



School Nurse Bootcamp: Reporting use of Undesignated Medications

Presented by ISBE's Wellness Team

August 16, 2022

Equity • Quality • Collaboration • Community



Presenter:

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Illinois State Board of Education

Equity • Quality • Collaboration • Community



Questions

- Questions are welcome during the live presentation, enter them into the question box
- A compiled FAQ document, Power Point, and webinar recording will be made available



ISBE Vision & Mission

Vision:

Each and every child is equipped to make meaningful contributions to society and live life to its fullest potential.

Mission:

Provide each and every child with safe and healthy learning conditions, great educators, and equitable opportunities by practicing data-informed stewardship of resources and policy development, all done in partnership with educators, families, and stakeholders.



ISBE Goals



- + **(Internal)** An equity impact analysis tool will guide all decisions and communications provided to the field.
- + **(External)** An Equity Journey Continuum will be used to publicly indicate where each Illinois school district is on its equity journey.



Every child will make significant academic gains each year, increasing their knowledge, skills, and opportunities so they graduate equipped to pursue a successful future, with the state paying special attention to addressing historic inequities.



All districts and schools will receive the resources necessary to create safe, healthy, and welcoming learning environments, and will be equipped to meet the unique academic and social and emotional needs of each and every student.



Illinois' diverse student population will have educators who are prepared through multiple pathways and are supported in and celebrated for their efforts to provide each and every child an education that meets their needs.



Purpose

- This presentation will introduce the newly launched means to report to ISBE when an undesignated medication has been administered whether it is epinephrine, asthma medication, or opioid antagonist.
- Will provide an overview of laws related to having undesignated medications available at your school.

Equity • Quality • Collaboration • Community



Illinois School Code permits undesignated medications (3)

This section of school code addresses self-administration and self-carry of asthma medication and epinephrine injectors for students.

Additionally, permits school districts to maintain undesignated epinephrine, opioid antagonist, and undesignated asthma medication.

(105 ILCS 5/22-30)



Breaking down what is in School Code

- Self-administration and self-carry of asthma medication and epinephrine injectors.
- Administration of epinephrine injectors.
- Administration of undesignated epinephrine injectors.
- Administration of opioid antagonist.
- Administration of undesignated asthma medication.
- Asthma episode emergency response protocol



What that means

Self-
administration

Self-carry

Asthma medication

Epinephrine

Student specific epinephrine may self-carry and self-administer.

Student specific asthma medication may self-carry and self-administer.



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Administering epinephrine injector

- Auto-injector approved by US Food & Drug Administration
- Pre-filled syringe
 - Pre-measured
- 105 ILCS 5/22-30 (b-5)
 - **Student specific** epinephrine injector
 - Individual Health Care Action Plan
 - Illinois Food Allergy Emergency Action Plan
 - Treatment Authorization Form
 - Section 504 plan



Who can administer

- Student specific epinephrine
 - Self-administration
 - Nurse
 - Trained personnel



Required training

- Anaphylactic Reactions and Management
 - Mandated training every two years during in-service (ISBE document [Mandated Trainings](#))
- Student specific epinephrine
 - Trained personnel
 - Named personnel from IHP, Allergy Emergency Action Plan, Section 504 plan
- Food Allergy Training
 - Generally combined with anaphylactic reactions



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Undesignated Medications

Schools may maintain undesignated medications:

- Epinephrine for anaphylactic reaction
 - Epi Pen, AuviQ, or prefilled syringe
- Opioid antagonist for opioid overdose
 - Naloxone, Narcan, or other opioid antagonist
- Asthma medications for respiratory distress
 - Inhaler or nebulizer delivery devices
 - Allows, but does not require, schools to stock albuterol or similar quick acting bronchodilator for severe asthma

Schools are not required to maintain undesignated medications



Undesignated Epinephrine

- Authorizes, *does not require*, schools to stock undesignated epinephrine
- Allows administration of undesignated epinephrine to any person not previously known to have severe allergy/prescription
- Private (contracted) school bus transportation companies are also allowed to carry and use
- Law also expands the locations to any public place (i.e. childcare facilities, restaurants)
- Pharmaceutical companies may provide supply to schools
- Requires a **report** to ISBE within three days of the administration of undesignated epinephrine (email to epinephrine@isbe.net)
- Law also requires districts to notify ISBE upon adoption or revision of policy
- State report on usage and availability found on ISBE's school health page



