



# Illinois State Board of Education

100 North First Street  
Springfield, Illinois 62777-0001

## COVID- 19 Unanticipated School Closure Non-Congregate Meal Form 2020

### NUTRITION DEPARTMENT

Schools participating in the National School Lunch Program (NSLP) and/or School Breakfast Program (SBP) and institutions participating in the Child and Adult Care Food Program (CACFP) may be dismissed or closed due to COVID-19. Under these circumstances, school food authorities (SFAs) and other eligible community organizations (CO) may continue to serve meals to children affected by school or child care closures through the Summer Food Service Program (SFSP) or Seamless Summer Option (SSO).

Please complete this form in its entirety and email to [CNP@isbe.net](mailto:CNP@isbe.net). Please direct any questions to our main phone line (800) 545-7892.

#### FOR ISBE OFFICE ONLY:

**Received:** \_\_\_\_\_

**Approved:** \_\_\_\_\_

SPONSOR NAME		AGREEMENT NUMBER	
MAIN CONTACT FOR WAIVER		CONTACT PHONE NUMBER	EMAIL ADDRESS
ANTICIPATED START DATE*		ANTICIPATED END DATE*	

(\* If not known please indicate TBD and notify ISBE when dates are determined)

Which program are you wishing to apply for:     Seamless Summer Option     Summer Food Service Program

To review the differences in the programs please see: <https://www.isbe.net/Documents/SSO-SFSP-comparison.pdf>

To make the determination for the two questions below, please use the FY 2020 Data for your schools from the following link: <https://www.isbe.net/Pages/Nutrition-Data-Analytics-Maps.aspx>

If any school is greater than or equal to 50% free and reduced price eligible, how will this waiver target all the children in the dismissed school?

If any school is less than 50% free and reduced price eligible, how will the school target the low income students for meal distribution?

What meal distribution method(s) will be used?

How will the school communicate meal delivery plans with families/households during this school dismissal?

How will the sponsor ensure proper operation of the program including meal content, meal counts, food safety, oversight, etc.?