Licensure Officer Training
Fall 2018
Agenda

ISBE Introductions/Contact Information

IWAS

Licensure Officer Responsibility and Resources

Entitlement: PEL (Initial)
- Pre-Completion
- Testing
- Completed Program
- Applying for Entitlement

Entitlement: Subsequent Endorsements
- Teaching
- Administrative
- School Support Personnel

Entitlement Audits

IL Administrative Rule

Wrap-Up
ISBE: Vision, Mission and Goals

VISION

- Illinois is a state of whole, healthy children nested in whole, healthy systems supporting communities wherein all people are socially and economically secure.

MISSION

- Provide leadership and resources to achieve excellence across all Illinois districts by engaging legislators, school administrators, teachers, students, parents, families, and other stakeholders in formulating and advocating for policies that enhance education, empower districts, and ensure equitable outcomes for all students.
ISBE: Vision, Mission, and Goals

GOALS

- Every child in each public school system in the State of Illinois deserves to attend a system wherein...
- All kindergartners are assessed for readiness.
- Ninety percent or more of third-grade students are reading at or above grade level.
- Ninety percent or more of fifth-grade students meet or exceed expectations in mathematics.
- Ninety percent or more of ninth-grade students are on track to graduate with their cohort.
- Ninety percent or more of students graduate from high school ready for college and career.
- All students are supported by highly prepared and effective teachers and school leaders.
- Every school offers a safe and healthy learning environment for all students.
The Whole Child

A child within an ecology of multiple and interconnected parts nested in overlapping systems

- Community
- Home
- School

- Cognitive
- Social
- Physical
- Emotional
## Agenda

<table>
<thead>
<tr>
<th>Topic</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>ISBE Introductions/Contact Information</td>
<td></td>
</tr>
<tr>
<td>IWAS</td>
<td></td>
</tr>
<tr>
<td>Licensure Officer Responsibility and Resources</td>
<td></td>
</tr>
<tr>
<td>Entitlement: PEL (Initial)</td>
<td>• Pre- Completion</td>
</tr>
<tr>
<td></td>
<td>• Testing</td>
</tr>
<tr>
<td></td>
<td>• Completed Program</td>
</tr>
<tr>
<td></td>
<td>• Applying for Entitlement</td>
</tr>
<tr>
<td>Entitlement: Subsequent Endorsements</td>
<td>• Teaching</td>
</tr>
<tr>
<td></td>
<td>• Administrative</td>
</tr>
<tr>
<td></td>
<td>• School Support Personnel</td>
</tr>
<tr>
<td>Entitlement Audits</td>
<td></td>
</tr>
<tr>
<td>IL Administrative Rule</td>
<td></td>
</tr>
<tr>
<td>Wrap-Up</td>
<td></td>
</tr>
</tbody>
</table>
Introduction to Staff

The Center for Teaching and Learning: Division of Educator Effectiveness

<table>
<thead>
<tr>
<th>Management Staff</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Jason Helfer</td>
<td>Deputy Superintendent</td>
</tr>
<tr>
<td><a href="mailto:jhelfer@isbe.net">jhelfer@isbe.net</a></td>
<td></td>
</tr>
<tr>
<td>Emily Fox</td>
<td>Division Administrator/Director</td>
</tr>
<tr>
<td><a href="mailto:efox@isbe.net">efox@isbe.net</a></td>
<td></td>
</tr>
<tr>
<td>Tina Dimmitt-Salinas</td>
<td>Division Supervisor</td>
</tr>
<tr>
<td><a href="mailto:cdimmitt@isbe.net">cdimmitt@isbe.net</a></td>
<td></td>
</tr>
</tbody>
</table>
### ISBE Prep Staff Liaison Assignments

<table>
<thead>
<tr>
<th>Alicia Harney</th>
<th>Bess Johnson</th>
<th>Brianne Dilbeck</th>
<th>Jeff Seiler</th>
<th>Sam Fogleman</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:aharney@isbe.net">aharney@isbe.net</a></td>
<td><a href="mailto:lojohnso@isbe.net">lojohnso@isbe.net</a></td>
<td><a href="mailto:bdilbeck@isbe.net">bdilbeck@isbe.net</a></td>
<td><a href="mailto:jseiler@isbe.net">jseiler@isbe.net</a></td>
<td><a href="mailto:sfoglema@isbe.net">sfoglema@isbe.net</a></td>
</tr>
</tbody>
</table>

**University Assignments**

<table>
<thead>
<tr>
<th>University</th>
<th>Department/Program</th>
<th>Division Supervisor</th>
<th>Division Administrator/Director</th>
</tr>
</thead>
<tbody>
<tr>
<td>Augustana College</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aurora University</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Columbia College Chicago</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Concordia University</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eastern Illinois University</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elmhurst College</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Erikson Institute</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Millikin University</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Leaders</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Northeastern Illinois University</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Southern Illinois University – Carbondale</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University of Illinois at Springfield</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Contact Information

- **Division Supervisor**: Cristina Dimmitt-Salinas  
  [cdimmitt@isbe.net](mailto:cdimmitt@isbe.net)  
  217-782-3001

- **Division Administrator/Director**: Emily Fox  
  [efox@isbe.net](mailto:efox@isbe.net)  
  217-782-5262
ISBE Contact

Email Contacts

licensureforms@isbe.net
- Used by institutions to submit forms that were previously sent through mail (such as 80-02; do not use for sending electronic transcripts)

licensure@isbe.net
- Used by educators to submit questions
- Please do not instruct educators to send emails directly to an ISBE liaison.

transcripts@isbe.net
- Used by institutions to email official transcripts, however licensure officers do have the ability to upload official transcripts directly to ELIS.