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Undesignated Opioid Antagonist: “Narcan” or “Naloxone”

- Authorizes, *does not require*, schools to stock undesignated opioid antagonist
- Allows administration of undesignated opioid antagonist to any person suspected or appearing to be experiencing an overdose of opioid
- Requires a **report** to ISBE within three days of the administration of undesignated epinephrine (~~email to opioid@isbe.net~~)
- State report on usage and availability found on ISBE School Nursing webpage
- Check with your local health department or EMS regarding dose and prescriber for schools



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Undesignated Asthma Medication

- Authorizes, *does not require*, schools to stock undesignated Asthma Medication
- Allows administration of undesignated asthma medication to person believed to be experiencing respiratory distress not previously known to have asthma
- Requires a **report** to ISBE within three days of the administration of undesignated asthma (email to asthmamed@isbe.net)

In place already:

- Asthma Action Plan district and school (including charter and nonpublic) request from parent
- Model asthma emergency response protocol (on ISBE website)
- Requires school staff training every 2 years



Administrative Rules

- Administrative Rules provide guidance for implementation of having Undesignated Emergency Medications in Schools.

[23 ILLINOIS ADMINISTRATIVE CODE 1Section 1.540](#)



Breaking down what is in Administrative Code

- Definitions
- Parental notifications
- Standing protocol
- Notification of Administration of Undesignated Epinephrine, Opioid Antagonist, or Asthma Medication
- Personnel Training
- Reporting
- Allergen Reduction Plan
- Resources to recognize and respond to anaphylaxis, opioid overdose, or respiratory distress



Definitions

- Asthma medication
 - Quick relief
 - Bronchodilators
 - US FDA approved to treat respiratory distress
 - MDI with reusable or disposable spacer
 - Nebulizer with mouthpiece or mask
- School Code
- School: district, public school, or nonpublic school
- School nurse [section 22-30(a)]



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Parental notification

- School shall notify parents and guardian at the start of each school year, for students enrolling for the first time, at the time of enrollment.
 - The parent/guardian shall acknowledge the notification by signing it and returning it to the school.
- A school shall accept a written request from a parent or guardian that their student shall not be administered any or all of these drugs under any circumstances.
 - The school shall then provide the name of any student who shall not be administered any or all of these drugs to school nurse and any trained personnel



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Standing Protocol

- Standing protocol provided to school nurse and trained personnel
 - Kept with or near the emergency medication(s)
- Shall state the hours of the day, days of the week and the school-sponsored activities which the emergency medication(s) will be available
 - A school is not required to have a school nurse or trained personnel available at all times nor at all school-sponsored activities to administer the epinephrine, opioid antagonist, or asthma medication, as applicable



Standing Protocol con't.

- Standing protocol shall provide that the undesignated medication(s) be stored in and available daily at one or more designated, secure locations.
 - Unlocked location
 - Inaccessible to students
 - Visually monitored by an adult during the normal school day under routine circumstances
- Standing protocol shall include a written order for the medication(s)



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Notification of Administration of Epinephrine, Opioid Antagonist, Asthma Medication

- Upon any administration of an epinephrine injector, a school must immediately activate the EMS system
 - notify the student's parent, guardian, or emergency contact, if known.
- Upon any administration of an opioid antagonist, a school must immediately activate the EMS system
 - notify the student's parent, guardian, or emergency contact, if known.



Notification of Administration of Epinephrine, Opioid Antagonist, Asthma Medication

- Within 24 hours of the administration of the emergency medication the school must notify prescriber of its use
 - Epinephrine
 - Opioid Antagonist
 - Asthma Medication



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Personnel Training

- Cardiopulmonary resuscitation (CPR) and use of an automated external defibrillator (AED)
 - American Heart Association
 - American Red Cross
 - Similar certifying body
- Renew CPR/AED training as required
- School administrator or school nurse to answer questions about local implications, policy, and procedures



Personnel Training, Con't.

- Anaphylaxis training shall include
 - Where undesignated epinephrine is stored and how to access
 - method which school nurse or trained personnel will be notified when an incident which could require administration of undesignated epinephrine
 - School'd written plan to prevent exposure to allergens
 - Process for administering type of device school has for undesignated epinephrine
 - Any restrictions, if any, who may administer epinephrine.
 - Pre-filled or user-filled syringes (RN or LPN; or person experiencing the reaction)



Personnel Training, Con't.

