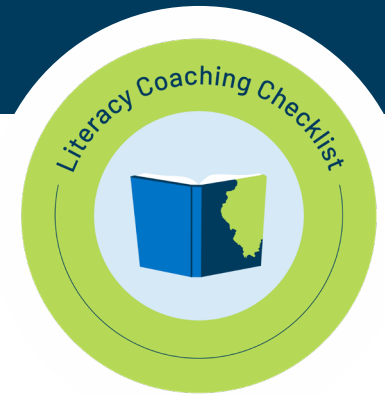


# LITERACY COACHING CHECKLIST

Effective coaching programs are individualized, intensive, sustained, context-specific, and focused. The purpose of this literacy coaching checklist is to support districts and schools with guidance on designing effective literacy programs.



## Features of an Effective Coaching Program

- Includes features of high-quality professional development (job-embedded, content-focused, active learning utilizing adult learning theory, collaboration).
- Pairs coaching with group training and curricular and instructional resources.
- Employs coaching programs that are delivered in any of the following ways: in-person, virtual, or hybrid coaching.
- Focuses on delivering high-quality coaching sessions.

## Considerations for Designing an Effective Coaching Program

- Hires literacy coaches who demonstrate skill in teaching, the ability to build trusting relationship with teachers, and credibility as an instructional specialist.
- Scales coaching programs with thoughtful consideration and plans to address implementation barriers.
- Leverages virtual coaching to reduce costs and to increase the number of teachers that a coach can support.
- Engages in continuous improvement cycles to improve design and implementation.

## Considerations for Supporting Literacy Coaches

- Fosters school culture that is committed to continuous improvement, builds strong relational trust among administrators and staff, and facilitates teachers' openness to engage with a literacy coach.
- Creates a school culture of learning that includes providing and receiving constructive feedback as a regular part of teachers' and staff members' professional work.
- Protects coaches' time to work with teachers on instruction by creating clear expectations and accountability mechanisms.
- Provides professional learning for literacy coaches, especially with their peers.
- Provides strong school and district leadership support for literacy coaches by establishing clear expectations about how the coach will support professional learning.

Coaching Guidance Support provided by Region 9 Comprehensive Center.