Phone Contacts

IT Help Desk (IWAS help)
217-558-3600

Licensure Call Center
217-557-6763
ISBE Contact

- Licensure officers should work directly with ISBE to address any entitlement/program questions a candidate may have.
- Do not share ISBE liaison’s direct phone line or email address with educators/public.
- For questions outside of IHE entitlement process provide educators the licensure email or call center phone line to speak with an ISBE representative.
Agenda

ISBE Introductions/Contact Information

IWAS

Licensure Officer Responsibility and Resources

Entitlement: PEL (Initial)
- Pre-Completion
- Testing
- Completed Program
- Applying for Entitlement

Entitlement: Subsequent Endorsements
- Teaching
- Administrative
- School Support Personnel

Entitlement Audits

IL Administrative Rule

Wrap-Up
IWAS Access

In order to gain IWAS access rights, one would have to access ELIS from our website and use the ‘Sign Up Now’ link. From there they would enter information/create login and password. Once an account is created go to the system listing and request access from the IWAS administrator.

- Once an account is created, request access from the IWAS administrator.
IWAS Access

- IWAS administrators can handle a majority of IWAS access rights such as adding or removing individual access.

- If licensure officers have trouble with access to his/her IWAS account, please contact the HELP desk at ISBE by calling 217-558-3600 or sending an email to helpdesk@isbe.net.
Hello Jeff, you last logged in 6/23/2017 2:29:54 PM.

Messages:
- 1 unread inbox message(s)
- 0 unread archived message(s)

Require Action:
- 0 sign-ups pending your approval
- 0 documents pending your approval
- 0 feedback messages pending review

We have your email address listed as: jcoller@isbe.net
If this is NOT correct, click here to update.

News Items

SSOS - State Activities and Title I N/D Juvenile & Adult Corrections Maintenance

SSOS - State Activities and Title I N/D Juvenile & Adult Corrections grants have been placed in maintenance starting at 8 A.M. August 24, 2017. This message will be removed when the maintenance is complete.

How to Open and Close Public Schools: ISBE Notification Procedure

Each year some Public School Districts need to open or close schools. Click 'More...' to see the instructions for notifying ISBE about these changes...

Changes in IWAS Administrative Accounts

Many organizations that do electronic business with ISBE have new administrators that officially take effect on July 1.

Public School District Consolidations/Annexations/Convergence and IWAS

If your public school district is going through consolidation or annexation, the information below may be of interest to you...

Managing IWAS Accounts - Has anyone left your organization?

Has anyone left your organization recently? Do they still have access to represent your organization through IWAS? Since you have signatory authority as the local IWAS administrator, you are responsible for...

Managing Your IWAS Account Profile - Changing Organizations?

If you have recently changed school districts or organizations and your profile in IWAS still reflects your prior organization, it is recommended that you...

Whole Child • Whole School • Whole Community
Administrative Changes

- If the IHE experiences any personnel changes, please let your ISBE liaison know as soon as possible.
- New Feature of APR 2.0 is a IHE directory/contact list. All contacts will need to be updated via the system. More details to follow.
Agenda

ISBE Introductions/Contact Information

IWAS

Licensure Officer Responsibility and Resources

Entitlement: PEL (Initial)
- Pre-Completion
- Testing
- Completed Program
- Applying for Entitlement

Entitlement: Subsequent Endorsements
- Teaching
- Administrative
- School Support Personnel

Entitlement Audits

IL Administrative Rule Entitlement Audits

Wrap-Up
Licensure Officer Responsibility

105 ILCS 5/21B-100 articulates the responsibilities of Licensure Officers

Licensure Officers are required to:

- Attend training conducted by the Illinois State Board of Education (ISBE)
- Adhere to the Illinois School Code and rules adopted to implement the Code when entitling candidates and/or adding endorsements
- Review new legislation and rules when available
Violations of this Code or implementing rules regarding the entitlement of candidates by a Licensure Officer shall place the employing institution’s educator preparation program in jeopardy, specifically regarding the institution’s right to offer programs and recommend or entitle candidates for licensure.
Licensure Officer Responsibilities

ROLE

- Serve as Entitlement Officer
- Oversee program compliance with ISBE
- Serve as a liaison between the institution and ISBE preparation staff
- Inform staff at ISBE of program changes or other major institutional changes that may affect preparation programs
- Assist students with ELIS account and application entitlement process
- Serve as compliance liaison during an entitlement audit
Colleges and Universities Page

EDUCATOR LICENSURE

EDUCATOR PREPARATION PROVIDERS AND STAKES

COLLEGES & UNIVERSITIES

The information on this page is intended for institutions that offer Illinois-approved educator preparation programs and for those institutions that would like to be recognized within the State of Illinois.

