

**NATIONAL SCHOOL LUNCH PROGRAM
EQUIPMENT ASSISTANCE GRANT
PERIODIC PERFORMANCE REPORT**

NUTRITION DEPARTMENT

School Food Authorities awarded a National School Lunch Program Equipment Assistance Grant are to report on project performance each quarter during the grant period until the project is complete.

- Performance Measures: School Food Authorities that receive awards under this program are to use funds to purchase or renovate approved equipment items that have a value of greater than \$1,000.
- Performance Standards: Only preapproved equipment items may be purchased or renovated. Expenses may only be incurred during the designated grant period within the grant agreement.

Instructions: Email the completed form to edurbin@isbe.net.

TO BE COMPLETED BY THE SCHOOL FOOD AUTHORITY

NAME OF DISTRICT / ORGANIZATION		RCDT CODE (00-000-0000-00)		GRANT AWARD YEAR
REPORTING PERIOD	Select the reporting period. Mark this report as FINAL if all project activities were completed during the period.			
Jan. 1 to March 30	April 1 to June 30	July 1 to Sep. 30	Oct. 1 to Dec. 30	FINAL REPORT

PROJECT PERFORMANCE

Is the project timeline on track to complete all equipment purchases/renovations prior to the end of the grant period? If the answer is no, provide an explanation below.

Yes No

Describe progress made during the reporting period, including any challenges that may have occurred, regarding the solicitation of bids/quotes, obligation of funds, and/or expenditure of funds.

Describe any key activities planned for the next reporting period.

GRANTEE CERTIFICATION (2 CFR 200.415)

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the [related] expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

NAME AND TITLE OF AUTHORIZED CERTIFYING INDIVIDUAL	PHONE	EMAIL ADDRESS
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Signature of Authorized Certifying Individual
District Superintendent or Authorized Representative

Date