



# Illinois State Board of Education

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**Darren Reisberg**  
Chairman

**Dr. Carmen I. Ayala**  
State Superintendent of Education

DATE: June 10, 2019

## **MEMORANDUM**

*Sending on behalf of ISBE Director of Data Strategies & Analytics Patrick Payne:*

District Administrators,

As previously mentioned, ISBE is launching the new Data Review and Verification Tool (DRVT) via the MyIRC portal on **July 1**. The DRVT will display all Report Card metrics (except Summative Designation, Site-Based Expenditures, National Assessment of Educational Progress, and federal Civil Rights Data Collection) as currently calculated based on the data districts have submitted up to that point in time. This will allow administrators to review their calculated Report Card metrics months in advance of the Report Card release and observe anomalies or missing data submission instantly. We feel this tool will provide districts invaluable feedback to ease the data submission and error correction process and improve every district's data quality for the 2019 Report Card. To learn more about the DRVT, [register for a webinar from 10-11:30 a.m. on June 11](#). The webinar recording will be posted on the [Report Card webpage](#) so that you may view it later in the event you are unable to attend.

It is imperative that districts review their data for accuracy in a timely manner to ensure the accurate and timely distribution of summative designations and the 2019 Report Card. A delay in data review and verification will cause a delay in ISBE's ability to process and calculate the data metrics. **Therefore, superintendents must "sign off" on the accuracy of their data in the DRVT on or before Sept. 9. Districts that sign off by Sept. 9 will enable ISBE to provide "early access" to their summative designations and the Report Card educator preview by Oct. 1. Districts that do not sign off by Sept. 9 will not have preview access until Oct. 15.**

### High-level Report Card Timeline

- **July 1:** Data Review and Verification Tool opens in MyIRC portal.
- **Sept. 9:** District superintendents sign off on their submitted data.
- **October:** Superintendents and principals preview 2019 Report Card.
  - Verified by Sept. 9: Preview available **Oct. 1**.
  - Not verified by Sept. 9: Preview available **Oct. 15**.

New information will continue to be posted at [www.isbe.net/ilreportcard](http://www.isbe.net/ilreportcard). Additionally, ISBE will be providing information via the Report Card Rundown and the Superintendent's Weekly Message.

If you have any questions, please call the Division of Data Strategies & Analytics at (312) 814-9192 or email [reportcard@isbe.net](mailto:reportcard@isbe.net).