<table>
<thead>
<tr>
<th>Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Directory of Approved Programs</td>
</tr>
<tr>
<td>Institution Recognition</td>
</tr>
<tr>
<td>Out of State Colleges and Universities</td>
</tr>
<tr>
<td>Educator Preparation Program Resources</td>
</tr>
<tr>
<td>Standards</td>
</tr>
<tr>
<td>Peer Review</td>
</tr>
</tbody>
</table>

PROGRAM REVIEW PROCESS

All preparation proposals shall follow the process below. Proposals that do not obtain initial approval may undergo a truncated version of this process as determined by the agency.

1. Institution sends program proposal to ISBE.
2. Initial Review (2-4 weeks).
3. Review submitted to institution.
4. Institution sends updated proposal to ISBE.
5. Subsequent review and follow up (up to 2 weeks).
6. Final proposal submitted to ISPLB.

What do you like about this page?

How could we use it more?
### Approved Programs

<table>
<thead>
<tr>
<th>Word Version</th>
<th>PDF Version</th>
<th>Document</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Program Change Notification</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Program Discontinuation Form</td>
</tr>
</tbody>
</table>

### Teaching Program Proposals

<table>
<thead>
<tr>
<th>Word Version</th>
<th>PDF Version</th>
<th>Document</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Early Childhood Education (K-Gr2)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Elementary Education (1-6)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Gifted Education Teacher</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Gifted Specialist (PK-12)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Middle Grades (5-8)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Middle Grades Fast Track (5-8)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Learning Behavior Specialist (PK-21)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Reading Specialist (K-12)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Secondary Education (9-12)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Special Teaching (K-12)</td>
</tr>
</tbody>
</table>

**What do you like about this page?**

**How could we use it more?**
PARTNERSHIP FOR EDUCATOR PREPARATION (PEP)

The Illinois State Board of Education (ISBE) has embarked on a significant effort to advance the work of educator preparation programs statewide by strengthening data collection, sharing, and reporting. The Partnership for Educator Preparation (PEP)—a steering committee consisting of diverse stakeholders representing educators, principals, and higher education institutions as well as other experts throughout the state—is providing input and guidance in the process and content of ISBE’s revised accountability and program improvement system for teacher and principal preparation statewide.

The goal of this new system is to ensure all new Illinois teachers are learner-ready on day one in the classroom, and that data is used as a tool for continuous improvement to strengthen teacher preparation statewide in the long-term.

Explore the following resources and pages to learn more about the PEP and the program’s progress to date.

- PEP Overview
- PEP Frequently Asked Questions
- Steering Committee Members
- Fall 2017 Progress Report
- Newsletters
- External Resources

MEETINGS

- 2018
- 2017
- 2016
PEP Statewide Data Collection Tab

The Illinois State Board of Education (ISBE) is continuing its effort to strengthen data collection, sharing and reporting on Educator Preparation Programs by progressing out of the first year of a 2 year mandatory data collection pilot.

In order to advance the work of educator preparation programs statewide, the Partnership for Educator Preparation (PEP), a steering committee consisting of a diverse team of stakeholders representing the state, will continue to provide input and guidance in the design and content of ISBE's revised accountability and program improvement system for teacher preparation.

The goal of this new system is to ensure that all novice teachers in Illinois are ready to support student learning upon entering the classroom, and that data is used as a tool for continuous improvement to strengthen teacher preparation statewide.

2018-2019 TIMELINE

- November 1: Data Collection Begins
- December 31: Data Reporting Begins
- January: Data Reporting Begins
- February 1: Data Reporting Begins
- March 30: Data Reporting Closes
- April 1: Data Reporting Closes
- May 1: Reports are Certified

Resources

MEETINGS

2018

WEBINARS

2018
## Agenda

<table>
<thead>
<tr>
<th>ISBE Introductions/Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>IWAS</td>
</tr>
<tr>
<td>Licensure Officer Responsibility and Resources</td>
</tr>
<tr>
<td>Entitlement: PEL (Initial)</td>
</tr>
<tr>
<td>• Pre- Completion</td>
</tr>
<tr>
<td>• Testing</td>
</tr>
<tr>
<td>• Completed Program</td>
</tr>
<tr>
<td>• Applying for Entitlement</td>
</tr>
<tr>
<td>Entitlement: Subsequent Endorsements</td>
</tr>
<tr>
<td>• Teaching</td>
</tr>
<tr>
<td>• Administrative</td>
</tr>
<tr>
<td>• School Support Personnel</td>
</tr>
<tr>
<td>Entitlement Audits</td>
</tr>
<tr>
<td>IL Administrative Rule Entitlement Audits</td>
</tr>
<tr>
<td>Wrap-Up</td>
</tr>
</tbody>
</table>
Entitlement Process

Candidate enters into an approved program at IHE

LO directs candidate to create ELIS account

LO places candidate into Pre-Completion (PC) Status

Candidate completes coursework, basic skills and content testing

Candidate completes edTPA and student teaching

LO confirms testing and degree conferred date is entered into ELIS account

LO updates candidate to Completed Program (CP) status

Candidate applies for entitled license in CP status; PEL is issued
As a licensure officer one of your roles is to assist students with the ELIS account and application process.

