

Illinois Virtual Course Catalog Program Frequently Asked Questions

Last Updated: Tuesday, September 11, 2024

1. What is the process for enrolling students?

Enrollment of students for Virtual Catalog Courses should be done by the Home School District of the student. To register students, you can contact the provider(s) directly. To make this easier, on our virtual course catalog webpage, clicking on the name of the course will bring you to a page that details the registration process for each of the course providers in the program. However, registering from the virtual course catalog is not required to be eligible for reimbursement, this can be done directly with the provider(s).

2. What should be budgeted as the cost per class for each student?

Pricing depends on the course provider and the type of courses that are taken. The chart below breaks down the costs:

Vendor	Grades Served	Types of Courses	Cost Per Semester
Edmentum EdOptions Academy	Grades K-12	Core/Elective	\$250
		Credit Recovery	\$175
		AP	\$275
		K-5 Courses	\$500
		World Languages	\$275
EtiKid Academy	Grades 6-12	Core/Elective	\$350
Illinois Virtual Schools and Academy	Grades K-12	Core/Elective	\$300
		AP	\$300
		CTE	\$300
		Credit Recovery	\$190
Imagine Learning LLC	Grades 6-12	Core/Elective	\$250
		AP	\$250
		Credit Recovery	\$160
	Grades K-5	Core Class Bundle K-5	\$1200
	Grades K-5	Core + Elective Bundle	\$1200

While we have been able to reimburse all enrollment costs in the past, it is important to note that ISBE does not guarantee this – the fund for reimbursement is limited, so should ISBE receive requests for reimbursement that exceed the total of the fund, reimbursements may be pro-rated.

3. What is the reimbursement process like?

The fund for reimbursement is limited, so should ISBE receive requests for reimbursement that exceed the total of the fund, reimbursements may be pro-rated. In FY2023, we were able to reimburse 100% of the costs, but unfortunately, we cannot guarantee this for the current or future fiscal years.

In order to determine the reimbursement rate, ISBE will need information from districts that intend to enroll students for Virtual Course Catalog Courses. To help facilitate this process we ask that a district representative fill out the [“Intent to Apply”](#) webform.

While we cannot provide specific information on funding for the 2024-2025 school year, we can share with you how the reimbursement rates are calculated, which may help you to plan for next year. For this year’s program, the Intent to Apply window will close on May 2, 2025. Once ISBE has the information from the Intent to Apply forms and reimbursement rates can be calculated, districts will then be notified of the reimbursement rate.

Public school districts that enroll students in courses found in the catalog can request reimbursement from ISBE, subject to appropriations by the General Assembly. To process your reimbursement request, ISBE will need the following items submitted no later than May 30, 2025:

- Evidence of student successful completion of the course with a passing grade
- Evidence of payment for the course by the district to the course provider

When the time comes to submit your request for reimbursement, these are the steps you will have to follow:

1. Fill out the [IVCC Course Reimbursement Template](#) for courses started on or after May 15, 2024 that ended after July 1, 2024 (covering summer 2024 classes) or for courses that began on or after July 1, 2024 and completed on or before May 16, 2025. For each course reimbursement request, we will need:
 - a. Student name,
 - b. SIS ID,
 - c. Gender,
 - d. Grade,
 - e. SIS Race Code,
 - f. SIS FRL indicator,
 - g. the Course Provider Name,
 - h. course name,
 - i. type of course, and final grade.
2. Submit proof of successful completion of courses for those students listed in the template in Step 1. This could be a course completion report, grade summary, or other similar report from the course vendor that shows that students listed completed the course.

All of the requested items can be sent securely via the ISBE Attachment Manager tool, which is located on www.isbe.net, clicking on the SYSTEM QUICK LINKS TAB at the top of the page and then selecting SEND ISBE A File. Screenshots are provided following.

In the ISBE eMail Name Field, choose GRAUKE, ERICH H. In the Attachments section, choose and upload the files requested in steps 1-3. In the Subject Field, enter IVCC Course Reimbursement.



Attachment Manager

Welcome to ISBE's file transfer page. Enter the information below to transmit a data file to an ISBE employee.
For technical assistance, please contact our Call Center at 217-558-3600.

* required

Sender Information

Name :

Entity Name :

eMail Address :

Receiver Information

ISBE eMail Name :

Attachment(s)

Choose File	No file chosen
Choose File	No file chosen
Choose File	No file chosen
Choose File	No file chosen

If uploading from a removable drive please do not remove the media from the drive.

Message

Subject :

Message :

Once you have this form filed out, GRAUKE ERICH H selected as the ISBE eMail name, your files attached, and a subject and message entered, click on the submit button to send this to ISBE.

4. What if I have additional questions about the Illinois Virtual Course Catalog Program?

Please contact Erich Grauke via email at egrauke@isbe.net if you have any additional questions about the Illinois Virtual Course Catalog.

5. I'm a parent looking to enroll my child into virtual classes. Can I do that under this program?

This program is meant for Illinois Public Schools only. If you wish your child to take online classes, you are strongly encouraged to discuss this with your school first, as decisions about accepting credits earned outside of the school are subject to local school board of education policies. The State Board of Education cannot compel any school to accept credits earned outside of that school.