all of the students in the program.
- Click on the **Send ISBE a file** link. Once there, complete the fields, and select **Invest in Kids** from the ISBE email Name dropdown menu. In the **Subject field**, please type in your School Name and RCDTS Code and then press the **Submit** button. If you do not know your RCDTS Code, please [click HERE to go to the ISBE RCDTS Code search engine](#).
 - [Attachment Manager - Illinois State Board of Education](#)

For technical assistance, please contact our Call Center at 217-558-3600.

SAT Preparations

In the coming weeks, you will be receiving an email from College Board in regard to the Grade 11 SAT with Essay testing windows, ordering information, and other pertinent information.

**If you have or anticipate having IKA scholarship recipients in Grade 11 this year and you did NOT receive an email from College Board, please contact Robert Potempa at rpotempa@isbe.net immediately to avoid any delay in ordering your materials.*

Thank you and I wish you all a great start to the school year! For more details and information, please visit the [Illinois Invest in Kids](#) webpage!

Robert Potempa