- Opioid antagonist training shall include
 - Where opioid antagonist is stored and how to access
 - method which school nurse or trained personnel will be notified when an incident which could require administration of opioid antagonist
 - School'd written plan to prevent exposure to allergens
 - Process for administering specific opioid antagonist



Personnel Training, Con't.

- Asthma medication training shall include
 - Where medication to treat respiratory distress are stored and how to access
 - method which school nurse or trained personnel will be notified when an incident which could require administration of medication for acute respiratory distress
 - School'd written Asthma Episode Emergency Response Protocol
 - Assurance that trained personnel have completed training on asthma
 - Process for administering specific undesignated asthma medication and delivery device



Personnel Training, Con't.

- Trained personnel epinephrine injector device, passed required test
 - Signature of School Nurse or physician (CPR & AED certified) to verify
- Trained personnel opioid antagonist, passed required test
 - Signature of individual familiar with use of opioid antagonist (CPR & AED certified) e.g. healthcare provider, police officer, paramedic to verify
- Trained personnel asthma medication, passed the required test
 - Signature of school administrator, school nurse or physical with knowledge of asthma and symptoms of respiratory distress (CPR & AED certified) to verify
 - Use of asthma medications for acute respiratory distress and delivery device



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Reporting the use of undesignated medication

- Submit report electronically to ISBE
 - Within 3 days
 - Details as requested in reporting system



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Allergen Reduction Plan

- Each school shall develop a written plan
 - Reduce the risk of accidental exposure to allergens
 - Lunchroom safeguards
 - Classroom food policies
 - Identification of areas of playground that are known concerns, such as those with insect colonies
- [Model Anaphylaxis Response Policy for Illinois Schools](#)



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Resources

- [CDC Toolkit for Managing Food Allergies in Schools](#)
- [CDC Information on Asthma School and Childcare](#)
- [CDC Information Lifesaving Naloxone to Reverse Overdose](#)
- [Illinois Stock Asthma Rescue Medication Toolkit, 2020](#)



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Asthma Episode Emergency Response

- ISBE's School Nursing webpage
 - Under blue bar labeled "Asthma"



Illinois State Board of Education Undesignated Opioid Antagonist Report Form

This form must be completed within three (3) calendar days after the administration of undesignated opioid antagonist drug in accordance with Public Act 100-726. Please do not include any personal identifiable student information.

1. District RCDTS Code *

To look up a code, please copy and paste this URL into your browser: www.isbe.net/Pages/Data-Analysis-Directories.aspx

2. School name (as listed in directory) *

3. Address *

4. City *

5. ZIP code *

6. Contact person completing form *

7. Contact email address *

District RCDTS Code

To look this up: <https://www.isbe.net/Pages/Data-Analysis-Directories.aspx>



Where to find the link

ISBE's School Nursing webpage

<https://www.isbe.net/Pages/School-Nursing.aspx>

I need to report Use of Undesignated Epinephrine

I need to report Use of Undesignated Asthma Medication

I need to report Use of Opioid Antagonist

SCHOOL WELLNESS
School Health

School Nursing

RESOURCES

- FCC Designates '988' As 3-Digit Number For National Suicide Prevention Hotline
- Illinois Association of School Nurses
- National Association for School Nurses
- Safe2Help Illinois Toolkit 📄
- Screening, Assessment, and Support Service (SASS) is a statewide crisis program 📄

SCHOOL WELLNESS

SCHOOL NURSING

Information on school nursing related guidelines, regulations, and forms.

- News and Updates
- Allergies & Undesignated Epinephrine
- Asthma
- Communicable Diseases
- Concussion
- Diabetes
- Health Exams
- Hearing Screening
- Homebound/Hospital Instruction
- Immunization
- Lead Screening
- Medications in School
- School Nurse Bootcamp



Preparing to complete the undesignated reporting form

RESEARCH AND DATA REPORTING DIRECTORIES

The Directory of Educational Entities is a master directory of all public and non-public entities that provide direct services to K-12 students in Illinois. It includes entity name, administrator, address, contact information, grades served, legislative districts, NCES ID, and other information listed by Public, Special Education, Regional, CTE Area Career Centers, Non-Public, and Private Special Education Entities. All entities assigned a unique RCDTS code based on their Region, County, District, and Type. Other directories maintained by ISBE and historical directories may be found at the bottom.