Upfront and consistent communication about the ELIS system and entitlement process are critical to ensure smooth, error free licensing upon program completion.

Candidates entering a preparation program will need clear guidance on the entitlement process from the Licensure Officer.
Setting up ELIS Accounts
Setting up ELIS Accounts

**EDUCATOR LICENSURE**

**EDUCATOR LICENSURE INFORMATION SYSTEM (ELIS)**

<table>
<thead>
<tr>
<th>EDUCATOR ACCESS</th>
<th>PUBLIC SEARCH</th>
<th>ADMINISTRATOR ACCESS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Login to your ELIS account.</strong></td>
<td><strong>Perform a search of public license information</strong> for educators in Illinois by using the City, District, School, or Educator Name.</td>
<td><strong>Perform a credential search of educators in Illinois.</strong> For use by institutions of higher education, school districts, or prospective employers to verify credentials of a potential educator candidate or employee. Illinois Educator Identification Number (IEIN) required.</td>
</tr>
</tbody>
</table>

**Notice:** ACT Plus Writing or SAT score reports listed under a maiden name or previous name may not be credited to your account. Please complete ISBE form 73-71 to add a maiden name or previous name if applicable.

*(Effective July 1, 2013): deficiency letters and licenses will no longer be printed and mailed. You will be notified of any update to your file electronically to your current email address. Please review and update your current email address by accessing your ELIS Account.)*
Setting up ELIS Accounts

ELIS Log In Page

Already have an account? Login Here:

Login Name

Password

☑️ Remember Login Name

LOG IN

CLICK HERE FOR FIRST TIME ACCESS TO THE ELIS SYSTEM

ELIS (Educator Licensure Information System) is now replacing ECS (Educator Certification System).

You will be directed to create an IWAS for Educators account to instantly access ELIS and view your credentials. After successfully creating your account, you will be able to log in on the left side of this page anytime to access your information.

Forgot Your Password?

If you have forgotten your login name or password, click on the link below.

Find Login/Password

Need Help?

If you need help with logging in, the sign up procedure or your password, please click on the link below.

Help

This website has been optimized for Internet Explorer 9.0 or above / Firefox 18.0 or above. You can download the latest version of these browsers by clicking on the following icons.
Setting up ELIS Accounts

ELIS for Educators Account Sign Up

First Name: Fredrick
Last Name: Frugeliner
Date of Birth: 10/20/1985

Social Security Number: 987654321
IEIN: [Optional]

Login Name: ffrugel99
Password: [HIDDEN]
Confirm Password: [HIDDEN]
Email Address: jseller@isbe.net
Secret Question: What is your favorite pizza topping?
Answer: Pepperoni

Broadcast Email: YES – Send system messages to the above email address
Email Type: HTML

Account Sign Up Confirmation

First Name: Fredrick
Last Name: Frugeliner
Date of Birth: 10/20/1985
SSN: 987654321
IEIN: [Optional]
Login Name: ffrugel99
Email Address: jseller@isbe.net
Secret Question: What is your favorite pizza topping?
Answer: Pepperoni

Submit Edit

Whole Child • Whole School • Whole Community
Entitlement Process

Candidate enters into an approved program at IHE

LO directs candidate to create ELIS account

LO places candidate into Pre-Completion (PC) Status

Candidate completes coursework, basic skills and content testing

Candidate completes edTPA and student teaching

LO confirms testing and degree conferred date is entered into ELIS account

LO updates candidate to Completed Program (CP) status

Candidate applies for entitled license in CP status; PEL is issued
Pre-Completion Status

- Per 25.115(l) effective June 28, 2017, EPPs shall enter each candidate for licensure into the Educator Licensure Information System (ELIS) upon entry into the preparation program. Candidates shall be placed in a pre-completion status until recommended for licensure.
- Entering candidates into Pre-Completion status prohibits candidates from applying prior to completing the entitlement process.
- Pre-Completion is required for all Initial PEL candidates.

LO places candidate into Pre-Completion (PC) Status
Entering a candidate into PC

Welcome, ISU Test!

Add an Entitlement
Click here to add an entitlement for an educator.

Incomplete Entitlements
Click here to view a list of incomplete entitlements.

Authorize Approvals
Click here to authorize approvals.

Search for an Entitlement
Click here to search for an existing educator entitlement.

Entitlement Log Report
Click here to view an entitlement log report.
Entering a candidate into PC

Enter the educator’s IEIN

IEIN: 828918
SSN: ___-__-___
Last Name: 

Once you have entered the required data, click the "Next" button.

