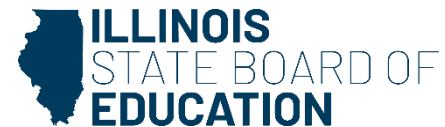


Illinois State Board of Education Updates 2024 Proficio Conference

Mary Lanoue- Supervisor
Special Education Department



Helen Kossler

Nonpublic Programming Part 401 & 405

- a. Initial**
- b. Monitoring**
- c. Complaint/
evaluations**
- d. Continuing**
- e. Updates**
- f. Renewals**

Monika Miller

Nonpublic Programming Part 401 & 405

- a. Initial**
- b. Monitoring**
- c. Complaint/
evaluations**
- d. Continuing**
- e. Updates**
- f. Renewals**

Marlee Goldsworthy

Nonpublic Programming Part 401 & 405

- a. Initial**
- b. Monitoring**
- c. Complaint/
evaluations**
- d. Continuing**
- e. Updates**
- f. Renewals**

Juliana Amoruso

Nonpublic Programming Part 401 & 405

- a. Initial**
- b. Monitoring**
- c. Complaint/
evaluations**
- d. Continuing**
- e. Updates**
- f. Renewals**

Susan Wyatt

1. Admin Asst – Nonpublic Supervisor
2. Support - Nonpublic Team
3. Support – Educational Surrogate Parent
4. ESP Stipends/Invoices
5. 34-37 & 34-43 Support
6. Back-up Phones
7. Back-up Timekeeper
8. SPED Call Tracker
9. EPS for Cat 7, C, D
10. SPED Invoices
11. Ivanti

Amanda Clay

1. District Residential Placement Assistance
2. 34-37/34-43 Private Residential Placement
3. 34-37/34-43 Reimbursements
4. Interagency Collaboration
5. Part 405 approvals and maintenance

Laura Fowler

1. Coordinator Education Surrogate Parent Program
2. 34-37/34-43 Reimbursements
3. Part 405 approvals
4. District Withdrawals from Cooperatives

Rocio Casillas

1. Educational Surrogate Parents
2. Cooperative Programs
3. Home/Hospital Instruction as it relates to Special Education
4. Private/Parochial & Home-school
5. District-authorized Charter Applications
6. State authorized Charter School Monitoring
7. Homeless (SpEd)
8. Juvenile Detention Centers

Lessons from 2024 Renewal Cycle

2024 Deficiency Data Summary

- **94%** of two-year renewal applications had deficiencies
- Residential only applications were less likely to have deficiencies, but when they did it was most likely due to
 - DCFS licensure
 - Passing / Current Fire Inspection
- The personnel record was the single most important source of deficiencies for two-year renewal and continuing applications. Common errors included missing or expired licenses,
 - Missing/incorrect staff,
 - IEIN numbers that were missing or incorrect,
 - Missing start/termination dates
 - Missing classroom type information

2024 Deficiency Data Summary

- Classroom rosters did not align with the personnel record were another very common source of deficiencies.
- Policy areas most likely to generate deficiencies
 - Behavior policies, and
 - Medication administration

Key Tips for 2025 Renewal

- Maintain staff through IWAS- Ongoing Process following notification guidelines
 - Out of State facilities submit copies of licenses
- Confirm that all licenses and IEIN numbers are valid and up-to-date as they appear on the Personnel Record.
- Ensure hire dates and hours are accurate for all staff and that staff names on the personnel record match the records in ELIS.
- Cross-check all Classroom Rosters with the Personnel Record:
 - Each classroom must have a roster showing current and appropriately licensed staff assigned from the personnel record.
 - Check class sizes and ensure a classroom aide is assigned on the roster to all classrooms where necessary.
 - Remove the names of staff who are no longer employed by the program from the personnel record and the classroom rosters.

Key Tips for 2025 Renewal

- Make sure that the written program description aligns with the disabilities served by the program, with a description of the unique instructional approaches used for each disability eligibility category included.
- If the program is residential only, ensure that there is a current, passing fire inspection report attached to the application.
- Calendar submission- make sure ALL calendars match
- Submit completed applications early

2025 Renewal Cycle Dates- Two Year Applications

December 3, 2024

Two-year renewal
mailed out

December 9, 2024

Contact program's
principal consultant
if renewal packet
not received

March 17, 2025

Two-year application
submission deadline

2025 Renewal Cycle Dates- Continuing Applications

December 10, 2024

Continuing applications
mailed out

December 16, 2024

Contact program's
principal consultant if
continuing packet not
received

February 18, 2025

Continuing
application
submission deadline

Data-Data-Data

- Total Approved Programs = 367
 - Illinois = 274
 - Out of State = 93
- Education only= 214
 - Illinois =196
 - Out of State = 18
- Residential only= 117
 - Illinois = 71
 - Out of State = 46
- Combination = 29
 - Illinois=7
 - Out of State = 22
- Intent to applies = 33
 - Education – 14
 - Residential –4
 - Combination - 15
- Programs on Administrative Review= 13
- Programs on Pending Further Review= 7
- Recently Closed Programs = 27

