


To: Invest in Kids Act School Principals, Spring 2022 SAT Coordinators

If your school does not have any Invest in Kids Act Scholarship recipients in Grade 11 for school year 2022-23, please complete the form indicating so.

College Board and ISBE are excited to begin planning for the ISBE-provided spring 2023 SAT with Essay School Day administrations. ISBE requires non-public school students that receive IKA scholarships to be assessed as part of its statewide accountability testing program. Schools that do not comply with the mandated testing may be disqualified from receiving further funding through the Illinois Invest in Kids Act.

[Public Act 100-465](#)  established the Invest in Kids Act. The Act includes a five-year tax credit scholarship program for eligible students who attend qualified nonpublic schools.

A portion of the Act requires that, scholarship recipients shall be annually assessed at the qualified school where the student attends school in the same manner in which students who attend public schools are annually assessed pursuant to Section 2-3.64a5 of the School Code and that such qualified schools shall pay costs associated with this requirement.

Below you will find the spring 2023 tests that will be administered, the test dates, and the grades to be tested. College Board requires school staff to complete the school establishment form annually. We ask that you complete the form for spring 2023 as soon as possible but no later than **Tuesday, September 20, 2022**.

SAT with Essay Administration	April 2023 (Grade 11)
Primary Test Date*	Wednesday, April 12, 2023
Makeup Test Date	Tuesday, April 25, 2023
Accommodated Testing Window	April 12-25, 2023

* Note: The test form will be released only for the April 12, 2023, test date.

The alternate schedule below for SAT with Essay may be selected during the fall establishment process **only if the April dates are not feasible**. The test dates you choose on the establishment form for your school are **final and cannot be changed later in the year**. Be sure to consider dates of school closures before choosing your primary test date.

SAT with Essay Administration	Alternate Schedule (Grade 11)
Primary Test Date	Wednesday, March 22, 2023
Makeup Test Date	Tuesday, April 25, 2023
Accommodated Testing Window	March 22-April 4, 2023

- At the time of testing, all students considered to be in Grade 11 according to state guidelines are required to participate in the SAT with Essay. ISBE is requiring SAT **with Essay** and the only means to order Essay is through ISBE. The essay can no longer be ordered directly in College Board's Test Ordering System.
- If your school also wants to give SAT only (no Essay) to any of your students, **you cannot administer SAT (no Essay) on the same day as your chosen SAT with Essay** primary date or on the April 25, 2023, makeup date.

- Under Invest in Kids Act, Grade 12 students are not required to test.
- If your school has IKA scholarship recipients in grades 9 and/or 10 your school must establish for PSAT 8/9 and/or PSAT 10. See the bottom of this email for more information on how to establish for PSAT 8/9 and/or PSAT 10.

Please establish your school via this form if and only if you will *potentially have one or more Grade 11 scholarship students in spring 2023*. Please click [HERE](#) to complete this online form as soon as possible but no later than **Tuesday, September 20, 2022**. Once you have completed it, College Board will provide information to appointed testing staff using the information you provide in this form.

Below is important information to keep in mind when completing the form:

To complete this form, it will be helpful to have:

- Contact information for staff who will be serving in primary test day staff roles for the 2023 administration. (See **Test Day Staff** below.)
- Dates for any school holidays and closures scheduled between February and April 2023.
- You will need to provide a student data file securely to ISBE no later than December 16, 2022, with all Grade 11 scholarship students and any other students (Grade 11 or 12) you choose to test. Layout for this is forthcoming.

Test Day Staff

- **Test Coordinator:** Responsible for all aspects of test administration, including planning for rooms and staff, overseeing test day administration, and receiving/returning all test materials.
- **Services for Students with Disabilities (SSD) Coordinator:** Responsible for requesting accommodations and working with the test coordinator(s). Schools may have multiple SSD coordinators, but only one will be identified as the primary coordinator who will receive communications from the College Board.

Staff Requirements

- Any staff member, including the coordinator, who will have access to test books before test day must not have a child or member of their household taking the same College Board test in the same window at any test site.
- Staff cannot have taken any College Board test within 180 days of test day.
- Staff cannot be engaged in any paid coaching or paid SAT test preparation. (The teaching and normal review of course content, including test familiarization that is part of regularly scheduled coursework, is acceptable.)

Off-site Testing

- Please indicate in this form if your school will require a site other than your high school location for testing.
- Some reasons that you may require an off-site testing location include:
 - Need to support testing expelled students at an alternate location.
 - Not enough room to test all students across all assessments.
 - Off-site testing allows a high school district to transport secure test materials to an elementary school district.)
- If you respond that you require off-site testing, College Board will contact you separately to gather more information about your off-site testing location(s).

It is important for all schools to complete the form no later than **Tuesday, September 20, 2022**, so you may begin receiving communications to prepare for the administration. The test coordinator(s) you identify in the form will receive an email in January to confirm your school setup is complete. If you need to make changes, you will need to resubmit the form and the latest submission will be taken. Once the form closes all responses will be considered final. Be sure to check the "Submitting Your Response" box at the end of the form to request a copy of your responses to be sent to you after you submit.

Information about establishing for PSAT 10 and/or PSAT 8/9

All Illinois Invest in Kids Act (IICA) Scholarship recipients classified as being in Grade 10 at the time of testing are required to participate in the PSAT 10, and all Illinois Invest in Kids Act (IICA) Scholarship recipients classified as being in Grade 9 at the time of testing are required to participate in the PSAT 8/9. To establish your school to administer the PSAT 8/9 and the PSAT 10 please click [HERE](#) to fill out the Establishment Survey that is located on the ISBE Illinois Invest in Kids Act webpage. Materials for PSAT 8/9 and PSAT 10 are still ordered directly in College Board's Test Ordering System. Details about ordering materials will be shared later.

PSAT 10 Administration	April 2023 (Grade 10 Only)
Testing Window	April 12-28, 2023
PSAT 8/9 Administration	April 2023 (Grade 9 Only)
Testing Window	April 12-28, 2023

*Please note there is **not** an alternate schedule available for PSAT 10 or PSAT 8/9.

If you have any questions completing the SAT with Essay establishment form, please contact the College Board at (844) 688-9995 or write to ilsat@collegeboard.org. If you have any questions completing the establishment survey for PSAT 10 and PSAT 8/9, please contact Robert Potempa at rpotempa@ISBE.net.

Thank you,

The College Board