- Continue - Please search for the candidate and continue
- Cancel - Please cancel the wizard

Next
Entering a candidate into PC

Subsequent endorsements entered here

Approvals entered here

Eventually approvals will be on an ELS
Entering a candidate into PC
Entering a candidate into PC
Entering a candidate into PC
Editing endorsements

Endorsements in PC status can be edited, by selecting "edit".
Entitlement Process

1. Candidate enters into an approved program at IHE
2. LO directs candidate to create ELIS account
3. LO places candidate into Pre-Completion (PC) Status
4. Candidate completes coursework, basic skills and content testing
5. LO confirms testing and degree conferred date is entered into ELIS account
6. LO updates candidate to Completed Program (CP) status
7. Candidate applies for entitled license in CP status; PEL is issued
It is essential that ALL testing is verified in ELIS prior to entering a candidate into Completed Program status.

However, the testing confirmation only appears when entering into Pre-Completion status (testing will likely not be finished) upon finishing the entitlement wizard.

Please verify on incomplete entitlements - testing is posted.

Testing Timeline for reference
Reminder about “ILTS name” and “ELIS name”

If these names are not matched EXACTLY, it may not automatically upload to educator’s account. Prep Team members now have ability to access “lost” edTPA scores.
Preparing for ILTS assessments

- Pearson has devoted a page to test preparation. Educators can access this page at the following link:

  - Includes:
    - Test frameworks
    - Practice tests
    - Study guides
    - TAP Mobile App

  *(Additionally, assistance on website now includes enhanced score reports, "Live Chat" feature and Faculty Resources)*
Official Scores

- Examinees receive “unofficial” results at the end of the test session.

- Official Scores* are sent electronically from Pearson to ISBE and uploaded into ELIS every two weeks.

- An educator cannot be placed into Completed Program status until passing scores of all tests are reflected in their ELIS account.
  - Scores* are posted in the examinee’s “My Account” under “Testing.”

*P, F, or I—Pass, Fail, or Incomplete
Today, the “Test of Basic Skills” is defined as the TAP, ACT Plus Writing, or SAT. Out of state tests cannot be used to meet Illinois program completer requirements. Educators who already hold a valid PEL, test of basic skills is not required.
Current Requirements - ACT Plus Writing/SAT

- **ACT:** taken after September 10, 2016
  - Composite score of 22 and a minimum of 6 on the writing test

- **SAT:** taken after March 5, 2016
  - Composite score of 1110 (Evidence-based Reading and Writing + Mathematics = 1110 Higher) and a minimum score of 26 on Writing and Language Test

*ISBE Processing:* ACT sends ISBE official scores in batches twice a month, ISBE upload timeline once received is 4-6 weeks during the “busy season”.
Superscoring

- To be done when an educator does not have an overall passing composite score
- Available on ACT/SAT score reports

Process:
Add the highest subject scores from each test and divide by the total number of tests to achieve a composite score.

- Round up decimal points above or equal to 0.5 to the nearest whole number.
- Round down decimal points below 0.5 to the nearest whole number.
## Superscoring

<table>
<thead>
<tr>
<th>Student A - PASSING</th>
<th>Student B</th>
</tr>
</thead>
<tbody>
<tr>
<td>Math</td>
<td>20</td>
</tr>
<tr>
<td>Science Reasoning</td>
<td>22</td>
</tr>
<tr>
<td>English</td>
<td>18</td>
</tr>
<tr>
<td>Reading</td>
<td>26</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>86</strong></td>
</tr>
<tr>
<td>Average (86 ÷ 4)</td>
<td>= 21.5 = 22</td>
</tr>
</tbody>
</table>

| Math                | 18        |
| Science Reasoning   | 28        |
| English             | 14        |
| Reading             | 25        |
| **Total**           | **85**    |
| Average (85 ÷ 4)    | = 21.25 = 21 |
Differentiating Language Content Tests

- **Foreign Language**
  - For educators seeking a foreign language endorsement
  - Assesses ability to proficiently teach that language to students
  - Language options: Arabic, Chinese (Cantonese), Chinese (Mandarin), French, German, Hebrew, Italian, Japanese, Korean, Latin, Mandarin, Russian and Spanish

- **Target Language Proficiency (TLP)**
  - For educators seeking transitional bilingual endorsement (TBE) or bilingual (BIL) endorsement
  - For educators who are natively English speaking and prepared in an English speaking medium.
  - Assesses ability to proficiently speak in target language

- **English Language Proficiency (ELP)**
  - For educators seeking transitional bilingual endorsement (TBE) or bilingual (BIL) endorsement
  - For foreign educators prepared in a language not English, who natively speak a different language than English
  - Assesses ability to proficiently speak in English
APT/edTPA

APT/edTPA

- Educators who have completed student teaching prior to August 31, 2015 are eligible to complete either the Assessment of Professional Teaching (APT 188) or the edTPA.

edTPA

- Educators who completed student teaching on/after September 1st, 2015
- See the edTPA fact sheet for more information, including how to submit official scores to ISBE

- The APT/edTPA can NOT be waived for IL program completion.
- If a candidate is certified in another state, the candidate is recommended to go through reciprocity to obtain their license then an IL IHE may entitle for a subsequent endorsement program.
**Testing Vouchers**

**ILTS**
- Distributed each fall through Evaluation Systems – Pearson
- 4,000- $25.00 financial aid vouchers
- Quantities calculated based on Title II completer data
- IHE distribute codes at own discretion
- Expires 1 year from issuance