Updates/Reminders and Guidance

Initial Application Process Updates

Intent to apply
Phone Screening

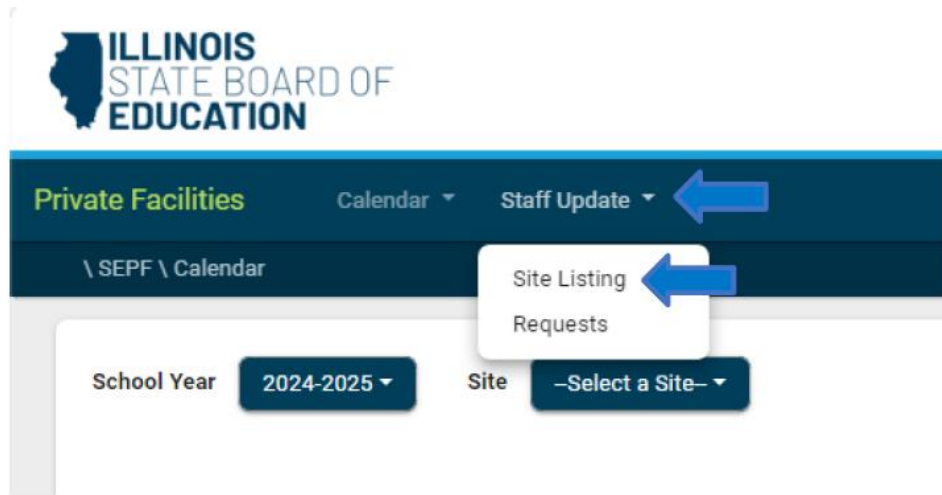
Application / instructions / calendar template sent out
Orientation with principal consultant (if required)

Submit application materials / clear all deficiencies
Initial walkthrough scheduled

Funding and Disbursements notified about rate setting
Rate established / 1-year initial approval letter sent

Staff Updates in IWAS

- [SEPF 042224 \(youtube.com\)](https://www.youtube.com/watch?v=SEPF042224)



- Not able to see Staff Update please contact your principal consultant
- Don't forget to submit your updates if left in "draft" we cannot approve

Educational Surrogate Parent Program

- Who should be appointed an ESP?

A student qualifies for an ESP includes if they are age 3-22, eligible or is under evaluation for eligibility for special education services and –

- Is a youth in care,
- Is an unaccompanied homeless youth as defined in Section 725(6) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(6)),
- Is a child for whom no parent (as defined in § 300.30) can be identified, or
- Is a child for whom the educational entity cannot locate a parent after reasonable attempts

Educational Surrogate Parent Program

- How does the entity request an ESP?

Any representative of the residential or educational entity, or an Illinois Department of Children and Family Services (DCFS) caseworker, can request an ESP via an [ESP Request Form](#). Information needed will include:

- Student's full legal name
- Student's date of birth
- Student's current placement: educational and residential,
- Student's special education status

Educational Surrogate Parent Program

- Reminder- It is the responsibility of the residential or educational facility to **withdraw** an ESP when:
 - The student has left the facility and/or district
 - The student has graduated from high school.
 - The student has returned to biological parents or a legal guardian.
 - The student is now in foster care or has been adopted.
 - The student is no longer eligible for special education services.
 - The student has reached age of majority

Student Care Wellness Updates

- RTO Reduction Plans
 - 54% of programs have submitted
- Racism Free School Law Public Act 103-0472
 - *starting with the 2024-25 school year, all Illinois school districts; charter schools; and nonpublic, nonsectarian elementary or secondary schools collect, maintain, and submit to ISBE non-identifiable data pertaining to incidents of bullying, discrimination, harassment, and retaliation.*
 - Separate policy not included as part of the bullying
 - Not submitted to ISBE, maintained at facility

IEP Reminders

- Student services should be implemented as recommended by the IEP – the IEP should **not be changed to fit the program**
 - Related Services
 - LRE Determination
- Ensure everyone in your program is aware of your approval – do not accept students that have disabilities your program is not approved for (including secondary; tertiary disabilities)
- Communicate any moves of the student to the district in advance of the move (as much as possible) – this will also require a change to the 19-83 contract

Guidance Documents

- [Behavioral Interventions in Schools: Guidelines for the Development of District Policies for Students with Disabilities](#)
- [Qualified Interpreters & Translation Requirements](#)
- [Residential Placements: Guidance and FAQ](#)

Guidance Documents

- [Educational Surrogate Parent Program FAQ- For Facilitators](#)
- [ACT FAQ](#)
- [Racism-Free Schools Law and Bullying Prevention Data Collection Guidance](#)

Coming Soon

- Guidance document on Fees
 - ISBE statement / examples
 - Send topics you would like to see included in Q/A
- Mandatory training lists
- Updated Part 226
- Updated Part 401
- Capacity Report Tool Requirements



Mark your
Calendars

ISBE 2025 Directors Conference
June 9-10 Bloomington-Normal
Mariott Hotel and Conference Center



Questions?

Thank you