Directory of Educational Entities

[Directory of Educational Entities - Current ⁶⁵ \(Updated nightly\)](#)

- **Important Notes:**
 - Educational Entities are separated by type and listed in sheets accessible by selecting the tabs at the bottom.
 - Refer to the *Category* tab (sheet) to determine which entities are of in each sheet.
 - Refer to the *RCDTS and Entity Coding Information* section below for information on Region, County, District, Type, School, and RCDTS codes.
 - For archived directories from previous years, please see Historical Files below.
- **Tab (Sheet) Entity Contents:**
 - *1 Public Sch and Dist*: Public Schools, Public Districts, Charter Schools, Charter Districts, STEM Schools, Laboratory Schools, Deaf and Hearing-Impaired Schools, Blind and Visually-Impaired Schools, Department of Correction Schools, Other Illinois Department Entities.
 - *2 Spec Ed Dist & Sch*: Public Special Education Schools, Special Education Districts, Special Education Cooperatives
 - *3 ROE, ISC, Reg Prg*: Regional Offices of Education (ROE), Intermediate Service Centers (ISC), Regional Programs
 - *4 CTE Area Career Ctr & EFE*: Career and Technical Education (CTE) Area Career Centers, Education for Employment (EFE) Entities
 - *5 Non Pub Sch*: Non-Public Schools
 - *6 Non Pub Spec Ed*: Non-Public Special Education Operating Agencies, Non-Public Special Education Programs

Start by going to the ISBE Directories [webpage](#).

Be sure to look up the **legal name** for the school or district to be entered:

District RCDTS code

School Name as listed in the ISBE Directory



Required information

Legal name of
education entity

Street address

City

Zip code

Contact name
person
completing form

Contact email
address

Contact phone
number



Undesignated Epinephrine Report

ILLINOIS STATE BOARD OF EDUCATION
Special Education Services Division
100 West Randolph, Suite 14-300
Chicago, Illinois 60602

UNDESIGNATED EPINEPHRINE REPORTING FORM

Directions: This form must be completed within three (3) calendar days after the administration of any undesignated epinephrine auto-injector. All completed forms must be e-mailed to epinephrine@isbe.net.

DISTRICT NAME AND NUMBER	NAME OF SCHOOL
ADDRESS (Street, City, State, Zip Code)	CONTACT PERSON COMPLETING FORM
TELEPHONE (Include Area Code)	CONTACT E-MAIL
	TIME OF INCIDENT _____ a.m. _____ p.m.

Check one only

_____ severe allergy?

Check all that apply

_____ **one only**

_____ (field trip location, etc.) _____

Check one only



Illinois State Board of Education Undesignated Epinephrine Report Form

This form must be completed within three (3) calendar days after the administration of undesignated epinephrine auto-injector in accordance with Public Act 100-726. Please do not include any personal identifiable student information.

1. District RCDTS Code *
To look up a code, please copy and paste this URL into your browser: www.isbe.net/Pages/Data-Analysis-Directories.aspx

2. School name (as listed in directory) *

3. School address *

4. City *

5. ZIP *

6. Contact person completing form *

7. Contact email address *

8. Contact phone number *



Epinephrine Reporting

Date of incident

- Pull down calendar

Time of incident

- Pull down digital clock entry

Age of individual

- Students 1-22
- Adult

Description of person receiving epinephrine

Any previously known allergy

Trigger precipitating allergic episode

- Food, drug, insect, or other

Location where symptoms developed

Number of doses administered

Type of individual administering

Additional comments



Opioid Antagonist Report

ILLINOIS STATE BOARD OF EDUCATION
Special Education Services Division
100 West Randolph, Suite 4-800
Chicago, Illinois 60601

UNDESIGNATED OPIOID ANTAGONIST REPORTING FORM

Directions: This form must be completed within three (3) calendar days after the administration of any undesignated opioid antagonist drug. All completed forms must be e-mailed to opioid@isbe.net.

DISTRICT NAME AND NUMBER	NAME OF SCHOOL
ADDRESS (Street, City, State, Zip Code)	CONTACT PERSON COMPLETING FORM
TELEPHONE (Include Area Code)	CONTACT E-MAIL
DATE OF INCIDENT	TIME OF INCIDENT _____ a.m. _____ p.m.

- Age of individual receiving opioid antagonist: _____
- Description of person receiving opioid antagonist: **(Check one only)**
 - a. Student
 - b. Staff member



Illinois State Board of Education Undesignated Opioid Antagonist Report Form

This form must be completed within three (3) calendar days after the administration of undesignated opioid antagonist drug in accordance with Public Act 100-726. Please do not include any personal identifiable student information.