**edTPA**
- Distributed each fall through Evaluation Systems- Pearson
- IHE’s who received waiver credits will receive further communication
- Quantities calculated based number of enrolled Pell Grant recipients proportion to the number of recipients statewide.
Entitlement Process

Candidate enters into an approved program at IHE

LO directs candidate to create ELIS account

LO places candidate into Pre-Completion (PC) Status

Candidate completes coursework, basic skills and content testing

Candidate completes edTPA and student teaching

LO confirms testing and degree conferred date is entered into ELIS account

LO updates candidate to Completed Program (CP) status

Candidate applies for entitled license in CP status; PEL is issued
Entitlement Requirements CP

Upon moving candidates to CP, please verify the following:

- Bachelor’s degree with conferred date, or Master’s degree (if applicable)
- Complete approved preparation program PEL coursework
- Student Teaching/Internship
- Test of basic skills (in ELIS)
- Content test (in ELIS)
- APT/edTPA (in ELIS)
- Grade “C-” or above
- Met all other criteria established by 23 Administrative Code
  - Licensure Officers are responsible for knowing the requirements, including the correct grade range-for each endorsement added via entitlement.
**Incomplete Entitlement Report**

**Incomplete Entitlements**

Select All Educators  De-Select All Educators

**Educators**

<table>
<thead>
<tr>
<th>View</th>
<th>Selected</th>
</tr>
</thead>
<tbody>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
<tr>
<td>View</td>
<td></td>
</tr>
</tbody>
</table>

Mark Selected Entitlements Complete

Mark Selected Entitlements Complete

Click here to Add a New Entitlement
Entitlement Process

Candidate enters into an approved program at IHE

LO directs candidate to create ELIS account

LO places candidate into Pre-Completion (PC) Status

Candidate completes coursework, basic skills and content testing

Candidate completes edTPA and student teaching

LO confirms testing and degree conferred date is entered into ELIS account

LO updates candidate to Completed Program (CP) status

Candidate applies for entitled license in CP status; PEL is issued
Applying for Entitlement

- Once a license/endorsement has been placed in ‘Completed Program’ a change in the home screen of the educator occurs.
- Candidates have 1 year from time of CP status to apply before the entitlement expires.

Educator now has ability to apply for the entitled license/endorsement.

Important: Requirements for middle grade endorsements will change February 1, 2018. Visit https://www.isbe.net/Documents/future-of-illinois-middle-grades-p
Applying for Entitlement

APPLICATION WIZARD

Completer’s Survey  Background Questions  Make Payment  Registration
Applying for Entitlement

Completer’s Survey

Teacher program completer’s only!

Whole Child • Whole School • Whole Community
Applying for Entitlement

**Background Questions**

- Depending on answers to these questions, PEL may issue or go into pending review status
- If PEL goes into pending review, educator will be contacted by ISBE for next steps
Applying for Entitlement

Make Payment

- All Illinois program completers will pay a $100 application fee for all endorsements at the time of initial entitlement.
Once the PEL is issued, educator will need to register the license to be eligible for employment
- Registration is $60, license will be up for renewal every 5 years
- Additional regions can be added to a PEL at no additional charge, at any time.
Renewal

- Professional Educator Licenses (PEL) are valid for 5 years
- Within 5 year cycle, 120 Professional Development (PD) hours are required to renew
- PD can be entered at any time during the 5 year cycle
- PD must be taken through an approved provider
- Evidence of Completion forms should be kept by the educator for audit purposes.
Agenda

ISBE Introductions/Contact Information

IWAS

Licensure Officer Responsibility and Resources

Entitlement: PEL (Initial)
- Pre-Completion
- Testing
- Completed Program
- Applying for Entitlement

Entitlement: Subsequent Endorsements
- Teaching
- Administrative
- School Support Personnel

Entitlement Audits

IL Administrative Rule

Wrap-Up
Entitling for Subsequent Endorsements

Adding a content endorsement to an issued PEL via entitlement
Entitling for Endorsements

1. Educator already holds a PEL
2. Educator is seeking an ESL endorsement
3a. When educator enrolls in coursework LO can enter candidate into PC status (to eliminate early application) OR
3b. LO can wait until all coursework is done and enter in CP status
Adding an Endorsement Outside the Grade Range of the Original Endorsement—Full/Focused Program

- Full program required for a candidate who holds a professional educator license (PEL) seeking:
  - LBS II, reading specialist, school support personnel or administration endorsement

- Institutions may also require an individual to complete a full/focus program in any other endorsement area they deem necessary.
Adding an Endorsement Outside of the Grade Range of the Original Endorsement — Focused Program

- Submit official transcripts and evidence of teaching experience to an Illinois institution of higher education operating an approved program that prepares candidates for the endorsement sought.

- Institutions compare the coursework and clinical experiences already completed by the applicant to the standards for the endorsement sought, and based on this comparison, may identify for the candidate a “focused program” consisting of coursework and experiences that he or she must complete in order to meet those standards.

