



100 North First Street
Springfield, Illinois 62777-0001

LOCAL FOOD FOR SCHOOLS
LFS GROUND BEEF ANNUAL ORDER FORM

NUTRITION DEPARTMENT

Food	Pack Size	Storage	Case Value
Local ground beef	40 lb. case	Freezer	\$248.93

Product Specifications: 100% local ground beef; extenders, binders, water, soy protein, vegetable proteins, or any other non-beef substances were strictly prohibited; 85/15 percentage fat or leaner; USDA choice or prime; wet-aged; hormone free.

Local was defined as beef derived from cattle that were raised on a farm or ranch located within the State of Illinois and subsequently processed at a USDA-inspected facility located within Illinois.

Product Packaging Requirements: Product was packed in 40 lb. cases. Cases may contain 40 - 1 lb. vacuum-sealed packages, or 8 - 5 lb. vacuum-sealed packages, or 4 - 10 lb. vacuum-sealed packages.

Eligibility: School Food Authorities (SFA) approved to participate in the National School Lunch Program (NSLP) are eligible to receive Local Food for Schools (LFS) ground beef. LFS ground beef must be served as part of a meal in NSLP.

LFS Ground Beef Annual Order Form

PDF Submission Instructions: Download this PDF and complete using Adobe Acrobat Reader or Adobe Acrobat Professional software. Click “*Submit via Email*” on page two when ready to submit. Alternatively, you may print the form, complete by hand, scan it, and email it to fdp@isbe.net.

SFA NAME	AGREEMENT NUMBER
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Instructions: Request the maximum number of cases you could use each month during school year 2026-27, considering your freezer storage capacity. Submit one order for the entire year. If inventory remains after this round of orders, the Illinois State Board of Education (ISBE) will initiate a second round of orders. If statewide orders exceed inventory, requests will be reduced.

	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	March 2027	April 2027	Total Cases
Request # of cases								

Delivery: ISBE will distribute LFS ground beef to schools using our contract with Lanter Distributing, LLC (Lanter). ISBE contracts with Lanter to warehouse and distribute USDA Foods. The LFS ground beef will be distributed alongside USDA Foods during the same monthly delivery. Delivery sites include approved USDA Foods delivery sites.

CONTACT NAME	CONTACT EMAIL	CONTACT PHONE NUMBER
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Order Form Due September 1, 2026

Email Order Form to fdp@isbe.net

ATTESTATION

To receive Local Food for Schools (LFS) ground beef, School Food Authorities must agree as follows:

1. The LFS ground beef must be served as part of a meal in the National School Lunch Program (NSLP) and/or the School Breakfast Program (SBP).
2. All applicable federal, state, and local rules and regulations must be followed, including but not limited to 2 CFR 200, 105 ILCS 5/10-20.21, and all food safety requirements.
3. The LFS ground beef must be stored, prepared, cooked, and served in compliance with all applicable federal, state, county, and local rules and regulations.
4. The preparation facility must meet all Illinois and county public health requirements, training, certifications, licenses, etc., for preparing raw ground beef.
5. Ensure proper storage and handling of LFS ground beef received. Maintain freezer storage at 0 degrees to -5 degrees Fahrenheit.
6. Liability shall be assumed by the SFA for all losses resulting from failure to provide proper handling or storage.
7. Representatives of ISBE and the USDA may inspect, at any reasonable time, the LFS ground beef, the storage facilities, and the preparation facilities.
8. LFS ground beef shall not be processed into different end products.
9. Complaints regarding the LFS ground beef shall be submitted to ISBE at fdp@isbe.net.
10. Food Service Management Companies (FSMC) and Vendors that contract with a School Food Authority (SFA) for the preparation of meals must credit the SFA's monthly bill/invoice the value, as issued by the Illinois State Board of Education, of all LFS ground beef received during each Contract Term. ***The FSMC or Vendor must credit the SFA for all LFS ground beef received for use in the SFA's food service each Contract Term whether the LFS ground beef has been used or not.*** Such credit must be issued in full prior to the expiration of each Contract Term. The FSMC or Vendor may not hold deliveries to prevent receipt during the Contract Term. LFS ground beef requested and allocated for the Contract Term must be receipted in full prior to the expiration of each Contract Term.
11. Credit issued by the FSMC or Vendor to the SFA for LFS ground beef received during each Contract Term must be recorded on the monthly bill/invoice as a separate line-item entry and must be clearly identified and labeled. Attached to the invoice must be a detailed list identifying the quantity of LFS ground beef being credited, along with the value, as issued by the Illinois State Board of Education.
12. The value of LFS ground beef is \$248.93 per case.
13. Accurate and true records must be maintained for a period of three years plus the current year. Such records must contain, at a minimum, LFS ground beef received, including dates and quantities, physical inventory at the end of each month, and record of any LFS ground beef disposed of due to being out-of-condition and not fit for human consumption. Records must be made available for review and audit by representatives of ISBE and the USDA at any reasonable time.

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I certify that the information submitted to the Illinois State Board of Education on the Order Form and Attestation is true and correct and that I have the authority to agree and to comply with the terms and conditions herein.

Digital or Original Signature of School Food Authority

Date