1. District RCDS Code *
To look up a code, please copy and paste this URL into your browser: www.isbe.net/Pages/Data-Analysis-Directories.aspx

2. School name (as listed in directory) *

3. Address *

4. City *

5. ZIP code *

6. Contact person completing form *

7. Contact email address *

Developed: **(Check one only)**

Activity location, field trip location, etc.) _____

Opioid antagonist: **(Check one only)**

Provided):



Opioid Antagonist Reporting

Date of incident

- Pull down calendar

Time of incident

- Pull down digital clock entry

Age of individual

- Students ages 1-22
- Adult

Description of person receiving opioid antagonist

Location where symptoms developed

Number of doses administered

- pull down menu 1-5


Type of individual administering

Additional comments



Undesignated Asthma Medication Report

Use your "Mouse" or "Tab" key to move through the fields and check boxes. After completing last field, save document to hard drive to make future updates or click print button.



Illinois State Board of Education

100 West Randolph, Suite 14-300
Chicago, Illinois 60602

UNDESIGNATED ASTHMA MEDICATION REPORTING FORM

WELLNESS DEPARTMENT

Directions: This form must be completed within three (3) calendar days after the administration of any undesignated quick relief asthma medication in accordance with Public Act 100-0726. All completed forms must be e-mailed to asthmamed@isbe.net.

DISTRICT NAME AND DISTRICT NUMBER	NAME OF SCHOOL
ADDRESS (Street, City, State, Zip Code)	CONTACT PERSON COMPLETING FORM
TELEPHONE (Include Area Code)	CONTACT E-MAIL
DATE OF INCIDENT	TIME OF INCIDENT _____ a.m. _____ p.m.

1. Age of individual receiving quick relief asthma medication: _____

Check one only

_____ asthma?

Asthma Action Plan? Yes No

_____ : **(Check all that apply)**

ceived)

ved)

_____ ma. (please specify) _____

one only

_____ field trip location, etc.) _____

_____) _____

Check one only


_____ P.A. 100-0726) _____

notified?

_____ the school nurse notified?

_____ se

_____ m (11/20)



Illinois State Board of Education

Illinois State Board of Education Undesignated Asthma Medication Report Form

This form must be completed within three (3) calendar days after the administration of undesignated asthma medication in accordance to Public Act 100-726. Please do not include any personal identifiable student information.

- District RCDS Code ***
To look up a code, please copy and paste this URL into your browser: www.isbe.net/Pages/Data-Analysis-Directories.aspx
- School name (as listed in directory) ***
- Address ***
- City ***
- ZIP ***
- Contact person completing form ***
- Contact email address ***



Asthma Medication Reporting

Date of incident	
•Pull down calendar	
Time of incident	
•Pull down digital clock entry	
Age of individual	
•Students 1-22 •Adult	
Description of person receiving asthma medication	
Any previously known diagnosis of asthma	
Symptoms of respiratory distress	
Location where symptoms developed	
Name of drug administered and method	
Type of individual administering	
Additional comments	



Webinar evaluation survey link will be available on the ISBE School Nursing [Webpage](#) under the blue bar labeled "School Nurse Bootcamp" for 2022. This will be your only opportunity to print your Evidence of Completion professional development form.



Nursing and Health Technical Assistance

- School Nurse support and questions for technical assistance.
- **SEPTEMBER 14th 9:30-10:30** [Microsoft Teams Meeting](#)
- Physical and Immunization requirements
- Eye exam requirements
- IWAS reporting
- IWAS webinar for these required reports

- **OCTOBER 12th 9:30-10:30** [Microsoft Teams Meeting](#)
- Collection of physical and immunization from students
- Eye exam report submission Kindergarten and students new to Illinois
- IWAS reporting
- Printing summaries from IWAS

- **NOVEMBER 9th 9:30-10:30** [Microsoft Teams Meeting](#)
- Submit report in IWAS by November 15, 2022 before 11:59 PM
- Printing summaries from IWAS

- **DECEMBER 14th 9:30-10:30** [Microsoft Teams Meeting](#)
- Updates
- Dental exam notification 60 days prior to May 15th requirement
- Dental exam collection



Thank you!

Questions? Contact

schoolnurse@isbe.net