- The institution may revise an individual’s focused program to include additional, or fewer, components as it may deem appropriate based upon the results of internal performance assessments that form part of the unit assessment system (see Section 25.140) or other assessments that are directly related to the standards for the endorsement sought.
Teaching Programs
Early Childhood: Current vs. “New” Grade Ranges

Early Childhood: B-Grade 3
- Candidates enrolled must complete programs on/or before September 1, 2019
- Candidates must be entitled on/or before September 1, 2020

Early Childhood: B-Grade 2
- Effective Sept 1, 2019
  May begin admission as soon as new program is approved
Early Childhood Special Education (ECS3) Approval

- This approval enables the holder to teach special education in pre-kindergarten.

Requirements:
- Hold an Illinois license endorsed in early childhood self-contained general education or LBS I (PK-21)
- Complete coursework in the following four areas:
  - Early childhood special education assessment
  - Methods of instruction in early childhood special education
  - Development of language in the young child
  - Child, family, and community relationships
Elementary: Current vs. “New” Grade Ranges

**CURRENT**

Elementary: Grades K-9
- Candidates enrolled must have completed the program on or before September 1, 2018
- September 1, 2019: Last day to entitle a candidate for an Elementary Education (K-9) endorsement.

**NEW**

Elementary: Grades 1-6
- Effective February 1, 2018
- May begin admission as soon as new program is approved
Initial Middle Grades Endorsements

- **Adding an initial MIDDLE GRADES endorsement requires:**
  - Completion of a full or focused state approved middle grades program
  - Completion of a content specific test
    AND
  - General middle grades test (298)
  
  _________________ OR _________________
  
  - Middle Grade Language Arts (201)
  - Middle Grade Math (202)
  - Middle Grade Science (203)
  - Middle Grade Social Science (204)

  CORE 4
Subsequent Middle Grades Endorsements

- Adding a subsequent MIDDLE GRADES endorsement requires:
  - 21 hours of content specific coursework
  - 3 semester hours in methods of teaching in the content area
  - Content area test

- For more information: refer to the Future of Illinois Middle Grades document, which can be found on ISBE’s website.
Senior High Subsequent Endorsements

- Most senior high endorsements (grades 9-12) require 24 semester hours plus passage of the applicable content-area test.
- Many senior high school subsequent endorsements require that 12 semester hours of the 24 be completed in upper-division (or graduate) coursework or specific coursework distribution.
- [https://www.isbe.net/Pages/Senior-High-Teaching-Endorsements.aspx](https://www.isbe.net/Pages/Senior-High-Teaching-Endorsements.aspx)
- Illinois Admin. Rule 25.100
Administrative Programs
Administrative Requirements

- A master's degree or higher from a regionally accredited institution of higher education
- Completion of a preparation program in the field of specialization
- Internship or equivalent experience
- Completion of PEL coursework
- Appropriate Licensure Test
- Evaluator Modules (Principal Only/ Superintendent Optional)
- Illinois Admin. Rule 25.300 - 25.365
Administrative Endorsements

- Chief School Business Official (185)
- Director of Special Education (180)
- Principal (195 & 196)
- Superintendent (187)
- Teacher Leader
School Support Personnel
School Support Personnel

- A master's degree or higher from a regionally accredited institution of higher education
- Completion of a preparation program in the field of specialization
- Internship or equivalent experience
- Completion of PEL coursework
- Appropriate Licensure Test
School Support Personnel

- School Social Worker (184)
- School Counselor (181)
- School Psychologist (183)
- School Nurse (182)
- Speech-Language Pathologist (non-teaching) (154)
Common examples when educators are not entitled by an IL institution:

- Educator is seeking a subsequent endorsement and is short coursework hours
- Out of State full program/endorsement completers
- Completed an IL program and entitlement expired out after 1 year, program has changed since original entitlement
- Didn’t complete all requirements of an IL program and now wants an IL license
**Agenda**

**ISBE Introductions/Contact Information**

**IWAS**

**Licensure Officer Responsibility and Resources**

**Entitlement: PEL (Initial)**
- Pre-Completion
- Testing
- Completed Program
- Applying for Entitlement

**Entitlement: Subsequent Endorsements**
- Teaching
- Administrative
- School Support Personnel

**Entitlement Audits**

**IL Administrative Rule**

**Wrap-Up**
<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Entitlement Audit Webinar</td>
<td>Early December 2018</td>
</tr>
<tr>
<td>Engagement letters submitted to IHE’s being audited</td>
<td>Early January 2019</td>
</tr>
<tr>
<td>Selected IHEs documentation requested by ISBE due</td>
<td>Mid-February</td>
</tr>
<tr>
<td>ISBE Review/completion of Finalized Entitlement Audit Report</td>
<td>Mid-February – Late March</td>
</tr>
<tr>
<td>ISBE sends Audit Report to IHE with request for further clarification</td>
<td>Early April</td>
</tr>
<tr>
<td>IHE submits further information to ISBE</td>
<td>Early May</td>
</tr>
<tr>
<td>ISBE staff does final review clearing or indicating findings for IHE</td>
<td>Early June</td>
</tr>
<tr>
<td>IHE develops and submits remediation plan to ISBE (if applicable)</td>
<td>Remediation plan must be submitted within 60 days of communicated findings</td>
</tr>
<tr>
<td>SEPLB and State Board approve remediation plan prior to implementation</td>
<td>July (no findings) OR August (if remediation plans are required)</td>
</tr>
</tbody>
</table>
Agenda

ISBE Introductions/Contact Information

IWAS

Licensure Officer Responsibility and Resources

Entitlement: PEL (Initial)
- Pre-Completion
- Testing
- Completed Program
- Applying for Entitlement

Entitlement: Subsequent Endorsements
- Teaching
- Administrative
- School Support Personnel

Entitlement Audits

IL Administrative Rule

Wrap-Up
Part 25 Licensure

https://www.isbe.net/Documents/25ark.pdf

- Requirements for licensure
- Requirements for endorsements
- Illinois Licensure Testing System (ILTS)
- Accreditation and approval of preparation programs
- Clinical experiences
- Alternative licensure
Illinois Administrative Rule

- Part 20 (Standards for Endorsements in Elementary Education)
- Part 21 (Standards for Endorsements in the Middle Grades)
- Part 22 (Code of Ethics for Illinois Educators)
- Part 23 (Standards for School Support Personnel Endorsements)
- Part 24 (Standards for all Illinois Teachers)
- Part 26 (Standards for Endorsements in Early Childhood Education and Elementary Education)
- Part 27 (Standards for Endorsements in Specific Teaching Fields)
- Part 28 (Standards for Endorsements in Special Education)
- Part 29 (Standards for Administrative Endorsements)
- Part 30 (Programs for the Preparation of Principals in Illinois)
Rules-FORMAL Rulemaking Process

Approximate Time Period
Average of 6-12 Months

Recent Rule Changes

Part 25- effective May 21, 2018

25.25 Professional Educator License:
Student Teaching: Only one student teaching experience is required. Once an educator holds a PEL, under no circumstances will another student teaching experience be required.

ELS- PIDU: In-State Provisional license requirements include a bachelor’s degree, completion of an approved program including testing except for edTPA. Educator must have attempted the edTPA and received a minimum score of 3 points below current passing score. License is only valid for 1 year and cannot be renewed.

25.337 Principal Endorsement: Honoring SSP Experience- This experience can be honored indefinitely, no longer an deadline of June 30, 2021.

25.355 Superintendent Endorsement: Two- years of full-time administrative or supervisory experience is now required for licensure, not for entry into the program.

25.720 Testing Requirements: The test of basic skills is needed for initial licensure only. Once a PEL is held, test of basic skills is not needed for subsequent endorsements or programs.
Recent Rule Changes

HB5627- effective July 1, 2018

21B ALTERNATIVE LICENSURE: “State Superintendent” vs. “State Board” language: Alternative licensure applicants that need to go through an ISBE transcript review no longer need a signature from the State Superintendent but may be reviewed, approved and signed by ISBE administration. This significantly cuts down on processing time for EPPs with alternative programs.

21B-35 LICENSURE RECIPROCITY: Educators not entitled by an IL IHE may meet one of the two requirements for licensure: Hold a valid, comparable out of state license + the relevant degree needed for licensure (Bach or Higher) OR Complete a state approved program and all other current licensure requirements (tests, PEL coursework, student teaching/internship)

21B-45 PROFESSIONAL DEVELOPMENT PROVIDER AUDITS: PD Providers must request an IEIN from all participants during PD events. All PD providers will be audited at least once every 5 years. ISBE may audit more often if evidence suggests requirements from law or rule are not being met.

All new legislation can be found on the ISBE Website

https://www.isbe.net/Pages/Educator-Licensure-Legislation.aspx
Teach Illinois

- Released September 7, 2018
- **Teach Illinois: Strong Teachers, Strong Classrooms** report proposes a comprehensive and research backed suite of solutions for the statewide workforce crisis.
- State Board approved specific recommendations to expand and diversify teacher workforce.
  - Removes barriers and creates new avenues of entry into the profession, while maintaining high standards.
What’s coming next?

Rules

- **SB3536 (Public Act 100-0822):** Effective January 1, 2019: Alternative programs in Preschool for All program evaluations can be done by principal or qualified equivalent. Early childhood specific programs can allow partnership between public school districts and an eligible entity that administers a preschool education program. [Full text]

- **Part 25:** Proposed changes to Part 25 will be submitted as early as November 2018. Recommendations based on the Teach IL report and state board meetings will be reflected in the Part 25 changes.

It is important to note that pursuant to Section 5-145 of the Illinois Administrative Procedure Act [5 ILCS 100/5-145], any interested person may request an agency to adopt, amend, or repeal a rule. Interested EPPs shall review Part 5000 of the Illinois Administrative Code for procedures to submit such a request.
What’s coming next?

ISBE

- Secondary Program Re-design
- Entitlement Wizard Re-design (any interest in committee?)
- Project Manager for Educator Effectiveness: ELIS, data reports, testing, etc.
- RFI for potential new licensure system
- PEP- Year 2 Data Collection
Training Feedback

https://tinyurl.com/yb3g4yrd